



LIBRARY BOARD OF TRUSTEES
MEETING AGENDA
Meetings: 4th Monday of the month

Elizabeth Keller, Chair
Neil Hivala, Vice-Chair
Janice Hallett, Trustee
Kathy Mason, Trustee
Tammy Wiles, Trustee
Peggy Schumann, Council Liaison
Carolyn Stacey, Library Director

City Hall 400 Ludington, Rm. 101 - Escanaba, MI 49829

Library Board of Trustees
January 22, 2018

CALL TO ORDER
ROLL CALL
PUBLIC COMMENT
APPROVAL/CORRECTION(S) TO MINUTES
APPROVAL/ADJUSTMENTS TO THE AGENDA

DIRECTOR'S REPORT

The director updates the Board on monthly use measures, financials, administration projects, library services and activities.

CORRESPONDENCE

UNFINISHED BUSINESS

A) Net Neutrality Status report and follow up from board discussion in November.

NEW BUSINESS

B) Library Budget Review of budget calendar for FY 18-19 and preliminary overview of budgetary conditions.

ANNOUNCEMENTS

ADJOURNMENT

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling at (906) 786-9402.

Respectfully Submitted,

Carolyn Stacey, Library Director

**CITY OF ESCANABA
LIBRARY BOARD OF TRUSTEES
MINUTES
November 27, 2017**

A meeting of the Escanaba Public Library Board of Trustees was held November 27, 2017 at 5:00 p.m. in Room C102 of the Escanaba City Hall/Library Complex, Escanaba, MI 49829.

PRESENT: Elizabeth Keller, Janice Hallett, Tammy Wiles, Carolyn Stacey, Library Director.

ABSENT: Neil Hivala, Kathy Mason

PUBLIC COMMENT:

APPROVAL/CORRECTIONS(S) TO MINUTES: The minutes of October 23, 2017 were accepted on consensus.

APPROVAL/ADJUSTMENTS TO THE AGENDA: The agenda was amended to include discussion of the December schedule at director request and the topic of Net Neutrality at the request of the Chair. Accepted on consensus.

DIRECTOR'S REPORT

Use Measures: Reviewed

Financials: Reviewed.

Administration: State Aid Report for FY 2016-17 is in progress. State Aid is budgeted at \$15,500 for this fiscal year.

Library Programs / Services

A display of photographs and memorabilia from the Honor Flight was featured in the library display case for November, in honor of local Veterans. A video of recent Honor Flight missions was also featured for the month. The Children's department will be featured in the City's Christmas Parade on December 1st. The Delta County Historical Society winter outreach series has been scheduled for February 21, March 21 and April 25. The library will partner with the Superiorland Library Cooperative to present a hands-on workshop for Tech Tech Week in March. The library will participate in the Great Michigan Read in April. The featured title is *X: A Novel*, by Ilyasah Shabazz. Dr. Alan Scott Willis, history professor at NMU, will be the scholar for the event and will present a talk on April 12th at 6pm. Response to the drop-in technology training sessions (Tech Tuesdays) has been positive. Sessions are scheduled into January. A "Family Fun Night" with the Delta County ISD is scheduled for this Wednesday, Nov 28th at 6:30 p.m. Children's events for December include Lego Club on Dec 9th, a family holiday sing-along on Dec. 14th, and Storytime with Santa on Dec 16th at 1:30

UNFINISHED BUSINESS: None

NEW BUSINESS:

A) December Schedule The library director will be on medical leave from December 7 through December 26th. The December board meeting can be cancelled or library staff can attend in absence of the director. T Wiles made a motion to cancel the December meeting, seconded by J. Hallett, unanimous.

B) Net Neutrality The Chair presented information on the Federal governments potential repeal of "Net Neutrality" laws that regulate Internet service providers, inasmuch as it impacts the ability of public libraries to provide open and equal access to information. J. Hallett made a motion opposing changes to the rules on net neutrality and authorizing the library director to email representatives with a request not to repeal. T. Wiles seconded, unanimous.

ANNOUNCEMENTS: The new City Council Liaison to the Library Board is Peggy Schumann. The Library Board will meet next on Monday, January 22nd at 5:00 p.m.

ADJOURNMENT: 5:35p.m. on consensus

Respectfully Submitted,

Approved

Carolyn Stacey, Library Director

Elizabeth Keller, Chair

CITY OF ESCANABA
2018-19 Budget Calendar

<u>December 28th (Thur)-</u>	Budget papers to department heads; operating budgets due 1/19/18.
<u>January 5th (Fri)-</u>	Publish notice of first Public Hearing for the 2018-19 City budgets at the 1/18/18 regular Council meeting.
<u>January 10th (Wed)-</u>	City Council Budget Work Session 9:00 a.m.
<u>January 18th (Thur)-</u>	(Regular Council Meeting) First Public Hearing for citizen input into the 2018-19 City budgets.
<u>January 19th (Fri)-</u>	Departmental operating budgets due.
<u>February 9th (Fri)-</u>	Publish notice of second Public Hearing for the 2018-19 City budgets at the 2/15/18 regular Council meeting.
<u>February 12th (Mon)-</u>	First draft of budget requests to City Manager.
<u>February 15th (Thur)-</u>	(Regular Council Meeting) Second Public Hearing for citizen input into the 2018-19 City budgets.
<u>March 9th (Fri)-</u>	Publish notice of third Public Hearing for the 2018-19 City budgets at the 3/15/18 regular Council meeting.
<u>March 15th (Thur)-</u>	(Regular Council Meeting) Third Public Hearing for citizen input into the 2018-19 City budgets.
<u>March 23rd (Fri)-</u>	Council receives tentative copy of the City budgets.
<u>April 9th (Mon)-</u>	Budget work session open to the public.
<u>April 10th (Tues)-</u>	Budget work session open to the public.
<u>April 11th (Wed)-</u>	Budget work session, if required, open to the public.
<u>April 19th (Thur)-</u>	(Regular Council Meeting) Council passes resolution to set May 3 rd as the fourth Public Hearing on the 2018-19 City budgets.
<u>April 20th (Fri)-</u>	Budgets are revised, based on the work sessions, and are made available to the public.
<u>April 23rd (Mon)-</u>	Publish notice of Public Hearings on budgets.
<u>May 3rd (Thur)-</u>	(Regular Council Meeting) Public Hearing on 2018-19 City budgets.

May 7th (Mon)-

Publish notice of final hearing and adoption of 2018-19 City budgets. This notice must be at least 6 days prior to the budget adoption and must contain language to the effect that the tax rate will be a subject at this meeting, assuming that the City does **not** intend to roll back the millage by the base tax reduction fraction.

May 17th (Thur)-

Public Hearing and adoption of City budgets. First reading of the Appropriations Ordinance, including the millage rate, and first reading of the Tax Levy Ordinance, with second reading and adoption set for the May 24th special meeting. First reading of Utility Ordinances, with second reading and adoption set for the Monday, June 4th special meeting.

May 24th (Thur)-

(Special Council Meeting) Second reading and adoption of the Tax Levy Ordinance and the Appropriations Ordinance.

June 4th (Mon)-

(Special Council Meeting) Second reading and adoption of the Utility Ordinances.

From the American Library Association:

Background and information on why net neutrality matters to libraries.

<http://www.ala.org/advocacy/telecom/netneutrality>

From The New York Times:

Why Net Neutrality Was Repealed and How It Affects You

The Federal Communications Commission voted Thursday to repeal Obama-era net neutrality rules. Here's what you need to know.

<https://www.nytimes.com/2017/12/14/technology/net-neutrality-rules.html>

Flurry of Lawsuits Filed to Fight Repeal of Net Neutrality

The filings kick off what is expected to be an extended legal and political debate about the future of internet policy.

<https://www.nytimes.com/2018/01/16/technology/net-neutrality-lawsuit-attorneys-general.html>

Dorothy Louise Kyler Foundation

PO BOX 350065 TOLEDO, OHIO 43635

Library Board - FY1

December 20, 2017

Escanaba Public Library
400 Ludington Street
Escanaba MI 49829

The Dorothy Louise Kyler Foundation selected your library to receive a grant to help fund children's collection development. The total amount of your grant is \$3000.

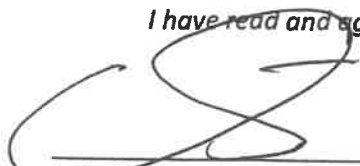
In order to receive the grant you must agree to purchase Books, DVD's, CDs and Audio Books for your *children's circulation only*. You will also need to provide proof of purchases to the foundation by March 31, 2018. If you agree to these terms, please return this letter signed no later than January 8, 2018 to PO Box 350065 Toledo Ohio 43635.

Thank You

Dorothy Louise Kyler Foundation

Your signature below certifies the following:

I have read and agree to the above conditions and accept this award



Authorized Representative Signature
Escanaba Public Library

Director

Title