CITY COUNCIL
MEETING AGENDA
August 2, 2018

Marc D. Tall, Mayor
Ronald J. Beauchamp, Mayor Pro Tem
Ralph B. Blasier, Council Member
Michael R. Satter, Council Member
Peggy O. Schumann, Council Member

Patrick S. Jordan, City Manager
Lisa M. Gilsh, City Clerk
Ralph B. K. Peterson, City Attorney

City Council Chambers located at: City Hall – 410 Ludington Street – Room C101 – Escanaba MI 49829

The Council has adopted a policy to use a Consent Agenda, where appropriate. All items with an asterisk (*) are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen requests, in which event, the item will be removed from the General Order of Business and considered in its normal sequence on the Agenda.

Regular Meeting
Thursday, August 2, 2018, at 7:00 p.m.

CALL TO ORDER
ROLL CALL
INVOCATION/PLEDGE OF ALLEGIANCE – Pastor Chris Johnson from Christ the King Lutheran Church
APPROVAL/CORRECTION(S) TO MINUTES – Regular Meetings – July 19, 2018
APPROVAL/ADJUSTMENTS TO THE AGENDA
CONFLICT OF INTEREST DECLARATION(S)
BRIEF PUBLIC COMMENT(S)
PUBLIC HEARINGS
UNFINISHED BUSINESS

   Explanation: Administration is seeking Council approval to retain Payne and Dolan, Inc. of Gladstone, MI for the 2018/19 fiscal year paving projects. Administration is recommending Council approval of the proposed stated unit prices. This appropriation is included in the approved FY2018/19 budget.

NEW BUSINESS

1. Approval – Use of Public Space – Soccer Field Area inside of Ludington Park – Bay de Noc Brewers.
   Explanation: The Bay de Noc Brewers are seeking approval to use the Soccer Field Area inside of Ludington Street from Thursday, October 11, 2018 at 12:00 Noon through Monday, October 13, 2018 at Noon for their annual Uptoberfest event (event would take place on Saturday, October 13, 2018 from 2:00 p.m. until 7:00 p.m.). Administration is recommending approval provided the following conditions are met: 1.) Proper insurance is provided naming the City of Escanaba as an additional insured, 2.) The event sponsors provide all labor and material to clean up at the conclusion of the event, and 3.) The event sponsors pay for any overtime labor costs that may be incurred.

   Explanation: Chris Cooper, Owner of Mo’s Pub, is requesting approval of an Outdoor Seating Application.

   Explanation: Administration is requesting approval to purchase two (2) Ford Police Explorers at a cost of $28,382 each from Riverside Ford in Escanaba. Money for this purchase was budgeted in the 2018/2019 FY Budget.

   Explanation: The Michigan Municipal League (MML) is requesting the City of Escanaba designate a Voting Delegate and alternate that will be attending the MML Annual Convention in Grand Rapids, September 20-22, 2018; this delegate will serve as the official representative for the City and will cast the vote of the municipality at the Annual Meeting.
5. **Presentation – Emma Cook from Enbridge.**  
   **Explanation:** Emma Cook from Enbridge will present a 15-minute presentation to the City Council.

6. **Closed Session – Consult with Legal Counsel.**  
   **Explanation:** Administration is seeking to go into Closed Session to consult with Legal Counsel concerning Tax Tribunal matters.

7. **City Manager One-Year Performance Evaluation.**  
   **Explanation:** The City Manager to receive his one-year performance evaluation from the City Council.

**APPOINTMENTS**
**BOARD, COMMISSION, AND COMMITTEE REPORTS**
**GENERAL PUBLIC COMMENT**
**ANNOUNCEMENTS**
**ADJOURNMENT**

Respectfully Submitted

Patrick S. Jordan  
City Manager
The meeting was called to order by the Honorable Mayor Marc D. Tall at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Council Members, Ralph B. Blasier, Peggy O. Schumann, Ronald J. Beauchamp, Ralph B. Blasier, and Michael R. Sattem.

Also Present: City Treasurer Robert Valentine, City Attorney Ralph B.K. Peterson, City Clerk Lisa M. Glish, City Department Heads, media, and members of the public.

Clerk Glish led Council in the Pledge of Allegiance.

APPROVAL/CORRECTION(S) TO MINUTES

Sattem moved, Schumann seconded, CARRIED UNANIMOUSLY, to approve the Regular Meeting minutes from July 5, 2108, as submitted.

ADJUSTMENTS TO THE AGENDA

Ed Legault from the Downtown Development Authority requested a Special Event Application for the Escanaba Downtown Sidewalk Sales to take place on Saturday, July 28, 2018 be added to the agenda.

Blasier moved, Schumann seconded, CARRIED UNANIMOUSLY, to allow the addition of the Special Event Application for the Escanaba Downtown Sidewalk Sales be added to the agenda.

Sattem moved, Schumann seconded, CARRIED UNANIMOUSLY, to approve the agenda as amended.

CONFLICT OF INTEREST DECLARATION - None

BRIEF PUBLIC COMMENT

Karen Flynn, Escanaba Citizen, stated that she was in opposition of allowing bicycles in the business district.

PUBLIC HEARINGS

City Council Minutes
July 19, 2018 – cont.

Administration is requesting the City Council amend Section 27-400 of the City Code of Ordinances, regarding Riding on sidewalks.

This being a public hearing, Mayor Tall asked if there was any public comment.

Hearing no public comment, Mayor Tall closed the public hearing.

After discussion, the following motion was made:

PH-1 "By Council Member Blasier, seconded by Council Member Sattem;

Resolved, That Ordinance No. 1199, the Traffic and Motor Vehicles Article II, Section 27-400 Ordinance Amendment, given its public hearing at this meeting, be and is hereby adopted and that it be published in accordance with the requirements of the City Charter."

Herewith Ordinance No. 1199 adopted by title:

"AN ORDINANCE TO AMEND CHAPTERS 27 – TRAFFIC AND MOTOR VEHICLES ARTICLE II, SECTION 27-400."

Full text in Ordinance Record "K".

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Sattem, Schumann, Beauchamp, Tall
Nays: None

RESOLUTION DECLARED ADOPTED.

UNFINISHED BUSINESS - None

NEW BUSINESS


Administration is seeking Council approval to retain Payne and Dolan, Inc. of Gladstone, MI for the 2018/19 fiscal year paving projects. Administration is recommending Council approval of the proposed stated unit prices. This appropriation is included in the approved FY2018/19 budget.

After Council discussion, it was determined that the bid package was not included with the back-up information.

NB-1 Schumann moved, Beauchamp seconded, to table the 2018/19 Street Paving Contract Award until more information is provided to Council.

Upon a call of the roll, the vote was as follows:
City Council Minutes
July 19, 2018 – cont.

Ayes: Schumann, Beauchamp, Blasier, Sattem, Tall
Nays: None

MOTION CARRIED.


Administration is seeking Council approval of an annual lease agreement between the City of Escanaba and the Community Action Agency for the Senior Center activities at the Catherine Bonifas Civic Center. Under the terms of the lease, the annual lease payment would remain the same.

NB-2 Blasier moved, Sattem seconded, to renew the annual lease agreement between the City of Escanaba and Community Action Agency for the Senior Center activities at the Catherine Bonifas Civic Center.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Sattem, Schumann, Beauchamp, Tall
Nays: None

MOTION CARRIED.


The Escanaba Downtown Development Authority is requesting the City Council approve the closure of Ludington Street from 9th Street to 14th Street on July 28, 2018 from 8:00 a.m. to 6:00 p.m. for the annual “Escanaba Downtown Sidewalk Sales” event.

NB-3 Schumann moved, Blasier seconded, to approve the Special Event Application for the Escanaba Downtown Sidewalk Sales event to take place on July 28, 2018 on Ludington Street from 9th Street to 14th Street.

Upon a call of the roll, the vote was as follows:

Ayes: Schumann, Blasier, Sattem, Beauchamp, Tall
Nays: None

MOTION CARRIED.

APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES – None

BOARD, COMMISSION, AND COMMITTEE REPORTS

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.
GENERAL PUBLIC COMMENT

Jim Berthiaume, citizen, requested the following be read into record:

"My FOIA request has came back it showed that the HR department drafted and posted the clerk's position, this was not done following proper channel (and I am working on to find out why, because I still at this point, do not know who drafted the qualifications and the experience sections of the job posting). Posting the Clerks position was never brought to Council for discussion; it was Mayor Tall's responsibility to do so. The posting showed the qualifications that were required; this also was not discussed by Council. Mayor Tall failed to follow proper procedure; Mayor Tall should have passed the posting onto council for discussion that would have given Council a heads up on the proposed postings and qualifications. Council then could have accepted it as is or made changes.

Council lost the ability to serve properly by this conduct. Is there a personal agenda by Mayor Tall's actions? Holding documents from being shared with council was not a mistake. His actions affected the clerk's office directly. It also impacted the county clerk's office as well. This also affected an employee's chance to advance. Council had ranked up to four applicants per member of Council; Mayor Tall never included this employee in his list sent to the HR Department. This employee has 16 years of dedicated service to the City. Council had three employees, Clerk, Assessor, Manager; the way that this issue was handled, Council has two employees, with Mayor Tall having one. Did Mayor Tall even look or read the employee's resume? I attended all three interviews that took place in Council Chambers; I thought this employee had the job. Due to the fact that she has been in the office for 11.5 years with a spotless record. Council sent her to school to obtain her CMC Certificate at a cost of $4,000. Mayor Tall said quote "Jim, we are dealing with apples and oranges. Miss Weissert has all the experience and the others don't." So if she has all the experience, then why was she not on Tall's list of applicants? This is not Mayor Tall's first time, Mayor Tall was on council, which affected the way I conducted business in this community, my friends and family helped protect it. Through the election process in those days, the community made changes to help prevent that from happening again, and here we are in round two.

Council member Schumann ranked this employee a (4) with (1) being most qualified. Schumann said quote "Jim, Wouldn't it be great if Ms. Weissert was promoted after going through this hiring process". Then I felt this employee has a really good chance of getting the job after hearing that. During the interview of the applicant's, Council Member Schumann offered very little questions of the applicant. She said quote "I don't know what questions to ask. I'm going to leave the questions to you, the council". This was on a Tuesday, the voting to hire (2) days later, when council member Schumann at that point was 100 percent sure of her choice. Did council member Schumann even read the apps? I've been following these council meeting for quite some time now, and found that council member Schumann offers very little, when it comes to the issues at the council meeting, she hardly offers any, comments, concerns or suggestion. Is she offering the same commitment to her council packets, as she did in reading this employee's resume? Council member Schumann only stated that she had no questions during this employee interview and not the other (2) applicants."
Jim Berthiaume then further explained his opposition of the City Clerk hiring process that occurred, resulting in the hiring of candidate Lisa Glish over candidate Tammy Weisert.

Karen Flynn, citizen, explained her dislike of the allowance of bicycles in the Business District (Ludington Street).

ANNOUNCEMENTS

Blasier stated that there will be an event called "Fly Ball" taking place on August 4th-5th in the Miracle of Life building at the Fairgrounds.

Schumann stated that the Trappers Convention will be in Escanaba that coming week, and she encouraged everyone to welcome the participants. Schumann then reminded everyone of Sidewalk Sale Day that coming Saturday (July 28th), which also includes a car show, ending the day with Marina Fest taking place in the Escanaba Marina.

Hearing no further public comment, the Council adjourned at 7:43 p.m.

Respectfully submitted

Lisa M. Glish
City Clerk

Approved: _____________________________
Marc D. Tall, Mayor
MEMORANDUM

July 10, 2018

TO: Patrick Jordan
INFO: Lisa Glish
FROM: Bob Becotte

SUBJECT: Item for July 19, 2018, City Council meeting

Please place the following item on the July 19 City Council agenda:

Approval of a contract with Payne & Dolan, Inc. for paving and resurfacing for unit prices as bid.

On Tuesday June 19, 2018 the City of Escanaba opened sealed bids for the annual paving program. The notice appeared in the Daily Press and bid packages were sent to various firms. One (1) response was received. Below is the tabulation of bids.

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cold Milling HMA Surface</td>
<td>8,850</td>
<td>SYD</td>
<td>$3.00</td>
<td>$26,550.00</td>
</tr>
<tr>
<td>HMA, Base Crush and Shape</td>
<td>35,000</td>
<td>SYD</td>
<td>$1.85</td>
<td>$64,750.00</td>
</tr>
<tr>
<td>HMA, 4E3</td>
<td>4,700</td>
<td>TON</td>
<td>$84.25</td>
<td>$395,975.00</td>
</tr>
<tr>
<td>HMA, 5E3</td>
<td>2,700</td>
<td>TON</td>
<td>$91.50</td>
<td>$247,050.00</td>
</tr>
<tr>
<td>HMA, 5E3 High Stress</td>
<td>450</td>
<td></td>
<td>$115.00</td>
<td>$51,750.00</td>
</tr>
</tbody>
</table>

Estimated Total: $786,075.00

Since quantities will vary depending on the extent of work to be done, bids are solicited on a unit cost basis. I would recommend approval of the bid of Payne & Dolan, Inc. for the unit prices as bid.

Subject to change, following are the streets we will be reconstructing/resurfacing this year:

Major

20th Avenue North – North 19th Street to Sheridan Road
Danforth Road – 19th Avenue North to North City Limit
3rd Avenue North – North Lincoln Road to North 30th Street
Ludington Street – 22nd Street to North Lincoln Road
8th Avenue South – Lakeshore Drive to South 10th Street
North 15th Street – Ludington Street to 1st Avenue North
South 15th Street – Ludington Street to 1st Avenue South
South 13th Street – Ludington Street to 1st Avenue South
18th Avenue South – Grand Avenue to South 21st Street
Local

North 23rd Street – 20th Avenue North to 23rd Avenue North
11th Avenue North – Sheridan Avenue to Stephenson Avenue
South 4th Street – Ogden Avenue to Lakeshore Drive
South 11th Street – 3rd Avenue South to 6th Avenue South

Also, 3rd Avenue North from Stephenson Avenue to North Lincoln Road will be resurfaced under a separate contract.

I will be unable to attend the Council meeting, but someone from my office will be there to answer any questions.
<table>
<thead>
<tr>
<th>NAME OF BIDDER</th>
<th>HMA, 5E3, 6000 Lb, 1 Ton</th>
<th>HMA, 6E3, 6000 Lb, 1 Ton</th>
<th>HMA, 5E3, High Street, 450 Ton, 1000 Lb</th>
<th>HMA, 5E3, High Street, 450 Ton, 1000 Lb</th>
<th>HMA, 5E3, High Street, 450 Ton, 1000 Lb</th>
<th>HMA, 5E3, High Street, 450 Ton, 1000 Lb</th>
<th>HMA, 5E3, High Street, 450 Ton, 1000 Lb</th>
<th>TOTAL</th>
<th>CHECK</th>
<th>BID BOND</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payne &amp; Dolan, Inc</td>
<td>$31,460.00</td>
<td>$347,050.00</td>
<td>$11.50</td>
<td>$41,750.00</td>
<td>$84.05</td>
<td>$395,975.00</td>
<td></td>
<td>$186,075</td>
<td>B.B.</td>
<td></td>
</tr>
<tr>
<td>(cont.)</td>
<td>$31,460.00</td>
<td>$347,050.00</td>
<td>$11.50</td>
<td>$41,750.00</td>
<td>$84.05</td>
<td>$395,975.00</td>
<td></td>
<td>$186,075</td>
<td>B.B.</td>
<td></td>
</tr>
</tbody>
</table>

Present: [Signatures]
## PROPOSAL

<table>
<thead>
<tr>
<th>Unit of Work</th>
<th>Quantity</th>
<th>Unit</th>
<th>Cost</th>
<th>Total</th>
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</tr>
</tbody>
</table>

Grand Total: $786,075.00

Note:
The breakdown list of streets will have additional information concerning these items.

This proposal for work within the City of Escanaba is proposed as stated above.

Submitted by:

**FIRM:** Payne & Dolan, Inc.

**ADDRESS:** 801 Clark Drive
Gladstone, MI 49837

**NAME:** Lincoln Noel

**TITLE:** Agent

**SIGNATURE:** [Signature]

**DATE:** June 18, 2018
Bid Bond

CONTRACTOR:
(Name, legal status and address)
PAYNE & DOLAN, INC.
801 Clark Drive
Fenton, MI 48430

SURETY:
(Name, legal status and principal place of business)
WESTERN SURETY COMPANY
151 N. Franklin Street
Chicago, IL 60606

OWNER:
(Name, legal status and address)
CITY OF ESCANABA
410 Ludington St., Escanaba, MI 49829

BOND AMOUNT: Ten percent of amount bid.
(10% of Amount Bid)

PROJECT:
(Name, location or address, and Project number, if any)
2019 Paving Bid, Escanaba, Michigan.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions and the bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with such statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 19th day of June, 2018

PAYNE & DOLAN, INC.
(Principal) (State)

Lincoln Noel, Agent
WESTERN SURETY COMPANY
(Surety) (Seal)

Kelly Cady, Attorney In Fact
(Titile)
Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Kelly Cody, Roxanne Jensen, Christopher Hovden, Individually of Green Bay, Wisconsin
Trudy A. Szalewski, Christopher H. Kondrick, Brian Krause, Individually of Milwaukee, Wisconsin

its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 24th day of January, 2018.

WESTERN SURETY COMPANY

Paul T. Buellit, Vice President

State of South Dakota    }     ss
County of Minnehaha

On this 24th day of January, 2018, before me personally came Paul T. Buellit, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires
June 23, 2021

J. Mohr, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney heretofore set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 19th day of June, 2018.

WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

Go to www.cmasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.
2018 CITY OF ESCANABA PAVING BID

TO BIDDERS:       Wednesday June 06th, 2018
ADVERTISED:       Week of June 04th, 2018 – Escanaba Daily Press
BID OPENING:       Tuesday June 19th, 2018

Bacco Construction Company, Inc.
P.O. Box 458
Iron Mountain, MI 49801

H & D, Division of Reith Riley Construction Company
6795 U.S. 31 North
Bay Shore, MI 49711

Payne and Dolan, Inc.
801 Clark Drive
Gladstone, MI 49837

Smith Paving, Inc
4090 U.S. 41 West
Marquette, MI 49855

Delta County Area Chamber of Commerce
Builder’s Exchange
230 Ludington Street
Escanaba, MI 49829
NOTICE TO BIDDERS

Sealed bids will be received by the City of Escanaba at the office of the City Clerk, on or before 2:00 p.m. - local time – on Tuesday June 19th, 2018.

PAVING BIDS

Bids will be publicly opened and read in the City Clerk’s office at said time and date.

Bid proposals and/or specifications may be obtained from the office of the City Clerk, located at 410 Ludington Street, Escanaba, Michigan 49829. No bid will be considered unless the proposal from and/or specifications (furnished by the City of Escanaba, Michigan) are properly completed and enclosed in a sealed envelope marked:

“2018 Paving Bid”

In addition, the City of Escanaba, Michigan, will not consider any proposal which has not been received prior to the published time, date and year of bid opening. FAX transmittals will not be accepted.

A certified check, cashier’s check, or Bidder’s Bond, drawn payable - without condition - to the City of Escanaba, Michigan, in an amount not less than 10% of the bid will be submitted with each proposal as a guarantee that if the bid is accepted, the bidder will furnish materials or services as stated in his proposal. On failure of the successful bidder to fulfill the conditions of his/her proposal, he/she shall forfeit said deposit to the City of Escanaba, Michigan, as liquidated damages. The acceptance of the proposal will be contingent upon the bidder’s acceptance of this provision.

The City of Escanaba, Michigan, reserves the right to reject any or all bids, or any part thereof, at its discretion and to waive any irregularities in the bidding. The City of Escanaba, Michigan, may also split bids at its discretion. The City further reserves the right to negotiate directly with any and all bidders concerning any matter related to any bid.

All City of Escanaba, Michigan, bids are prepared so as to afford all vendors the equal opportunity for fair and equitable competition. The City of Escanaba, Michigan, assumes no liability or responsibility for any errors or oversights in the preparation and/or publication of bids.

Any questions concerning this bid should be directed to the City of Escanaba City Engineer, Bob Becotte (906) 786-1842.
SCOPE OF SERVICES

The City of Escanaba requests bid proposals for HMA Paving of city streets within the City of Escanaba for the City’s fiscal year (July 01st, 2018 to June 30th, 2019).

HMA BASE CRUSHING AND SHAPING

Base crushing and shaping HMA Surface shall consist of pulverizing the existing bituminous surface including 2 to 3 inches of the existing aggregate base material. The City will complete the final site clean-up using street sweepers. Payment shall be based on total number of square yards of material pulverized. Any excess material from base crushing operations shall become the property of the Contractor.

COLD MILLING HMA SURFACE

Cold Milling HMA Surface shall consist of removing the existing bituminous surface down to within 1 inch to 2 inches of the existing aggregate base. The Contractor shall also be responsible for removing all milled material and general cleanup in preparation of surface for paving. The City will do the final clean-up using street sweepers. Payment shall be based on total number of square yards of material removed.

HMA PAVING

All HMA paving material shall conform to current MDOT specifications. Mix design shall conform to HMA mixture 4E3. Different MDOT HMA mix designs may be used if submitted to the City Engineer in writing and approved by the City Engineer prior to use. All testing and mix design requirements of MDOT specifications shall be part of this specification. Payment will be based on tons of HMA material placed. The Danforth Road and North 30th Street intersection shall be paved with High Stress HMA pavement.

HMA APPLICATION ESTIMATE

Description

This work shall be done in accordance with the requirements of Division 501 of the 2012 Standard Specifications for Construction except as herein specified.

Construction Methods

The Contractor must provide a nuclear density gauge and operator to establish a roll pattern to meet density requirements. Payment for this work shall not be paid for
separately.

Materials

HMA, 4E1, L-1, yield will vary depending on actual street, typical shall be 220 pounds per square yard. (Leveling Course designated L-1)

HMA, 5E3, T-1, yield will vary depending on actual street, typical shall be 165 pounds per square yard. (Wear Course designated T-1). The Performance Grade asphalt binder range for the Mixture shall be 58-34.

HMA, 5E3, High Stress, T-2, yield will shall be 165 pounds per square yard. (Wear Course designated T-2). The Performance Grade asphalt binder range for the Mixture shall be 64-34.

The HMA Bond Coat material shall be per Section 501.03 subsection D of the 2012 MDOT Standard Specifications for Construction. The uniform rate of application shall be 0.01 to 0.1 gallon per square yard. Payment for HMA Bond Coat shall be included within the cost of other HMA items of work and not paid for separately.

Measurement and Payment

Measurement and Payment shall be at the contract unit price per ton.
COORDINATION OF WORK

All work must be coordinated with the Escanaba Public Works Department. Generally, the Public Works Department will select various street and alleys to be resurfaced each year and will repair manholes and other underground structures, and replace curbing as needed prior to proceeding with HMA Paving or HMA Base Crush and Shape operations of work.

Since the actual amount of work will vary depending on available funds and the time it may take time to do necessary underground and/or curb repair work, bids are therefore asked to be submitted on a unit cost basis.

Tack material (Bond Coat) shall be applied between HMA layers and on milling projects or where directed by the Engineer. Tack material shall not be paid for separately and shall be paid for in other HMA items of work.

An estimate of quantities based on the 2018-2019 construction would be approximately:

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cold Milling HMA Surface</td>
<td>8,850</td>
<td>Square Yards</td>
</tr>
<tr>
<td>HMA, Base Crush and Shape</td>
<td>3,500</td>
<td>Square Yards</td>
</tr>
<tr>
<td>HMA, 4E3</td>
<td>4,700</td>
<td>Tons</td>
</tr>
<tr>
<td>HMA, 5E3</td>
<td>2,700</td>
<td>Tons</td>
</tr>
<tr>
<td>HMA, 5E3, High Stress</td>
<td>450</td>
<td>Tons</td>
</tr>
</tbody>
</table>

Exact paving dates to be coordinated with the Contractor and the Engineer at a later date.

NOTE: The breakdown list of streets and map of the same areas for this bid is available in the City Engineering Department office.
INSURANCE

The Contractor shall furnish proof of insurance establishing minimum coverage's in writing to the City Engineer as follows:

**Worker's Compensation**

Coverage A  Statutory  
Coverage B  $100,000  

**Comprehensive General Liability**

Per occurrence  $1,000,000  
General Aggregate  $1,000,000  
Products/completed operations  
General Aggregate  $1,000,000  

**Comprehensive Automobile Liability**

Combined Single Limits  $1,000,000  

The City of Escanaba shall be named as “additional insured” on all certificates. All policies affording coverages required in this section shall further be endorsed to provide a ten (10) day notice to be delivered to the City before any coverages are either reduced or cancelled.

The Contractor shall furnish Performance and Payment Bonds, each in an amount at least equal to the contract price as security for the faithful performance and payment of all Contractor’s obligations under the contract. These bonds shall remain in effect at least until 6 months after the final payment.
## PROPOSAL

<table>
<thead>
<tr>
<th>Unit of Work</th>
<th>Quantity</th>
<th>Unit</th>
<th>Cost</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cold Milling HMA Surface</td>
<td>8,850</td>
<td>Syd</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HMA, Base Crush and Shape</td>
<td>3,500</td>
<td>Syd</td>
<td></td>
<td></td>
</tr>
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<td>Ton</td>
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<td>HMA, 5E3, High Stress</td>
<td>450</td>
<td>Ton</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Grand Total $__________

**Note:**
The breakdown list of streets will have additional information concerning these items.

This proposal for work within the City of Escanaba is proposed as stated above.

Submitted by:

FIRM: ____________________________________________

ADDRESS: __________________________________________

NAME: ____________________________________________

TITLE: ____________________________________________

SIGNATURE: _______________________________________

DATE: ____________________________________________

Page 7 of 7
DATE(S) OF EVENT: Saturday, October 13, 2018

NAME OF EVENT: UpToberFest 2018

CONTACT INFORMATION (Please Print Clearly – Incomplete applications may be delayed)

Organization: Bay de Noe Brewers
Contact Person: Josh Marenger
Phone (day): 906-420-0779
Address: 115 N 20th St
Phone (evening): Same
City: Escanaba, MI
E-mail: marengerj@gmail.com
Postal Code: 49829
Website: uptoberfest.org
Charitable Org #: (If applicable)
Event Phone:
Fax:
Alternate Contact: (It is recommended that an alternate name & telephone number be provided)

Do you grant the City of Escanaba, City Manager's Office permission to give your telephone number to the general public. Yes. ☐ No. ☐

LOCATION
☒ City Park
☐ Building/Facility
☐ Road (s)
Name/Area: Ludington Park, soccer field area
Road Closure Required?: Partial ☐ Full ☐

DATE/TIME

EVENT TIME
This is the time your event would be ready to accept participants or general public.

Event Begins
DATE: 10/13/18
TIME: 8:00 AM

Event Ends
DATE: 10/13/18
TIME: 7:00 PM

SET UP TIME
When do you want the area reserved for your organization to ensure you have adequate time for set up and tear down.

Set Up Start
DATE: 10/12/18
TIME: Noon

Tear Down End
DATE: 10/15/18
TIME: Noon

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the City or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.
EVENT DETAILS

TYPE OF EVENT

- □ Parade
- □ Cycling
- □ Festival/Event
- □ Run
- □ Walkathon
- □ Other (specify) ____________________________

ESTIMATED ATTENDANCE (please estimate all that apply)

| Participants | # __________ |
| ———— | ———— |
| Bands | # 1 |
| Vehicles/Floats | # __________ |
| Volunteers | # 100 |
| General Public | # 1000 |

Wheelchair Accessible: Yes □ No □

For events on City Property are you seeking approval to charge:

- Admission: Yes □ No □
- Parking: Yes □ No □

Is this event: □ Open to the Public
□ For Invited Guests only

EVENT ELEMENTS (complete to ensure proper permits are processed)

- Power Requirements* Yes □ No □
- Fireworks: Yes □ No □
- Sound Amplification: Yes □ No □
- Alcohol: Yes □ No □
- Access to power if possible: Yes □ No □
- Live Music: Yes □ No □

Tents/Temp. Structures: Yes □ No □
Size of tent(s): __________

Amusement Rides: Yes □ No □
Provider: ____________________________

Inflatables: Yes □ No □
Provider: ____________________________

FOOD & BEVERAGE

Will there be food & non alcoholic beverages sold? Yes □ No (continue to next page) □

Food stand locations
Indoor □ Outdoor □ Inside & Outside □

What kinds of food will the Stands be selling? (check all that apply)

- ☑ Chicken/seafood
- ☑ Soups/chilli
- □ Rice/pasta dishes
- □ Salad
- □ Pop, chips, candy
- ☑ Other meats
- ☑ Baked goods
- □ Other foods (please list)
Reservation Fees (check applicable box):

Ludington Park Pavilion 1/2 day  □ $75 (resident)  □ $100 (non-resident)
Ludington Park Pavilion full day  □ $100 (resident)  □ $125 (non-resident)
Ludington Park Bandshell 1/2 day  □ $75 (resident)  □ $100 (non-resident)
Ludington Park Bandshell full day  □ $100 (resident)  □ $125 (non-resident)
Ludington Park Gazebo  □ $50 p/2 hour block (res)  □ $75 p/2 hour block (non-resident)
Other Picnic or Gathering Areas  □ $35 p/day
John D. Besse Park Pavilion 1/2 day  □ $75 (resident)  □ $100 (non-resident)
John D. Besse Park Pavilion full day  □ $100 (resident)  □ $125 (non-resident)
Lemerand Pavilion 1/2 day  □ $75 (resident)  □ $100 (non-resident)
Lemerand Pavilion full day  □ $100 (resident)  □ $125 (non-resident)
Lemerand Complex  □ $250 per day

Half Day Reservation: Cut-off time is 4:00 pm. Half-day reservations can be made before or after 4:00 pm.

EVENTS REQUESTING ROAD CLOSURE

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.
A detailed map of road closure MUST be included. Applicants must notify abutting properties of the closure at least 14 days in advance of the event. This notification letter must be approved by the City Manager’s Office. If there are any SPECIAL REQUESTS that you would like City to consider, please outline them on a separate paper and attach

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

I have read and understood the Special Events Application.

I will notify the City Manager’s Office of any changes to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10, Alcohol in Public Places (if applicable).

[Signature]
Event Organizer Signature

[Signature]
Print Name & Date
In addition to the use of a portion of Ludington Park and items outlined on the Special Event Application, Bay de Noc Brewers is requesting the use of the following items for UPToberFest on Saturday, October 13, 2018.

- Snow fence and posts
- Garbage cans, including garbage pickup
- Picnic tables
- Parking lot next to tennis courts for volunteer/vendor parking

Thank you for your consideration.

[Signature]

Josh Marenger

Vice President, Bay de Noc Brewers
MEMO

TO: Patrick Jordan, City Manager

FROM: Blaine DeGrave, Planning & Zoning Administrator

DATE: July 25, 2018

RE: Outside Seating Application – Mo’s Pub (2116 Ludington Street)

As stated on the Policy and Procedures of the City of Escanaba (Chapter 3.5 Alcoholic Beverages of the Code of Ordinances, Chapter 24 Streets, Sidewalks and Other Public Places of the Code of Ordinances and Appendix A. Zoning of the Code of Ordinances, Paragraph (4) Use of the City Sidewalk Frontage Zone (C) Outdoor Dining-Food Service and/or Alcoholic Beverage Service) outside seating is required to be approved by the City Council. Mr. Cooper therefore is requesting to be placed on the August 2nd agenda so that he may present his request and ask for approval for Outdoor Seating on the public sidewalk.
City of Escanaba
OUTDOOR SEATING APPLICATION
Updated 07/02/18

BUSINESS OWNER/APPLICANT INFORMATION

Business Name: MO'S PUB
Contact Person: CHRIS COOPER
Address: 214 LIVINGSTON ST
Phone: 906-280-5326
City, State, ZIP: ESCANABA, MI 49829
Email:

BUILDING OWNER INFORMATION If different than above, complete this section & owner authorization form

Name of Owner: ALCE SAMUCCO
Address: 214 LIVINGSTON ST
Phone: 904-573-2055
City, State, ZIP: ESCANABA, MI 49829
Email: amsamucco@yahoo.com

OUTDOOR SEATING PLAN INFORMATION

Seating Area Total Sq. Ft. SEE ATTACHED Seating Area Dimensions SEE ATTACH

List all equipment to be used (# of tables, chairs, umbrellas, railings, posts, etc.)

SEE ATTACHED

**Please provide a sketch of seating area equipment, building facade, sidewalk, street location, etc. on the next page.

Hours of Operation: SATURDAY - SUNDAY 11AM-10PM
Will equipment be left out overnight? Yes No
Will alcohol be served in the outdoor seating area? Yes No

Applicant Name: CHRIS COOPER
Applicant Signature: [Signature]
Date:

FOR OFFICE USE ONLY

<table>
<thead>
<tr>
<th>Approval/Denial</th>
<th>Decision by:</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Safety Dept.</td>
<td>Approved</td>
<td>Per Rob LaMarche via email</td>
</tr>
</tbody>
</table>
| Comments | | Upon Council approval, must provide a fully completed liquor license permit.
| DDA | Approved | Per Ed Legault | 7-25-18 |
| Comments | | Must follow criteria for sidewalk accessibility & liquor control processes.
| City Council | Approved | | |
| Comments | | |
WE ARE NOT ON THE CITY SIDEWALK.

PRIVATE SIDEWALK

OLD VICTORIAN

GIFT SHOP

HOUSE

APPROX 2.40 SQUARE ACRES
LETTER OF AUTHORIZATION TO OBTAIN OUTDOOR SEATING PERMISSION

All applications for outdoor seating must be submitted to the City of Escanaba for review and approved per ordinance. The purpose of this form is to authorize an outside party to obtain permission for outdoor seating on behalf of the property owner. By authorizing this letter, the property owner fully understands complete ordinance compliance is the ultimate responsibility of the property owner.

DATE: 7

To Whom It May Concern:

I, Acer Sabuco as the owner of the property listed as Mo’s Pub, Escanaba, MI 49829 do authorize Mo’s Pub to obtain outdoor seating permission for the above referenced property on my behalf.

Owner Signature: Alice M. Sabuco Date: 7/16/18
Phone Number: (906) 573-2025
Email Address: amsabuco@yahoo.com

Sworn and subscribed to before me this 16th day of July, 2018 and being personally known to me as

Notary Public
Edward Paulson
Notary Public - State of Michigan
County of Delta
My Commission Expires August 16, 2020
Registered in the County of Delta

Notary Stamp
At this point I have no issues with it as long as the council approves it. He is missing pages from his liquor license, but I don't need it at this point. First he needs council approval, then he will have to provide me with a fully completed liquor license permit.

Thanks

Robert LaMarche
Escanaba Department of Public Safety
1900 3rd Ave North
Escanaba, MI 49829

-----Original Message-----
From: "Blaine DeGrave" <bdegrave@escanaba.org>
To: "Robert LaMarche" <rlamarche@escanaba.org>, "Ed LeGault" <elegault.dda@escanaba.org>, "Roxanne Spencer" <rspencer@escanaba.org>
Cc: "Patrick Jordan" <pjordan@escanaba.org>
Date: Wed, 25 Jul 2018 07:21:20 -0400
Subject: Re: Outdoor Seating Application - Mo's Pub

Good Morning,

Rob and Ed, please review the application for Mo's Pub. Chris Cooper has revised the drawing and has included pictures, his application to the State and additional information.

Please review and get back to me ASAP this morning. If all is good on your end I must get this to Lisa for the Council agenda this morning. (10:00 am)

Thanks,
Blaine

-----Original Message-----
From: "Robert LaMarche" <rlamarche@escanaba.org>
To: "Ed LeGault" <elegault.dda@escanaba.org>, "Roxanne Spencer" <rspencer@escanaba.org>
Cc: "Blaine DeGrave" <bdegrave@escanaba.org>, "Patrick Jordan" <pjordan@escanaba.org>
Date: Mon, 23 Jul 2018 11:44:48 -0400
Subject: Re: Outdoor Seating Application - Mo's Pub

I agree with Ed. I'm pretty sure I know where they are talking about, but they should include streets, sidewalks and buildings for reference points. If they plan on doing anything with alcohol they will also have to go through the Liquor Control.

Thanks
Robert LaMarche
Escanaba Department of Public Safety
1900 3rd Ave North
Escanaba, MI 49829

-----Original Message-----
From: "Ed LeGault" <elegault.dda@escanaba.org>
To: "Roxanne Spencer" <rspencer@escanaba.org>, "Robert LaMarche" <rlamarche@escanaba.org>
Cc: "Blaine DeGrave" <bdegrave@escanaba.org>, "Patrick Jordan" <pjordan@escanaba.org>
Date: Mon, 23 Jul 2018 11:33:10 -0400
Subject: Re: Outdoor Seating Application - Mo's Pub

I think Blaine needs to review prior to our approval. From the docs you can't tell were the seating is even going to be.

Ed
From: "Ed LeGault" <elegault.dda@escanaba.org>
To: "Blaine DeGrave" <bdegrave@escanaba.org>, "Robert LaMarche" <rlamarche@escanaba.org>, "Roxanne Spencer" <rspencer@escanaba.org>
Cc: "Patrick Jordan" <pjordan@escanaba.org>
Date: 07/25/2018 08:32 AM
Subject: Re: Outdoor Seating Application - Mo's Pub

Blaine:

I am fine with the seating arrangement as long as it follows the criteria for sidewalk accessibility and liquor control processes. This plan looks like it has ample space remaining to walk.

Ed

-----Original Message-----
From: "Blaine DeGrave" <bdegrave@escanaba.org>
To: "Robert LaMarche" <rlamarche@escanaba.org>, "Ed LeGault" <elegault.dda@escanaba.org>, "Roxanne Spencer" <rspencer@escanaba.org>
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From: "Robert LaMarche" <rlamarche@escanaba.org>
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Director Robert LaMarche
Escanaba Department of Public Safety
1900 3rd Ave North
Escanaba, MI 49829

-----Original Message-----
From: "Ed LeGault" <elegault.dda@escanaba.org>
To: "Roxanne Spencer" <rspencer@escanaba.org>, "Robert LaMarche" <rlamarche@escanaba.org>
Cc: "Blaine DeGrave" <bdegrave@escanaba.org>, "Patrick Jordan" <pjordan@escanaba.org>
Date: Mon, 23 Jul 2018 11:35:10 -0400
Subject: Re: Outdoor Seating Application - Mo's Pub

I think Blaine needs to review prior to our approval. From the docs you can't tell were the seating is going to be.
Generic
Wrought Iron 3 Piece Chairs & Table Patio Furniture Bistro Set, Black, Seats 2

2 Colors:
Black

$130.54
& Free Shipping

Note: Not eligible for Amazon Prime.
To:

From: Chris Cooper
Mo's Pub
3301 5th Ave S
Escanaba
MI 49829

Phone: 19062805326
Fax Phone: (617) 763-0059

Note:
Hello,

This is our application for outdoor seating. Thank you, Chris
906-280-5326
chris@mospub.net

Date: 06/05/2018

Pages: 4
Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll-Free: 888-813-0011 - www.michigan.gov/mlcc

Outdoor Service Permanent Permission Application  
(Authorized by R 436/419)

Part 1 - Applicant/Licensee Information
Indicate please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

<table>
<thead>
<tr>
<th>Applicant/Licensee name(s):</th>
<th>MOS PUB INC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>2116 Ludington St</td>
</tr>
<tr>
<td>City: Escanaba</td>
<td>Zip Code: 49829</td>
</tr>
<tr>
<td>City/township/village:</td>
<td>Escanaba</td>
</tr>
<tr>
<td>County: Delta</td>
<td></td>
</tr>
<tr>
<td>Contact Name: Chris Cooper</td>
<td>Phone: 906-280-5326</td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:chris@mospub.net">chris@mospub.net</a></td>
</tr>
</tbody>
</table>

Part 2 - Outdoor Service Area Information

1. Is the proposed outdoor service area in a different city, village, or township than listed above?  
   - Yes  
   - No

2. Is the proposed outdoor service area and the present licensed premises interrupted by a dedicated street or road?  
   - Yes  
   - No

3. If you have an existing outdoor service area, are you requesting an additional, separate outdoor service area?  
   - Yes  
   - No

4. Are you requesting to enlarge or decrease the size of an existing outdoor service area?  
   - Yes  
   - No

5. Is the proposed area around or near a body of water, a sporting venue, or activities (i.e., horseshoes, volleyball, softball, etc.)?  
   - Yes  
   - No

6. Is the proposed outdoor service area a balcony or located on a rooftop?  
   - Yes  
   - No

If you answered Yes to any of the questions above, please explain:

Part 3 - Outdoor Service Area Measurements

1. What is the distance (in feet) between the proposed outdoor service area and the licensed premises? (Measurements must be exact)  
   
   It's attached to it.

2. What are the dimensions of the proposed outdoor service area? (Measurements must be exact)

   Width: _30_ X Length: _13_ = Square Footage: _195_

Part 4 - Diagram of Outdoor Service Area

Attach a scaled diagram showing the measurements of the area proposed for outdoor service. Clearly show the current licensed establishment, the area proposed for outdoor service licensing, and any intervening property. Measurements should not be estimated. Include ingress/egress of the area on the diagram as well as the type and height of barrier(s).

WARNING

Failure to provide accurate measurements of your area will delay your application. It is the applicant's responsibility to provide accurate dimensions of the outdoor service area to ensure timely processing of this request.
Part 5 - Control of the Outdoor Service Area

1. Describe the type and height of the barrier that will be used to clearly delineate the outdoor service area and how the outdoor service area will be well-defined and clearly marked (requirements by the local unit of government should be followed):

2. Is there any intervening property?  
   - Attach supporting documentation to show that the licensee owns or has control of the area proposed for outdoor service. (e.g. Lease Agreement, Warranty Deed, Municipal Permit)
   - Outdoor service areas located on municipal property must be accompanied with a document from the municipality providing permission to utilize the municipally owned property.

Part 6 - Outdoor Service Use

1. Is the proposed outdoor service area to be a golf course?  
   - Yes  
   - No

   If Yes, indicate the number of acres and number of holes:

   **Note:** Having golf carts are considered added bars and require an additional bar. Stationary golf carts may be added bars or service bars.

2. Will there be an added bar? If you do not have an available additional bar permit, you must apply for one separately using the Retail Licensing & Permit Application (BC-103) and pay the appropriate permit fees. Only Class C and B-Hotel licenses are required to obtain Additional Bar permits in order to have additional bars on the premises.

   - Yes  
   - No

   If Yes, indicate the number of bars and where they will be used:

3. Explain any uses for proposed outdoor service area other than food and beverage sales and the type of security that will be used for the event(s) and how it will be utilized to secure and monitor to prevent sales to minors and sales to visibly intoxicated persons.

   

Part 7 - Signature of Applicant/Licensee:

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Approval of this permit by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

Name of Applicant/Licensee & Title

Signature of Applicant/Licensee

Date

Please return this completed form along with corresponding documents to:

**Michigan Liquor Control Commission**
Mailing address: P.O. Box 30005, Lansing, MI 48905
Hand deliveries or overnight packages: Constitution Hall, 525 W. Allegan, Lansing, MI 48933
Fax: (517) 373-0059
Original Message

Subject: Notice of Deficiency - Outdoor Service Area - RID 1806-07504
From: MLCC Consent Unit <MLCC-Consent-Unit@michigan.gov>
Date: Fri, June 22, 2018 10:32 am
To: "chris@mospub.net" <chris@mospub.net>

Good Morning Chris,

Our office received your request for a new Outdoor Service Area for Mos Pub Inc. In reviewing the paperwork, we have determined that we still need the following item(s):

- Completion of Part 6, Subsection 3 of LCC-204 – Security Measures (attached for your use)
  - We need to know how you intend to prevent sales to minors and sales to visibly intoxicated persons.
- Completion of Part 5, Subsection 1 of LCC-204 (attached for your use)
- Clear pictures/diagram of proposed ODS area (copy received is dark)

You may email the document(s) to our office at MLCC-Consent-Unit@michigan.gov. Once received, we can schedule the application for the next available Commission Meeting.

Thank you
MLCC CONSENT UNIT
Licensing Division
Toll Free (866) 813-0011
Fax: (517) 763-0059
Secured Fax Line: (517) 284-8557 **Only to be used when faxing Credit Card Authorization Form**

***Effective February 26, 2018, the LARA Revenue Services cashier office will be relocated to the Bureau of Medical Marihuana Regulation (BMMR) building located at: 2407 North Grand River Avenue, Lansing, MI 48906. If you wish to make payments in person at the cashier office on or after February 26, you will need to go the BMMR building to pay and not to the Commission office as you have in the past. Please visit the MLCC website for directions and a map to the cashier office: https://tinyurl.com/mlcc-cashier-move. ***
Hi Chris!

Thank you for sending those photos of the proposed space and the completed LCC-204 form. After reviewing the photos, it appears we need one final thing from you in order to schedule this request for a Commission Meeting. Since the proposed Outdoor Service Area is located on city sidewalk, we will need documentation from the city of Escanaba providing permission to utilize city sidewalk (i.e. minutes/resolution/correspondence signed by city clerk).

Thank you,

MLCC CONSENT UNIT
Licensing Division
Toll Free (866) 813-0011
Fax: (517) 783-0059
Secured Fax Line: (517) 284-8557 **Only to be used when faxing Credit Card Authorization Form**

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---

From: chris@mospub.net [mailto:chris@mospub.net]
Sent: Wednesday, July 11, 2018 2:48 PM
To: MLCC Consent Unit <MLCC-Consent-Unit@michigan.gov>
Subject: RE: Notice of Deficiency - Outdoor Service Area - RID 1806-07504

Please see the attached documents. thank you. very much. Chris

Chris Cooper
Cell 906-280-5326
Bar 906-233-7707
Fax 866-593-8466
email chris@mospub.net
TO: City Manager Patrick Jordan

FROM: Director Robert LaMarche

DATE: July 26th, 2018

SUBJECT: Patrol Car Purchase

We would like to purchase two Ford Police Explorers at a cost of $28,382 each from Riverside Ford in Escanaba. We also received a more expensive quote using the state bid which came in at $29,497. Both quotes are attached. The necessary equipment purchases like lights, graphics, siren, and radio along with labor for the patrol vehicles will be accomplished by the DPW staff.

Thank you,
Director Robert LaMarche
Order No: 0001  Priority: J2  Ord Fk: Q0226  Order Type: SB  Price Level: 915

Ord Qty: 500A Cust/Flt Wms: CITY OF ESCAN

PO Number: RETAIL

Fuels: 4DR AND POLICE .533275  SP FLT ACCT CR
9.112.6" MD
P16  AGATE BLACK
9  CH1 PNTG/VEL R
W  EDDY BLACK
30AA EQUIP GRP
.PRE6 SINGLE CD
29R  .3.7L V6 TACVCT
4.7C  .6-SPD AUTO TRAN
51Y  DRY SDE 5PT LDR 215
79R  PRICE CONCESSION
REMARKS TRAILER
FLEX-FUEL
153  FYE LICENSE ENT
SP DLR ACCT ADJ

F1: Help  F2: Return to Order  F3/F12: Veh Ord Func
F4: Submit  F17: Vehicle Entry  F9: View Trailers

S099 - PRESS F4 TO SUBMIT

$ 34,485
- $ 3,908 Price Concession
- $ 2420 Dealer Discount
+ $ 210 Doc
+ 15 Title

$ 28,382

## QUOTATION

**JORGENSEN FORD SALES**

8333 Michigan Ave.
Detroit, MI 48210

**PHONES:** (313) 884-9733
**FAX:** (313) 884-0477

bill_mccarthy@hotmail.com

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**Customer:** City of Saginaw

**Contact:** M. Zawacki

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<table>
<thead>
<tr>
<th>Item Description</th>
<th>Price</th>
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<tbody>
<tr>
<td>2015 Ford Police Utility</td>
<td>$27,952.00</td>
</tr>
<tr>
<td>Base Unit Price</td>
<td></td>
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<td>Drivers Side LED Spotlight</td>
<td>$375.00</td>
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<td>Delivery – 463 miles @ $2.50 per mile</td>
<td>$1,170.00</td>
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**Total:** $29,497.00

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**Authorized Signature:**

W.J. McCarthy, Fleet Sales Manager
July 18, 2018

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held in Grand Rapids, September 20-22, 2018. The League’s “Annual Meeting” is scheduled for 3:45 pm on Friday, September 21, in Ambassador Ballroom West at the Amway Grand Plaza Hotel. The meeting will be held for the following purposes:

1. **Election of Trustees.** To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).

2. **Policy.**
   A) To vote on the Core Legislative Principles document.
   
   In regard to the proposed League Core Legislative Principles, the document is available on the League website at http://www.mml.org/delegate. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukas at the League at 800-653-2483.

   B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)
   
   In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 21, 2018.**

3. **Other Business.** To transact such other business as may properly come before the meeting.

**Designation of Voting Delegates**

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting http://www.mml.org/delegate **no later than August 21, 2018.**
Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

"Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative."

1. **Election of Trustees**

Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. **Statements of Policy and Resolutions**

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (i) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus the deadline this year for the League to receive resolutions is **August 21, 2018**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, “Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof.”
3. **Posting of Proposed Resolutions and Core Legislative Principles**

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Thursday, September 20 at Amway Grand Plaza Hotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,

*Catherine Bostick-Tullius*  
President  
Commissioner, City of Lapeer

*Daniel P. Gilmartin*  
Executive Director & CEO

*We love where you live.*