Regular Meeting
Thursday, August 15, 2019, at 7:00 p.m.

CALL TO ORDER
ROLL CALL
INVOCATION/PLEDGE OF ALLEGIANCE
APPROVAL/CORRECTION(S) TO MINUTES – Regular Meeting – August 1, 2019
APPROVAL/ADJUSTMENTS TO THE AGENDA
CONFLICT OF INTEREST DECLARATION(S)
BRIEF PUBLIC COMMENT(S)
PUBLIC HEARINGS

1. Second Reading, Public Hearing and Adoption of Ordinance No. 1212, - An Ordinance to Amend Chapter IV Community Development as Codified Under the Code of Ordinances, to provide for an expansion of the Richter Historic District
   Explanation: Administration is requesting the City Council to consider approval and adoption of Ordinance No. 1212 – An Ordinance to Amend Chapter IV Community Development as Codified Under the Code of Ordinances.

2. Second Reading, Public Hearing and Adoption of Ordinance No. 1214, - An Ordinance to Amend Chapter 18, to reflect state statute for use of fireworks as Codified Under the Code of Ordinances.
   Explanation: Administration is requesting the City Council to consider approval and adoption of Ordinance No. 1214 – An Ordinance to Amend Chapter 18 as Codified Under the Code of Ordinances.

   Explanation: Administration is requesting City Council to approve an Authorizing Resolution outlining a request to submit the final Part 2 Application which will be submitted to the MEDC for the Escanaba Downtown Façade “2018” program.

UNFINISHED BUSINESS

1. First Reading of Ordinance No. 1213, - An Ordinance To Amend Chapter V Dog Ordinance as Codified Under the Code of Ordinances, and Setting the Date of Thursday, September 5, 2019, for Second Reading, Public Hearing, and Adoption.
   Explanation: Administration is requesting the City Council to consider this the first reading of Ordinance No. 1213, An Ordinance to Amend Chapter V Dog Ordinance as Codified Under the Code of Ordinances. Additionally, Administration is requesting that the City Council set September 5, 2019, for the second reading, public hearing and adoption of Ordinance No. 1213.

NEW BUSINESS

1. Approval – Purchasing of Military Service Time.
Agenda – August 15, 2019

**Explanation:** Administration is seeking City Council approval of a new policy that will allow current non-union members of Public Act 345 to purchase their military service time in order to retire before their original eligibility date.

2. **Presentation – Millage Request - Bay de Noc College.**

   **Explanation:** President Dr. Laura Coleman of Bay College will be giving a slideshow presentation on the College’s millage request for November.

3. **Approval - Use of Public Space - North 18th Street Between 12th Avenue North and 13th Avenue North - Christ the King Lutheran Church - Rally Day Festival.**

   **Explanation:** Christ the King Lutheran Church sought Council approval to close off the 1200 block of North 18th Street between 12th Avenue North and 13th Avenue North for their Fall Festival on Sunday, September 8, 2019, from 12:00 p.m. to 3:00 p.m. Administration is recommending approval with the following conditions: 1) Proper insurance be provided naming the City of Escanaba as an additional insured, 2) The event sponsors provide all labor and material to clean up at the conclusion of the event, and 3) The event sponsor pay for any overtime City labor costs that may be incurred.

4. **Approval - Use of Public Space – Ludington Street – Escanaba High School Homecoming Parade.**

   **Explanation:** The Escanaba School District sought approval to use Ludington Street on Friday, September 20, 2019, from 5:00 p.m. to 5:30 p.m., for their annual Homecoming Parade. Administration recommended approval provided the following conditions are met: 1) Proper insurance was provided naming the City of Escanaba as an additional insured, 2) The event sponsors provide all labor and material to clean up at the conclusion of the event, and 3) The event sponsors pay for any overtime labor costs that may be incurred.

5. **Approval – Resolution – Bottomlands Conveyance – Assessor.**

   **Explanation:** Administration is requesting the City Council to consider passing a resolution to seek conveyance of bottomlands at 200-230 Ludington Street. A resolution from the local unit of government approving the conveyance application is necessary for the application to be considered administratively complete.

6. **Approval – Purchase Offer of a City-Owned Residential Lot.**

   **Explanation:** Davis Zubke sent a written offer of $8,000 to purchase the city-owned, .92 acre residential parcel on 25th Place off Old State Road.

7. **Approval – Ash Tree Treatment Bid – Public Works.**

   **Explanation:** Administration is seeking Council approval to accept the 2019/20 Ash Tree Treatment bid received from Common Coast Research and Conservation. Since the final quantity is unknown, it is requested that the bid be approved for the unit price as bid. Funds for this request are included in the current year operating budget.

8. **Approval – Installing Fixed Ladders on Final Clarifiers – Wastewater.**

   **Explanation:** Administration is seeking Council approval to hire Northern Machining & Repair of Escanaba, MI to conduct the work as specified within their quotation for Proposal #3 at a cost not to exceed $14,730. Funds for this request are included in the current year operating budget.

9. **Approval – Water Meter and Radio Read Purchase – Water.**

   **Explanation:** Administration is seeking Council approval to accept the following amounts for Water Meter and Radio Read Purchases. Money is available and allotted to conduct these purchases within the 2019/2020 fiscal year budget:

   a. Twelve hundred (1200) Itron 100W pit style ERT’s from United Systems & Software of Benton, KY at a cost not to exceed $91,200.

   b. Eleven hundred (1100) Hersey composite 5/8 inch water meters from Mueller Systems, LLC, of Cleveland, NC at a cost not to exceed $92,400.
c. One hundred (100) Master Meter BLMJ 1 inch water meters from Core & Main of Kentwood, MI at a cost not to exceed $14,800.

10. Interview - City Assessor Position.
   Explanation: Council will hold a public interview for open City Assessor position, with possible creation of a negotiation committee.

11. Approval – Purchase of Two Patrol Vehicles – Public Safety.
   Explanation: Administration is seeking City Council approval to purchase two patrol vehicles from Riverside Ford in Escanaba, MI. The first is a 2020 Ford Explorer at a cost of $36,521.78. The second vehicle is a 2020 Ford F150 at a cost of $50,000. A grant for $17,800 was obtained from the USDA to put towards the total cost of this purchase. Both of these vehicles were included in the 2020 budget year.

APPOINTMENTS
BOARD, COMMISSION, AND COMMITTEE REPORTS
GENERAL PUBLIC COMMENT
ANNOUNCEMENTS
ADJOURNMENT

Respectfully Submitted

Patrick S. Jordan
City Manager
City Council Chambers located at: City Hall – 410 Ludington Street – Room C101 – Escanaba MI 49829

The Council has adopted a policy to use a Consent Agenda, when appropriate. All items with an asterisk (*) are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event, the item will be removed from the General Order of Business and considered in its normal sequence on the Agenda.

Regular Meeting - Addendum
Thursday, August 15, 2019, at 7:00 p.m.

NEW BUSINESS

12. Approval – Cost of Conveyance of the Old Jail Site.
   Explanation: Administration is seeking Council approval to purchase the conveyance of the Old Jail Site for $23,700 from the State EGLE.

Respectfully Submitted

Patrick S. Jordan
City Manager
The meeting was called to order by the Honorable Mayor Marc D. Tall at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Council Members, Ronald J. Beauchamp, Ralph B. Blasier, Michael R. Sattem, and Peggy O’Connell

Absent: None

Also Present: City Manager Patrick S. Jordan, City Clerk Phil DeMay, Department Heads, media, and members of the public.

City Clerk DeMay led Council in the Pledge of Allegiance.

Beauchamp moved, Blasier seconded, CARRIED UNANIMOUSLY, to change a paragraph of the Regular Meeting minutes from July 16, 2019.

Beauchamp moved, Blasier seconded, CARRIED UNANIMOUSLY, to approve Regular Meeting minutes from July 16, 2019, as amended by council.

ADJUSTMENTS TO THE AGENDA

O’Connell moved, Sattem seconded, CARRIED UNANIMOUSLY, to approve the City Council Agenda as submitted.

CONFLICT OF INTEREST DECLARATION – None

BRIEF PUBLIC COMMENT – None

PUBLIC HEARINGS - None

UNFINISHED BUSINESS - None

NEW BUSINESS

NB-1 Approval - Annual Service Agreement - William Bonifas Fine Arts Center.

The William Bonifas Fine Arts Center sought Council approval of their 2019-20 service agreement in the amount of $5,000. Under the terms of the agreement, the center will provide a minimum of 8 exhibits in the Alice Powers Gallery, a minimum of 4 plays, 25 classes in the creative and visual arts, and workshops, which will be available to the citizens of Escanaba. Administration recommended approval of the service agreement. This appropriation was included in the current fiscal year budget.
NB-1 O’Connell moved, Blasier seconded, to approve William Bonifas Fine Arts Center 2019-20 service agreement in the amount of $5,000.

Upon a call of the roll, the vote was as follows:

Ayes: O’Connell, Blasier, Beauchamp, Sattem, Mayor Tall
Nays: None

MOTION CARRIED.

NB-2 Approval – Use of Public Space - Ludington Street – Pulling for Honor.

Network de Noc BNI (Business Networking Intl.) requested approval to use Ludington Street on Saturday, September 28, 2019, from 7:00 a.m. to 5:00 p.m. for setup, and 8:00 a.m. to 4:00 p.m. for Pulling for Honor (fundraiser for U.P. Honor Flight). Administration recommends approval provided the following conditions were met: 1) Proper insurance was provided naming the City of Escanaba as an additional insured, 2) The event sponsors provide all labor and material to clean up at the conclusion of the event, and 3) The event sponsors pay for any overtime labor costs that may be incurred.

NB-2 O’Connell moved, Sattem seconded, CARRIED UNANIMOUSLY, to approve a request from Network de Noc BNI (Business Networking Intl.) to use Ludington Street on Saturday, September 28, 2019, from 7:00 a.m. to 5:00 p.m. for setup, and 8:00 a.m. to 4:00 p.m. for Pulling for Honor (fundraiser for U.P. Honor Flight).

NB-3 Approval – Use of Public Space – Soccer Field Area inside of Ludington Park – Bay de Noc Brewers.

The Bay de Noc Brewers sought approval to use the Soccer Field Area inside of Ludington Park from Thursday, October 10, 2019 at 12:00p.m. through Sunday, October 13, 2019 at 12:00p.m. for their annual Uptoberfest event (event would take place on Saturday, October 12, 2019 from 2:00 p.m. until 7:00 p.m.). Administration recommended approval provided the following conditions were met: 1.) Proper insurance was provided naming the City of Escanaba as an additional insured, 2.) The event sponsors provide all labor and material to clean up at the conclusion of the event, and 3.) The event sponsors pay for any overtime labor costs that may be incurred.

NB-3 Blasier moved, O’Connell seconded, CARRIED UNANIMOUSLY, to approve a request from the Bay de Noc Brewers to use the Soccer Field Area inside of Ludington Park from Thursday, October 10, 2019 at 12:00 Noon through Sunday, October 13, 2019 at Noon for their annual Uptoberfest event (event would take place on Saturday, October 12, 2019 from 2:00 p.m. until 7:00 p.m.).
• Council Member Sattem Abstained from this motion.

**NB-4 Approval – Solar Facility Mowing – Electric Department.**

On July 16th the Electric Department contacted 9 mowing contractors regarding the mowing at the solar facility. Two proposals were received. Administration sought Council approval to accept the Solar Facility Mowing proposal received from Dan’s Lawn and Landscape of Gladstone, MI for the cost of $960.00 per cutting.

**NB-4** Blasier moved, Sattem seconded, to approve to accept the Solar Facility Mowing proposal received from Dan’s Lawn and Landscape of Gladstone, MI for the cost of $960.00 per cutting.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Sattem, Beauchamp, O’Connell, Mayor Tall

Nays: None

**MOTION CARRIED.**

**NB-5 Approval – Pole Testing – Electric Department.**

Administration sought Council approval to hire Karcz Utility Services of Pulaski, WI to do testing and treatment of wooden poles for 2019 in an amount not to exceed $14,000. Funds for this request were included in the current year operating budget.

**NB-5** Sattem moved, Beauchamp seconded, to approve to hire Karcz Utility Services of Pulaski, WI to do testing and treatment of wooden poles for 2019 in an amount not to exceed $14,000.

Upon a call of the roll, the vote was as follows:

Ayes: Sattem, Beauchamp, O’Connell, Blasier, Mayor Tall

Nays: None

**MOTION CARRIED.**

**NB-6 Approval – Sidewalk Construction Bid – Public Works.**

Administration sought Council approval to accept the 2019/20 Sidewalk Construction bid from Warn Construction of Rapid River, MI, for the unit prices as stated.
NB-6 Blasier moved, Beauchamp seconded, to approve to accept the 2019/20 Sidewalk Construction bid from Warn Construction of Rapid River, MI, for the unit prices as stated.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Beauchamp, O’Connell, Sattem, Mayor Tall
Nays: None

MOTION CARRIED.

NB-7 Approval – Curbing Bid – Public Works.

Administration sought Council approval to accept the 2019/20 Curbing bid from Bacco Construction Company, Inc. of Iron Mountain, MI, for the unit prices as stated.

NB-7 Sattem moved, O’Connell seconded, to approval to accept the 2019/20 Curbing bid from Bacco Construction Company, Inc. of Iron Mountain, MI, for the unit prices as stated.

Upon a call of the roll, the vote was as follows:

Ayes: Sattem, O’Connell, Beauchamp, Blasier, Mayor Tall
Nays: None

MOTION CARRIED.

NB-8 Approval – Paving Bid – Public Works.

Administration sought Council approval to accept the 2019/20 Paving bid from Payne & Dolan, Inc. of Gladstone, MI, for the unit prices as stated.

NB-8 Blasier moved, O’Connell seconded, to approve to accept the 2019/20 Paving bid from Payne & Dolan, Inc. of Gladstone, MI, for the unit prices as stated.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, O’Connell, Beauchamp, Sattem, Mayor Tall
Nays: None

MOTION CARRIED.
NB-9 Approval – Mutual Aid Agreement – UPPCO – Electric Department.

Administration sought Council approval to enter into a Mutual Aid Agreement with UPPCO.

**NB-9** O’Connell moved, Beauchamp seconded, CARRIED UNANIMOUSLY, to approve to enter into a Mutual Aid Agreement with UPPCO.

NB-10 First Reading of Ordinance No. 1212, - An Ordinance to Amend Chapter IV Community Development as Codified Under the Code of Ordinances, to provide for expansion of the Richter Historic District and Setting the Date of Thursday, August 15, 2019, for Second Reading, Public Hearing, and Adoption.

Administration requested the City Council to consider this the first reading of Ordinance No. 1212, - An Ordinance to Amend Chapter IV Community Development as Codified Under the Code of Ordinances, to provide for expansion of the Richter Historic District. Additionally, Administration requested that the City Council set August 15, 2019, for the second reading, public hearing and adoption of Ordinance No. 1212.

**NB-10** Sattem moved, O’Connell seconded, to consider this the first reading of Ordinance No. 1212, An Ordinance to Amend Chapter IV Community Development as Codified Under the Code of Ordinances and to set August 15, 2019, for the second reading, public hearing and adoption of Ordinance No. 1212.

Upon a call of the roll, the vote was as follows:

Ayes: Sattem, O’Connell, Beauchamp, Blasier, Mayor Tall
Nays: None

MOTION CARRIED.

NB-11 First Reading of Ordinance No. 1213, - An Ordinance To Amend Chapter V Dog Ordinance as Codified Under the Code of Ordinances, and Setting the Date of Thursday, August 15, 2019, for Second Reading, Public Hearing, and Adoption.

Administration requested the City Council to consider this the first reading of Ordinance No. 1213, An Ordinance to Amend Chapter V Dog Ordinance as Codified Under the Code of Ordinances. Additionally, Administration requested that the City Council set August 15, 2019, for the second reading, public hearing and adoption of Ordinance No. 1213.
NB-11 Blasier moved, Tall seconded, CARRIED UNANIMOUSLY, to postpone the first reading of Ordinance No. 1213 to August 15, 2019 Regular City Council Meeting, for the City Attorney to revise language to define the word “controlled” in the proposed amended ordinance.

NB-12 Approval – Appraisal 200 – 230 Ludington Street – Assessor.

Administration sought Council approval to hire Mr. Piazza to conduct an appraisal of 200 – 230 Ludington Street (Chamber of Commerce and adjacent land to the east) at a cost not to exceed $5,000.

NB-12 Beauchamp moved, O’Connell seconded, for approval to hire Mr. Piazza to conduct an appraisal of 200 – 230 Ludington Street (Chamber of Commerce and adjacent land to the east) at a cost not to exceed $5,000.

Upon a call of the roll, the vote was as follows:

Ayes: Beauchamp, O’Connell, Blasier, Sattem, Mayor Tall
Nays: None

MOTION CARRIED.


The Treasurer has placed our Surplus Funds and Retirement Funds with First Bank for Investment Management. Policy states that decision is within the Treasurer’s scope of responsibility. The City’s Purchasing Policy also states that Professional Service agreements must be approved by Council. Administration sought Council approval for First Bank to manage and supervise our investment accounts.

NB-13 Beauchamp moved, Sattem seconded, to put out a RFP (Request For Proposal) to manage and supervise our investment accounts.

Upon a call of the roll, the vote was as follows:

Ayes: Beauchamp, Sattem
Nays: O’Connell, Blasier, Mayor Tall

MOTION FAILED.

NB-13 O’Connell moved, Blasier seconded, to approve for First Bank to manage and supervise our investment accounts.
Upon a call of the roll, the vote was as follows:

Ayes: O'Connell, Blasier, Mayor Tall
Nays: Sattem, Beauchamp

MOTION CARRIED.

**NB-14 Approval – Purchase ¾ Ton Wastewater Truck.**

Administration sought Council approval to purchase a 2020, 4wd, ¾ ton regular cab “work truck configuration” from Riverside Chevy of Escanaba, MI at a cost of $30,820.18. Also, other items to be purchased separately include; a snow plow, across the bed tool box, and amber warning lights. The total combined cost of all these items will not exceed the $38,000, which is currently budgeted and approved, within the current 19/20 fiscal year.

**NB-14** Blasier moved, Sattem seconded, to approve to purchase a 2020, 4wd, ¾ ton regular cab “work truck configuration” from Riverside Chevy of Escanaba, MI at a cost of $30,820.18, also, a snow plow, across the bed tool box, and amber warning lights with a combined cost not exceed $38,000.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Sattem, Beauchamp, O'Connell, Mayor Tall
Nays: None

MOTION CARRIED.

**NB-15 First Reading of Ordinance No. 1214, - An Ordinance to Amend Chapter 18, to reflect state statute for use of fireworks as Codified Under the Code of Ordinances, and Setting the Date of Thursday, August 15, 2019, for Second Reading, Public Hearing, and Adoption.**

Administration requested the City Council to consider this the first reading of Ordinance No. 1214, An Ordinance to Amend Chapter 18, to reflect state statute for use of fireworks as Codified Under the Code of Ordinances. Additionally, Administration requested that the City Council set August 15, 2019, for the second reading, public hearing and adoption of Ordinance No. 1214.

**NB-15** Blasier moved, Sattem seconded, to approve to consider this the first reading of Ordinance No. 1214, An Ordinance to Amend Chapter to reflect state statute for use of fireworks as Codified Under the Code of Ordinances and set August 15, 2019, for the second reading, public hearing and adoption of Ordinance No. 1214.
Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Sattem, Beauchamp, O’Connell, Mayor Tall
Nays: None

MOTION CARRIED.

**NB-16 Approval – Donate Old Hot Stick Trailer to a Lineman’s Museum – Electric Department.**

Administration sought Council approval to donate an old, obsolete trailer that has not been used in many years to Jason Townsend to add to his collection of line construction items.

**NB-16** O’Connell moved, Beauchamp seconded, to donate an old, obsolete trailer that has not been used in many years to Jason Townsend to add to his collection of line construction items.

Upon a call of the roll, the vote was as follows:

Ayes: O’Connell, Beauchamp, Blasier, Sattem, Mayor Tall
Nays: None

MOTION CARRIED.

**APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Mayor Tall, with Council consensus, made the following appointment:

Sattem moved, Blasier seconded, **CARRIED UNANIMOUSLY**, to approve to ratify the appointments by the Loan Administration Board of two of their members: Holly Thomma and Roni Beaudoin to the Northern Initiative Loan Committee.

**BOARD, COMMISSION, AND COMMITTEE REPORTS**

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.

**GENERAL PUBLIC COMMENT**

Karen Flynn – would like to see less scheduling conflicts to bring in more people to the downtown sidewalk sales.
Tyler Dubord – believes there is a conflict of interest with the appointment of First Bank to manage and supervise the City of Escanaba’s investment accounts.

Kelli Van Ginhoven – said it has been 129 days since she has asked for an answer for her DDA seat denial. She is still seeking an explanation why she was denied a DDA board seat. Mrs. Van Ginhoven said she was sadden that council decided to postpone the dog ordinance and felt they should have had enough time to make a decision. She believes there is a conflict of interest with the appointment of First Bank to manage and supervise the City of Escanaba’s investment accounts.

William Gasman – said that if it’s (First Bank managing and supervising the City of Escanaba’s investment accounts) a conflict of interest. It’s a conflict of interest! Mr. Gasman also spoke about the negative impact that commercializing recreational marihuana would have in our unique city.

Ralph Blasier - spoke in regard to First Bank managing and supervising the City of Escanaba’s investment accounts. Mr. Blasier said that other investment companies can make the claim that they could be better and possibly cheaper fee. Blasier feels that their claim that could be better would be implausible and untestable.

ANNOUNCEMENTS

- Art in the Park this weekend;
- Heard the sidewalk sales went well from other businesses;
- Bike and Classic Car Night continue 2nd Wednesday of the Month;
- Trunk or Treat will be coming up soon!
- “Fly Ball” held at U.P. State Fair Grounds August 2nd and 3rd;
- Rock the Dock this weekend;
- Golf Ball Drop this weekend.

Hearing no further public comment, the Council adjourned at 8:13 p.m.

Respectfully submitted

Phil DeMay
City Clerk

Approved: ____________________
Marc D. Tall, Mayor
City Council Agenda Item Request

Date: 08/02/2019

Name: Roxanne Spencer

Department: Planning & Zoning

Item: Ordinance No. 1212

Meeting date requested: 08/15/2019

Explanation for request:

Administration is requesting the City Council to consider approval and adoption of Ordinance No. 1212 - An Ordinance to Amend Chapter IV Community Development as Codified Under the Code of Ordinances.
ORDINANCE NO. 1212

AN ORDINANCE TO AMEND CHAPTER IV COMMUNITY DEVELOPMENT AS CODIFIED UNDER THE CODE OF ORDINANCES

THE CITY OF ESCANABA HEREBY ORDOINS:

CHAPTER I

Chapter 9 of the Escanaba Code of Ordinances is hereby amended by adding to Article 4-Historic District Ordinance the following

Section 9-139: The historic district boundary for the Richter Brewery Historic District is:

Lots 3, 4, 5, 6, 7 and 8 of Block 7, of the S. H. Selden Addition to the City of Escanaba.

CHAPTER II

SAVINGS CLAUSE

If any section, subsection, sentence, clause, or phrase of this Ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

The City Council hereby declares that it would have passed this Ordinance, section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional.

CHAPTER III

CONFLICTING ORDINANCES REPEALING CLAUSE

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

CHAPTER IV

EFFECTIVE DATE

This Ordinance shall be in full force and effect ten (10) days after its passage and publication.

APPROVED: ___________________________  APPROVED: ___________________________

John M. A. Bergman                        Marc D. Tall
City Attorney                            Mayor

Date Approved: (Month) (Day), 2019        Attest
Date Published (Month) (Day), 2019

Phil DeMay
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of an ordinance duly adopted by the City Council of the City of Escanaba, County of Delta, Michigan at a Regular Meeting held on the (date) day of July, 2019 and was published in the Daily Press, a newspaper of general circulation in the City of Escanaba on (Month) (Day), 2019, and said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 237, Public
Ordinance No. 1212

Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Phil DeMay
City Clerk
City Council Agenda Item Request

Date: 08/02/2019
Name: Patrick Jordan
Department: Administration
Item: Ordinance No. 1214
Meeting date requested: 08/15/2019

Explanation for request:
Administration is requesting the City Council to consider approval and adoption of Ordinance No. 1214 - An Ordinance to Amend Chapter 18 as Codified Under the Code of Ordinances.
ORDINANCE NO. 1214

AN ORDINANCE TO AMEND CHAPTER 18 AS CODIFIED UNDER THE CODE OF ORDNANCES

THE CITY OF ESCANABA HEREBY ORDAINS:

CHAPTER I

Chapter 18 of the Escanaba Code of Ordinances is hereby amended by adding the following under Article VII:

Section 18-212 Fireworks:

(a) The term "firework" or "fireworks" means any composition or device, except for a starting pistol, a flare gun, or a flare, designed for the purpose of producing a visible or audible effect by combustion, deflagration, or detonation. Fireworks consist of consumer fireworks, low impact fireworks, articles pyrotechnic, display fireworks, and special effects, as defined by the Michigan Fireworks Safety Act, Act 256 of 2011.

(b) The sale, discharge, storage, transportation and distribution of fireworks in the City of Escanaba shall be governed by the Michigan Fireworks Safety Act, Act 256 of 2011.

The use of low impact fireworks, as defined in the Michigan Fireworks Safety Act of 2011, (ground and hand-held sparkling devices) will be permitted year-round.

(c) Use of consumer fireworks, as defined in the Michigan Fireworks Safety Act, in the City of Escanaba is limited to the day before, the day of, and the day after, a federal holiday, contingent on the following:

(1) Fireworks shall not be sold to a minor.

(2) No person under the age of eighteen (18) years shall use, possess, explode or cause to explode any fireworks, as defined herein, within the city.

(3) No person under the age of eighteen (18) years shall buy, purchase, acquire or obtain any fireworks, as defined herein, within the city.

(4) A person shall not ignite, discharge, or use consumer fireworks or low-impact fireworks, as defined in the Michigan Fireworks Safety Act, on public property, school property, church property, or the property of another person without that organization's or person's express permission.

(5) The ignition, discharge, or use of consumer fireworks is on the following days after 11 a.m.:

(a) December 31 until 1 a.m. on January 1.

(b) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.

(c) June 29 to July 4 until 11:45 p.m. on each of those days.

(d) July 5, if that date is a Friday or Saturday, until 11:45 p.m.

(e) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.

(d) Upon application in writing to the City of Escanaba by any association or group of individuals for the public display of fireworks, the director of public safety may grant permission for such display, subject to such conditions as the director of public safety or his designee may impose to properly safeguard the public, both as to persons and property; and subject to the provisions of the Michigan Fireworks Safety Act, Act 256 of 2011, section 28.486.

(e) Any persons violating any provisions of this article shall be responsible for a civil fine of $1,000.00. $500.00 of said fine shall be remitted to the law enforcement agency responsible for enforcing this ordinance.
CHAPTER II
SAVINGS CLAUSE

If any section, subsection, sentence, clause, or phrase of this Ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

The City Council hereby declares that it would have passed this Ordinance, section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional.

CHAPTER III
CONFLICTING ORDINANCES REPEALING CLAUSE

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

CHAPTER IV
EFFECTIVE DATE

This Ordinance shall be in full force and effect ten (10) days after its passage and publication.

APPROVED:                        APPROVED:

John M. A. Bergman               Marc D. Tall
City Attorney                    Mayor

Date Approved: (Month) (Date), 2019 Attest
Date Published: (Month) (Date), 2019

Phil DeMay
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of an ordinance duly adopted by the City Council of the City of Escanaba, County of Delta, Michigan at a Regular Meeting held on the (date) day of (Month), 2019 and was published in the Daily Press, a newspaper of general circulation in the City of Escanaba on (Month) (Date) 2019, and said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Phil DeMay
City Clerk
City Council Agenda Item Request

Date: August 5, 2019
Name: Roxanne Spencer
Department: Planning & Zoning
Item: Escanaba Facade Project 2018
Meeting date requested: August 15, 2019

Explanation for request:

The Part 1 Application for the Escanaba Downtown Facade 2018 program has been submitted to the Michigan Economic Development Corporation (MEDC). Lisa Wrate, the architect working with the three (3) identified business owners, has finalized the proposed project scope of work and cost estimates. Final adjusted costs are $996,145, with $492,545 being Community Development Block Grant (CDBG) funds and $503,600 being local matching funds.

As required, a Public Hearing must be held on the proposed final Part 2 CDBG Application. It is therefore requested that a Public Hearing be placed on the City Council agenda for the regular scheduled meeting on August 15, 2019 at 7:00pm concerning this final Part 2 Application.

An "Authorizing Resolution" (see attachment) outlining a request to submit the final Part 2 Application has been prepared and must be authorized by the City Council, which will then be added to the submission of the Part 2 Application to the MEDC for the Escanaba Downtown Facade "2018" program.
AUTHORIZING RESOLUTION
City of Escanaba Façade Improvement Project 2018
CDBG Program

WHEREAS, the City of Escanaba has been invited by the Michigan Strategic Fund to submit a CDBG application to improve, rehabilitate and preserve building facades in the core traditional downtown on Ludington Street; and

WHEREAS, this CDBG grant application is for improvements to the facades at four identified buildings in downtown Escanaba: 413 Ludington Street, 909-911-915 Ludington Street, 1213 and 1215 Ludington Street, and

WHEREAS, the proposed project is consistent with the local community development plan as described in the Application; and

WHEREAS, the completion of these improvements will principally benefit at least 51% low and moderate income persons in the target area; and

WHEREAS, local funds and any other funds to be invested in the project have not been obligated and will not be obligated prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to incur costs from the Michigan Economic Development Corporation.

WHEREAS, the City of Escanaba recognizes that a local match from the business owners in the amount of $503,600 will be required.

NOW THEREFORE BE IT RESOLVED, the Escanaba City Council will submit a Michigan CDBG application requesting $492,545 CDBG funds for a downtown façade improvement project.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby designates the Mayor as the Certifying Officer and the person authorized to certify the Michigan CDBG Application, and the City Manager as the person authorized to sign the Grant Agreement between the MEDC and the City of Escanaba, payment requests to the MEDC and other documents and forms that maybe required.

By: ____________________________
Phil DeMay
City Clerk
City of Escanaba

Date: ____________________________
## Unit of General Local Government (UGLG) Identification

<table>
<thead>
<tr>
<th>Municipality Name</th>
<th>City of Escanaba</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street</td>
<td>410 Livingston Street</td>
</tr>
<tr>
<td>City</td>
<td>Escanaba</td>
</tr>
<tr>
<td>County</td>
<td>Delta</td>
</tr>
<tr>
<td>State</td>
<td>Mi</td>
</tr>
<tr>
<td>Zip Code</td>
<td>48829</td>
</tr>
</tbody>
</table>

**UGLG's fiscal year end**
- **Month**: Jun
- **Date**: 30

**UGLG Official authorized to certify the application**
- Patrick Jordan

**Title of the UGLG Official authorized to certify the application**
- City Manager

**Phone number of the UGLG Official authorized to certify the application**

**Email of the UGLG Official authorized to certify the application**
- pmjordan@escanaba.org

**UGLG Official authorized to sign the grant agreement**
- Marc D. Tell

**Title of the UGLG Official authorized to sign the grant agreement**
- Mayor

**Phone number of the UGLG Official authorized to sign the grant agreement**

**Email of the UGLG Official authorized to sign the grant agreement**
- mtrail@escanaba.org
UGLG Capacity and Conflict of Interest

Who will be responsible for administering the proposed project? [ ] Certified Administrator

Contact your MEDC representative prior to engaging a consultant and/or incurring administrative costs.

Name: Peter VanSteen
Mailing Address: Escanaba MI 49829
Phone#:
Email: pvansteen@cuqs.org

Has the UGLG received CDBG grants in the past five years and/or have any open CDBG grants? This includes CDBG grants provided by the MSF/MEDC and all MSIDBA CDBG programs.

Yes [ ]

If yes, please list the grant# and the status of the grant (closed; open, funds drawn; funds not yet drawn).

Canada Improvement [ ] CIP-closed, Urgent Need [ ] 300-closed MarketPlace [ ] PMK-closed

Does the UGLG have program income from previous grants?

No [ ]

If yes, please describe:

No Income

Will local officials and staff be a party to any contract involving the procurement of goods and services assisted with CDBG funds?

No [ ]

If yes, please describe:
Will any person who is an employee, agent, consultant, officer, elected or appointed official of the UGLG obtain a financial interest or benefit from a CDBG assisted activity or have an interest in any contract, subcontract, or agreement with respect thereto, or in the proceeds thereunder, either for themselves or for those with who they have family or business ties, during their tenure or for one year thereafter?

If yes, please describe:

Please indicate below whether or not the UGLG has a contractual relationship with one or more of the following entities:

- Doge, Wybenga & Bradley, PC [Yes]
- Farm Bureau [Yes]
- Michigan Economic Development Corporation [Yes]
- Greenstone Financial [Yes]
- Truscott Reisman [Yes]
- Fifth Third Bank [Yes]
- Michigan Department of Licensing & Regulatory Affairs [Yes]
- Springfield Commercial Roofing [Yes]
- Michigan Department of Treasury [Yes]
- Grand Angels [Yes]

If yes to any of the above, please describe the nature of relationship.
Overall Project Description

Project Name
City of Escanaba-Facade Improvement Project (CDBG) 2018

Describe the overall proposed project and the specific work activities needed to complete the project. Include all work activities, including those activities to be completed with CDBG and non-CDBG funds (See help text for example).

Will the overall project result in special assessments?

No

If yes, please describe:

Will the overall project result in special fees (hook-up fees, etc.)?

No

If yes, please describe:

michigandataweb.org

Michigan Economic Development Corporation, 300 N. Washington Sq., Lansing MI 48913 Phone: 1-888-MICHIGAN
Prior CDBG Funds Used at Private Locations

In the past, have CDBG funds been used at any of the private addresses/locations associated with the proposed project?

Yes [ ] No [x]

If yes to the above question, please list the private address, the amount of CDBG funds used and the activities completed.
Public Budget - Check all line item activities that apply:

The public budget should only include line items for administration, planning, and those line items associated with infrastructure/improvements to public property. There are several instances when these activities will not be involved or when administration will be the only line item on the public budget (facade and job training projects, for example). The budget line items to be used for improvements/job training for private entities will be gathered on the private application.

If this project does not include administration, planning and/or public infrastructure/improvements, click on "Next" (do not click on any line item boxes). The budget line items for private improvements/job training will be gathered on the private application.

If this project includes administration, planning and/or public infrastructure/improvements, download the budget template from the link on this screen. Save the budget template to your computer and complete it. Once the budget template has been completed, use it to check the appropriate budget line items on the application screen. Once all necessary line items have been checked, select "Next". Each individual line item will appear. Enter the dollar amounts according to the funding sources and select "Next". Continue this process until all line items have been entered. When asked to attach documents at the end of the application, attach the completed budget template. The budget line items for private improvements/job training will be gathered on the private application.

Click Link Below

Download CDBG Public Budget Document

- Real Property Acquisition
- Public Infrastructure
- Architectural and Engineering
- Lead & Asbestos Abatement
- Demolition
- Site Improvements
- Building - New Construction
- Building - Renovations, Leasehold
- Residential Building - Renovations, Leasehold
- Personal Property Acquisition/Installation
- Public Infrastructure
- Administration
- Planning
- Other

Will the public budget be attached? ☐
### Budget - Lead & Asbestos Abatement

<table>
<thead>
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<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Lead &amp; Asbestos Abatement - CDBG</td>
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<td>Lead &amp; Asbestos Abatement - Local</td>
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<tr>
<td>Lead &amp; Asbestos Abatement - Private</td>
<td></td>
</tr>
<tr>
<td>Lead &amp; Asbestos Abatement - Other</td>
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<td>Lead &amp; Asbestos Abatement - Other</td>
<td></td>
</tr>
<tr>
<td>Lead &amp; Asbestos Abatement - Other</td>
<td></td>
</tr>
</tbody>
</table>
### Budget - Administration

<table>
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<th>Category</th>
<th>Amount</th>
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</thead>
<tbody>
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<tr>
<td>Administration - Local</td>
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<tr>
<td>Administration - Private</td>
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<tr>
<td>Administration - Other</td>
<td></td>
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<td>Administration - Other</td>
<td></td>
</tr>
<tr>
<td>Administration - Other</td>
<td></td>
</tr>
</tbody>
</table>
Public Funding Sources

List the specific source (i.e., DDA, Water & Sewer Fund, Federal Fund, Private Donation) and dollar amount of any local, state, or other federal funding associated with this project including grants and/or loans. Tax Incentives should NOT be included on the project budget, but should be listed here.

Note

michiganbusiness.org

Michigan Economic Development Corporation, 300 N. Washington Sq., Lansing, MI 48913 Phone: [blank]
### National Objective

The proposed project is being qualified based on area benefit where at least 51% of the project beneficiaries are low and moderate income persons.

<table>
<thead>
<tr>
<th>What is the UGLG Population?</th>
<th>1,412</th>
</tr>
</thead>
<tbody>
<tr>
<td>What Percentage of the UGLG is comprised of Low and Moderate Income Persons?</td>
<td>69.00</td>
</tr>
</tbody>
</table>

**Income survey approved by MEDC staff ✓**

Explain how this project will benefit the entire UGLG:

> The City has a goal of revitalizing its unique downtown area. The City and the DDA have made improvements to the downtown. Public/private partnerships have resulted in numerous improvements have been made to the downtown area including streetscapes, building façade renovations, and construction of a new Farmers Market. Slowly redevelopment is occurring in the area. The City anticipates further development/investment in the area...
Certifications, Assurances, and required attachments

A detailed map showing the location of all project activities is required.

UGLG Community Development Plan

All UGLGs applying for funds under the CDBG Program are required to identify their community development and housing needs in accordance with the provisions set forth in Title 1 of the federal Housing and Community Development Act of 1974, as amended. In order to comply with requirements outlined in federal legislation, it is necessary for an UGLG to prepare an elaborate community development plan. It is expected that most UGLGs can satisfy this requirement in a two to three page narrative summary plan adopted by their governing body. The adopted plan must include:

1. A statement assessing the needs and problems of the UGLG, including the needs of low and moderate income persons. In all applications, the assessment must address both overall community development and housing needs regardless of the category under which funding is requested.

2. A summary of possible long-term activities (two years or more) to address the identified needs and problems.

3. A summary of contemplated short-term activities (one to two years) to address the identified needs and problems.

4. A description of the effect the proposed CDBG project will have on the UGLG.

5. A plan for minimizing the displacement of persons as a result of grant assisted activities and to assist persons actually displaced by such activities.

michiganbusiness.org

Michigan Economic Development Corporation, 300 N. Washington Sq., Lansing MI 48913 Phone: ** **
Certifications, Assurances, and required attachments

UGLG Authorizing Resolution
The UGLG must adopt an Authorizing Resolution containing the following elements:

1. Identification of the proposed project;
2. Identification of the funding request and the commitment of the UGLG's matching funds;
3. Statement that the proposed project is consistent with the UGLG's community development plan;
4. Statement that:
   a. (For Jobs and Area Benefits): At least 51% of the beneficiaries of the proposed project will be low and moderate income persons;
   b. (For Housing): At least 51% of the housing units will be leased to low and moderate income households;
   c. (For Spot Blight): The proposed project will clearly eliminate objectively determinable signs of blight and will be strictly limited to eliminating specific instances of blight outside a defined slum or blighted area;
   d. (For Area Blight): The proposed project will clearly eliminate objectively determinable signs of slums or blight in a defined slum or blighted area;
   e. (For Urgent Need): The proposed project will alleviate conditions having a particular urgency;
5. Statement that no project costs (CDBG and non-CDBG) will be incurred prior to a formal grant award; completion of the environmental review procedures and formal written authorization to incur costs has been provided by your CDBG Program Specialist;
6. Local authorization to submit the Michigan CDBG Application;
7. Identification, by title, of the person authorized to certify the application and all attachments;
8. Identification, by title, of the person authorized to sign the Grant Agreement and all amendments;
9. Identification, by title, of the person authorized to sign Grant Payment Requests and/or certify Petition Disbursement Requests.

Instructions:
1. Download the Authorizing Resolution Template;
2. Revise it for this specific project – make sure it includes the above bullets;
3. Have your CDBG Program Specialist review the draft;
4. Advise the resolution at an UGLG council/board meeting;
5. When attachments are asked for later in the application process, attach the adopted authorizing resolution.

Download Authorizing Resolution Template
Certifications, Assurances, and required attachments

UGLG Public Participation Plan
All UGLGs applying for funds under the Michigan CDBG Program are required to adhere to public participation provisions set forth in Title I of the Housing and Community Development Act of 1974, as amended. In order to document that the public participation requirements will be met, the UGLG hereby certifies that it:

1. has furnished its citizens with information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken. This includes the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for maximizing displacement of persons;

2. has published a public notice in such manner to afford affected citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities;

3. has held one or more public hearings to obtain the views of citizens on the proposed application and community development and housing needs;

4. has provided citizens reasonable access to the proposed application and related information on community development and housing needs;

5. will provide its citizens with reasonable notice of, and opportunity to comment on, any substantial change proposed to be made in the use of funds if funds are received;

6. has provided for and encouraged citizen participation, with particular emphasis on participation by persons of low and moderate income, residents of slum and blight areas and of areas in which Section 109 funds are proposed to be used, and in the case of grantees described in Section 109(a), provided for participation of residents in low and moderate income neighborhoods as defined by the local jurisdiction. Opportunities to participate must be made available by advertising in publications, which are distributed in the slum and blight areas and the low and moderate income neighborhoods;

7. has provided citizens with reasonable and timely access to local meetings, information, and records relating to the applicant’s proposed use of funds, as required by regulations of the Secretary, and relating to the actual use of funds under this title;

8. has provided for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the grantee;

9. has provided for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for the handicapped. Review of program performance shall apply to previously funded CDBG grants; and

10. has identified how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. If 51% of the expected participants are non-English speaking, the hearings will be advertised in a non-English publication available to those residents. A person fluent in their language must be available to discuss the project and respond to their questions at the hearings.

In order to document that a public hearing has been held, the UGLG must submit a copy of the published Public Hearing Notice and a brief description of the public hearing.
Certifications, Assurances, and required attachments

UGLG Certifications
The UGLG hereby certifies that it:
1. Posesses legal authority to submit a grant application;
2. Has in a timely manner:
   a. Furnished its citizens information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for maximizing displacement of persons as a result of proposed activities and for assisting persons actually displaced;
   b. Published a public notice (a copy of which is attached) in such manner to afford citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities;
   c. Held one or more public hearings to obtain the views of citizens on the proposed application and community development and housing needs; and
   d. Made the proposed application available to the public;
3. Will conduct and administer the grant in conformity with Public Law 89-352 and Public Law 90-284, and will affirmatively further fair housing;
4. Has developed the proposed application so as to give maximum feasible priority to activities which will benefit low and moderate income families or aid to the prevention or elimination of slums or blight or to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to health or welfare of the community where other financial resources are not available to meet such needs;
5. Has developed a community development plan that identifies community development and housing needs and specifies both short and long term community development objectives that have been developed in accordance with the primary objectives and requirements of the Title I Housing and Community Development Act of 1974, as amended;
6. Will not attempt to recover any capital costs of public improvements assisted in whole or in part with Title I funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless (A) Title I funds are used to pay the proportion of such fees or assessments that related to capital costs of such public improvement that are financed from revenue sources other than Title I funds; or (B) for purposes of assessing any amount against properties owned and occupied by persons of low and moderate income who are not persons of very low income, and (name of cost only) certify that it lacks sufficient Title I funds to comply with the requirements of clause (C); and
7. Will adopt a policy of prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations and enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction;
8. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;
9. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form 100, "Conflicts of Interest Disclosure Statement," in accordance with its instructions;
10. Shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly;
11. Will comply with other provisions of Title I of the Housing and Community Development Act of 1974, as amended, and with other applicable laws.

UGLG Statement of Assurances
The UGLG hereby assumes and certifies that it has complied or shall comply with Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 2931), and related statutes and implementing rules, regulations, and guidelines applicable to projects financed under the Michigan COG program. Specific assurances and certifications include but are not limited to the following:
4. Compliance with Lead Based Paint Poisoning Prevention Act (42 U.S.C. 483);
5. Compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4530) and implementing regulations;
6. Compliance with OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations and implementing rules and regulations;
7. Compliance with Section 504 of the Rehabilitation Act of 1973, as amended, and implementing rules and regulations 24 CFR Part 8; and
8. Authorized state officials and representatives will have access to all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project in order to make audits, examinations, excerpts and transcriptions; each contract or subcontract also shall provide for such access to relevant data and records pertaining to the development and implementation of the project.

The UCEDC agrees to assume all of the responsibilities for environmental review, decision making and action as specified and required under the National Environmental Policy Act of 1969 (42 U.S.C. 4321) and Section 104 (f) of Title I of the Housing and Community Development Act and implementing regulations 24 CFR Part 58.

☐ By checking this box, I certify that to the best of my knowledge and belief, the information provided in this application, including the required Certifications and Assurances, is correct, complete, and accurately represents the proposed project.
# Project Budget

**Michigan Community Development Block Grant Program**

<table>
<thead>
<tr>
<th>Activities</th>
<th>CDBG</th>
<th>UGLG</th>
<th>Private</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Real Property Acquisition</td>
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<td></td>
<td>$0</td>
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<tr>
<td>Public Infrastructure Architectural and Engineering</td>
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<tr>
<td>Lead &amp; Asbestos Abatement</td>
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<td>$1,250</td>
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<tr>
<td>Demolition</td>
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<td>$0</td>
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<tr>
<td>Site Improvements</td>
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<td>Building - New Construction</td>
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<td>Building - Renovations/Leasehold</td>
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<td>Residential Building - Renovations/Leasehold</td>
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<tr>
<td>Personal Property Acquisition/Installation</td>
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<td>Public Infrastructure Improvements</td>
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<td>Administration</td>
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<td>Planning</td>
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### ESCANABA FAÇADE PROJECT FINAL NUMBERS 8/1/2019

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<tr>
<th></th>
<th>Total Cost</th>
<th>Grant</th>
<th>match</th>
<th>A/E</th>
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<td>Cripsigna</td>
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<td>$32,790.00</td>
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<td>Malmsten</td>
<td>$286,670.00</td>
<td>$131,400.00</td>
<td>$155,270.00</td>
<td>$23,670.00</td>
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<td><strong>TOTALS</strong></td>
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<td><strong>$460,295.00</strong></td>
<td><strong>$503,599.80</strong></td>
<td><strong>$73,844.80</strong></td>
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- **OEA Contract**: $31,000.00
- **Lead Paint Assessment**: $1,250.00

In total, $492,545 has already been included in the match.

<p>| | |</p>
<table>
<thead>
<tr>
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<tr>
<td>LOI 4/8/19</td>
<td>$396,563.00</td>
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<tr>
<td>Difference</td>
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<tr>
<td>Item</td>
<td>Cost</td>
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<tr>
<td>----------------------------------</td>
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</tr>
<tr>
<td>Selective Exterior Demolition</td>
<td>$27,500.00 X</td>
</tr>
<tr>
<td>Exterior Doors and Windows</td>
<td>$88,300.00 X</td>
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<tr>
<td>Exterior Masonry and framing</td>
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<tr>
<td>Exterior paint and finishes</td>
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<td>Interior Demolition</td>
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<td>Interior Doors</td>
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<td>Framing and Steel</td>
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<td>1215 Flooring &amp; Finishes</td>
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<td>Grant Eligible Costs</td>
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<td>MEDC GRANT Amount</td>
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<td>Private Match Amount</td>
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<tr>
<td>Increase for actual</td>
<td>$28,180.02</td>
</tr>
<tr>
<td>Match funds spent to date</td>
<td>$26,953.34</td>
</tr>
<tr>
<td>Amount needed to close</td>
<td>$203,337.00</td>
</tr>
</tbody>
</table>
Innovative Companies Numbers with A/E Fees

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selective Demolition</td>
<td>$4,800.00</td>
</tr>
<tr>
<td>Exterior Doors and Windows</td>
<td>$89,000.00</td>
</tr>
<tr>
<td>Exterior masonry and framing</td>
<td>$8,400.00</td>
</tr>
<tr>
<td>Exterior painting and finishes</td>
<td>$29,200.00</td>
</tr>
<tr>
<td>Roof</td>
<td>$69,750.00</td>
</tr>
<tr>
<td>Gararge - Lower roof</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

North Coast Apparel Interior and Electrical

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nyman's Interior Demo</td>
<td>$7,260.00</td>
</tr>
<tr>
<td>Nyman's-Store ceiling and wall finish</td>
<td>$22,000.00</td>
</tr>
<tr>
<td>Nyman's - Back office - ceiling and lighting</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Nyman's - Mech</td>
<td>$11,500.00</td>
</tr>
<tr>
<td>Nyman's- Electrical</td>
<td>$17,000.00</td>
</tr>
</tbody>
</table>

Subtotal                        | $263,000.00 |
A/E Fees                         | $23,670.00  |
Total Project Cost               | $286,670.00 |

MEDC GRANT Amount: $131,400.00
Private Match Amount: $155,270.00

Nyman's Total Cost: $59,760.00
Malmstens Cost: $95,510.00

Org Budget for match: $128,940.50
Increase for actual: $26,329.50

Match funds spent to date: $18,938.70
Amount needed to close: $136,331.30
<table>
<thead>
<tr>
<th>Innovative Companies Numbers with A/E Fees</th>
<th>Date: 8.1.19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spindler Financial</td>
<td></td>
</tr>
</tbody>
</table>

| Exterior Demolition                      | $21,000.00 X |
| Exterior doors and windows               | $42,000.00 X |
| Exterior masonry and framing (including ramp/stairs) | $48,000.00 X |
| Exterior Painting and finishes           | $5,520.00 X  |

| Interior Demolition                      | $8,500.00    |
| New Ceiling                              | $7,300.00    |
| Interior walls and finishes              | $25,000.00   |
| Interior Doors                           | $12,000.00   |
| Carpeting                                | $11,365.00   |
| Mechanical                               | $14,000.00   |
| Lighting & Electrical                    | $16,000.00   |
| Plumbing                                 | $6,500.00    |
| **Subtotal**                             | **$217,185.00** |
| **A/E Fees**                             | **$17,374.80** |
| **Total Project Cost**                   | **$234,559.80** |

**Grant Eligible Costs**

- **$116,520.00**

**MEDC GRANT Amount**

- **$116,520.00**

**Private Match Amount**

- **$118,039.80**
2018 ESCANABA FAÇADE LOCATIONS

1213 & 1215 Ludington St.

909-911-915 Ludington St.

413 Ludington St.
ESCANABA COMMUNITY DEVELOPMENT PLAN

1. A statement assessing the needs and problems of the UGLG, including the needs of low and moderate income persons. In all applications, the assessment must address both overall community development and housing needs regardless of the category under which funding is requested.

The City of Escanaba is located along the north side of Lake Michigan on the western shore of Little Bay de Noc. Bounded by the bay to the east, Wells Township to the north and west and Ford River Township to the south, Escanaba serves as both the county seat and the largest community in Delta County. Escanaba covers roughly twelve square miles of land area within the city limits. It is the regional service and shopping center for the south-central residents of the Upper Peninsula. Recent population estimates (2016) peg the population of the city at 12,327.

Escanaba has historically relied on the natural resource industries of wood and iron ore mining. These activities have diminished somewhat over the past decades, creating demand for new economic activities to support Escanaba. The transition from a primarily industrial economy to one centered more in service and manufacturing will continue. Currently the city’s economy is primarily centered around education, health, and social services and manufacturing operations. The combined service and manufacturing industries employ nearly a third of the working population. The county’s 2017 unemployment rate of 6.4% compares unfavorably with the state rate of 4.6% and the national unemployment rate of 4.4%

Commercial development in the city is located along the US2/41/M-35 corridor, with the downtown experiencing a decline in activity.

Relevant community needs and concerns are:

- Undeveloped property exists along the “North Shore” that could facilitate residential or mixed use development. Unique issues impede development of the area. It is beneficial to encourage infill development and use of existing site for residential development as need by a slow growing population.
- The population of the city is aging and as such there will be increasing needs and demands of the older population. As the community ages, an increased demand for senior housing and entertainment facilities will emerge.
- Reliance on only a few industries to support the community has proven to be challenging to the community.
- The majority of the housing units (64%) are detached single-family homes. Many of the remaining housing units (27%) are multi-family. A priority of the city is to provide diverse and affordable housing options within the city.
- About 86% of the housing units are 50 years of age or older. Maintaining the aging housing stock is essential to the community’s safety, beautification and growth.
- The majority (61%) of the homes are owner occupied, a trend found throughout the majority of the traditional neighborhoods in south Escanaba. Owner occupancy is a good representation of the resident’s investment and connection with the community.
- About 39% of the housing units in the city are renter-occupied, a percentage that has increased by 6 percentage points since 2000. Rental housing neighborhoods are often associated with lesser quality homes and blight related problems.
- The number of people living in a household, as well as the age and relationship of those people all influence the type of housing needs for a community. One person households make up 38% of the households in the city. A little over a third of the households (35%) are two-person households. Family households comprise only 53% of the households, while nonfamily households are at 47%. With the decrease in household size and increase in number of non-family households, efforts should continue to provide diversified housing options throughout the city.
- Forty-nine percent of homeowner’s are paying more than 25% of their household income in housing costs. Should there be a significant downturn in the economy with loss of jobs, many of the
ESCANABA COMMUNITY DEVELOPMENT PLAN

homeowners may not be able to make mortgage payments and the community will see an increase amount of homes in foreclosure.
• There are 1,644 (78%) renters who are paying more than 25% of their household income as rent. Higher rent payments have a significant impact on lower income households. Rental assistance programs could be pursued to curb the impact of high housing costs.

2. A summary list of possible long-term activities (two years or more) to address the identified needs and problems.

To address issues and opportunities of the community, the City has a number of long-term goals:
• As development occurs along the fringe areas of the community, the City should take appropriate efforts to extend the traditional street grid pattern into those areas.
• Several large parcels of former industrial properties along North 30th Street should be redeveloped using brownfield incentives.
• Efforts should be undertaken to market Escanaba as an Eco and Sports Tourism Destination.
• Position the City as a desirable and affordable retirement community for multi-family household retirees.
• Focus new residential development along the waterfront with locally affordable condominiums and townhouses to diversify housing opportunities.
• Reestablish the sense of history in residential neighborhoods.
• Continue to implement the access management strategies along Lincoln Road through driveway consolidation and limiting curb cuts.
• Enhance sidewalks along Ludington Street.
• Revise the zoning ordinance to encourage mixed use and higher density development.
• Connect the far north side of Bay College with sidewalks and non-motorized path system which is currently separated by a railroad and an overpass.
• Reclaim abandoned office and service buildings for use as retail, residential, and commercial activities.

3. A summary of contemplated short-term activities (one to two years) to address the identified needs and problems.

Short term goals for the city include:
• Accommodate regional retail uses within a defined area west of US-2.
• Encourage retail and entertainment anchors in the downtown.
• Modifications to the zoning ordinance to encourage the development of a variety of housing types, such as townhouses and rental development.
• Establish a “Neighborhood Historic Overlay” within an area of the city with a high concentration of historic structures.
• Provide housing for elderly parents and relatives on the same property as a principal residence as a special approval land use.
• Concentrate code enforcement activities in identified neighborhood enhancement areas.
• Continue the implementation of the city’s greenway and non-motorized shared pathway system.
• Continue enforce of the city’s enforcement on blight control and exterior maintenance of property.
• Develop a plan to fill the existing industrial park with proven and viable companies.
• Attract more local business to set up shop in Escanaba, rather than in the outlying area.
4. A description of the effect the proposed CDBG project will have on the UGLG.

The City of Escanaba has long had a goal of revitalizing its unique downtown. The City has focused on and made numerous improvements to its downtown. Investments have been made in previous years to improve the downtown’s infrastructure, including paving, parking realignment and façade improvements. Slowly, redevelopment is occurring within the downtown area. The façade program initiated several years ago has had a positive effect on the downtown area; with the most recent façade showing dramatic enhancements to six properties which were successfully improved as part of the most previous façade program, eliminating deterioration and blighted conditions. Past improvements to the buildings may not have been appropriate for the existing character of the downtown area. The façade project will permit the property owners to restore the fronts of the buildings to an historical looking appearance. Such renovations will hope to improve business attractiveness and create a sense of place for the downtown. This project will have a positive impact on the downtown, and will benefit the entire community. The City anticipates further development will occur as a result of this public and private investment.

5. A plan for minimizing the displacement of persons as a result of grant assisted activities and to assist persons actually displaced by such activities.

The grant funded activities will not result in the displacement of persons.
**Obituaries**

Amy In Escanaba. Funeral home:

The Daily Press, Escanaba
Wednesday, Aug. 7, 2019

**Community**

**Escanaba City Band concert tonight**

ESCANABA - the Escanaba City Band will be having a concert tonight at 7:30 p.m. at the Kams Bandshell in Ludington Park, under the direction of Bruce Cassell. In case of rain, it will be held at the Bonifas Art Center Theater on 1st Avenue South tonight.

**Coleman to discuss millage request**

ESCANABA — Bay College invites residents to learn more about the Bay College millage proposal with Bay President Dr. Laura Coleman on Friday, Aug. 9, in the Joseph Heirman University Center Conference Room 952 at Bay College. For additional information, contact the Bay College Advocacy Office at

**PUBLIC HEARING NOTICE**

**CDBG DOWNTOWN FACADE GRANT APPLICATION CITY OF ESCANABA**

The Escanaba City Council will hold a public hearing on a proposed Community Development Block Grant application during its regularly scheduled council meeting on Thursday, August 15, 2019 at 7:00 pm in the Council Chambers, City Hall, 410 Ludington Street, Escanaba, MI. The proposed application is to use block grant funds to improve the facades of three identified downtown businesses. The individual businesses are required to provide at least a 50% match to the federal funds received.

**Invest in rock therapy**

Nyman Jewelers
911 Ludington Street, Escanaba
MP 10-590, Ste. 104 • www.nymanjewelers.com

**Bike trek to raise funds for Holy Name**

45, of 3254 M-35, Neguieros, was bound over on the following counts: one count controlled substance possession (cocaine, heroin). 2, 2019 in Escanaba, Medicaid posed a $250 cash bond.

Jessica Leah Stuttaway, 43, of 900 Afton St. 200,
City Council Agenda Item Request

Date: 08/02/2019
Name: Patrick Jordan
Department: Administration
Item: Ordinance No. 1213
Meeting date requested: 08/15/2019

Explanation for request:
Administration is requesting the City Council to consider this the first reading of Ordinance No. 1213, An Ordinance to Amend Chapter V Animals as Codified Under the Code of Ordinances. Additionally, Administration is requesting that the City Council set September 5, 2019, for the second reading, public hearing and adoption of Ordinance No. 1213.
ORDINANCE NO. 1213

AN ORDINANCE TO AMEND CHAPTER V ANIMALS AS CODIFIED UNDER THE
CODE OF ORDINANCES

THE CITY OF ESCANABA HEREBY ORDAINS:

CHAPTER I

Chapter 5 of the Escanaba Code of Ordinances is hereby amended by adding the
following under Article IV.-Dogs:

Section 5-16:

(a) For the purposes of this ordinance, the term "owner" shall include, "actual
owner, apparent owner, and long-term or short-term guardian / care-
taker."

(b) All dogs shall be subject to the following:

i. No owner shall have a dog within Escanaba City limits if not under
control.

ii. All dogs, confined to the owner's property, shall be considered
under control. Off of the owner's property, an animal tethered by a
sufficiently-sturdy leash shall be considered under control.

iii. No dog shall be allowed to run on any beach, except a dog under
control by the owner, or as permitted by park rules promulgated by
the City.

No dog which is not under control shall be allowed in any park, except for off-leash
areas or dog parks designated specifically by the City for use by dogs off leash. All
dogs inside the perimeter fence at a park designated as a Dog Park by the City of
Escanaba shall be considered to be under control of the owner, even without a leash,
so long as the owner is obeying all of the Dog Park rules.

CHAPTER II

SAVINGS CLAUSE

If any section, subsection, sentence, clause, or phrase of this Ordinance is, for any
reason, held to be unconstitutional, such decision shall not affect the validity of the
remaining portions of this Ordinance.

The City Council hereby declares that it would have passed this Ordinance, section,
subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or
more sections, subsections, sentences, clauses, or phrases be declared
unconstitutional.

CHAPTER III

CONFLICTING ORDINANCES REPEALING CLAUSE

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance
are hereby repealed.

CHAPTER IV

EFFECTIVE DATE

This Ordinance shall be in full force and effect ten (10) days after its passage and
publication.
Ordinance No. 1213

APPROVED:

John M. A. Bergman
City Attorney

Date Approved: (Month) (Date), 2019

Date Published: (Month) (Date), 2019

Marc D. Tall
Mayor

Attest

Phil DeMay
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of an ordinance duly adopted by the City Council of the City of Escanaba, County of Delta, Michigan at a Regular Meeting held on the (Date) day of (Month), 2019 and was published in the Daily Press, a newspaper of general circulation in the City of Escanaba on (Month) (Date), 2019, and said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Phil DeMay
City Clerk
City Council Agenda Item Request

Date: 8/8/19

Name: Kim Gustafson

Department: HR Director/Treasurer

Item: Purchasing of Military Service Time

Meeting date requested: 8/15/19

Explanation for request:

Approval of new policy that will allow current non-union members of Public Act 345 to purchase their military service time in order to retire before their original eligibility date.
Escanaba Department of Public Safety
Non-Union Member
Purchasing Military Time Policy

I. Purpose:
The purpose of this policy is to establish regulations governing the purchase of Military Service Time in accordance with Public Act 345, for the non-union officers of Escanaba Department of Public Safety. Officers who wish to purchase their Military Service Time (not to include National Guard), must abide by the following procedures.

II. Policy:
A. The member must submit an application for retirement to the retirement board stating their last date of service worked for the City of Escanaba, between 30 and 90 days of that specified date.

B. The member, who is a sworn officer, shall be allowed to “purchase” Military Service Time in the same manner as the union members (per contract), in accordance with PA 345, with the exception that they must also then retire within six (6) months of the date of purchase. (The member shall be considered to have “resigned” with a deferred benefit and not able to draw their pension until their official eligibility date of retirement.)

Example:

Date Hired – 1/10/2000
Date of Eligible Retirement – 1/10/2025
Member Requests to Purchase their 3 Years of Time Served in Military (as defined in PA 345); New Eligible Retirement Date – 1/10/2022

Member Requests Last Date of Service to be 8/8/2021
Member Must Submit Application to Board between 5/10/2021 and 7/9/2021
Member Must Start to Draw Pension on or Before 2/10/2021

Marc Tall, Mayor                                      Date  Gary Sevey, P.S. Retirement Board Chair                                      Date  

Created 8/15/19
City Council Agenda Item Request

Date: 08/01/2019

Name: 

Department: 

Item: Presentation - Millage Request - Bay de Noc College

Meeting date requested: 08/15/2019

Explanation for request:

President Dr. Laura Coleman of Bay College will be giving a slideshow presentation on the College's millage request for November.
City Council Agenda Item Request

Date: 08/02/2019

Name: Patrick Jordan

Department: Administration

Item: Rally Sunday - Christ the King Lutheran Church

Meeting date requested: 08/15/2019

Explanation for request:

Christ the King Lutheran Church sought Council approval to close off the 1200 block of North 18th Street between 12th Avenue North and 13th Avenue North for their Fall Festival on Sunday, September 8, 2019, from 12:00 p.m. to 3:00 p.m. Administration is recommending approval with the following conditions: 1) Proper insurance be provided naming the City of Escanaba as an additional insured, 2) The event sponsors provide all labor and material to clean up at the conclusion of the event, and 3) The event sponsor pay for any overtime City labor costs that may be incurred.
CITY OF ESCANABA - SPECIAL EVENT APPLICATION
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: 9/8/19 Sunday September 8, 2019

NAME OF EVENT: Rally Sunday - Christ the King Church

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)
Organization: Christ the King Lutheran Church
Contact Person: Roland Jacobson
Daytime Phone: [redacted]
Address: [redacted]
Evening Phone: [redacted]
City, State Zip: Escanaba, MI 49829
E-mail: www.ctk-escanaba.org
Website: [redacted]
Event Phone: [redacted]
Charitable Org #: [if applicable]
Fax: [redacted]
Alternate Contact: Arlene Cody
(It is recommended that an alternative Name and Phone Number be provided)

Do you grant the City of Escanaba, City Manager’s Office permission
to give your telephone number to the general public? □ Yes  □ No

LOCATION:
☐ City Park
☐ Building/Facility
☐ Road(s)
   N. 18th St.
   Block in front of Church
   (Street)

DATE/TIME:

<table>
<thead>
<tr>
<th>EVENT TIME</th>
<th>Event Begins</th>
<th>Event Ends</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE: 9/8/19</td>
<td>TIME: 12:00 Noon</td>
<td>DATE: 9/8/19</td>
</tr>
<tr>
<td>TIME: 12:00 Noon</td>
<td>TIME: 3:00 P.M.</td>
<td>TIME: 3:00 P.M.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SET-UP TIME</th>
<th>Set-up Start</th>
<th>Tear-down End</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE: 9/8/19</td>
<td>TIME: 12:00 Noon</td>
<td>DATE: 9/8/19</td>
</tr>
<tr>
<td>TIME: 12:00 Noon</td>
<td>TIME: 3:00 P.M.</td>
<td>TIME: 3:00 P.M.</td>
</tr>
</tbody>
</table>

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request
to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.
EVENT DETAILS – TYPE OF EVENT:

- [ ] Parade
- [ ] Cycling
- [x] Festival/Event
- [ ] Run
- [ ] Walkathon
- [ ] Other (specify): ____________________

ESTIMATED ATTENDANCE: (Please estimate all that apply)

- Participants: #20
- Bands: ________________
- Vehicles/Floats: ________________
- Volunteers: ________________
- General Public: #70

Wheelchair Accessible: [ ] Yes [ ] No

For events on City Property are you seeking approval to charge:
- Admission: [ ] Yes [ ] No
- Parking: [ ] Yes [ ] No

This event is: [ ] Open to the Public [ ] For Invited Guests Only

EVENT ELEMENTS: (Complete to ensure proper permits are processed)

- Power Requirements: [ ] Yes [ ] No
- Fireworks: [ ] Yes [ ] No
- Sound Amplification: [ ] Yes [ ] No
- Alcohol: [ ] Yes [ ] No
- Access to power if possible: [ ] Yes [ ] No
- Live Music: [ ] Yes [ ] No

- Tents/Temp. Structures: [x] Yes [ ] No
- Size of Tent(s): ________________
- Amusement Rides: [ ] Yes [ ] No
- Provider: ______________________
- Inflatables: [ ] Yes [ ] No
- Provider: ______________________

Activities

GAME TABLES

FOOD AND BEVERAGE:

Will there be Food and Non-Alcoholic Beverages sold? [ ] Yes [x] No (Continue to next page)

Food Stand locations:
- [ ] Indoor
- [ ] Outdoor
- [ ] Indoor and Outdoor

What types of food will the Food Stands be selling? (Check all that apply)

- [ ] Chicken / Seafood
- [ ] Soup / Chili
- [ ] Other Foods (Please list)
- [ ] Rice / Pasta Dishes
- [ ] Salad
- [ ] Other Meats
- [ ] Soda / Chips / Candy
- [ ] Other Baked Goods
- [ ] Hotdogs / Hamburgers
RESERVATION FEES: (Check applicable box(es))

- Ludington Park – Pavilion (1/2 Day) $75 (Resident) $100 (Non-Resident)
- Ludington Park – Pavilion (Full Day) $100 (Resident) $125 (Non-Resident)
- Ludington Park – Bandshell (1/2 Day) $75 (Resident) $100 (Non-Resident)
- Ludington Park – Bandshell (Full Day) $100 (Resident) $125 (Non-Resident)
- Ludington Park – Gazebo (2 Hour Block) $50 (Resident) $75 (Non-Resident)
- Other Picnic or Gathering Area (Full Day) $35
- John D. Besse Park – Pavilion (1/2 Day) $75 (Resident) $100 (Non-Resident)
- John D. Besse Park – Pavilion (Full Day) $100 (Resident) $125 (Non-Resident)
- Lemerand Field – Pavilion (1/2 Day) $75 (Resident) $100 (Non-Resident)
- Lemerand Field – Pavilion (Full Day) $100 (Resident) $125 (Non-Resident)
- Lemerand Field – Entire Complex (Full Day) $250

*** Half-Day Reservations Cut-off Time is 4:00PM. Half-day reservations can be made before or after 4:00PM.

EVENTS REQUESTING ROAD CLOSURE:

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closures MUST be included. Applicants must notify abutting properties of the closure at least 14 Days in advance of the event. This notification letter must be approved by the City Manager’s Office. If there are any SPECIAL REQUESTS that you would like the City to consider, please outline them on a separate piece of paper and attach.

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

I have read and understood the Special Events Application.

I will notify the City Manager’s Office of any changed to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10 – Alcohol in Public Places (if applicable).
City Council Agenda Item Request

Date: 08/05/2019

Name: Patrick Jordan

Department: Administration

Item: Homecoming Parade

Meeting date requested: 08/15/2019

Explanation for request:

The Escanaba School District sought approval to use Ludington Street on Friday, September 20, 2019, from 5:00 p.m. to 5:30 p.m., for their annual Homecoming Parade. Administration recommended approval provided the following conditions are met: 1) Proper insurance was provided naming the City of Escanaba as an additional insured, 2) The event sponsors provide all labor and material to clean up at the conclusion of the event, and 3) The event sponsors pay for any overtime labor costs that may be incurred.
**2019 – SPECIAL EVENT APPLICATION - CITY OF ESCANABA**  
Festivals, Parades, Races, Walkathons, Temporary Road Closures

**DATE(S) OF EVENT:**  
*Friday, September 20, 2019*  
Day of Week, Month, Day, Year (eg: Saturday, January 2, 2010)

**NAME OF EVENT:**  
Homecoming Parade

---

**CONTACT INFORMATION**  
(Please Print Clearly – Incomplete applications may be delayed)

**Organization:** *Escanaba High School*

**Contact Person:** Darci Griebel  
**Phone (day):** __________

**Address:** 500 South Lincoln Road  
**Phone (evening):** __________

**City:** Escanaba  
**E-mail:** sdufresne@eskymos.com & dgriebel@eskymos.com

**Postal Code:** 49829  
**Website:** www.eskymos.com

**Charitable Org #:** __________  
(If applicable)  
**Event Phone:** __________

**Alternate Contact:** Tony Perino (AD)  
**Fax:** __________  
(If it is recommended that an alternate name & telephone number be provided)

---

**Do you grant the City of Escanaba, City Manager’s Office permission to give your telephone number to the general public?**  
**Yes □ No □ See below.**

*Day Phone “yes” 906-768-6521*

---

**LOCATION**

*□ City Park*

*□ Building/Facility*

*☑ Road(s)*  
**Name/Area:** __________

**Road Closure Required?**  
Partial ☑  Full □

---

**DATE/TIME**

---

**EVENT TIME**  
This is the time your event would be ready to accept participants or general public.

<table>
<thead>
<tr>
<th><strong>DATE:</strong> 9-20-2019</th>
<th><strong>TIME:</strong> 5:00 PM</th>
<th><strong>DATE:</strong> 9-20-2019</th>
<th><strong>TIME:</strong> 5:30 PM</th>
</tr>
</thead>
</table>

---

**SET UP TIME**  
When do you want the area reserved for your organization to ensure you have adequate time for set up and tear down.

<table>
<thead>
<tr>
<th><strong>DATE:</strong> __________</th>
<th><strong>TIME:</strong> __________</th>
<th><strong>DATE:</strong> __________</th>
<th><strong>TIME:</strong> __________</th>
</tr>
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**EVENT DETAILS**

**TYPE OF EVENT**
- ☑ Parade
- □ Cycling
- □ Festival/Event
- □ Run
- □ Walkathon
- □ Other (specify) _______________________

**ESTIMATED ATTENDANCE** (please estimate all that apply)

<table>
<thead>
<tr>
<th>Participants</th>
<th># 800+</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bands</td>
<td># 2</td>
</tr>
<tr>
<td>Vehicles/Floats</td>
<td># 4-5</td>
</tr>
<tr>
<td>Volunteers</td>
<td># ___________________________</td>
</tr>
<tr>
<td>General Public</td>
<td># ________________________</td>
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<table>
<thead>
<tr>
<th>Wheelchair Accessible</th>
<th>Yes  □  No □</th>
</tr>
</thead>
<tbody>
<tr>
<td>For events on City Property</td>
<td>yes □ no □</td>
</tr>
</tbody>
</table>

| Admission | Yes  □  No □ |
| Parking   | Yes  □  No □ |

Is this event: ☑ Open to the Public
□ For Invited Guests only

**EVENT ELEMENTS** (complete to ensure proper permits are processed)

| Power Requirements* | Yes  □  No □ |
| Sound Amplification | Yes  □  No □ |
| Access to power if possible | Yes □ No □ |
| Live Music | Yes □ No □ |
| Tents/Temp. Structures | Yes □ No □ |

| Size of tent(s): ______________________ |
| Amusement Rides | Yes □ No □ |
| Inflatables | Yes □ No □ |

| Provider: ______________________ |

**FOOD & BEVERAGE**

Will there be food & non alcoholic beverages sold?  Yes □ No (continue to next page) ☑

| Food stand locations | Indoor □ Outdoor □ Inside & Outside □ |

What kinds of food will the Stands be selling? (check all that apply)
- □ Chicken/seafood
- □ Soups/chilli
- □ Rice/pasta dishes □ Salad
- □ Pop, chips, candy □ Other meats
- □ Hotdogs/hamburgers □ Baked goods
- □ Other foods (please list) ______________________
EVENTS REQUESTING ROAD CLOSURE

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.
A detailed map of road closure MUST be included. Applicants must notify abutting properties of the closure at least 14 days in advance of the event. This notification letter must be approved by the City Manager’s Office. If there are any SPECIAL REQUESTS that you would like City to consider, please outline them on a separate paper and attach.

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

I have read and understood the Special Events Application.

I will notify the City Manager's Office of any changes to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10, Alcohol in Public Places (if applicable).

Event Organizer Signature  

[Signature]

Darci Griebel, Principal
Print Name & Date

C:\forms\2010 special event application\May-10mjc
Homecoming Parade

All participants should assemble in designated locations no later than 4:30 p.m.

Floats should be displayed during the game on the scoreboard side of the field during the first half. Floats should be driven around the track during halftime after the crowing of the queen. The order of the floats at halftime will be based on ranking for class competition.

EAST

3rd Street

12th Grade Spirit Group
12th Grade Court
11th Grade Spirit Group
11th Grade Court
10th Grade Spirit Group
10th Grade Court
9th Grade Spirit Group
9th Grade Court
Last year’s Queen/King
Mo & Varsity

10th Float 9th Float

City Hall

Ludington Street

Cheerleaders

11th Float 12th Float

Schneider Larche & Haapala

House of Ludington

Esky Staff

Parade Order:

1st Esky Staff
12th Spirit Group
12th Float
12th Court
11th Spirit Group
11th Float
11th Court
10th Spirit Group
10th Float
10th Court
9th Spirit Group
9th Float
9th Court
Last Year’s Queen/King
Marching Band
“MO” (First)

WEST

Parade will disassemble at 14th Street. Floats to continue down 14th street to the Athletic Field!
City Council Agenda Item Request

Date: 8/6/2019

Name: James McNeil

Department: Assessing

Item: Resolution for Bottomlands Conveyance

Meeting date requested: 8/15/2019

Explanation for request:

Administration is requesting the City Council to consider passing a resolution to seek conveyance of bottomlands at 200-230 Ludington Street. A resolution from the local unit of government approving the conveyance application is necessary for the application to be considered administratively complete.
RESOLUTION NO. 18
RESOLUTION TO APPROVE AN APPLICATION FOR CONVEYANCE OF GREAT LAKES BOTTOMLANDS FROM THE STATE OF MICHIGAN EGLE.

WHEREAS, the City of Escanaba seeks to market for sale the subject property, and

WHEREAS, the Bottomlands in question have been filled in for decades, used for industrial and public purposes, but never conveyed by the State of Michigan, and

WHEREAS, the City of Escanaba wishes to sell the associated already-filled Bottomlands for private sector development, and

WHEREAS, the Bottomlands conveyed include a section of Block 3 of the Original Plat and the Right of Way of South 2nd Street Extended.

NOW, THEREFORE, BE IT RESOLVED by the City of Escanaba hereby approves of the Application for Conveyance for Great Lakes Bottomlands by the State of Michigan to the City of Escanaba. The Bottomlands to be conveyed are fully described below:

FROM THE SW CORNER OF BLOCK 3 OF THE ORIGINAL PLAT OF THE CITY OF ESCANABA AS RECORDED IN LIBER “A” OF DEEDS ON PAGE 74 OF THE DELTA COUNTY RECORDS, THENCE MEASURE S.89°54′39″E. ALONG THE NORTH RIGHT-OF-WAY LINE OF LUDINGTON STREET AND THE SOUTH LINE OF SAID BLOCK 3 A DISTANCE OF 100.00 FEET, THENCE N.00°05′21″E. A DISTANCE OF 85.21 FEET TO THE POINT OF BEGINNING ON THE 1847 G.L.O. MEANDER LINE OF LITTLE BAY DE NOC OF LAKE MICHIGAN. THENCE CONTINUING N.00°05′21″E. A DISTANCE OF 54.79 FEET TO A POINT ON THE SOUTH ALLEY RIGHT-OF-WAY OF SAID BLOCK 3, THENCE N.89°54′39″W. ALONG THE SOUTH ALLEY RIGHT-OF-WAY OF BLOCK 3 A DISTANCE OF 100.00 FEET TO A POINT ON THE EAST RIGHT-OF-WAY OF NORTH 3RD STREET AND THE 1847 G.L.O. MEANDER LINE OF LITTLE BAY DE NOC OF LAKE MICHIGAN, THENCE S.60°52′58″E. ALONG THE SAID 1847 G.L.O. MEANDER LINE OF LITTLE BAY DE NOC OF LAKE MICHIGAN A DISTANCE OF 114.03 FEET TO THE POINT OF BEGINNING. CONTAINING 0.06 ACRES.

AND

FROM THE SW CORNER OF BLOCK 3 OF THE ORIGINAL PLAT OF ESCANABA AS RECORDED IN LIBER “A” OF DEEDS ON PAGE 74 OF DELTA COUNTY RECORDS, THENCE MEASURE S.89°54′39″E. ALONG THE NORTH RIGHT-OF-WAY LINE OF LUDINGTON STREET AND THE SOUTH LINE OF SAID BLOCK 3 A DISTANCE OF 253.55 FEET TO THE 1847 G.L.O. MEANDER LINE OF LITTLE BAY DE NOC OF LAKE MICHIGAN AND THE POINT OF BEGINNING OF THE LANDS HEREIN DESCRIBED, THENCE CONTINUE S.89°54′39″E. ALONG SAID SOUTH LINE A DISTANCE OF 215.02 FEET TO THE WEST LINE OF THE MUNICIPAL DOCK PARCEL AS DESCRIBED IN LIBER 209 ON PAGE 638 OF DELTA COUNTY RECORDS, SAID LINE BEING THE NORTHERLY EXTENTION OF A LINE PARALLEL WITH AND 10.00 FEET WEST OF THE EAST RIGHT-OF-WAY LINE OF SOUTH 2ND STREET OF SAID ORIGINAL PLAT OF ESCANABA, THENCE N.00°08′41″W. ALONG SAID NORTHERLY EXTENDED WEST LINE A DISTANCE OF 161.00 FEET TO A TRAVERSE LINE ALONG THE SHORE OF LITTLE BAY DE NOC OF LAKE MICHIGAN, THENCE S.89°53′50″W. ALONG SAID TRAVERSE LINE A DISTANCE OF 297.91 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF A 20.00 FOOT WIDE EXISTING AND AS NOW CONSTRUCTED ALLEY IN SAID BLOCK 3, SAID POINT BEING 170.00 EAST OF THE WEST LINE OF SAID BLOCK 3, THENCE S.00°05′21″W. PARALLEL WITH SAID WEST BLOCK LINE A
DISTANCE OF 20.00 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF SAID ALLEY, THENCE N.89°54'39"W.
PARALLEL WITH SAID SOUTH LINE OF BLOCK 3 AND ALONG SAID SOUTH RIGHT-OF-WAY LINE OF SAID
ALLEY A DISTANCE OF 70.00 FEET TO A POINT THAT IS 100.00 FEET EAST OF SAID WEST BLOCK LINE,
THENCE S.00°05'21"W. PARALLEL WITH SAID WEST BLOCK LINE A DISTANCE OF 54.79 FEET TO SAID 1847
G.L.O. MEANDER LINE, THENCE S.60°52'58"E. ALONG SAID 1847 G.L.O. MEANDER LINE A DISTANCE OF
175.61 FEET TO THE POINT OF BEGINNING. CONTAINING 1.17 ACRES.
Plat of Survey of
Part of Filled Unpatented Lake Michigan Bottom Lands
Opposite, Adjacent and Contiguous to
Part of Government Lot 2 &
Part of Government Lot 2 of
Section 29 T.39N.,R.22W.
City of Escanaba
Delta County, Michigan

LEGEND
- Indicates a line not drawn to scale
- Iron monuments set
- Iron monuments found
- Concrete monuments found
- Chiseled cross in concrete
- Measured distance and/or bearing
- Recorded distance and/or bearing
- Section control corners

1410 Ludington Street
Escanaba, Michigan 49829
Phone (906)786-1785,
Fax 786-6457
info@daviewanic.com
Plat of Survey of
Part of Filled Unpatented Lake Michigan Bottom Lands
Opposite, Adjacent and Contiguous to
Part of Government Lot 2 &
Part of Government Lot 2 of
Section 29 T.39N., R.22W.
City of Escanaba
Delta County, Michigan

PROPERTY DESCRIPTION: (PORTION OF LANDS IN GOVERNMENT LOT 2)

FROM THE SW CORNER OF BLOCK 3 OF THE ORIGINAL PLAT OF ESCANABA AS RECORDED IN LIBER "A" OF DEEDS ON PAGE 74 OF DELTA COUNTY RECORDS, THENCE MEASURE S.89°54'39"E. ALONG THE NORTH RIGHT-OF-WAY LINE OF LUDINGTON STREET AND THE SOUTH LINE OF SAID BLOCK 3 A DISTANCE OF 100.00 FEET TO THE POINT OF BEGINNING OF THE LANDS HEREIN DESCRIBED, THENCE CONTINUE S.89°54'39"E. ALONG SAID SOUTH LINE A DISTANCE OF 153.55 FEET TO THE 1847 G.L.O. MEANDER LINE OF LITTLE BAY DE NOC OF LAKE MICHIGAN, THENCE N.60°52'59"W. ALONG SAID 1847 G.L.O. MEANDER LINE A DISTANCE OF 175.61 FEET TO A POINT THAT IS 100.00 FEET EAST OF THE WEST LINE OF SAID BLOCK 3, THENCE S.00°05'21"W. PARALLEL WITH AND 100.00 FEET EAST OF SAID WEST LINE OF BLOCK 3 A DISTANCE OF 65.21 FEET TO THE POINT OF BEGINNING. CONTAINING 0.15 OF AN ACRE.

PROPERTY DESCRIPTION: (BOTTOM LANDS PORTION ADJACENT & CONTIGUOUS TO GOVERNMENT LOT 2)

FROM THE SW CORNER OF BLOCK 3 OF THE ORIGINAL PLAT OF ESCANABA AS RECORDED IN LIBER "A" OF DEEDS ON PAGE 74 OF DELTA COUNTY RECORDS, THENCE MEASURE S.89°54'39"E. ALONG THE NORTH RIGHT-OF-WAY LINE OF LUDINGTON STREET AND THE SOUTH LINE OF SAID BLOCK 3 A DISTANCE OF 253.55 FEET TO THE 1847 G.L.O. MEANDER LINE OF LITTLE BAY DE NOC OF LAKE MICHIGAN AND THE POINT OF BEGINNING OF THE LANDS HEREIN DESCRIBED, THENCE CONTINUE S.89°54'39"E. ALONG SAID SOUTH LINE A DISTANCE OF 215.02 FEET TO THE WEST LINE OF THE MUNICIPAL DOCK PARCEL AS DESCRIBED IN LIBER 209 ON PAGE 638 OF DELTA COUNTY RECORDS, THENCE MEASURE THE NORTHERLY EXTENTION OF A LINE PARALLEL WITH AND 10.00 FEET WEST OF THE EAST RIGHT-OF-WAY LINE OF SOUTH 2ND STREET OF SAID ORIGINAL PLAT OF ESCANABA, THENCE N.00°08'41"W. ALONG SAID NORTHERLY EXTENDED WESTERLY A DISTANCE OF 161.00 FEET TO A TRAVERSE LINE ALONG THE SHORE OF LITTLE BAY DE NOC OF LAKE MICHIGAN, THENCE S.89°53'50"W. ALONG SAID TRAVERSE LINE A DISTANCE OF 297.91 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF A 20.00 FOOT WIDE EXISTING AND AS NOW CONSTRUCTED ALLEY IN SAID BLOCK 3, SAID POINT BEING 170.00 EAST OF THE WEST LINE OF SAID BLOCK 3, THENCE S.00°05'21"W. PARALLEL WITH SAID WEST BLOCK LINE A DISTANCE OF 20.00 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF SAID ALLEY, THENCE N.89°54'39"W PARALLEL WITH SAID SOUTH LINE OF BLOCK 3 AND ALONG SAID SOUTH RIGHT-OF-WAY LINE OF SAID ALLEY A DISTANCE OF 70.00 FEET TO A POINT THAT IS 100.00 FEET EAST OF SAID WEST BLOCK LINE, THENCE S.00°05'21"W. PARALLEL WITH SAID WEST BLOCK LINE A DISTANCE OF 54.79 FEET TO SAID 1847 G.L.O. MEANDER LINE, THENCE S.60°52'58"E. ALONG SAID 1847 G.L.O. MEANDER LINE A DISTANCE OF 175.61 FEET TO THE POINT OF BEGINNING. CONTAINING 1.17 ACRES.
City Council Agenda Item Request

Date: August 15, 2019
Name: Patrick Jordan
Department: Administration
Item: Offer for Purchase of City-owned residential lot

Explanation for request:
An offer has been made by Davis Zubke for a city-owned, .92 acre residential parcel on 25th Place off Old State Rd.
Patrick Jordan,

I am interested in purchasing the 0.92 acre parcel #051-420-2836-200-036 from the City of Escanaba to build our family home. I would like to purchase this parcel, as is, as well as acquire the 2 strips of adjacent, unclaimed land on the north and west sides. This parcel is part of the larger area that has been determined to be protected wetlands by EGLE (formerly the DEQ). While the vast majority of this land is unable to be developed, there is a small highland berm on the north end of the property that is not protected wetlands. The building site would be limited to this area without needing further permits from EGLE.

In May of this year, an appraisal of the parcel was completed before the official wetlands determination was made by EGLE. The appraised value of $24,000 was based on proposed site improvements including natural gas lines to the property, storm sewers, street lights, curb and gutter and 12th Avenue connecting the highway to 25th Place.

I have reviewed, and enclosed for reference, information regarding recent land sales near this parcel that are more comparable to this parcel in its current condition. In July 2014, a 0.92 acre vacant parcel with a shed (parcel 051-420-3501-200-006) sold for $10,000. In August 2018, a 5.24 acre vacant parcel (parcel 051-420-3501-200-003) sold for $10,000. In November 2018, a 4.59 acre parcel with a house on it (parcel 051-420-2836-100-021) sold for $62,500. The parcel of interest is on a dead-end gravel road, across the street from the airport in an undeveloped wetland area. Taking all of this into consideration, I would like to offer the City of Escanaba $8,000 for parcel 051-420-2836-200-036.

Thank you for your consideration in this matter.

Sincerely,

[Signature]

Davis Zubly
**LAND APPRAISAL REPORT**

**Property Address:** 205 S 20th Pl  
**City:** Evanston  
**County:** Cook  
**State:** IL  
**Zip Code:** 60201

**Purpose:** N/A  
**Current Use:** N/A  
**Market Value:** N/A  
**Taxable Value:** N/A  
**Assessment:** N/A  
**Real Property:** N/A  
**Improvements:** N/A  
**Site:** N/A  
**Exterior:** N/A  
**Interior:** N/A  
**Basement:** N/A  
**Location:** N/A  
**Floor Area:** N/A  
**Total Living Area:** N/A  
**Total Above Ground Levels:** N/A  
**Total Below Ground Levels:** N/A  
**Total Bedrooms:** N/A  
**Total Bathrooms:** N/A  
**Total Lot Area:** N/A  
**Total garage:** N/A  

**Sales Data:**

<table>
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<tr>
<th>Item</th>
<th>Subject Property</th>
<th>Corresponding Property 1</th>
<th>Corresponding Property 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>205 S 20th Pl</td>
<td>620 Willow Creek Rd</td>
<td>1920 G 21st St</td>
</tr>
<tr>
<td>City/Town</td>
<td>Evanston, IL</td>
<td>Evanston, IL</td>
<td>Evanston, IL</td>
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<tr>
<td>County</td>
<td>Cook</td>
<td>Cook</td>
<td>Cook</td>
</tr>
<tr>
<td>State</td>
<td>IL</td>
<td>IL</td>
<td>IL</td>
</tr>
<tr>
<td>Zip Code</td>
<td>60201</td>
<td>60201</td>
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</tbody>
</table>

**Locational Characteristics:**

- **Street:** Willow Hardcover, IL 60201  
- **County:** Cook  
- **State:** IL  
- **Zip Code:** 60201

**Real Property:**

- **Lot Size:** N/A  
- **Frontage:** N/A  
- **Depth:** N/A  
- **Total Lot Area:** N/A

**Improvements:**

- **Building:** N/A  
- **Year Built:** N/A  
- **Age:** N/A  
- **Total Living Area:** N/A  
- **Total Above Ground Levels:** N/A  
- **Total Below Ground Levels:** N/A  
- **Total Bedrooms:** N/A  
- **Total Bathrooms:** N/A  
- **Total Garage:** N/A

**Exterior:**

- **Exterior Condition:** N/A  
- **Exterior Material:** N/A  
- **Exterior Feature:** N/A  
- **Exterior Alteration:** N/A

**Interior:**

- **Interior Condition:** N/A  
- **Interior Feature:** N/A  
- **Interior Alteration:** N/A

**Remarks:**

- **Remarks:** N/A  
- **Remarks:** N/A  
- **Remarks:** N/A  
- **Remarks:** N/A

**Market Value:**

- **Market Value:** N/A  
- **Market Value:** N/A  
- **Market Value:** N/A  
- **Market Value:** N/A

**Sales Data:**

- **Sales Price:** N/A  
- **Sales Date:** N/A  
- **Sales Contract:** N/A  
- **Sales Condition:** N/A

**Adjustments:**

- **Adjustments:** N/A  
- **Adjustments:** N/A  
- **Adjustments:** N/A  
- **Adjustments:** N/A

**Final Market Value:** N/A

**Explanations:**

- **Explanations:** N/A  
- **Explanations:** N/A  
- **Explanations:** N/A  
- **Explanations:** N/A

**Data Source:** N/A

**Date of Last Update:** N/A

**Additional Notes:**

- **Additional Notes:** N/A  
- **Additional Notes:** N/A  
- **Additional Notes:** N/A  
- **Additional Notes:** N/A
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<tr>
<td>2313 18TH AVE S</td>
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<td>School: Escanaba Schools 21010</td>
<td>Building Permit(s):</td>
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<tr>
<td>P.R.E. 0%</td>
<td>Date</td>
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<tr>
<td>Owner's Name/Address</td>
<td>Number</td>
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<tr>
<td>HAHN MITCHELL</td>
<td>Status</td>
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<td>ESCANABA MI 49829-2416</td>
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<tr>
<th>2020 Est TCV Tentative:</th>
<th>Land Value Estimates for Land Table 02.HKS 2</th>
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<tbody>
<tr>
<td>X Improved</td>
<td>Vacant</td>
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<tr>
<td>Public Improvements</td>
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<td>Dirt Road</td>
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<td>Gravel Road</td>
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<td>Sidewalk</td>
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<td>Street Lights</td>
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<td>Standard Utilities</td>
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<td>Underground Utilties.</td>
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### Topography of Site

- Level
- Rolling
- Low
- High
- Landscaped
- Swamp
- Wooded
- Pond
- Waterfront
- Ravine
- Wetland
- Flood Plain

<table>
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<tr>
<th>Year</th>
<th>Land Value</th>
<th>Building Value</th>
<th>Assessed Value</th>
<th>Board of Review</th>
<th>Tribunal/Other</th>
<th>Taxable Value</th>
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<td>2019</td>
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The Equalizer. Copyright (c) 1999 - 2009. Licensed To: City of Escanaba, County of Delta, Michigan

*** Information herein deemed reliable but not guaranteed***
<table>
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<tr>
<th>Building Type</th>
<th>(3) Roof (cont.)</th>
<th>(11) Heating/Cooling</th>
<th>(13) Built-ins</th>
<th>(15) Fireplaces</th>
<th>(16) Porches/Decks</th>
<th>(17) Garage</th>
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<tr>
<td>X Wood Frame</td>
<td>Drywall Plaster Panelized Wood &amp; G</td>
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<td>(4) Interior</td>
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<td>(5) Floors</td>
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<tr>
<td>(13) Plumbing</td>
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<tr>
<td>(14) Water/Sewer</td>
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<tr>
<td>X Wood/Shingle Aluminum/Vinyl Brick</td>
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<td>(7) Excavation</td>
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<tr>
<td>(8) Basement</td>
<td>Conc. Block Poured Conc. Stone Treated Wood Concrete Floor</td>
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<td>(10) Floor Support</td>
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<tr>
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<tr>
<td>(13) Plumbing</td>
<td>Avg. Fixtures(s)</td>
<td>1 3 Fixtures Bath 2 Fixtures Bath Softener, Auto Softener, Manual Solar Water Heat</td>
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</tr>
<tr>
<td>(14) Water/Sewer</td>
<td>Notes:</td>
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<tr>
<td>(15) Fireplaces</td>
<td>New Cost</td>
<td>864 14,869 6,691</td>
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<td>(16) Porches/Decks</td>
<td>+Depr. Cost</td>
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<tr>
<td>(17) Garage</td>
<td>ECF (Res 2) 0.670 =&gt; TCV: 4,483</td>
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***Information herein deemed reliable but not guaranteed***
Parcel Number: 051-420-3501-200-003  Jurisdiction: City of Escanaba  County: Delta  Printed on: 07/01/2019

<table>
<thead>
<tr>
<th>Grantor</th>
<th>Grantee</th>
<th>Sale Price</th>
<th>Sale Date</th>
<th>Inst. Type</th>
<th>Terms of Sale</th>
<th>Liber &amp; Page</th>
<th>Verified By</th>
<th>Front. Trans.</th>
</tr>
</thead>
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<tr>
<td>HAHN MITCHELL</td>
<td>GOE-LANCILOTI JAVAI, WAT</td>
<td>10,000</td>
<td>08/28/2018</td>
<td>WD</td>
<td>ARMS LENGTH</td>
<td>1219/864</td>
<td>PTA</td>
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<td>GERG'S LEONARD ALDAGE ESTA</td>
<td>GERG'S DANIEL</td>
<td>10,000</td>
<td>07/30/2014</td>
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<td>1110/398</td>
<td>DAINA NORDEN</td>
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<td>GERG'S DANIEL</td>
<td>0</td>
<td>05/11/2007</td>
<td>WD</td>
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<td>894/068</td>
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Property Address

Class: Residential, 401  Zoning:  Building Permit(s):  Date:  Number:  Status

Owner's Name/Address
BOX-LANCILOTI JAVAI, WATSON S &
SANDIA PARK NH 87047

2020 Est TCV Tentative

Land Value Estimates for Land Table 02_RES 2

<table>
<thead>
<tr>
<th>Description</th>
<th>Frontage Depth</th>
<th>Depth Rate &amp; Adj. Reason</th>
<th>* Factors * 300 X 669V</th>
<th>Value</th>
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<tbody>
<tr>
<td>RES2-BASE RATE</td>
<td>300.00 669.00</td>
<td>1.0000 0.0000 200 100</td>
<td>* denotes lines that do not contribute to the total acreage calculation.</td>
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<tr>
<td>3000/AC</td>
<td>5.240</td>
<td>3,000</td>
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<td>15,720</td>
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Land Improvement Cost Estimates

<table>
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<tr>
<th>Description</th>
<th>Rate</th>
<th>Size % Good</th>
<th>Cash Value</th>
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<tr>
<td>Wood Frame</td>
<td>16.05</td>
<td>240 32</td>
<td>1,233</td>
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Total Estimated Land Improvements True Cash Value = 1,233

Who When What

<table>
<thead>
<tr>
<th>Year</th>
<th>Land Value</th>
<th>Building Value</th>
<th>Assessed Value</th>
<th>Board of Review</th>
<th>Tribunal/ Other</th>
<th>Taxable Value</th>
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<tbody>
<tr>
<td>2020</td>
<td>Tentative</td>
<td>Tentative</td>
<td>Tentative</td>
<td>Tentative</td>
<td>Tentative</td>
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<tr>
<td>2019</td>
<td>7,900</td>
<td>600</td>
<td>8,500</td>
<td>8,500S</td>
<td>8,500S</td>
<td>8,500S</td>
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<tr>
<td>2018</td>
<td>13,100</td>
<td>400</td>
<td>13,500</td>
<td>13,500S</td>
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<tr>
<td>2017</td>
<td>13,100</td>
<td>459</td>
<td>13,559</td>
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*** Information herein deemed reliable but not guaranteed***
**Parcel Number:** 051-420-2836-100-021  
**Jurisdiction:** City of Escanaba  
**County:** Delta  
**Printed on:** 07/01/2019

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<th>Grantee</th>
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<th>Sale Date</th>
<th>Inst. Type</th>
<th>Terms of Sale</th>
<th>Liber &amp; Page</th>
<th>Verified By</th>
<th>Prnt. Trans.</th>
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<tbody>
<tr>
<td>CONNOR PATRICK M</td>
<td>NANCE JOSHUA &amp; GAGNON RANDI</td>
<td>62,500</td>
<td>11/20/2018</td>
<td>WD</td>
<td>ARMS LENGTH</td>
<td>1225-674</td>
<td>PTA</td>
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<tr>
<td>CONNOR PATRICK M</td>
<td>CONNOR PATRICK M</td>
<td>0</td>
<td>10/24/2016</td>
<td>JD</td>
<td>COURT JUDGMENT</td>
<td>1170/448</td>
<td>KEVIN DUBORD</td>
<td>0.0</td>
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<td>BEAUTY FAMILY TRUST</td>
<td>CONNOR PATRICK &amp; TAMMY</td>
<td>0</td>
<td>11/15/2010</td>
<td>QCD</td>
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<td>1001/938</td>
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<td>MESSNER RONALD &amp; MARY</td>
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<td>973/902</td>
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**Property Address**

Class: Residential, 401  
Zoning:  
Building Permit(s)  
Date  
Number  
Status

<table>
<thead>
<tr>
<th>Owner's Name/Address</th>
<th>School: Escanaba Schools 21020</th>
<th>P.R.E. 1008 11/16/2018</th>
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<tr>
<td>NANCE JOSHUA &amp; GAGNON RANDI</td>
<td>Map #: 343</td>
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<td>ESCANABA MI 49829-2627</td>
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**Taxpayer's Name/Address**

**Peninsula Federal Credit Union**  
ATTN: Escrow Department  
PO Box 317  
Escanaba MI 49829

**Tax Description**

SEC 36 T39N R23W THE W 169.7 FT OF E 509.3 FT OF SW1/4 OF NW1/4 EXC N 183 FT AND EXC S 10 FT AND EXC BEG 990.97 FT E OF W1/4 OF COR, TH N1°21'35"E 1311.02 FT, TH N89°49'35"E 328.5 FT TO NE COR OF SW1/4 OF NW1/4, TH S TO SE COR OF FORTY, TH...

**Topography of Site**

<table>
<thead>
<tr>
<th>Year</th>
<th>Land Value</th>
<th>Building Value</th>
<th>Assessed Value</th>
<th>Board of Review</th>
<th>Tribunal/Other</th>
<th>Taxable Value</th>
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<td>2017</td>
<td>17,309</td>
<td>29,172</td>
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<td>2016</td>
<td>17,300</td>
<td>21,200</td>
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<td>2015</td>
<td>12/12/2018 Data Enter</td>
<td>18,200</td>
<td>18,700</td>
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<td>2014</td>
<td>12/12/2018 Review App</td>
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***Information herein deemed reliable but not guaranteed***
<table>
<thead>
<tr>
<th>Building Type</th>
<th>(3) Roof (cont.)</th>
<th>(11) Heating/Cooling</th>
<th>(15) Built-ins</th>
<th>(16) Porches/Decks</th>
<th>(17) Garage</th>
<th>(18) Notes</th>
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<tbody>
<tr>
<td>X Single Family</td>
<td>Eavestrough</td>
<td>X Gas/Wood/Oil/Elec.</td>
<td>Appliance Allow.</td>
<td>1 Interior 1 Story</td>
<td>25 CPP</td>
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<tr>
<td>Mobile Home</td>
<td>Insulation</td>
<td>Forced Air/Ducts</td>
<td>Cook Top</td>
<td>Interior 2 Story</td>
<td>Year: 1952</td>
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</tr>
<tr>
<td>Town Home</td>
<td>0 Front Overhang</td>
<td>Forced Air/Ducts</td>
<td>Dishwasher</td>
<td>2nd/Stack</td>
<td>Car Capacity:</td>
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<tr>
<td>Duplex</td>
<td>0 Other Overhang</td>
<td>Forced Air/Ducts</td>
<td>Garbage Disposal</td>
<td>Exterior 1 Story</td>
<td>Class: CD</td>
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<tr>
<td>A-Frame</td>
<td></td>
<td>Forced Hot Water</td>
<td>Bath Heater</td>
<td>Exterior 2 Story</td>
<td>Exterior: Siding</td>
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<tr>
<td>X Wood Frame</td>
<td>Drywall</td>
<td>Electric Baseboard</td>
<td>Vent Fan</td>
<td>Prefab 1 Story</td>
<td>Brick Ven.: 0</td>
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<tr>
<td></td>
<td>Plaster</td>
<td>Electric Radiant</td>
<td>Hot Tub</td>
<td>Prefab 2 Story</td>
<td>Stone Ven.: 0</td>
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<tr>
<td></td>
<td>Wood &amp; Gypsum</td>
<td>Radiant (in-floor)</td>
<td>Unvented Hood</td>
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<td>Common Wall: 2 Wall</td>
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<tr>
<td>Building Style:</td>
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<td>Electric Wall Heat</td>
<td>Ventad Hood</td>
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<td>Foundation: 42 Inch</td>
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<tr>
<td>RANCH</td>
<td>Trim &amp; Decoration</td>
<td>Space Heater</td>
<td>Intercom</td>
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<td>Finished ?:</td>
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<tr>
<td></td>
<td>Ex X Ord Min</td>
<td>Wall/floor Furnace</td>
<td>Jacuzzi Tub</td>
<td></td>
<td>Auto. Doors: 1</td>
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<tr>
<td></td>
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<td>Heat Pump</td>
<td>Oven</td>
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<td>Area: 267</td>
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<td>No Heating/Cooling</td>
<td>Microwave</td>
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<td>Central Air</td>
<td>Standard Range</td>
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<td>Wood Furnace</td>
<td>Self Clean Range</td>
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<td>No Conc. Floor: 0</td>
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<tr>
<td>Condition: Good</td>
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<td></td>
<td>Sauna</td>
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<tr>
<td></td>
<td></td>
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<td>Trash Compactor</td>
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<td>Central Vacuum</td>
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<td></td>
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<td></td>
<td>Security System</td>
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<td>Room List</td>
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<td>(5) Floors</td>
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<td>2nd Floor</td>
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<td>(1) Exterior</td>
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<td>Aluminum/Vinyl</td>
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<td>X Insulation</td>
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<tr>
<td>(2) Windows</td>
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<td>Many Avg. X</td>
<td>(12) Electric</td>
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<td>Large Avg. Small</td>
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<td>(7) Excavation</td>
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<tr>
<td>Crawl 0 S.F.</td>
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<td>Slab 0 S.F.</td>
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<td>Height to Joists 0.0</td>
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<tr>
<td>(8) Basement</td>
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<tr>
<td>Foured Conc.</td>
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<tr>
<td>Stone</td>
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<td>Treated Wood</td>
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<td>Concrete Floor</td>
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<tr>
<td>X X Ave. X</td>
<td>(13) Plumbing</td>
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<tr>
<td>Many X Ave.</td>
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<td>Few</td>
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<td>(9) Basement Finish</td>
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<tr>
<td>Recreation SF</td>
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<tr>
<td>Living SF</td>
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<tr>
<td>Walkout Doors</td>
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<tr>
<td>No Floor SF</td>
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<tr>
<td>(10) Floor Support</td>
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<td>X X</td>
<td>(14) Water/Sewer</td>
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<tr>
<td>Gable Hip Flat</td>
<td>1 Public Water</td>
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<tr>
<td>Mansard Shed</td>
<td>1 Public Sewer</td>
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<tr>
<td>Chimney Brick</td>
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<tr>
<td></td>
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<td>Lump Sum Items:</td>
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**Notes:**
- Cost Est. for Res. Bldg: 1 Single Family
- RANCH
- Cla CD
- Blt 1952
- (11) Heating System: Forced Air w/ Ducts
- Ground Area: 1501 SF
- Floor Area: 1501 SF
- Phy/Abphy/Func/Econ/Comb % Good: 45/100/80/100/36
- Functional Depreciation because of: ACCESS/BASEMENT
- Building Areas
- Stories: 1 Exterior
- Foundation Size: 1,501
- Cost New: 141,298
- Depr. Cost: 50,887

**Garages**
- Class: CD Exterior: Siding Foundation: 42 Inch (Unfinished)
- Base Cost: 207
- Common Wall: 2 Wall
- Door Opener: 1
- Water/Sewer
- Public Water: 1
- Public Sewer: 1
- Fireplaces
- Interior 1 Story: 1
- Totals: 154,502
- Notes: MOVED TO SITE 1987
- ECF (Res 2) 0.670 => TCV: 37,267

***Information herein deemed reliable but not guaranteed***
City Council Agenda Item Request

Date: 8/7/19

Name: Bob Becotte

Department: Public Works

Item: Approval of Ash Tree Treatment Bid

Meeting date requested: 8/15/19

Explanation for request:

Bids for the 2019/20 treatment of ash trees for Emerald Ash Borer were solicited and were opened on August 6th. One bid was received. Administration recommends the approval of the 2019/20 ash tree treatment bid from Common Coast Research and Conservation. Since the final quantity is unknown, it is requested that the bid be approved for the unit price as bid. This is a budgeted item.
NOTICE TO BIDDERS

Sealed bids will be received by the City of Escanaba at the office of the City Clerk, on or before 2:00 p.m., local time on Tuesday August 6th, 2019.

TO: TREAT ASH TREES FOR EMERALD ASH BORER

The bids will be publicly opened and read in Room 101 in the City Hall at 410 Ludington Street, Escanaba, Michigan at said date and time.

Bidder’s proposal, and/or specifications may be obtained from the office of the City Clerk, located at 410 Ludington Street, Escanaba, MI 49829. No bids will be considered unless the proposal from and/or specifications (furnished by the City of Escanaba, Michigan), are properly completed and enclosed in a sealed envelope, marked:

ASH TREE TREATMENT BID 2019/20

In addition, the City of Escanaba, Michigan will not consider any proposal, which has not been received prior to the published time, date and year of bid opening. (Fax transmittals will not be accepted.)

The City of Escanaba, Michigan reserves the right to reject any or all bids, or any part thereof at its discretion, and to waive any irregularities in the bidding. The City of Escanaba, Michigan may also split bids at its discretion. The City further reserves the right to negotiate directly with any and all bidders concerning any matter related to any bid.

The City of Escanaba, Michigan bids are prepared to afford all vendors the equal opportunity for fair and equitable competition. The City of Escanaba, Michigan assumes no liability or responsibility for any errors or oversights in the preparation and/or publication of bids.

Phil Demay
City Clerk
City of Escanaba
2019/20 ASH TREE TREATMENT BID

CITY OF ESCANABA

ADVERTISED: Week of July 15th, 2019 (Escanaba Daily Press)
BID OPENING: Tuesday, August 6th, 2019

PROJECT DESCRIPTION

The project consists of the treatment of ash trees in the City of Escanaba for Emerald Ash Borer. The main area of treatment will be in Ludington Park, but will also be in other areas of the city. Treated trees will be inventoried at the time of treatment by city staff.

Payment will be by the diameter at breast height (DBH) for each tree. Breast height will be considered to be 54". The bid price shall be good through the end of the city’s fiscal year, which is June 30th, 2020.
ASH TREE TREATMENT BIDS

Sealed bids must be received by the City of Escanaba, City Clerk on or before 2:00 PM (local time) Tues. August 6th, 2019

Bids will be opened and read publicly in the City Clerk’s office at this time

*No bids will be considered unless:
- The proposal from/specifications created by, the City of Escanaba are properly completed
- Proposal is enclosed in a sealed envelope
- Envelope is marked: “Ash Tree Treatment Bid 2019/20”
- Proposal is received on or before the date and time stated above
- The proposal includes a certified check/cashier’s check/ Bidder’s Bond, payable to the City of Escanaba for no less than 10% of the bid
  (Upon failure to fulfill conditions of their proposal, the successful bidder forfeits this deposit to the City of Escanaba, MI as liquidated damages)

No bids will be accepted that fail to meet the listed criteria above

Bid proposals and/or specifications can be obtained from the City Clerk’s office (410 Ludington Street, Escanaba, MI 49829)

*FAX Transmittals NOT Accepted

The City of Escanaba, MI, reserves the right to:
- Reject any or all bids, or any part thereof, at its discretion
- Waive any irregularities in the bidding
- Split bids at its discretion
- Negotiate directly with any and all bidders concerning any matter related to any bid

All City of Escanaba, MI, bids are prepared so as to afford all vendors the equal opportunity for fair and equitable competition.

The City of Escanaba, MI, assumes no liability or responsibility for any errors or oversights in the preparation and/or publication of bids.

Questions concerning this bid should be directed to the City of Escanaba City Engineer: Bob Becotte (906) 786-1842
Emerald Ash Borer
Treatment Specifications
Escanaba, Michigan

The detail below sets forth specifications for the treatment of the Emerald Ash Borer insect pest affecting Ash trees in Escanaba, MI

1. Insect Control Product Specifications
2. Insect Control Rate Specifications
3. Equipment Specifications
4. Application Treatment method specifications
5. Application Time frame specifications
6. Training, Experience, Pesticide Licensure Requirements

1) INSECT CONTROL PRODUCT SPECIFICATIONS:
   a) Product used to treat ash trees shall be TREE-age, a specific formulation of Enamectin benzoate, no substitution or equal will apply.
   b) This product will be prepared in either a 4% by weight or a 9.7% by weight trunk injectable Micro-infusion and Micro-injection concentrate.
   c) The product will be specifically labeled for trunk injection into trees and must include ash species (Fraxinus spp.) on the label. It must be specifically labeled to control Emerald Ash Borer. The label must specify that it can be used for both Micro-injection and Micro-infusion
   d) This product must be currently registered for its intended use in the United States, and in Michigan.

2) INSECT CONTROL RATE SPECIFICATIONS:
   a) Bidding company shall apply these treatments using guidelines specified by the manufacturer on the label, and further within bid specifications.
   b) Rates to be applied using TREE-age 4% or 9.7%, will depend on tree size and be applied per the label guidance. For trees over 18” DBH, it is our guidance that a minimum of the medium rate of either formulation be applied.

3) EQUIPMENT SPECIFICATIONS:
   a) TREE-age is formulated for use in several types of equipment manufactured by Arborjet. Based on rates of application, conditions, and number of trees, the bidder may decide to use one of the QUIK-jet options, the TREE-i.V., The FSeries IV, or the QUIK-jet Air. This equipment should be used according to guidelines set forth by manufacturer.
   b) Recommendations guide the use of injection equipment as follows:
i) For trees under 24” (60 cm) DBH either the QUIK-jet, or QUIK-jet Air, Micro- Injection system are recommended, but the TREE-I.V. or the F-Series IV may be used.

ii) For trees over 24” DBH (60 cm) the TREE-I.V or F-Series IV Micro Infusion Devices might be preferred, but the tools outlined in (i) above may also be used.

iii) Recommendation is for use of the QUIK-jet Air device for maximum efficiency in treatments. Both Quik-jet Air and the F-series will generally provide the fastest injection times.

c) Injection equipment may apply a maximum of 200 psi pressure either manually or hydraulically, to inject material into the tree. Generally the recommendation is to utilize approximately 80 psi.

i) Injection system must apply material directly into the Xylem of a tree, not into the cambium.

ii) Material must be injected through a self-sealing Arborplug, with hard exterior, containing barbs, with a soft internal septum which is pierced by needle and the Arborplug will remain in the tree after injection. Arborplug must be installed through a hole drilled into the xylem.

iii) System must be capable of delivering sufficient dosage to the tree to allow for rapid uptake and efficacious treatment.

iv) Equipment must be capable of injecting a metered dose, and the system must be closed, preventing loss of any dose through individual Injector failure, or leakage from a site.

d) Equipment must remain in good operating condition throughout the length of this injection program. It is the responsibility of the bidder to maintain this equipment.

4) APPLICATION TREATMENT METHOD SPECIFICATIONS:

a) Volume of TREE-age applied must either be; visible entering the tree or the applicator must periodically measure the amount applied as the device is activated, to assure equipment accuracy, correct dose, and proper working order.

b) Trunk injection will occur by piercing the internal septum within the plug, using the injection needle as it is inserted through the plug. Care should be taken to avoid areas of bark, trunk, or cambial damage, wounds or decay, as insufficient, or slow uptake may occur.

5) APPLICATION TIME FRAME SPECIFICATIONS:

a) General criteria regarding appropriate and effective conditions for uptake of injection material must be followed, and are listed in part below:

i) Applications should be avoided during periods typically classified as “drought” conditions.

ii) Treatment should not occur during temperatures, generally above 90 degrees Fahrenheit (32 Celsius), or below 45 degrees Fahrenheit (7 degrees Celsius). This guideline may be waved only with official approval from Bid Agency.

iii) Treatment should not be made to trees that are not fully “leafed-out”, as this will slow treatment uptake, and if possible, treatment should be delayed until leaves “harden-off” in the spring.

iv) Treatment should not be made to trees that have no canopy during a period when leaves should be on a tree. This may indicate a dead or dying tree.

v) Avoid injection after leaves begin to change in the fall, as uptake may be greatly reduced.
6) TRAINING, EXPERIENCE and PESTICIDE LICENSURE REQUIREMENTS:

a) Potential bidders will be required to demonstrate understanding of injection methods, equipment, and assure that all personnel are trained.

b) No treatments will be allowed until all applicators demonstrate proficiency with this specific injection method, tools, and techniques.

c) Manufacturer will certify that applicators are trained and knowledgeable before approving the start if the injections.

d) Bidder must have sufficiently trained personnel to complete the treatments on the number of trees awarded, within the approved treatment windows. Treatment windows will vary according to the number of trees to be treated.

e) All applicators must possess valid commercial pesticide applicators licensure, as to be compliant with the specific state and city laws. Possession of a license to apply restricted use products is required if the bidder chooses to use TREE-age R10.
INSURANCE

The Contractor shall furnish proof of insurance establishing minimum coverage’s in writing to the City Engineer as follows:

Worker’s Compensation

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Comprehensive General Liability

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Comprehensive Automobile Liability

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The City of Escanaba shall be named as “additional insured” on all certificates. All policies affording coverages required in this section shall further be endorsed to provide a 10 day notice to be delivered to the City before any coverage is either reduced or cancelled.
**PROPOSAL**

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<th>Unit of Work</th>
<th>Quantity</th>
<th>Unit</th>
<th>Cost</th>
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<td>Treatment of Ash Trees According to Specifications</td>
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<td>DBH</td>
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Grand Total

This proposal for work within the City of Escanaba is proposed as stated above

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PRESENT:

[Signatures]

8/6/19  2:10pm
### PROPOSAL

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This proposal for work within the City of Escanaba is proposed as stated above.

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<th>SUBMITTED BY:</th>
<th>Joe Kaplan / Common Coast Research &amp; Conservation</th>
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<tr>
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<tr>
<td>NAME</td>
<td>Joseph Kaplan</td>
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<tr>
<td>TITLE</td>
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<td>SIGNATURE</td>
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<td>DATE</td>
<td>5 August 2019</td>
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RE: 2019/20 Ash Tree Treatment Bid – City of Escanaba

Methods:

All treatments of Ash (Fraxinus spp.) will be done with Arborjet’s TREE-age G4, a general use pesticide approved for Emerald Ash Borer treatments of ash trees in Michigan. TREE-age G4 consists of a 4% solution of emamectin benzoate injected into the xylem of the tree at the base of the trunk via ArborJet’s QUIK-jet Air system (including Arborplug #4 3/8” internal septum plugs) operated according to manufactures guidelines at rates specified on the TREE-age G4 pesticide label. Training and proficient use of all equipment will be provided by and certified by ArborJet representatives prior to treatment.

Care will be taken to avoid areas of bark, trunk, or cambial damage, wounds or decay to optimize effectiveness of chemical treatments. Treatments will not occur when temperatures are above 90 degrees Fahrenheit (32 Celsius), or below 45 degrees Fahrenheit (7 degrees Celsius) without official approval from the City of Escanaba. Treatments in the spring will commence after trees are fully “leafed-out” and “hardened-off”, again to promote proper uptake of the chemical in the tree’s vascular system. Treatment will be avoided after leaves begin to change in the fall or trees that have no canopy during the growing season.

Company background and regulatory requirements:

Common Coast Research & Conservation, a 501 (c) 3 non-profit organization dedicated to migratory bird conservation, has been a member organization of the Lake to Lake Cooperative Invasive Species Management Area (CISMA) since 2016. Joe Kaplan, biologist and co-Director of Common Coast, has over eight years of experience with invasive species monitoring in partnership with numerous public agencies including the US Forest Service, US Fish & Wildlife Service, and the Michigan Department of Natural Resources. Kaplan is a Michigan Commercial Pesticide Applicator (#C001190654) in the categories of Ornamental Pest Management (Cat. 3B - required for landscape trees), Aquatic Pest Management (Cat. 5), and Road Right-of-Way Pest Management (Cat. 6) and serves as the qualifying Certified Applicator for Common Coast Research & Conservation which holds a Michigan Pesticide Applicators Business License through the Michigan Department of Agriculture and Rural Development (MDARD). Common Coast Research & Conservation meets the insurance requirements required by the City of Escanaba (see attached) and if selected will provide an Insurance Certificate that names the City of Escanaba as an “additional insured”.

Enclosed is a Cashier’s Check in the amount of $1563 representing 10% of the bid total.

Submitted by,
Joseph Kaplan
President
CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policies below. This certificate of insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder.

IMPORTANT: If the certificate holder is an additional insured, the policy(ies) must have additional insured provisions or be endorsed. If subrogation is waived, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements.

PRODUCER: Nicholas Insurance Agency
Houghton MI 49931

INSURER:
Common Coast Research & Conserv
Hancock MI 49930-0202

ISSUER A: Auto Owners Ins Co A++
ISSUER B:
ISSUER C:
ISSUER D:
ISSUER E:
ISSUER F:

CERTIFICATE NUMBER: 201807221033498744

COVERAGE

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

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<td>DESCRIPTION OF OPERATIONS below</td>
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

MICHIGAN DEPT. OF AGRICULTURE AND RURAL DEVELOPMENT
P.O. Box 30776
Lansing MI 48809-8246

CANCELLATION

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE

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ACORD 2016 (03) The ACORD name and logo are registered marks of ACORD.
City Council Agenda Item Request

Date: 8/7/19
Name: Jeff Lampi
Department: Wastewater Department
Item: Installing Fixed Ladders on Final Clarifiers

Explanation for request:

Please consider this as a request for authorization to hire Northern Machining & Repair of Escanaba Michigan to conduct the work as specified within their quotation for Proposal #3 at a cost not to exceed $14,730.00.

Money is available and allotted to conduct this work within the current fiscal year’s budget.
To: Patrick Jordan, City Manager  
From: Jeff Lampi, W & WW Supt  
Date: 8/7/19  
Re: Installing Fixed Ladders on Final Clarifiers

Patrick,

Every year we are required to do annual maintenance on the final clarifiers at the wastewater treatment plant. This is due to the fact that we have a sludge collection system rotating within the clarifier. And it happens that our tanks/clarifiers are square rather than round. A square tank requires corner sweeps which have a lot of moving parts and joints. It has been proven time and again that without annual maintenance - we will have unexpected breakdowns, often at the worst times of the year.

Entering and exiting the tanks is dangerous due to the fact that an extension ladder must be inserted and tied off each time we make entry. In order for an employee to gain access to the ladder they have to either climb over or through a handrail. Again there is nothing safe about this action.

Installing a fixed ladder in each tank, (which will comply with current MIOSHA rules and regulations), would make this dangerous task much safer and easier for staff to conduct.

Attached to this memo you'll find three different proposals from Northern Machining and Repair. I would like to proceed with proposal #3 at a cost of $7,365.00 for each tank, installed in each clarifier. Northern Machine will manufacture, prime, paint and install each ladder during our scheduled maintenance of each of the two clarifiers this fall.

Please consider this as a request for authorization to hire Northern Machining & Repair of Escanaba Michigan to conduct the work as specified within their quotation for Proposal #3 at a cost not to exceed $14,730.00.

Money is available and allotted to conduct this work within the current fiscal year's budget.

Pc: Melissa Becotte, City Controller
# Quotation

**Escanaba Waste Water**

**Date:** 02/08/19  
**Quotation NO:** DL020819A

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<td>1</td>
<td>Proposal #2 purchased ladders</td>
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<tr>
<td>1</td>
<td>Proposal #3 built by NMR</td>
<td>$7,365.00</td>
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All above include Del & install

**NOTE:** Quote is subject to steel surcharge at time of order.
PROPOSAL # 1
PL-LOF1
City Council Agenda Item Request

Date: 7/31/19
Name: Jeff Lampi
Department: Water Department
Item: Water Meter and Radio Read Purchase

Explanation for request:

Please consider the following requests for authorization to purchase:

Twelve hundred (1200) Itron 100W pit style ERT’s from United Systems & Software of Benton KL, at a cost not exceed $91,200.00.

Eleven hundred (1100) Hersey composite 5/8 inch water meters from Mueller Systems, LLC, of Cleveland, NC at a cost not to exceed $92,400.00.

One hundred (100) Master Meter BLMJ 1 inch water meters from Core & Main, of Kentwood, MI, at a cost not to exceed $14,800.00.

Money is available and allotted to conduct this purchase within the current fiscal year’s Budget.
To: Patrick Jordan, City Manager
From: Jeff Lampi, W & WW Supt.
Date: 7/31/19
Re: Water Meter Purchase

Patrick,

Insuring water meters are properly specified, ordered, and delivered correctly has been very painstaking and time consuming. It has taken strenuous effort & team work between the Water Department and Utility Billing to insure the meters we purchase, not only work with the handheld meter reading device and the Billing System software used at City Hall.

Purchasing the same type and configuration of meters as last year will make this process seamless. Doing this will end the many headaches that occur each time to decide to change meter brands. We have also been very happy with the performance of these meters, and see no reason to deviate from what is working.

Therefore, I have obtained updated pricing to purchase the same meters as last year. I intend to split the water meter purchase as defined below:

1. Purchase Itron 100W ERT’s from United Systems & Software at a cost of $76.00 each.
2. Purchase Hersey Model 420 Composite body meters from Muller Systems at the following costs, 5/8 inch meters at a cost of $84.00 each.
3. Purchase Master Meter BLMJ w/ the accluine encoded meters from Core & Main, at the following costs, 1 inch meters at a cost of $148.00.

Please consider the following requests for authorization to purchase:

Twelve hundred (1200) Itron 100W pit style ERT’s from United Systems & Software of Benton KI, at a cost not exceed $92,400.00.

Eleven hundred (1100) Hersey composite 5/8 inch water meters from Mueller Systems, LLC, of Cleveland, NC at a cost not to exceed $92,400.00.

One hundred (100) Master Meter BLMJ 1 inch water meters from Core & Main, of Kentwood, MI, at a cost not to exceed $14,800.00.

Money is available and allotted to conduct this purchase within the current fiscal year’s Budget.

Pc: Melissa Becotte, City Controller
United Systems & Software, Inc. (USS) is an information technology firm that specializes in serving the automation needs of utilities and local government. Founded in 1977, USS now serves over 600 customers within a twelve-state region. USS has been a direct distributor of Itron's Automatic Meter Reading technology since 1999.

Quotation For: Jeff Lampl
Escanaba Water Department
One Water Plant Rd
Escanaba, MI 49829
P: 906.786.1301
E: jjlampl@escanaba.org

<table>
<thead>
<tr>
<th>Qty</th>
<th>Product/Service Description</th>
<th>Unit Price</th>
<th>Ext Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1100*</td>
<td>Itron 100W+ Pit Endpoint Encoder with Integral Connector &amp; Antenna Connector Part# ERW-1300-402</td>
<td>$76.00</td>
<td>$83,600.00</td>
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</tbody>
</table>

* Estimate

General—Prices do not include shipping and/or sales tax (if applicable). If ordered other than in box quantities, a $25 Itron broken box fee will apply.

Thank you,

Brad Borsch
UNITED SYSTEMS & SOFTWARE, INC.
O: 1.800.435.3293 – M: [Blank]
E: bradb@united-systems.com
SALES QUOTATION

Created Date: 07/01/2019
Quote #: Q-31706
Quote Expires: 08/30/2019
Terms are located at:

ARO: "A" & Stock items 30 Days.
Project items Stock to 120 days
unless specified in contract
Currency Type: USD

Prepared by:
Rich Fott

Comments & Consideration
$50 minimum order, $75 non-box quantity
Should you have any questions, please do not hesitate to contact Rich-Fott
Quote Line Items

<table>
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<tr>
<th>PART #</th>
<th>DESCRIPTION</th>
<th>UNITS</th>
<th>SALE PRICE</th>
<th>EXTENDED NET</th>
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<tr>
<td>V0FA2946</td>
<td>5/8X1/2 420,COMP,SG,TRL6,5'CC</td>
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<td>84.00</td>
<td>84,000.00</td>
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<tr>
<td>S0620SW</td>
<td>SSM 1.5&quot;,SG,.1V,8E,STDPRO 5'W</td>
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<tr>
<td>S0720SW</td>
<td>SSM 2&quot;,SG,.1V,8E,STD PRO 5WIRE</td>
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<td>997.50</td>
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<td><strong>TOTAL:</strong></td>
<td>****</td>
<td>****</td>
<td><strong>USD 85,248.26</strong></td>
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</table>
Bid Proposal for Escanaba 1" Meters July 2019

CITY OF ESCANABA
410 LUDINGTON ST
ESCANABA, MI 49829

Job
Escanaba 1" Meters July 2019
Bid Date: 07/25/2019
Bid #: 1008867

Sales Representative
David Syson

Core & Main
Kentwood, MI 49512
Bid Proposal for Escanaba 1" Meters July 2019

CITY OF ESCANABA
Bid Date: 07/25/2019
Core & Main 1008867

<table>
<thead>
<tr>
<th>Seq#</th>
<th>Qty</th>
<th>Description</th>
<th>Units</th>
<th>Price</th>
<th>Ext Price</th>
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<tr>
<td>10</td>
<td>100</td>
<td>1&quot; MM USG W/5' ITRON CONNECTIO MM P/N B16-A21-A05-0102A-1</td>
<td>EA</td>
<td>148.00</td>
<td>14,800.00</td>
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</table>

Sub Total | 14,800.00
Tax       | 0.00
Total     | 14,800.00

Branch Terms:

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES UPON THIRTY (30) CALENDAR DAYS' NOTICE TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: https://coreandmain.com/terms/
City Council Agenda Item Request

Date: 8/7/19
Name: Kim Gustafson
Department: HR Director
Item: Interview for City Assessor
Meeting date requested: August 15, 2019

Explanation for request:
Public interview for open City Assessor position, with possible creation of a negotiation committee.
City Council Agenda Item Request

Date: 8-8-19

Name: Robert LaMarche

Department: Escanaba Public Safety

Item: Two patrol vehicles

Explanation for request:

Escanaba Public Safety is requesting to purchase two Patrol vehicles from Riverside Ford in Escanaba. The first is a 2020 Ford Explorer at a cost of $36,521.78. The second vehicle is a 2020 Ford F150 at a cost of $50,000. A grant for $17,800 was obtained from the USDA to put towards the total cost of this purchase. Both of these vehicles were included in the 2020 budget year.
City Council Agenda Item Request

Date: 08/13/2019

Name: Patrick Jordan

Department: Administration

Item: Cost of Conveyance of the Old Jail Site

Meeting date requested: 08/15/2019

Explanation for request:

Administration is seeking Council approval to purchase the conveyance of the Old Jail Site for $23,700 from the State EGLE.
Put both attachments and the email itself in the packet with the addendum. Please get it posted now right away. thanks

From: "Graf, Tom (EGLE)" <GRAFT@michigan.gov>
To: Patrick Jordan <citymanager@escanaba.org>
Date: Tue, 13 Aug 2019 16:10:33 -0000
Subject: EGLE File LM-300 Filled Bottomlands Deed

Pat –

The application to purchase the filled bottomlands at the former county jail site has been approved.

Please complete the attached Title Form in the name you want on the deed and return to me with the payment of $23,650 (payable to the State of Michigan)—see attached invoice.

The address for overnight mail is:

EGLE- WRD
Tom Graf
525 W. Allegan St
Lansing, MI 48933

Any questions, please contact me.

Tom Graf
Water Resources Division
Michigan Department of Environment, Great Lakes and Energy
P.O. Box 30458
Lansing, MI 48909-7958

Attachments:
File: Invoice LM-300.pdf Size: 66k Content Type: application/pdf
File: Conveyance Title Form (word).pdf Size: 59k Content Type: application/pdf
TYPE OF PROPERTY: 0.92 acres of filled and occupied Great Lakes bottomlands located under and adjacent to the Delta County Sheriff’s Department and Correctional Facility, one block north of the main thoroughfare in the downtown business district of Escanaba. The land is also adjacent to bottomlands owned by the City of Escanaba which front Little Bay de Noc that opens up to Green Bay/Lake Michigan.

LOCATION: The riparian uplands are commonly known as 111 North 3rd Street and North 4th Street behind the Delta County Correctional Facility, City of Escanaba, Delta County, Michigan.

RIPARIAN OWNER: Delta County, 310 Ludington Street, and the City of Escanaba, 410 Ludington Street, Escanaba, MI 48929

TAX IDENTIFICATION NUMBERS: 051-010-2929-100-004 (Delta County) and 051-420-2929-100-003 (City of Escanaba)

CASE NUMBER/PROJECT: HNN-HYKV-NS7R5/LM-300 Great Lakes Submerged Bottomlands

PREPARED FOR: Michigan Department of Natural Resources, P. O. Box 30448, Lansing, Michigan 48909

DATE OF VALUATION: March 27, 2019
Pertinent data, calculations and conclusions applied in this appraisal are contained within the body of the report and my file and are subject to the Certification of Appraiser and Statement of Limiting Conditions.

I have analyzed the information available and have considered factors that contribute to the highest and best use of the property. After applying all of the applicable approaches to value and giving due consideration to all factors of value, I conclude that the estimated market value of the subject property under the above referenced hypothetical condition as of March 27, 2019, is:

SEVENTY NINE THOUSAND ($79,000) DOLLARS

Thank you for allowing me to be of service to you.

Respectfully submitted,

ANTHONY M. PIZZAZZA, MAI, SRA, R/W-AC

AMP:e
June 24, 2019

Ms. Kelly Ramirez
Appraisal Supervisor - Real Estate Services
Michigan Department of Natural Resources
P. O. Box 30448
Lansing, MI 48909

Re: Appraisal Report – Case No. HNN-HYKV-NS7R5/LM-300
0.92 Acre Tract of Filled and Occupied Great Lakes Bottomlands
Project: Great Lakes Submerged Bottomlands
Riparian Owners: Delta County and the City of Escanaba

Dear Ms. Ramirez:

As requested, I have made a visual inventory and appraised the above referenced property. The legal description is included within the contents of this report. This letter of transmittal precedes and is hereby made part of the Appraisal Report and Addendum which follow and further describe the property. The appraisal is intended to conform to the Uniform Standards of Professional Appraisal Practice and the Michigan Department of Natural Resources’ Appraisal Report Standards.

The purpose of this appraisal is to estimate the market value of the subject property to determine the price to be paid for the State’s equity interest in the filled and occupied bottomlands. The subject is identified as a 0.92 acre tract of filled and occupied Great Lakes bottomlands sandwiched between the Delta County Sheriff’s Department and Correctional Facility situated on approximately one and one/quarter acre of land owned by the county and bottomlands on Little Bay de Noc of Lake Michigan owned by the City of Escanaba, all north of the main thoroughfare just north of Escanaba’s downtown business district. This appraisal takes into consideration a hypothetical condition which is directly related to the assignment, but is contrary to what existed at the subject property as of the effective date of the appraisal and is used for the purpose of this analysis. The hypothetical condition considers the property to be vacant with no improvements in place.