

**City of Escanaba
Special Council Meeting
Tuesday, April 10, 2018**

Pursuant to a meeting notice posted March 22, 2018, the Council of the City of Escanaba reconvened in special session in Room 101 of City Hall at 9:00 a.m., to continue the review and discussion of the proposed 2018/19 City Budget.

Present: Mayor Marc D. Tall, Council Members, Ronald J. Beauchamp, Ralph B. Blasier, Michael R. Sattem, and Peggy O'Connell Schumann.

Absent: None

Also Present: City Manager Patrick S. Jordan, City Controller Becotte, and various City Department Heads.

Zoning/Community Preservation Director Blaine DeGrave updated Council on training and costs for the Planning Commission Members. Mr. DeGrave reviewed a Citizens Planner Program being offered and suggested adding the program to the Planning/Zoning 2018/2019 Fiscal Year Budget.

It was Council Consensus to add to \$3,000 for the Planning Commission Members to attend a Citizens Planner Program.

Clerk Richards reviewed the Clerk's Office fee schedule. After discussion on Transient Merchant fees, recommend Transient Merchant Fees be reduced to \$60 year and \$15 for City Park Events.

The following Department Heads presented their budgets:

Public Works/Engineer, Wendy Taavola/Keith Marenger – 9:15 a.m.

Public Works Director/City Engineer Keith Marenger and Wendy Taavola reviewed budgets they were responsible for and the following 2018/19 proposed budget items with Council:

- Reviewed upcoming Projects;
- Reviewed proposed new Scanner to scan old maps;
- Request for Celebration – Flags;
- Request for Cross Walks;
- Request for Care of Trees and Shrubs;
- Request for Sidewalks;
- General Fund Public Works and Engineering budgets;
- Sanitary Landfill, and Landfill Road Clean-up and proposed Legislative increase of \$20,000;
- Solid Waste Collection;
- Composting Activities;
- Request for Recycling;

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- Snowplowing of Alleys;
- Request for Parks;
- Alley Paving/Maintenance;
- Other Funds – Motor Equipment and Equipment Fund;
- Reviewed proposed Major Street Construction and proposed streets in the poor category and proposed three year plan;
Based on Proposed three year plan, add \$271,500 for streets;
- Crack/Chip Seal road improvements;
- Request for Storm Sewer and Roadside Drains;
- Request for Sweeping and Flushing;
- Request for Traffic Service;
- Request for Snow Plowing and Snow Removal;
- Request for Ice Control;
- Request for Administrative and Engineering;
- Reviewed Local Street Projects, added additional funds of \$150,000;
- Motor Vehicle and Equipment Fund and proposed purchases.

Library Director, Carolyn Stacey – 10:30 a.m.

Library Director Stacey reviewed the 2018/19 proposed Library Budget with Council. The following was reviewed:

- Overview of the Department, Library Strategic Planning process, daily programs, yearly goals, services, and technology's, and strategies the Library provides the community and Delta County;
- Increase in staff hours to hire additional Pages, and increases technology purchases for computers and a new firewall;
- Outreach programs with the Communities and County;
- Reviewed Bezel Fund.

Recreation, Kim Peterson – 10:45 a.m.

Recreation Director Peterson reviewed the following Recreational Department budgets she was responsible for with Council:

- Rock the Dock Event;
- Provided an overview of Departmental activities and Civic Center Improvements;
- Discussed possible grant projects;
- Request for Civic Center, and Staffing, Gym Floor, and Emergency Generator for Emergency Shelter designation;
- Add funds for Civic Center to repair basement water problem;
- Request for Fourth of July/New Year's Eve;
- Request for Administration;
- Request for Summer Sports;
- Request for Wading Pool;

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- Request for Winter Sports;
- Request for Beach, and Boat Launches;
- Request for Civic Center Activities, and Discussed Building hours of operation;
- Reviewed proposed Master Fee Schedule.

City Clerk Office and Election Budgets

Clerk Richards reviewed both budgets with Council, which included funds to update the City Code of Ordinances and funds for an additional voting Machine for large Elections in the Absent Voter Counting Board.

Council Members reviewed with Administration the list of amendments to the proposed 2018/2019 Fiscal Year Budget:

Other Funds

Extra Patrol Vehicle \$40,000
Lawnmower \$8,000
Spring Clean-up \$5,000
Local Streets, \$150,000
Major Street \$271,000
Pickup Truck \$35,000 moved
to Water Fund
Patrol Vehicles increased \$2,000
Amending Master Fee Schedule

General Fund

\$2,000 to increase Council Travel Budget
\$3,000 to increase Council Training Budget
\$1,000 to increase Planning Travel Budget
\$10,000 for Civic Center Basement
Fireworks decreased by \$2,000 to \$10,000

After further discussion, Blasier moved, Schumann seconded, to approve all General Fund changes to the Proposed 2018/19 Fiscal Year Budget.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Schumann, Beauchamp, Sattem, Tall
Nays: None

MOTION CARRIED.

Beauchamp moved, Schumann seconded to approve all Other Fund changes to the Proposed 2018/19 Fiscal Year Budget.

Upon a call of the roll, the vote was as follows:

Ayes: Beauchamp, Schumann, Blasier, Sattem, Tall
Nays: None

MOTION CARRIED.

After discussion, Blasier moved, Sattem seconded, to approve the amended 2018 – 2019 Master Fee Schedule.

Council Members discussed how to proceed with the process to hire a new City Clerk.

After discussion, Blasier moved, Schumann seconded, **CARRIED UNANIMOUSLY**, that each Council Member select their ranked top 4 names to Human Resources Director Valentine, who would present a final list to Council in a ranking order by Friday.

Hearing no further business, no further public comment, and the time being 12:10 p.m., the Council adjourned.

Respectfully submitted,

Robert S. Richards, CMC
City Clerk

Approved: _____
Marc D. Tall, Mayor