

CITY OF ESCANABA  
LIBRARY BOARD OF TRUSTEES  
MINUTES  
January 26, 2015

A meeting of the Escanaba Public Library Board of Trustees was held January 26, 2015 at 5:00 p.m. in Room C102 of the Escanaba City Hall/Library Complex, Escanaba, MI 49829.

**PRESENT:** Elizabeth Keller, Pat Baribeau, Janice Hallett, Neil Hivala, Carolyn Stacey, Library Director.

**ABSENT:** Philip Lynch, Priscilla Green

**PUBLIC COMMENT:** None

**APPROVAL/CORRECTIONS(S) TO MINUTES:** Minutes of the December 22, 2014 meeting were approved as written.

**APPROVAL/ADJUSTMENTS TO THE AGENDA:** The agenda was accepted as written by consensus.

**DIRECTOR'S REPORT**

- o 2014 State Aid Annual Report
- o Internal Annual report/newsletter
- o e-rate application and reporting
- o Friends Projects
- o Genealogy and Michigan Collection
- o Policy revisions to City Council
- o Performance Reviews scheduled for February
- o Adult Reading Program
- o Upcoming History Lectures, Feb - March

**UNFINISHED BUSINESS:**

A) Logo Design

The director updated the Board on the logo design process. Proposals have been requested from two local graphic design firms, however, only one has responded to date. There was discussion about expanding the project to other regional firms.

B) Joint Meeting Proposal

Discussion continued on inviting townships to a library board meeting on a semi-annual basis to gather feedback on library services. Library director will send each township a newsletter and a summary of library services and usage with an invitation to attend a meeting in the spring, date to be determined.

**NEW BUSINESS:**

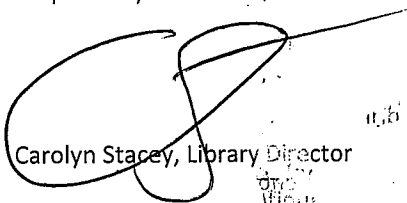
A) Library Budget – Fiscal year 2015-16

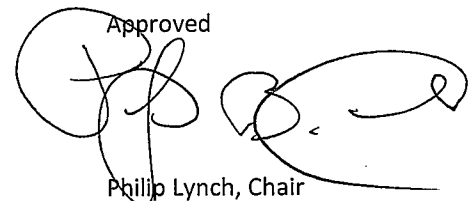
The City Council held a study session on January 20<sup>th</sup> to receive information from departments on FY 2015-16. The library director plans to request a reinstatement of the materials budget cut last year, as well as a capital request to replace peeling wallpaper. Currently, there is no proposal for new revenues.

**ANNOUNCEMENTS:** None

**ADJOURNMENT:** 5:48 p.m. on consensus

Respectfully Submitted,

  
Carolyn Stacey, Library Director

Approved  
  
Philip Lynch, Chair