City Council Chambers located at: City Hall – 410 Ludington Street – Room C101 – Escanaba MI 49829

The Council has adopted a policy to use a Consent Agenda, when appropriate. All items with an asterisk (*) are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event, the item will be removed from the General Order of Business and considered in its normal sequence of the Agenda.

Regular Meeting
Thursday, September 27, 2018, at 7:00 p.m.

CALL TO ORDER
ROLL CALL
INVOCATION/PLEDGE OF ALLEGIANCE – Pastor Erik Heskin from Bethany Lutheran Church
APPROVAL/CORRECTION(S) TO MINUTES – Regular Meeting – September 6, 2018
 Special Meetings – August 28, 2018, August 29, 2018, and September 5, 2018
APPROVAL/ADJUSTMENTS TO THE AGENDA
CONFLICT OF INTEREST DECLARATION(S)
BRIEF PUBLIC COMMENT(S)
PUBLIC HEARINGS
UNFINISHED BUSINESS
NEW BUSINESS

1. Approval / Presentation – Month-to-Month Contract for I.T. Support with DS Tech
   Explanation: Representatives from DS Tech will present options for I.T. support which will be on a month-to-month basis. The agreed upon contract will be temporary until a new internal I.T. Administrator is hired.

2. Oath of Office for Interim City Clerk
   Explanation: The appointed Interim City Clerk will be sworn into office.

APPOINTMENTS
BOARD, COMMISSION, AND COMMITTEE REPORTS
GENERAL PUBLIC COMMENT
ANNOUNCEMENTS
ADJOURNMENT

Respectfully Submitted

Patrick S. Jordan
City Manager
CITY COUNCIL
MEETING AGENDA - ADDENDUM
September 27, 2018

Marc D. Tall, Mayor
Ronald J. Beauchamp, Mayor Pro-Temp
Ralph B. Blasier, Council Member
Michael R. Sattern, Council Member
Peggy O. Schumann, Council Member

Patrick S. Jordan, City Manager
Lisa M. Glish, City Clerk
Ralph B. K. Peterson, City Attorney

City Council Chambers located at: City Hall – 410 Ludington Street – Room C101 – Escanaba MI 49829

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Regular Meeting - Addendum
Thursday, September 27, 2018, at 7:00 p.m.

NEW BUSINESS

3. Approval – Resolution to Oppose SB0637 Small Wireless Facilities
   Explanation: Administration recommends approval of a Resolution opposing SB0637 concerning Small Wireless Facilities.

Respectfully Submitted

[Signature]

Patrick S. Jordan
City Manager
NOTICE OF CITY COUNCIL
CHANGE of MEETING DATE

PLEASE TAKE NOTICE that a regular meeting will be conducted by the Escanaba City Council on Thursday, September 27, 2018, at 7:00 p.m. (instead of Thursday, September 20, 2018), City Hall, Room C101, 410 Ludington Street, Escanaba, Michigan. The date change is to accommodate members of City Council what will be attending a conference out of the area during the week of September 17-21, 2018.

Thursday, September 27, 2018 at 7:00 p.m., City Hall, Room C101

This notice is given in accordance with Act 297 of the 1976 Public Acts of State of Michigan and Chapter II, Section 5, of the Escanaba City Charter. The City of Escanaba will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon five (5) days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling the below named City Clerk. Public notice will be given regarding any changes of the above meeting.

Patrick S. Jordan, City Manager
(906) 786-9402

or

Lisa M. Glish, City Clerk
(906) 786-1194

LMG

Posted 9/7/2018 1:32 PM
OFFICIAL PROCEEDINGS
CITY COUNCIL
CITY OF ESCANABA, MICHIGAN
Special Council Meeting
Tuesday, August 28, 2018

The special meeting was called to order by the Honorable Mayor Marc D. Tall at 10:00 a.m. in the Council Chambers of City Hall located at 410 Ludington Street.


Also Present: City Manager Patrick Jordan, City Clerk Lisa M. Glish, City Attorney Ralph B.K. Peterson, City Department Heads, media, and members of the public.

ADJUSTMENTS TO THE AGENDA

Sattem moved, Blasier seconded, CARRIED UNANIMOUSLY, to amend the proposed order of the agenda by moving New Business Item #1 - Update on Current and Future I.T. Projects for the City to take place after Unfinished Business #1 -- Update on FOIA Request from United Impact Group, LLC.

CONFLICT OF INTEREST DECLARATION – None.

BRIEF PUBLIC COMMENT

Jim Berthiaume requested the following be read into record: “Mayor Tall for the second time now you did not get Council consent to extend the Clerk’s resignation, the Clerk at this point became your employee which corrupted the system and it failed; this is not leading by example it’s leading by power. Council Member Schumann needs to stop over sizing the I.T. Administrator position; the City Manager is more than capable of handling it. Council Member Schumann should not be adding job descriptions that doesn’t comply with the department example; under Schumann’s Politics the Assessor could be Assessor slash Window Cleaner, Manager could be Manager slash Parking Attendant, Clerk could be Clerk slash Morning Coffee Filler-upper. Not allowing the system to perform as intended leads to this misuse of power as we have already seen. Council Member Schumann, Mayor Tall needs to stop this type of politics and lead by example and not by power. As I stated at the last, it’s ok for a leader to not get what you are looking for, it happens. Following a system prevents corruption, period. Let’s see if this works, move Deputy Clerk to Clerk, key word there is Clerk, in which no training is required. Clerk can hire a Deputy Clerk overseen by the Manager, since the Manager is overseeing the I.T. Administrator allows you to focus on the Assessor position, when you eliminate the corrupted politics from this, the system works and this long debated issue is over. Shed the politics.” Berthiaume then stated that he looks at the Manager’s memorandum to Council included in the packet as propaganda and nothing more.

Judi LaCosse made comment concerning the Clerk’s hiring, stating that it should have been an easy transition but it has become an embarrassment to the community. She went onto comment that she feels members of the Council adding items from their
City Council Minutes
August 28, 2018 – cont.

personal agenda, is not acceptable. LaCosse went onto state that there is a big election coming up in two months, and there needs to be someone in the office that knows how and what to do; she then stated that she believes the job is not something that can be learned in just a few months. She then asked the Council when they are considering their applicant for the Clerk, she recommends offering the Clerk’s position to the Deputy Clerk.

PUBLIC HEARINGS – None.

UNFINISHED BUSINESS

1. Discussion – Update on the FOIA Request from United Impact Group, LLC – Clerk.

Glish updated the Council on the FOIA request that came in from United Impact Group, LLC concerning the copying of Election materials used during the November 8, 2016 Election; she stated that a “half-letter” has been sent to the United Impact Group, and none of the work to fill the FOIA request will begin until a deposit of 50% of the quoted cost is received and clears the bank.

** Per the approved Agenda Adjustment, the next item will be “New Business #1 – Updated on Current and Future I.T. Projects for the City.”

NEW BUSINESS


Glish updated the Council concerning current and future I.T. projects on the docket for the City to include:

NEW – Since May 2018 Transition
- Full Administration of both the City’s and Public Safety’s Phone Systems (usernames, passwords, button provisioning, holiday scheduling, etc).
- Train/guide employees (and sometimes groups of employees) in the use of multiple software programs mostly including the Microsoft Office Suite, email system, electronic calendar, etc.
- Creation and upkeep of online meeting room calendars for the Council Chambers (C101) and Small Meeting Room (C102).
- Bring on at least (19) new computers into the City’s Network – Upgrade others due to Windows 7 Retiring January 2020 – ALL computers throughout City need to be upgraded or replaced to run with Windows 10.
- Create and keep an up-to-date inventory of all City technology equipment.
- Upload and maintain “Rave” Facility for the new Emergency 911 System.
- Coordinate the upcoming CAT 6 rewiring project, along with Security Camera System Upgrade.
- Resolve Sound System and Audio/Visual Issues in the City Council Chambers.
ON-GOING

- Loading / upgrading systems with Windows, Microsoft Office, and other misc. programs.
- Administration of all usernames and passwords for domain users (cannot see passwords, but have the ability to reset them).
- Administration of all usernames and passwords for email system users (cannot see passwords, but have the ability to reset them).
- General troubleshooting of computer hardware, software, etc.
- Installation of network printers.
- Administration of (3) Wi-Fi Routers located throughout City Hall.
- Keep Channel 191 up and running (hardware side).
- Troubleshoot Council Chamber microphone issues when possible.

UNFINISHED BUSINESS (Continued)

2. Discussion – City Clerk’s Office, City Assessor’s Office, and I.T. Department.

A discussion took place concerning the need to fill the full-time City Assessor position that is currently available; it was discussed that there may be someone interested in the position that is currently a Level Two Assessor, working towards their Level Three, which they hope to have completed by Summer 2019.

Discussions then took place concerning 1.) The possibility of splitting the City Clerk and I.T. Administrator position into a part-time City Clerk position and a full-time I.T. professional; 2.) The possibility of making one full-time position of City Clerk and City Assessor; and 3.) The possibility of transferring the I.T. duties to the Executive Assistant.

UB-2a After discussion, Beauchamp moved, Sattem seconded, to make Deputy Clerk Tammy Weisert the full-time Clerk, with part of the duties taking part in the Assessor’s Office.

Upon a call of the roll, the vote was as follows:

Ayes: Beauchamp, Sattem
Nays: Blasier, Schumann, Tall

MOTION FAILED.

UB-2b After discussion, Blasier moved, Sattem seconded, to 1.) Offer Deputy Clerk Tammy Weisert an Interim position as City Clerk to begin part-time effective October 1, 2018; 2.) The Escanaba City Council will carefully compose and approve the necessary job descriptions, which may include City Clerk and City Assessor. Requirement for Information Technology skills may be included in these descriptions and/or the City Manager is authorized to open a separate Information Technology position; 3.) The City Clerk position will be posted...
internally and externally; 4.) No applicant will be permitted to see any other applicant’s application; and 5.) During interviews, all City Councilpersons will be expected to ask thoughtful questions.

Upon a call of the roll, the vote was as follows:

Ayes: Bladier, Schumann, Tall
Nays: Beauchamp, Sattem

MOTION PASSED.

Tall went onto state that due to the passed motion, a careful and transparent process will begin. He went onto state that a job description will need to be created/updated with help from the Human Resource Director.

UB-2c After discussion, Bladier moved that the job description for the City Clerk is to be written as a part-time City Clerk position.

Upon hearing no second: MOTION FAILED.

UB-2d After discussion, Bladier moved, Schumann seconded, to have the Human Resource Director draft two job descriptions, one for a Full-Time City Clerk and one for a Part-Time City Clerk, then present both job descriptions to the City Council for discussion.

Upon a call of the roll, the vote was as follows:

Ayes: Bladier, Schumann, Tall
Nays: Beauchamp, Sattem

MOTION PASSED.

After discussion, a Special Council Meeting was set for Wednesday, August 29, 2018 at 7:00 PM to further discuss the draft job descriptions for City Clerk.

APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES -- None.

BOARD, COMMISSION, AND COMMITTEE REPORTS – None.

GENERAL PUBLIC COMMENT

Nancy Pearson stated that she believes the large FOIA request is a scam and questioned what the people receiving the information plan to do with it.

Karen Flynn stated that by filling this FOIA request we will be making the job of Scam Artists easier.
ANNOUNCEMENTS – None.

ADJOURNMENT

Hearing no further public comment, the Council adjourned at 11:09 a.m.

Respectfully submitted

Lisa M. Glish
City Clerk

Approved: ____________________________

Marc D. Tall, Mayor
OFFICIAL PROCEEDINGS  
CITY COUNCIL  
CITY OF ESCANABA, MICHIGAN  
Special Council Meeting  
Wednesday, August 29, 2018

The special meeting was called to order by the Honorable Mayor Marc D. Tall at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.


Also Present: City Manager Patrick Jordan, City Clerk Lisa M. Glish, City Attorney Ralph B.K. Peterson, City Department Heads, media, and members of the public.

ADJUSTMENTS TO THE AGENDA

Schumann moved, Blasier seconded, CARRIED UNANIMOUSLY, to approve the Special Meeting agenda for August 29, 2018 as submitted.

CONFLICT OF INTEREST DECLARATION – None.

BRIEF PUBLIC COMMENT

Marilyn Kinsey, Escanaba Resident, stated she was grateful that the Council is taking the time to review and revise the job descriptions for the City Clerk, Information Technology, and City Assessor positions. She then stated that the Council should note clear specific skills for each position; along with review the budget requirements for each.

UNFINISHED BUSINESS – None.

PUBLIC HEARINGS – None.

NEW BUSINESS

1. Discuss / Review / Revise – Draft Job Descriptions for the City Clerk Position.

A discussion-review took place concerning four (4) draft job descriptions submitted by Council members Blasier and Beauchamp (three from Blasier titled 1.) Part-time City Clerk, 2.) Full-time Office Clerk / City Assessors Office, and 3.) Full-time City Clerk / Information Technology (I.T.) Administrator; and one from Beauchamp titled Full-time City Clerk).

During the discussion the following items were reviewed:

• Adding a requirement to obtain a Certified Municipal Clerk (CMC) designation within the first three (3) years of employment.

• The requirement of having full disclosure for the physical demands of the job(s).
The possible additions of the following items to the “Selected Guidelines” section of a job description:
  o Knowledge and understanding of Roberts Rules of Order.
  o Knowledge and understanding of the Michigan Open Meetings Act (OMA).
  o Knowledge of the policies and procedures specific to the Clerk’s Office including Michigan Election Law.
  o Knowledge of the provisions of the City Charter, City Ordinances, official City policies, and Federal, State, and Local Law.
  o Considerable knowledge of Microsoft Office suite of programs and pdf programs.
  o Skill in operating basic office equipment and machines.
  o Demonstrate the ability to establish and maintain effective working relationships, as well as use of good judgement, initiative and resourcefulness when dealing with City officials, supervisors, employees, other professionals, and the general public.
  o Demonstrate the highest ethical character and professional behavior.

Keeping the job description vague to attract more candidates.
The combination of jobs throughout the City to most effectively use tax dollars.
The City Council is to hire a City Clerk and a City Assessor, not an I.T. Administrator.
The possibility of moving the I.T. Administrator duties to be part of the Executive Assistant position.
Out-sourcing the I.T. duties to a local Tech company.
Keeping the I.T. duties in-house.

NB-1a Schumann moved to use the Full-Time City Clerk / I.T. Administrator Job Description that was proposed by the Human Resource Director.

Upon hearing no second: MOTION FAILED.

NB-1b Blasier moved, Schumann seconded, to set forth to fill a position for a Full-Time City Clerk / I.T. Administrator and to create a job description for said position.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Schumann, Tall
Nays: Sattem, Beauchamp

MOTION PASSED.

NB-1c Blasier moved, Schumann seconded, to accept the proposed job description for a Full-Time City Clerk / I.T. Administrator position by Council Member Blasier which has the following Minimum Qualifications listed: 1.) Minimum of a two year degree in business, office administration, public administration or related field, with five or more years of progressively increasing job responsibilities in roles involving office administration., 2.) Must be well versed in English grammar and composition., 3.) Must be a Notary or be able to become a Notary within a year., 4.) Must be a Certified Municipal Clerk or be able to become a
City Council Minutes
August 29, 2018 – cont.

Certified Municipal Clerk within three years. 5.) Strong computer skills, including the ability to provide workstation, application, web site, and network support., 6.) Must be accurate and organized with strong attention to detail., and 7.) Willingness and ability to work evenings and weekends.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Schumann, Tall
Nays: Sattem, Beauchamp

MOTION PASSED.

A discussion took place concerning the length of time the job posting shall be posted internally and externally, along with the stipulation that the Human Resource Director is the only person to receive, handle, and forward applications for this position.

NB-1d Blasier moved, Schumann seconded, to have the Human Resource Department post the position of the City Clerks / I.T. Administrator position internally for one (1) week; after the internal posting has ran for one (1) week, the job is to be posted externally for sixty (60) days at a cost not-to-exceed $1,000.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Schumann, Sattem, Tall
Nays: None
Abstain: Beauchamp

MOTION PASSED.

NB-1e Sattem moved, Blasier seconded, to accept the resignation of current City Clerk / I.T. Administrator Lisa Glish effective Friday, September 28, 2018.

Upon a call of the roll, the vote was as follows:

Ayes: Sattem, Blasier, Beauchamp, Tall
Nays: None
Abstain: Schumann

MOTION PASSED.

Schumann noted an apology to Glish concerning the events that had occurred during the time she held the position. Schumann then stated that she will not allow such actions to happen again in the future, and that she will fully support whoever is hired into the position.

APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES – None.
City Council Minutes  
August 29, 2018 – cont.

BOARD, COMMISSION, AND COMMITTEE REPORTS – None.

GENERAL PUBLIC COMMENT

Jim Berthiaume stated that he feels as though the last election was flawless due to the Deputy Clerk.

Karen Flynn thanked the members of the Council for reposting the position, along with taking a more transparent approach to the hiring process.

Jack Mellenger stated that he is worried that the FOIA request concerning the ballot copies is a means for the City to make money off of the information.

ANNOUNCEMENTS

Beauchamp stated that a Special Joint City Council and Electrical Advisory Committee Meeting on Wednesday, September 5, 2018 at the new Solar Garden location.

ADJOURNMENT

Hearing no further public comment, the Council adjourned at 8:22 p.m.

Respectfully submitted

Lisa M. Glish  
City Clerk

Approved:  
Marc D. Tall, Mayor
Pursuit to a meeting notice posted August 28, 2018, Mayor Marc D. Tall called the meeting to order at 4:00 p.m. at the Escanaba Solar Energy Facility located on Airport Road, Escanaba, MI.

Present: Mayor Marc D. Tall, Council Members: Ronald J. Beauchamp and Ralph B. Blasier

Present: Electrical Advisory Committee (EAC) Members: Chairperson John Anthony, Vice-Chairperson Ann Bissell, and Member Glendon Brown

Also Present: City Manager Patrick S. Jordan, City Clerk Lisa M. Glish, Electric Superintendent Mike Furmanski, and members of the public and media

Absent: Council Members: Michael R. Sattem and Peggy O. Schumann. EAC Members: Tim Wilson and John Melling

NOTE: Due to this being an informal on-site meeting/presentation, the regular meeting order was not followed.

PRESENTATION / TOUR

Electric Superintendent Mike Furmanski reviewed the Solar Energy Facility background and the steps that were taken to get the facility built and running. He went onto state that details are still being worked out pertaining to how the public will be able to purchase panels once they go on sale, in which they are hoping to have available in Mid-October.

Electrical Advisory Committee Member Glendon Brown was presented with a clock to thank him for his countless hours of planning and hard work to make the Solar Energy Facility a success.

A tour of the facility and components was offered to all attendees.

ADJOURNMENT

Hearing no further public comment, or reports from the Electrical Advisory Committee or Council, the meeting adjoumed at 4:28 p.m.

Respectfully submitted,

Lisa M. Glish
City Clerk

Approved: _______________________
Marc D. Tall, Mayor
The meeting was called to order by the Honorable Mayor Marc D. Tall at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Council Members: Ralph B. Blasier, Ronald J. Beauchamp, and Michael R. Sattem

Absent: Council Member Peggy O. Schumann

Beauchamp moved, Sattem seconded, CARRIED UNANIMOUSLY, to excuse Council Member Schumann.

Also Present: City Manager Patrick Jordan, City Attorney Ralph B.K. Peterson, City Clerk Lisa M. Glish, City Department Heads, media, and members of the public.

Clerk Glish led Council in the Pledge of Allegiance.

NOTE: Proclamations for the softball/baseball teams were moved to be directly after the Pledge of Allegiance for the convenience of all players, coaches and spectators in attendance.

Tall presented proclamations to the 2018 Escanaba 9-10 Little League All-Star Softball Team, 2018 Escanaba Major (11-12) Little League All-Star Softball Team, 2018 Escanaba Eskymos Varsity Softball Team, and 2018 Escanaba Major (11-12) Boys Little League All-Star Team.

APPROVAL/CORRECTION(S) TO MINUTES

Beauchamp moved, Sattem seconded, CARRIED UNANIMOUSLY, to approve the Regular Meeting minutes from August 16, 2018 and Special Meeting minutes from August 23, 2018, as submitted.

ADJUSTMENTS TO THE AGENDA

Sattem moved, Blasier seconded, CARRIED UNANIMOUSLY, to amend the September 6, 2018 agenda to include the meeting order change to 1.) Conduct the Proclamations directly after the Pledge of Allegiance., 2.) Add an item #4 under New Business to discuss moving the September 20, 2018 meeting to September 27, 2018. and 3.) Add two appointments for FOIA Coordinators to the “Appointments” section.

CONFLICT OF INTEREST DECLARATION – None.

BRIEF PUBLIC COMMENT -- None.
PUBLIC HEARINGS


A Public Hearing was conducted where City Controller Melissa Becotte presented an overview of the current status of the MERS Pension Plan along with options to increase the funding percentage. During the presentation she highlighted options of making a lump sum payment into the divisions or a lump sum payment into a surplus account. If applied to the divisions, future contributions will be reduced; if applied to a surplus account, future contributions will remain as scheduled and the funding percentage will increase more rapidly.

UNFINISHED BUSINESS – None.

NEW BUSINESS


Administration sought approval to purchase a 2012 John Deere 770GP Motor Grader in the amount of $150,945 from McCoy Construction and Forestry. It was noted that the purchase was included in the FY2018/19 budget.

NB-1 Blasier moved, Sattem seconded, to approve the purchase of a 2012 John Deere 770GP Motor Grader from McCoy Construction and Forestry at a purchase price not to exceed $150,945.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Sattem, Beauchamp, Tall
Nays: None

MOTION CARRIED.

2. Approval – Cost Agreements with the Michigan Department of Transportation (MDOT) for Maintenance of Traffic Signals – Public Works.

Administration sought approval to update the maintenance cost agreements with MDOT for five modernized traffic signals throughout the City.

NB-2 Sattem moved, Blasier seconded, to approve the City to update the maintenance cost agreements with the Michigan Department of Transportation (MDOT) for five modernized traffic signals located throughout the City.

Upon a call of the roll, the vote was as follows:

Ayes: Sattem, Blasier, Beauchamp, Tall
Nays: None

MOTION CARRIED.

Administration sought approval to enter into a contract agreement with CUPPAD Regional Commission for the Administration of the Escanaba Downtown Façade 2018-2019 Project with expenses to be covered by funds from the Michigan Economic Development Corporation (MEDC).

NB-3 Beauchamp moved, Sattem seconded, to approve to enter into a contract agreement with CUPPAD Regional Commission for the Administration of the Escanaba Downtown Façade 2018-2019 Project.

Upon a call of the roll, the vote was as follows:

Ayes: Beauchamp, Sattem, Blasier, Tall
Nays: None

MOTION CARRIED.


It was requested that the City Council Regular Meeting scheduled for Thursday, September 20, 2018 be rescheduled to Thursday, September 27, 2018. This rescheduling is due to members of the City Council attending the Michigan Municipal League (MML) Annual Conference in Grand Rapids, MI during the time of the originally scheduled meeting.

NB-4 Blasier moved, Beauchamp seconded, CARRIED UNANIMOUSLY, to move the Regular City Council Meeting scheduled for Thursday, September 20, 2018 to Thursday, September 27, 2018.

APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

Tall requested the appointments of Deputy Clerk Tammy Weissert as the Interim FOIA Coordinator effective September 29, 2018 and Executive Assistant Kim Gustafson as the Secondary FOIA Coordinator effective September 6, 2018.

AP-1 Blasier moved, Sattem seconded, to approve the appointments of Deputy Clerk Tammy Weissert as Interim FOIA Coordinator effective September 29, 2018, and Executive Assistant Kim Gustafson as Secondary FOIA Coordinator effective September 6, 2018.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Sattem, Beauchamp, Tall
Nays: None

MOTION CARRIED.
City Council Minutes
September 6, 2018 – cont.

BOARD, COMMISSION, AND COMMITTEE REPORTS

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.

GENERAL PUBLIC COMMENT – None.

ANNOUNCEMENTS – None.

ADJOURNMENT

Hearing no further public comment, the Council adjourned at 7:39 p.m.

Respectfully submitted

Lisa M. Glish
City Clerk

Approved: ___________________________

Marc D. Tall, Mayor
City Of Escanaba

IT / Network Security Proposal
Founded in 1976
City’s IT Partner since 2004

Recent Successes:
City-wide phone system (2016)
City-wide e-mail system (2017)
Server upgrades and redundancy (2017-2018)
### Current

<table>
<thead>
<tr>
<th>Category</th>
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<tbody>
<tr>
<td>Internet Security Appliance</td>
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<tr>
<td>Anti-Virus</td>
<td>Requires Immediate Attention</td>
</tr>
<tr>
<td>Anti-SPAM and Virus Filter</td>
<td>Requires Immediate Attention</td>
</tr>
<tr>
<td>Physical Security</td>
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<tr>
<td>Managed DNS</td>
<td>Requires Immediate Attention</td>
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<tr>
<td>Dark Web Monitoring</td>
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<tr>
<td>Security Awareness Training</td>
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<tr>
<td>Virtual Private Network (VPN)</td>
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<tr>
<td>Intrusion Detection/Prevention</td>
<td>Requires Immediate Attention</td>
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**Audit Score**: 66

### Proposed

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<td>Internet Security Appliance</td>
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<td>Anti-Virus</td>
<td>Satisfactory</td>
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<tr>
<td>Anti-SPAM and Virus Filter</td>
<td>Satisfactory</td>
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<tr>
<td>Physical Security</td>
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</tr>
<tr>
<td>Managed DNS</td>
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<td>Dark Web Monitoring</td>
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<td>Security Awareness Training</td>
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<tr>
<td>Virtual Private Network (VPN)</td>
<td>Satisfactory</td>
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<tr>
<td>Intrusion Detection/Prevention</td>
<td>Satisfactory</td>
</tr>
</tbody>
</table>

**Audit Score**: 94
Managed Support & Services

**Current**

- Onsite Support
  - Onsite Support is not included and is billed hourly as needed.

- Help Desk Support
  - Remote Help Desk Support is not included and is billed hourly as needed.

- Monitoring
  - Monitoring of server(s) and workstations is included in the plan but remediation is manual.

- Inventory & Asset Management
  - Inventory & Asset Management is manual or not included and not reviewed regularly.

- Windows & Application Updates
  - Windows updates on server(s) and workstations are automated and up-to-date.

- Virtual CIO Services
  - VCO services such as budgeting and IT planning are provided at an hourly rate.

- Mobile Device Management
  - There is no mobile device management.

- Proactive Maintenance
  - Proactive maintenance of server(s) and workstations is manual and not included in the plan.

- Vendor Management
  - Vendor Management is billed hourly for all vendors with a valid support contract.

**Proposed**

- Onsite Support
  - Onsite Support is included for all supported endpoints and services.

- Help Desk Support
  - Remote Help Desk Support is included for all supported endpoints and services.

- Monitoring
  - Monitoring of server(s) and workstations is automated with scripted remediation and included in the plan.

- Inventory & Asset Management
  - Inventory & Asset Management reports are included upon request.

- Windows & Application Updates
  - Windows updates on server(s) and workstations are automated and up-to-date.

- Virtual CIO Services
  - VCO services such as budgeting and IT planning are included at no additional cost.

- Mobile Device Management
  - There is corporate mobile device management in place.

- Proactive Maintenance
  - Proactive maintenance of server(s) and workstations is automated and included in the plan.

- Vendor Management
  - Vendor Management is included at no additional charge for all vendors with a valid support contract.

**Audit Score**

Current: 31

Proposed: 100
PROPOSED MANAGED SERVICES PLAN

Current Monthly Expenditures

Included Services (Monthly Pricing):
✓ Basic Monitoring + AV + Patch Management
✓ 10 Hour Labor Average with no SLA

MSP Monthly Price Plan - 30 Monthly Hours

Included Services (Monthly Pricing):
✓ Proactive Monitoring + AV + Patch Management for 60 PCs, 7 Servers
✓ Phishing Testing/Training
✓ 24/7 SOC Monitoring
✓ Cloud Content Filtering
✓ Darkweb Monitoring
✓ Network Auditing
✓ Labor w/ SLA

MSP Monthly Price Plan - 10 Monthly Hours

Included Services (Monthly Pricing):
✓ Proactive Monitoring + AV + Patch Management for 60 PCs, 7 Servers
✓ Phishing Testing/Training
✓ 24/7 SOC Monitoring
✓ Cloud Content Filtering
✓ Darkweb Monitoring
✓ Network Auditing
✓ Labor w/ SLA
RESOLUTION TO OPPOSE SB0637 SMALL WIRELESS FACILITIES

WHEREAS regulation of the public right-of-way (ROW) is a fundamental power of the City, as a local government, to exercise on behalf of its residents.

WHEREAS it is wholly appropriate for local governments to achieve such regulation through, among other things, license agreements.

WHEREAS through such agreements, local governments have the ability to, among other things:

- Require colocation of facilities on a single pole, which prevents the proliferation of poles.
- Require telecommunications companies to provide additional capacity for municipal uses, which is an essential component of these types of private uses of a public asset.
- Address the aesthetics of installations in the ROW outside of historic or residential districts (allowing for reasonable regulation of the form and design of the devices will force better engineering).
- Establish fiscal responsibility for removal of small cell facilities (including poles) and restoration of the ROW when the devices become functionally obsolete or inoperable.
- Requires free WiFi services in public areas, which is both a competitive and equity issue.

WHEREAS SB0637, if enacted into law, would severely preempt and therefore limit these regulatory powers.

WHEREAS increasing access to telecommunications services is a social equity priority that providers do not voluntarily meet unless required to do so by regulation. Accordingly, any deprivation of the City's regulatory power will exacerbate the "digital divide" separating its residents.

WHEREAS telecommunications providers move toward wireless communications and away from cable connections, the primary funding mechanism for local access television networks will evaporate, and transferring this source of income to emerging technologies that require use of a public access is wholly appropriate.

RESOLVED, the City Council of the City of Escanaba opposes enactment of SB0637 and directs the City Administrator to communicate the City's opposition to elected officials at the State government who represent the City's residents.

I, Lisa M. Glish, Escanaba City Clerk do hereby certify this to be a true and exact copy from the minutes of a Regular Meeting of the City Council of the City of Escanaba, MI held on September 27, 2018.

I, Lisa M. Glish, Escanaba City Clerk do hereby set my hand and seal 27th day of September, 2018.

Lisa M. Glish, Escanaba City Clerk