

**CITY OF ESCANABA
LIBRARY BOARD OF TRUSTEES
MINUTES**

October 22, 2018

A meeting of the Escanaba Public Library Board of Trustees was held October 22, 2018 at 5:00 p.m. in Room C102 of the Escanaba City Hall/Library Complex, Escanaba, MI 49829.

PRESENT: Elizabeth Keller, Janice Hallett, Tammy Wiles, Kathy Mason, Carolyn Stacey, Library Director.

ABSENT: Neil Hivala, Peggy Schumann

PUBLIC COMMENT: None

APPROVAL/CORRECTIONS(S) TO MINUTES: The minutes of September 24, 2018 were accepted on consensus.

APPROVAL/ADJUSTMENTS TO THE AGENDA: The agenda was accepted on consensus.

DIRECTOR'S REPORT:

Use Measures: Reviewed.

Financials: Reports current through September were reviewed.

Administration: Facility maintenance issues are at forefront, including a failed motor in the HVAC system. Director is currently compiling facility needs for planning purposes, including flooring replacement. The intent is to begin fundraising for improvements. Director is researching grant opportunities for facility needs, "wish list" items and programs. Director will be attending a full day workshop on "Place-making and Public Engagement," offered through MSU Extensions, on behalf of the City on November 7th. Director is traveling to the Dickinson County Library this Wednesday to tour the newly renovated building and meet with staff. Director will serve on an advisory committee for MTU Faculty who are developing prototypes for teaching lifelong digital literacy skills for older adults. Upcoming webinars include: "Evaluating and Sharing Your Library's Impact," and "Librarian Evolution: Libraries Thrive When we Change."

Library Programs/Services: 30 people attended the event featuring Storyteller Pete Griffin. 50 – 60 people attended the Antiques Appraisal Event with Mark Moran. The Library is currently recognizing October as Family History Month. The Friends are sponsoring a contest inviting people to bring in their family tree to be entered into a drawing for a DNA testing kit. Library staff is planning a Harry Potter Trivia Night for October 25th at 6:30 p.m. Prizes will be two tickets to the Bonifas Harry Potter celebration happening Oct 27-28th. Currently, 50 people are registered for the event. A National Novel Writing Month Kick-off event is being planned for November 1st at 7pm. Writers will be invited to share their ideas and questions with Nanci Love, Creative Writing Faculty at Bay College. Each Thursday throughout November, writers will be invited to gather at the library to work towards their goal. A closing celebration will take place on the last Thursday. A series of consumer education programs targeted at seniors will be offered beginning in November. The Michigan eLibrary (MeL) has been re-designed and expanded. Link through the library's web page at www.escanabalibrary.org or via www.mel.org to see what's new.

UNFINISHED BUSINESS:

NEW BUSINESS:

ANNOUNCEMENTS: The next meeting will be Monday, November 26th at 5:00 p.m.

ADJOURNMENT: The meeting was adjourned at 5:35p.m.

Respectfully Submitted,

Carolyn Stacey, Library Director

Approved


Elizabeth Keller, Chair