CITY COUNCIL
MEETING AGENDA
May 4, 2017

Marc D. Tall, Mayor
Ronald J. Beauchamp, Mayor Pro-Temp
Patricia A. Baribeau, Council Member
Ralph B. Blasier, Council Member
Michael R. Sattem, Council Member
James V. O’Toole, City Manager
Robert S. Richards, CMC City Clerk
Ralph B. K. Peterson, City Attorney

City Council Chambers located at: City Hall – 410 Ludington Street – Room C101 – Escanaba MI 49829
The Council has adopted a policy to use a Consent Agenda, when appropriate. All items with an asterisk (*) are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event, the item will be removed from the General Order of Business and considered in its normal sequence on the Agenda.

Regular Meeting
Thursday, May 4, 2017, at 7:00 p.m.

CALL TO ORDER
ROLL CALL
INVOCATION/PLEDGE OF ALLEGIANCE
APPROVAL/CORRECTION(S) TO MINUTES
APPROVAL/ADJUSTMENTS TO THE AGENDA
CONFLICT OF INTEREST DECLARATION(S)
BRIEF PUBLIC COMMENT(S)
PUBLIC HEARING(S)

1. Public Hearing - Proposed 2017-18 Fiscal Year Budget.
Explanation: City Council will conduct the fourth public hearing and schedule the final public hearing and approval of the 2017-18 City budget for May 18, 2017.

Explanation: A public hearing will be conducted on an amendment to Section 10-17 Location, of the City Code of Ordinances regarding the location of Precinct 4, which is currently located at the Webster Grade School, 1209 North 19th Street. Under the ordinance amendment the precinct would be moved to the Christ the King Lutheran Church, 1230 North 18th Street, Escanaba.

Explanation: A group of downtown business owners are requesting the City Council approve the closure of the 1200 Block of Ludington Street from approximately 5:00 p.m. to 9:00 p.m. on June 14, July 12, August 9 and September 13, 2017 for a series of downtown “Bike & Classic Car Night” events.

4. Public Hearing – 100 Block of South 13th Street to 1st. Avenue South – Street Closure Request - Cat-Man-Do’s - Various Fundraisers.
Explanation: Mr. Curt Spaulding, owner of Cat-Man-Do’s, 1223 Ludington Street is requesting the City Council approve the closure of the 100 Block of South 13th Street from Ludington Street to 1st. Avenue South from approximately 5:00 p.m. to 8:30 p.m. on June 2, June 14, June 29, July 12, August 9, August 12 and September 13 for various fundraising events.

Explanation: The Downtown Partners in Business is requesting the City Council approve the closure of Ludington Street on July 29, 2017 from 7:00 a.m. to 5:00 p.m. for the annual “Downtown Sidewalk Day’s” event.
NEW BUSINESS

1. Approval - Use of Public Space - Ludington Park and Ludington Street – 32\textsuperscript{nd} Annual Krusin Klassic Car Fun Run.
   
   \textbf{Explanation:} The Krusin Klassic Car Club is requesting City Council approval to use Ludington Park and Ludington Street on June 2, 2017, from 6:00 p.m. to 8:00 p.m., for their annual "Krusin Klassics Fun Run". Administration is recommending approval of the request contingent upon the following: 1) Proper insurance was provided naming the City of Escanaba as an additional insured, and 2) event sponsors provide all labor material and clean up at the conclusion of the event.

APPOINTMENTS
BOARD, COMMISSION, AND COMMITTEE REPORTS
GENERAL PUBLIC COMMENT
PROCLAMATION - Community Action Month – May 2017
ANNOUNCEMENTS
ADJOURNMENT

Respectfully Submitted

James V. O'Toole
City Manager
OFFICIAL PROCEEDINGS
CITY COUNCIL
CITY OF ESCANABA, MICHIGAN
Regular Council Meeting
Thursday, April 20, 2017

The meeting was called to order by the Honorable Mayor Marc D. Tall at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Council Members, Patricia A. Baribeau, Ronald J. Beauchamp, Ralph B. Blasier, and Michael R. Sattem.

Absent: None

Also Present: City Manager James V. O'Toole, City Department Heads, media, and members of the public.

Pastor Fred Driscoll, of New Life Assembly of God Church led Council in prayer and the Pledge of Allegiance.

Sattem moved, Blasier seconded, CARRIED UNANIMOUSLY, to approve Regular Meeting minutes from April 6, 2017, as amended, Special Meeting Minutes from April 10, 2017, and Special Meeting Minutes from April 11, 2017, as submitted.

ADJUSTMENTS TO THE AGENDA

Beauchamp moved, Baribeau seconded, CARRIED UNANIMOUSLY, to approve the agenda as submitted.

CONFLICT OF INTEREST DECLARATION – None

“GOOD NEWS AWARD” PRESENTATIONS(S)

Mayor Tall presented the following Good News Awards:

Hurley Marine
For being named as one of Michigan’s 50 Companies to watch for in 2017

MBank, and Superior State Insurance
In grateful appreciation for their gracious monetary donation to be used for Audio and Visual Equipment in the new Training/Squad Room located at the City of Escanaba Department of Public Safety Building

Friends of the Escanaba Public Library
In recognition and grateful appreciation of the many years that the Friends have dedicated to enhancing the Escanaba Public Library for everyone in the community through their generous gifts and donations.
City Council Minutes
April 20, 2017 – cont.

BRIEF PUBLIC COMMENT – None

UNFINISHED BUSINESS – None

PUBLIC HEARINGS – None

NEW BUSINESS


Administration requested Council set May 4, 2017, as the fourth Public Hearing on the proposed 2017-18 City Fiscal Year Budget.

NB-1 Blasier moved, Beauchamp seconded, CARRIED UNANIMOUSLY, to set May 4, 2017, as the fourth Public Hearing on the proposed 2017-18 City Fiscal Year Budget.

First Reading – Ordinance No. 1179 – An Ordinance to Amend Chapter 10, Elections, and Schedule a Public Hearing and Adoption for May 4, 2017.

Administration recommended the Council amend Section 10-17 Location, of the City Code of Ordinances, regarding the location of Precinct 4, which was currently located at the Webster Grade School, 1209 North 19th Street by moving it to the Christ the King Lutheran Church located at 1230 North 18th Street, Escanaba, and set May 4, 2017 as a public hearing and adoption of Ordinance No. 1179.

NB-2 Sattem moved, Blasier seconded, CARRIED UNANIMOUSLY, to set May 4, 2017 as a public hearing and adoption of Ordinance No. 1179.

Approval – Supervisory Control and Data Acquisition (SCADA) Purchase - Water Department.

Administration sought Council approval to retain Energenecs of Cedarburg, WI. to update the SCADA Program and install a new analog card, wiring, program and SCADA graphics within the control program on the No. 5 High Service Pump located at the Escanaba Water Treatment plant in an amount not to exceed $8,200. This purchase was budgeted in the current fiscal year operations and maintenance budget.

Water/Wastewater Superintendent Jeff Lampi reviewed what a SCADA was and how it would work.

NB-3 Blasier moved, Sattem seconded, to approve to retain Energenecs of Cedarburg, WI. to update the SCADA Program and install a new analog card, wiring, program and SCADA graphics within the control program on the No. 5 High Service Pump located at the Escanaba Water Treatment plant in an amount not to exceed $8,200.
City Council Minutes
April 20, 2017 – cont.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Sattem, Baribeau, Beauchamp, Tall
Nays: None

**MOTION CARRIED.**

**Approval – Purchase of a 2017 Compact Excavator – Electric Department.**

Administration sought Council approval to purchase a 2017 Hitachi ZX35u-5 Compact Excavator with a smooth edged bucket from Nortrax, Inc. of Escanaba, MI in an amount not to exceed $42,540. This purchase was included in the current fiscal year budget.

Electric Superintendent Mike Furmanski reviewed the product, and how it would be used for the Electric Department.

**NB-4** Sattem moved, Blasier seconded, to purchase a 2017 Hitachi ZX35u-5 Compact Excavator with a smooth edged bucket from Nortrax, Inc. of Escanaba, MI in an amount not to exceed $42,540.

Upon a call of the roll, the vote was as follows:

Ayes: Sattem, Blasier, Beauchamp, Baribeau, Tall
Nays: None

**MOTION CARRIED.**

**Approval – Electrical Distribution Pole Inspection/Treatment Award – Electric Department.**

Administration sought Council approval to retain Karcz Utility Services, LLC of Pulaski, WI to conduct electrical distribution pole inspections and electrical distribution pole treatment in an amount not to exceed 720 distribution poles or $28,000. This purchase was included in the upcoming 2017/18 fiscal year budget.

**NB-5** Beauchamp moved, Baribeau seconded, to approve to retain Karcz Utility Services, LLC of Pulaski, WI to conduct electrical distribution pole inspections and electrical distribution pole treatment in an amount not to exceed 720 distribution poles or $28,000.

Upon a call of the roll, the vote was as follows:

Ayes: Beauchamp, Baribeau, Sattem, Blasier, Tall
Nays: None

**MOTION CARRIED.**
Approval – Former Generation Plant Environmental Services - Electric Department.

Administration sought Council approval to retain Geosyntec Consultants, LLC of Ann Arbor, MI in the approximate amount of $13,700. Under the terms of the proposal, the environmental contractor would prepare a ditch characterization sampling plan, conduct a call with the MDEQ to discuss the sampling plan, collect and analyze ditch samples, and revise the drafted mixing zone determination request. This purchase was included in the current fiscal year budget.

Electric Superintendent Mike Furmanski briefly reviewed the history of the required MDEQ sampling plan. He advised the MDEQ has required further testing and was the next step in the sampling process.

**NB-6** Blasier moved, Sattem seconded, to approved to retain Geosyntec Consultants, LLC of Ann Arbor, MI in an amount not to exceed $15,000.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Sattem, Baribeau, Beauchamp, Tall
Nays: None

**MOTION CARRIED.**

**APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Mayor Tall, with Council Consensus made the following new appointments and reappointments:

Barbara Chenier to the Recreation Advisory Board, term ending June 1, 2019;
Jaimee Torangeau to the Harbor Advisory Committee, term ending June 1, 2020;

Reappointments:

These individual's 1st term will be expiring June 1, 2017, and they wished to be reappointed to their 2nd term:

- Joe Klem – Board of Appeals;
- Paul Caswell – Planning Commission.

Mary Finlan of the Downtown Development Authority first term expiring April 21, 2017, and wished to be reappointed to her 2nd term.

Wayne Hardwick of the Traffic Safety Advisory Committee second term expiring June 1, 2017, and wished to be reappointed to his first extended one year term.
City Council Minutes
April 20, 2017 – cont.

Ann Bissell of the Electrical Advisory Committee partial term expired on January 1, 2017, and wished to be reappointed to her first term.

Roni Beaudoin of the Loan Administration Board third extended one year term expiring June 1, 2017, and wished to be reappointed to her 4th extended one year term.

Jon Liss of the Board of Appeals seconded extended one year term expiring June 1, 2017, and wished to be reappointed to his 3rd extended one year term.

BOARD, COMMISSION, AND COMMITTEE REPORTS

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.

GENERAL PUBLIC COMMENT – None

PROCLAMATION

Mayor Tall Proclaimed May 2017 as Head Start Month.

ANNOUNCEMENTS – None

Hearing no further public comment, the Council adjourned at 7:30 p.m.

Respectfully submitted

Robert S. Richards
City Clerk

Approved: Marc D. Tall, Mayor
2017-2018 BUDGET SUMMARY

The following tabulation represents a summary of the majority of the City’s funds, revenues and expenditures, as an illustration of the scope of the municipal operations. Internal service funds are not included, as revenues for these funds are recorded as expenditures in various funds and inclusion would result in an overstatement of expenditures. Of the fiduciary funds, only the Gas Retirement Fund and Catherine Bonifas Fund are included. Capital expenditures are not included for the utility funds.

Where applicable, use of fund balance is shown as a revenue source, as prescribed by State Law. It is important to note that this schedule is not prepared according to Generally Accepted Accounting Principles, as there are no eliminations of inter-fund transfers.

<table>
<thead>
<tr>
<th></th>
<th>Revenues</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$ 8,116,292</td>
<td>$ 8,116,292</td>
</tr>
<tr>
<td>Major Street Fund</td>
<td>1,372,577</td>
<td>1,372,577</td>
</tr>
<tr>
<td>Local Street Fund</td>
<td>699,004</td>
<td>699,004</td>
</tr>
<tr>
<td>Library Fund</td>
<td>573,129</td>
<td>573,129</td>
</tr>
<tr>
<td>Land Development Fund</td>
<td>238,350</td>
<td>238,350</td>
</tr>
<tr>
<td>D.D.A. (Downtown Development Authority)</td>
<td>332,120</td>
<td>332,120</td>
</tr>
<tr>
<td>Delta County Central Dispatch Authority</td>
<td>828,892</td>
<td>827,892</td>
</tr>
<tr>
<td>Revolving Loan Funds (3)</td>
<td>56,000</td>
<td>3,650</td>
</tr>
<tr>
<td>Parking Maintenance Fund</td>
<td>38,000</td>
<td>38,000</td>
</tr>
<tr>
<td>Gas Retirement Fund</td>
<td>20,000</td>
<td>17,000</td>
</tr>
</tbody>
</table>

**TOTAL CITY OPERATIONS**  
$ 12,274,364  
$ 12,218,014

**Enterprise Operations:**
- Electric Utility Fund  
  $ 14,037,830  
- Water Utility Fund  
  $ 2,450,801  
- Wastewater Utility Fund  
  $ 1,584,888  
- Marina Fund  
  $ 373,600

**TOTAL UTILITY OPERATIONS**  
$ 18,447,119  
$ 18,702,232

**GRAND TOTAL**  
$ 30,721,483  
$ 30,920,246
April 12, 2017

MEMORANDUM

TO: City Council,
    James V. O'Toole, City Manager

FROM: Robert S. Richards, CMC
      City Clerk

SUBJECT: April 20, 2017, Agenda Item – Elections Precinct Location

Administration is seeking Council authorization to amend Section 10-17 Location, of the City Code of Ordinances, regarding Precinct 4 in the City of Escanaba. The current location, Webster Grade School, 1209 North 19th Street, has converted to a lock down school facility. In order to respect their desire to continue a lock down facility on election day, Administration recommends moving the Precinct 4 to Christ the King Lutheran Church, located one block East of Webster School, 1230 North 18th Street. The location sits in Precinct 4, and is a completely handicapped accessibly facility. If approved, State Election Law requires the City notify each registered voter, which is approximately 1,300 voters.
To the Escanaba City Council:

Called to be the best stewards of our gifts – something the City Council tries to accomplish the best of your ability – it would be our privilege and honor to be a possible host site for future elections on the north side of Escanaba. Having talked with Mr. Robert Richards, City Clerk, already about this opportunity as well as showing him our fellowship hall space, we look forward to hearing the City Council’s decision on this in the future and how we can, hopefully, work together on this important matter. Also, know that our own church council has overwhelmingly agreed to help out our town and its citizens have a safe place to vote. The only concern expressed was what accommodations would need to be made other than just opening up our building to the public (which it already is!).

If you have any questions, feel free to contact me via phone (786-7400) or via email (pastorchris.ctk@gmail.com).

Blessings to you all and the good work you have been called to,

[Signature]
Pastor Christopher Johnson

February 22nd, 2017
April 24, 2017

RE: PUBLIC EVENT(S) - Downtown Street Closures.

Dear Business Owner, Property Owner and/or Occupant:

A regular scheduled meeting of the Escanaba City Council has been scheduled for May 4, at 7:00 p.m., at the Escanaba City Hall, 410 Ludington Street. The following public hearings will be on the agenda which might be of interest to you:

Public Hearing(s) - Downtown Events - Request for Street Closures

Bike & Classic Car Nights. A group of downtown businesses are requesting the City Council close the 1200 Block of Ludington Street from approximately 5:00 p.m. to 9:00 p.m. on June 14, July 12, August 9 and September 13 for a downtown “Bike & Classic Car Night” event.

Cat-Man-Do’s - Various Fundraisers. Mr. Curt Spaulding, owner of Cat-Man-Do’s is requesting the City Council close the 100 Block of South 13th Street from Ludington Street to 1st Avenue South from approximately 5:00 p.m. to 9:00 p.m. on June 2, June 14, June 29, July 12, August 9, August 12 and September 13 for various fundraiser events.

Downtown Sidewalk Day’s. The Downtown Partners in Business is requesting the City Council close Ludington Street on July 29, 2017 from 7:00 a.m. to 5:00 p.m. for the annual “Downtown Sidewalk Day’s” event.

You are cordially invited to attend this meeting should you have any interest, questions or comments about the various public hearings. If you have comments, but are unable to attend this meeting, please submit your written comments to the City of Escanaba City Council prior to May 4, 2017. All written and signed comments will be read into the public record.

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five (5) days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling the City of Escanaba at (906) 786-9402. A copy of the various requests can be viewed at City Hall, Second Floor, 410 Ludington Street, Escanaba, MI, Monday through Friday, 7:30 a.m. to 4:00 p.m.

Sincerely,

Ed LeGault, DDA Director

1025 Ludington

Escanaba, MI 49829

906-789-8696

Website: www.downtownescanaba.org

email: edwarddda@att.net
ORDINANCE NO. 1179

AN ORDINANCE TO AMEND CHAPTER 10, ELECTIONS, OF THE CITY CODE OF
ORDINANCES IN THE CITY OF ESCANABA

THE CITY OF ESCANABA ORDAINS:

CHAPTER 1

Chapter 10, Article II, Precincts, of the City Code of Ordinances shall be amended to
read as follows:

Section 10-17. Location, of the Code is amended to read in its entirety as follows.

The following named places are hereby designated as the voting places for all
future elections held in the City of Escanaba, the same to remain until the further order
of the Council:

1. First Precinct: City Hall Council Chambers, 410 Ludington Street.
2. Second Precinct: Community Action Early Head Start Center, 1905 South
21st Street.
3. Third Precinct: Civic Center, 225 North 21st Street, Main Entrance off
Parking Lot.
4. Fourth Precinct: Christ the King Lutheran Church, 1230 North 18th
Street.

CHAPTER II
SAVING CLAUSE

If any section, subsection, sentence, clause or phrase of this ordinance is, for
any reason, held to be unconstitutional, such decision shall not affect the validity of the
remaining portions of this ordinance. The City Council hereby declares that it would
have passed this ordinance, and each section, subsection, sentence, clause or phrase
thereof, irrespective of the fact that any one or more sections, subsections, sentences,
clauses and phrases be declared unconstitutional.

CHAPTER III
EFFECTIVE DATE

This Ordinance shall be in full force and effect ten (10) days after its passage and
publication.

APPROVED: Ralph B. K. Peterson
City Attorney

APPROVED: Marc D. Tall
Mayor

ATTEST: Robert S. Richards, CMC
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance duly
adopted by the City Council of the City of Escanaba, County of Delta, Michigan, at a regular
Meeting held on the XX day of XXXXXXX, 2017, and was published in the Daily Press, a
newspaper of general circulation in the City of Escanaba on XXXXXXX XX, 2017, and that said
meeting was conducted and public notice of said meeting was given pursuant to and in full
compliance with the Open Meetings Act, being Act 287, Public Acts of Michigan, 1976, and that
the minutes of said meeting were kept and will be or have been made available as required by
said Act.

Robert S. Richards, CMC
City Clerk
SPECIAL EVENT APPLICATION - CITY OF ESCANABA
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: Wednesdays June 14, July 12, Aug 9, Sept 13

NAME OF EVENT: Bike & Classic Car Nights

CONTACT INFORMATION
(Please Print Clearly – Incomplete applications may be delayed)

Organization: Cat's, Garaeau Inst. Positively Donations to 501c3's
Contact Person: Michelle Oxford
Address: 823 Ludington St.
City: Escanaba, MI
Postal Code: 49829
Charitable Org #: (If applicable)
Alternate Contact: Peggy O'Connell
Phone (day): 906-...
Phone (evening): 906-...
Fax: 906-...
E-mail: ...@gmail.com
Website:

Do you grant the City of Escanaba, City Manager's Office permission to give your telephone number to the general public.
Yes. ☐ No. ☐

LOCATION
☐ City Park
☐ Building/Facility
☒ Road(s) Name: 1200 Block of Ludington and 13th/Ludington to 1st Ave So.
Name/Area: 
Road Closure Required?: Partial ☐ Full ☒

DATE & TIME

EVENT TIME
This is the time your event would be ready to accept participants or general public.

<table>
<thead>
<tr>
<th>Event Begins</th>
<th>Event Ends</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE: 6/14/17</td>
<td>DATE: Same</td>
</tr>
<tr>
<td>TIME: 5:30 pm</td>
<td>TIME: 8:00 pm</td>
</tr>
</tbody>
</table>

SET UP TIME
When do you want the area reserved for your organization to ensure you have adequate time for set up and tear down.

<table>
<thead>
<tr>
<th>Set Up Start</th>
<th>Tear Down End</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE: Same</td>
<td>DATE: Same</td>
</tr>
<tr>
<td>TIME: 3:00 pm - 4:30 pm</td>
<td>TIME: by 9:00 pm</td>
</tr>
</tbody>
</table>

The collection, use and disclosure of personally identifying information submitted on this form will be used at the request of the City of Escanaba. Applicants may, from time to time, be contacted by the City or a City-contracted third-party for the purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.
Reservation Fees (check applicable box):

Ludington Park Pavilion 1/2 day  □ $75 (resident) □ $100 (non-resident)
Ludington Park Pavilion full day □ $100 (resident) □ $125 (non-resident)
Ludington Park Bandshell 1/2 day □ $75 (resident) □ $100 (non-resident)
Ludington Park Bandshell full day □ $100 (resident) □ $125 (non-resident)
Ludington Park Gazebo □ $50 p/2 hour block (res) □ $75 p/2 hour block (non-resident)
Other Picnic or Gathering Areas □ $35 p/day
John D. Besse Park Pavilion 1/2 day □ $75 (resident) □ $100 (non-resident)
John D. Besse Park Pavilion full day □ $100 (resident) □ $125 (non-resident)
Lemerand Pavilion 1/2 day □ $75 (resident) □ $100 (non-resident)
Lemerand Pavilion full day □ $100 (resident) □ $125 (non-resident)
Lemerand Complex □ $250 per day

Half Day Reservation: Cut-off time is 4:00 pm. Half-day reservations can be made before or after 4:00 pm.

EVENTS REQUESTING ROAD CLOSURE

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.
A detailed map of road closure MUST be included. Applicants must notify abutting properties of the closure at least 14 days in advance of the event. This notification letter must be approved by the City Manager’s Office. If there are any SPECIAL REQUESTS that you would like City to consider, please outline them on a separate paper and attach.

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

I have read and understood the Special Events Application.

I will notify the City Manager’s Office of any changes to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10, Alcohol In Public Places (if applicable).

Michelle Oxford
Event Organizer Signature

Michelle Oxford 4-4-17
Print Name & Date
Dear Jim, Kim and Council Members,

We have exciting things planned again for downtown this summer. Following the extreme success of our Bike and Classic Car Nights Last Year we are planning for bigger and better this year.

I have attached the application for the Bike and Classic Car Nights. We were in line to have Dale Earnhardt Junior's car here, but due to scheduling conflicts we were unable to get it. It's a possibility for next summer though thru an association with Garceau Insurance.

The events went very well last year and we raised over $4500 for local charities, but we ran out of space and it greatly limited the attendance. We need to be able to close the block off and the side street to accommodate more cars and bikes. We will provide signage to route traffic around the block. We will also promote downtown as a whole.

We plan to bring the Classic Car show that Gladstone had to Escanaba for Sidewalk Sales. Derby Chase of Ward's Auto Body was a promoter of the event and he is on Board with Garceau Insurance, Catmando's and Meour events and sidewalk sales on July 29th. It's great because this event would incorporate all of downtown.

I will be meeting with the Downtown Partners next week about the event. Most people are very excited about filling the street on Saturday and bringing another demographic to downtown. Our organization has been very successful with several events and these added events would boost awareness of downtown and it's businesses.
Derby, Michelle, Curt and I would like to do a short presentation to the council on April 20th to show what we did last year and share our plans for this year.

We look forward to sharing our success and our plans.

I have attached the forms for application.

Thank You,

--

*Peggy O'Connell*

*SignUp, Inc.*
*Positively! The Center for Success*
1300 Ludington St
Escanaba, MI 49829
*906-789-7445*

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Bike and Classic Car Night 1.pdf
2 MB

Bike and Classic Car Night 2.pdf
3 MB

Bike and Classic Car Night.pdf
4 MB
BIKE & CLASSIC CAR NIGHTS 2016

JUNE 8, 2016 - UP HONOR FLIGHT - RAISED $900.00

JULY 13, 2016 - DELTA COUNTY CANCER ALLIANCE - RAISED $950.00

AUGUST 10, 2016 - YOUTH ASSISTANCE PROGRAM - RAISED $1310.00

SEPTEMBER 14, 2016 - TRI-COUNTY SAFE HARBOR SHELTER -- RAISED $1575.00

TOTAL RAISED FROM OUR FIRST BIKE & CLASSIC CAR NIGHTS DURING THE SUMMER OF 2016 WAS $4735.00
Downtown Summer 2017

May 6    Leigh's Garden Winery/Bonitas Art Auction Preview
May 20   Escanaba Clean Up
May 29   Memorial Day
June 2 & 3 Fun Run - Dance now on Friday/No Cruise to Gladstone/Show on Saturday
          Escanaba Townwide Garage Sales
June 14  Bike and Classic Car Night
June 21-25 Symetra Tour
June 30  Trappers Convention
July 1    150th Anniversary of Sand Point Lighthouse Ceremony Leigh's Garden Winery
July 3    Rock The Dock
July 4    Independence Day
July 12   Bike and Classic Car Night
July 20   Airstream Parade
July 20-27 Airstream Convention
July 28 & 29 Sidewalk Sales Bike and Car Show
July 29   Cabela's Tournament
July 30   Walleye Federation Member Tournament
August 5  Rock the Dock
August 5  Waterfront Art Festival
August 9  Bike and Classic Car Nights
Sept 4    Labor Day
September 7 Logging Congress
September 13 Bike and Classic Car Night
October 14 UPtoberfest

Back Our Blue
Music Mondays
Band Concerts
Back to School
Open Nights
Restaurant & Bar Promo

If you know of other events please send me an email at PositivelySuccess@gmail.com or call 906-789-7446 so we can publicize it.

Peggy
April 24, 2017

RE: PUBLIC EVENT(S) - Downtown Street Closures.

Dear Business Owner, Property Owner and/or Occupitant:

A regular scheduled meeting of the Escanaba City Council has been scheduled for May 4, at 7:00 p.m., at the Escanaba City Hall, 410 Ludington Street. The following public hearings will be on the agenda which might be of interest to you:

Public Hearing(s) - Downtown Events - Request for Street Closures

**Bike & Classic Car Nights.** A group of downtown businesses are requesting the City Council close the 1200 Block of Ludington Street from approximately 5:00 p.m. to 9:00 p.m. on June 14, July 12, August 9 and September 13 for a downtown “Bike & Classic Car Night” event.

**Cat-Man-Do’s - Various Fundraisers.** Mr. Curt Spaulding, owner of Cat-Man-Do’s is requesting the City Council close the 100 Block of South 13th Street from Ludington Street to 1st Avenue South from approximately 5:00 p.m. to 9:00 p.m. on June 2, June 14, June 29, July 12, August 9, August 12 and September 13 for various fundraiser events.

**Downtown Sidewalk Day’s.** The Downtown Partners in Business is requesting the City Council close Ludington Street on July 29, 2017 from 7:00 a.m. to 5:00 p.m. for the annual “Downtown Sidewalk Day’s” event.

You are cordially invited to attend this meeting should you have any interest, questions or comments about the various public hearings. If you have comments, but are unable to attend this meeting, please submit your written comments to the City of Escanaba City Council prior to May 4, 2017. All written and signed comments will be read into the public record.

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five (5) days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling the City of Escanaba at (906) 786-9402. A copy of the various requests can be viewed at City Hall, Second Floor, 410 Ludington Street, Escanaba, MI, Monday through Friday, 7:30 a.m. to 4:00 p.m.

Sincerely,

Ed LeGault, DDA Director

1025 Ludington Escanaba, MI 49829 906-789-8696

Website: www.downtownescanaba.org email: edwarddda@att.net
April 24, 2017

RE: PUBLIC EVENT(S) - Downtown Street Closures.

Dear Business Owner, Property Owner and/or Occupant:

A regular scheduled meeting of the Escanaba City Council has been scheduled for May 4, at 7:00 p.m. at the Escanaba City Hall, 410 Ludington Street. The following public hearings will be on the agenda which might be of interest to you:

Public Hearing(s) - Downtown Events - Request for Street Closures

**Bike & Classic Car Nights.** A group of downtown businesses are requesting the City Council close the 1200 Block of Ludington Street from approximately 5:00 p.m. to 9:00 p.m. on June 14, July 12, August 9 and September 13 for a downtown “Bike & Classic Car Night” event.

**Cat-Man-Do’s - Various Fundraisers.** Mr. Curt Spaulding, owner of Cat-Man-Do’s is requesting the City Council close the 100 Block of South 13th Street from Ludington Street to 1st Avenue South from approximately 5:00 p.m. to 9:00 p.m. on June 2, June 14, June 29, July 12, August 9, August 12 and September 13 for various fundraiser events.

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You are cordially invited to attend this meeting should you have any interest, questions or comments about the various public hearings. If you have comments, but are unable to attend this meeting, please submit your written comments to the City of Escanaba City Council prior to May 4, 2017. All written and signed comments will be read into the public record.

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Sincerely,

Ed LeGault, DDA Director

1025 Ludington
Escanaba, MI 49829

Website: www.downtownescanaba.org
email: edwarddda@att.net
A Review Meeting was held at 10:00AM on Monday, April 24, 2017, regarding proposed Special Event Application submissions.

PRESENT: Curt Spaulding from Cat-man-do's Bar and Grill, Michelle Oxford from Garcoau Insurance, Peggy O'Connell from Positively, Derby Chase from Ward's Auto Body and Sales (via phone conference), City Manager Jim O'Toole, City Clerk Bob Richards, Recreation Director Kim Peterson, City Engineer Bill Farrell, Public Safety Director Rob LaMarche, DDA Director Ed LeGault, and Executive Secretary Lisa Glish

Jim O'Toole started by explaining the purpose of the meeting was to have an open discussion about some Special Event Applications that have been submitted.

Discussion on the "Bike and Classic Car Nights" events proposed for June 14th, July 12th, August 9th, and September 13th was as follows:

Jim O'Toole stated that he reviewed everything, and has distributed copies to his Department Heads. Jim went on to state that the feedback/concern that has been communicated to him are concerning the closure of Ludington Street and the businesses that are located east of the 1200 block of Ludington Street.

Derby Chase questioned what those businesses in that area think about the closures. Peggy O'Connell replied that the two major businesses that have expressed concerns in the past have been the owner of Hereford and Hops (Becky) and the owner of the Swedish Pantry (Phyllis). Peggy went on to explain that she discussed the concerns with those business owners, and proposed to create signage to direct traffic around the road barricades, and to where their business are located. Jim asked Ed LeGault if he has received any feedback from any other downtown businesses. Ed stated that the business he has found to have the most issues with street closures in the past has been the Swedish Pantry.

Derby stated to Jim that the money that is raised is donated to charity, and asked if they could try an event once and see the outcome. Jim stated he understands what the events consist of; he then stated that in the past, it has been a problem when closing areas on Ludington Street for businesses on the “Closed” side. Curt Spaulding stated that if the issue is closing the whole street off, could they close only half of the street off; he then added that he would rather not only close half the street, but if it what had to happen then it would have to work.

Peggy noted again that she has discussed this issue with those two owners, and stated that she feels if the events are promoted correctly, and the event received the proper signage, then it should be a success.

Kim Peterson questioned if the other business owners on the 1200 block of Ludington Street are in support of this closure. Peggy stated that she believes everyone is on board. Peggy also stated that they are looking to block the 1200 block of Ludington from Cat-man-do’s to Wells Fargo Bank, and that if these events grow more, they will proposed to block off more streets in the future.
Jim O'Toole questioned that since these events are for charity purposes, why can't the July and forward events be held at the newly built Marketplace that will be opening in July. Curt Spaulding explained that the events started out at Cat-man-do's and if it would be moved patrons would not have access to the bar, and he would not have access to his kitchen. Peggy also stated that it would also take business away from her store, and all the other stores in that area.

Peggy O'Connell then stated that she believes the events would be a promotion for the downtown business area as a whole. Peggy then stated that she believes the Marketplace is "awesome", but it is the businesses that pay the taxes; she then stated that they are the ones that on a daily basis pay their employees, pay their property taxes, pay their utilities, and pay their sales taxes. Jim O'Toole stated that so are the businesses that are being cut-off. Peggy then stated that they are aware of that, and that is why they plan to promote those businesses during these events; she went onto state that she believes that through events like this is how to get people downtown, making those people are more aware of all the businesses on Ludington Street.

Ed LeGault asked when the street closures will occur on the days proposed. Peggy and Curt both stated that the side street (100 Block of South 13th Street) would close at 3:00PM, and Ludington would need to close around 4:30PM for set-ups, and since the events are over around 8:30PM, tear down would be around 9:00PM.

Jim O'Toole asked Rob LaMarche if he foresees any issues with these events, Rob stated the issues could be noise complaints if the event runs past 9:00 PM, and with people that are already parked on that block of Ludington before the barricades go up. Peggy stated that she would have to post signs along the street prior to the event notifying people of the street closure so those drivers can plan ahead.

Jim O'Toole asked Bill Farrell if he would see any issues, Bill replied that he would not. Jim went onto ask what kind of signage the City would need for the street closure. Bill stated that a typical street closure would be fine with detours, but banners on the barricades are not allowed because people need to be able to see the other end of the closure. Peggy stated that whatever the biggest banner she could make that wouldn't block traffic, she will make.

Ed LeGault stated that there is a DDA Parking Lot located on the North Side of the 1200 Block that patrons can use to park.

Jim O'Toole then stated that this item will be placed on the May 4, 2017 City Council Agenda as a Public Hearing so that people may come to comment for or against the street closures. Jim O'Toole directed Ed LeGault to notify all business owners in the Downtown District through an official meeting notice letter that will include when, where and what will be discussed at the May 4 th meeting. Jim O'Toole then stated that by going through the process like this it allows the Council to make a well-rounded decision with input from anyone for or against the street closure.

Discussion on Cat-man-do's various fundraiser events proposed for June 2 nd, June 14 th, June 29 th, July 12 th, August 9 th, August 12 th and September 13 th was as follows:

Jim O'Toole stated that the feedback he has received on these street closures is that the number of requests have gone up, and that the area has expanded to be the entire 100 Block of South 13th Street, not just from Ludington to the alley. Jim directed Ed LeGault to add these
events to the previously discussed meeting notice letter for the Council meeting occurring on May 4th.

Curt Spaulding stated that he believes only two residence are occupied on that block and they are rental properties, he then went onto state that he did not have any issues with them last year during the events.

Jim O'Toole asked about alcohol and where it was being served, and that it could not be on any public property. Curt responded that the only alcohol that was served was where it was previously authorized, and he had employees monitoring entrances/exits, and plans to do so again this year.

Jim O'Toole asked Rob LaMarche if he had any issues. Rob replied that the only issues he would see would be noise. Rob then asked Curt how late the events run; Curt responded that all events end at 8:00PM with the exception of the Wheelin' Sportsmen event on Saturday, August 12th that ends at 10:00PM. Jim stated that Curt has 10:00PM listed as end time on all the applications. Curt asked for those times to be updated to reflect an event end time of 8:00PM, and tear-down end of 8:30PM.

Jim O'Toole asked Bill Farrell if he had any issues. Bill stated that the only comments he has had is when the sidewalks get closed early; he went onto state that same person called and complained three different times of this occurring last year. Bill asked Curt if they plan on closing the sidewalk on the side of the road opposite of Cat-man-dos. Curt responded that he has not been in contact with the owner of the Schooner's Restaurant property yet, but he got permission from them last year to use their parking lot; he stated that if and when they do again this year, they plan to fence that area off also.

**Discussion on the “Downtown Sidewalk Days” event proposed for July 29th was as follows:**

Peggy O'Connell stated that they would like to move the event from being on a Friday to being on Saturday, July 29th. Peggy then stated that this year's Sidewalk Days will also be including a car show, she went onto state that this car show is one that has previously taken place in Gladstone but since Gladstone members no longer has the ability to run it, Sidewalk Days will be acquiring this show.

Jim O'Toole asked Peggy O'Connell to get the Downtown Sidewalk Days request form into him that day (April 25th). Jim then stated that his event will also be on the May 4th Council Agenda.

Jim O'Toole asked Kim Peterson if she has been in contact with anyone about a car show to take place during the Rock the Dock events on July 3rd and August 5th. Peggy O'Connell stated that she can work with Kim on getting a car show put together for these events.

The meeting adjourned at 9:32AM
Spaulding Enterprises, LLC
Cat-man-do's Bar & Grill
1223 Ludington St.
Escanaba, MI 49829
(906) 786-9757

April 12, 2017

To Whom It May Concern,

This is in regards to my request for temporary authorization for the outdoor sale, service and consumption of alcoholic liquor for Classic Car & Bike Nights, other Fundraisers (car show June 29 & Wheelin’ Sportsmen August 12) and Fun Run Parade in an area measuring up to 25' x 50' (for Fun Run Parade June 2), to be located directly adjacent to licensed premises (see attached map), and an area measuring up to 260' x 80' (for fund raisers, see attached map), and is to be well defined and clearly marked for events to be held on June 14, June 29, July 12, August 9, August 12 and September 13, 2017 only, in conjunction with 2017-2018 Class C license # 255247 and Specially Designated Merchant license # 255248 with Sunday Sales Permit (AM) (PM), Direct Connection - 1, Dance Permit, Entertainment Permit and Specific Purpose Permit (food), located at the above address in Delta County.

The fund raisers will be open to the public and all egresses will be constantly monitored by either a floor manager, event staff, employees and/or owners. All money raised will be donated to a local non-profit charity group to be determined at a later date. All proceeds raised will be via local businesses and personal donations of services and items to be raffled off or auctioned off on bids, entrance fee to the event, food sales, and generous cash donations from the public.

Thank you for your time and consideration in this matter. If you have any questions, or, are in need of additional information, please contact me at

Sincerely,

[Signature]
Curt Spaulding, Owner

enclosure

cc: MLCC Escanaba District Office w/encl
Escanaba Public Safety Department w/encl
Escanaba City Council w/encl
April 24, 2017

RE: PUBLIC EVENT(S) - Downtown Street Closures.

Dear Business Owner, Property Owner and/or Occupant:

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Sincerely,

Ed LeGault, DDA Director

1025 Ludington Street Escanaba, MI 49829 906-789-8696

Website: www.downtownescanaba.org email: edwarddda@att.net
CITY OF ESCANABA - SPECIAL EVENT APPLICATION
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: ___________________________ Friday June 2, 2017
Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)

NAME OF EVENT: ___________________________ Krussin Klassic Fun Run Parade

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)
Organization: Catmando's
Contact Person: Curt Spaulding
Address: 1223 Ludington St.
City, State Zip: Escanaba, MI 49829
Website: 
Charitable Org #: ____________________________ (If applicable)

Daytime Phone: (906) 786-9757
Evening Phone: (906) 786-9757
E-mail: catmandos@yahoo.com
Event Phone: (906) 786-9757
Fax: (906) 786-9757

Alternate Contact: Kelly Spaulding

(It is recommended that an alternative Name and Phone Number be provided)

Do you grant the City of Escanaba, City Manager's Office permission to give your telephone number to the general public? □ Yes □ No

LOCATION:
□ City Park Name of Park: ____________________________
□ Building/Facility Name/Area: Catmando's 1223 Ludington Street
□ Road(s) Road Closure Required? □ Partial □ Full

DATE/TIME:

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The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.
EVENT DETAILS – TYPE OF EVENT:

- □ Parade
- □ Cycling
- □ Festival/Event
- □ Run
- □ Walkathon
- □ Other (specify): ____________________________

ESTIMATED ATTENDANCE: (Please estimate all that apply)

Participants: # ________
Bands: # ________
Vehicles/Floats: # ________
Volunteers: # ________
General Public: # ________

Wheelchair Accessible: □ Yes □ No

For events on City Property are you seeking approval to charge:
Admission: □ Yes □ No
Parking: □ Yes □ No

This event is: □ Open to the Public □ For Invited Guests Only

EVENT ELEMENTS: (Complete to ensure proper permits are processed)

Power Requirements: □ Yes □ No
Sound Amplification: □ Yes □ No
Access to power if possible: □ Yes □ No
Live Music: □ Yes □ No
Tents/Temp. Structures: □ Yes □ No
Amusement Rides: □ Yes □ No
Inflatables: □ Yes □ No

Fireworks: □ Yes □ No
Alcohol: □ Yes □ No

Size of Tent(s): 10x10 & 20x10 canopies
Provider: ____________________________

FOOD AND BEVERAGE:

Will there be Food and Non-Alcoholic Beverages sold? □ Yes □ No (Continue to next page)

Food Stand locations: □ Indoor □ Outdoor □ Indoor and Outdoor

What types of food will the Food Stands be selling? (Check all that apply)

- □ Chicken / Seafood
- □ Rice / Pasta Dishes
- □ Soda / Chips / Candy
- □ Hotdogs / Hamburgers
- □ Soups / Chili
- □ Salad
- □ Other Meats
- □ Baked Goods
- □ Other Foods (Please list)

Catmando’s full menu items available

______________________________
______________________________
RESERVATION FEES: (Check applicable box(es))

- Ludington Park – Pavilion (1/2 Day) □ $75 (Resident) □ $100 (Non-Resident)
- Ludington Park – Pavilion (Full Day) □ $100 (Resident) □ $125 (Non-Resident)
- Ludington Park – Bandshell (1/2 Day) □ $75 (Resident) □ $100 (Non-Resident)
- Ludington Park – Bandshell (Full Day) □ $100 (Resident) □ $125 (Non-Resident)
- Ludington Park – Gazebo (2 Hour Block) □ $50 (Resident) □ $75 (Non-Resident)
- Other Picnic or Gathering Area (Full Day) □ $35 □ $100 (Non-Resident)
- John D. Besse Park – Pavilion (1/2 Day) □ $75 (Resident) □ $125 (Non-Resident)
- John D. Besse Park – Pavilion (Full Day) □ $100 (Resident) □ $100 (Non-Resident)
- Lemerand Field – Pavilion (1/2 Day) □ $75 (Resident) □ $125 (Non-Resident)
- Lemerand Field – Pavilion (Full Day) □ $100 (Resident) □ $125 (Non-Resident)
- Lemerand Field – Entire Complex (Full Day) □ $250

*** Half-Day Reservations Cut-off Time is 4:00PM. Half-day reservations can be made before or after 4:00PM.

EVENTS REQUESTING ROAD CLOSURE:

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closures MUST be included. Applicants must notify abutting properties of the closure at least 14 Days in advance of the event. This notification letter must be approved by the City Manager’s Office. If there are any SPECIAL REQUESTS that you would like the City to consider, please outline them on a separate piece of paper and attach.

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

Roughly 25’ x 50’ area will be closed off by a 5’ high fenced in area (concrete fence), only egress will be the side bar area to outdoor space. It will be a closed in area monitored constantly by owners and Police managers (See Map)

I have read and understood the Special Events Application.

I will notify the City Manager’s Office of any changed to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10 – Alcohol in Public Places (if applicable).

Event Organizer Signature: ________________________________
Print Name: ________________________________
Date: __________/________/________
CITY OF ESCANABA - SPECIAL EVENT APPLICATION
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: Wednesday June 14, 2017
Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)

NAME OF EVENT: Classic Car and Bike Night

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)
Organization: Bay De Noc Gobblers/Catmando's
Contact Person: Curt Spaulding
Daytime Phone: (906) 786-9757
Address: 1223 Ludington St.
Evening Phone: (906) 786-9757
City, State Zip: Escanaba, MI 49829
E-mail: catmandos@yahoo.com
Website: 
Event Phone: (906) 786-9757
Charitable Org #: 57-0564993
Fax: (906) 786-9757
(If applicable)
Alternate Contact: Kelly Spaulding
(It is recommended that an alternative Name and Phone Number be provided)

Do you grant the City of Escanaba, City Manager's Office permission
to give your telephone number to the general public? □ Yes    □ No

LOCATION:
□ City Park
□ Building/Facility
☑ Road(s)
Name of Park: 
Name/Area: All of 13th Street between Ludington & 1st Ave. South (Catmando's)
Road Closure Required? □ Partial    ☐ Full

DATE/TIME:

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The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.
**EVENT DETAILS – TYPE OF EVENT:**

- [ ] Parade
- [ ] Cycling
- [ ] Festival/Event
- [ ] Run
- [ ] Walkathon
- [ ] Other (specify): ________________

**ESTIMATED ATTENDANCE:** (Please estimate all that apply)

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<td>General Public:</td>
<td># 200</td>
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<tr>
<td>Wheelchair Accessible:</td>
<td>☐ Yes ☐ No</td>
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<tr>
<td>For events on City Property are you seeking approval to charge:</td>
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<tr>
<td>Admission:</td>
<td>☐ Yes ☐ No</td>
</tr>
<tr>
<td>Parking:</td>
<td>☐ Yes ☐ No</td>
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<tr>
<td>This event is:</td>
<td>☐ Open to the Public ☐ For Invited Guests Only</td>
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**EVENT ELEMENTS:** (Complete to ensure proper permits are processed)

- Power Requirements: ☐ Yes ☐ No
- Sound Amplification: ☐ Yes ☐ No
- Fireworks: ☐ Yes ☐ No
- Alcohol: ☐ Yes ☐ No
- Access to power if possible: ☐ Yes ☐ No
- Live Music: ☐ Yes ☐ No
- Tents/Temp. Structures: ☐ Yes ☐ No
- Size of Tent(s): 12x10 20x10 10x10 canopies
- Amusement Rides: ☐ Yes ☐ No
- Provider: ________________
- Inflatables: ☐ Yes ☐ No
- Provider: Bosk Rental

**FOOD AND BEVERAGE:**

- Will there be Food and Non-Alcoholic Beverages sold? ☐ Yes ☐ No (Continue to next page)
- Food Stand locations: ☐ Indoor ☐ Outdoor ☐ Indoor and Outdoor
- What types of food will the Food Stands be selling? (Check all that apply)
  - [ ] Chicken / Seafood
  - [ ] Soups / Chili
  - [ ] Other Foods (Please list)
  - [ ] Rice / Pasta Dishes
  - [ ] Salad
  - [ ] Other Meats
  - [ ] Soda / Chips / Candy
  - [ ] Other Meats
  - [ ] Hotdogs / Hamburgers
  - [ ] Baked Goods
RESERVATION FEES: (Check applicable box(es))

Ludington Park – Pavilion (1/2 Day) □ $75 (Resident) □ $100 (Non-Resident)
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Ludington Park – Gazebo (2 Hour Block) □ $50 (Resident) □ $75 (Non-Resident)
Other Picnic or Gathering Area (Full Day) □ $35
John D. Besse Park – Pavilion (1/2 Day) □ $75 (Resident) □ $100 (Non-Resident)
John D. Besse Park – Pavilion (Full Day) □ $100 (Resident) □ $125 (Non-Resident)
Lemerand Field – Pavilion (1/2 Day) □ $75 (Resident) □ $100 (Non-Resident)
Lemerand Field – Pavilion (Full Day) □ $100 (Resident) □ $125 (Non-Resident)
Lemerand Field – Entire Complex (Full Day) □ $250

*** Half-Day Reservations Cut-off Time is 4:00PM. Half-day reservations can be made before or after 4:00 PM.

EVENTS REQUESTING ROAD CLOSURE:

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closures MUST be included. Applicants must notify abutting properties of the closure at least 14 Days in advance of the event. This notification letter must be approved by the City Manager’s Office. If there are any SPECIAL REQUESTS that you would like the City to consider, please outline them on a separate piece of paper and attach.

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

City to block off South 13th St from Ludington St to 80 13th Street to 1st Ave S. (with city barricade) 5' high plastic fence (snow fence) will close off public from entering fenced off area as outlined in blue on a attached map. There will be an exit from outside enclosed area in rear which be constantly monitored by event staff, employees, volunteers & owners. The other two entrances to enclosed area will be via catmand I have read and understood the Special Events Application. Back & side exit doors. These exits will be 'constantly monitored too by same peop

I have read and understood the Special Events Application. I will notify the City Manager’s Office of any changed to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10 – Alcohol in Public Places (if applicable).

_____________________________  ____________________________  ________________
Event Organizer Signature      Print Name                Date
CITY OF ESCANABA - SPECIAL EVENT APPLICATION
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: ____________________________
Saturday June 29, 2017
Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)

NAME OF EVENT: ____________________________
Car Show Fundraiser

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)
Organization: ________________________________
Catmando's

Contact Person: ________________________________
Curt Spaulding

Address: ________________________________
1223 Ludington St.

City, State Zip: ________________________________
Escanaba, MI 49829

Website: ________________________________

Charitable Org #: ________________________________
(if applicable)

Daytime Phone: ________________________________
(906) 786-9757

Evening Phone: ________________________________
(906) 786-9757

E-mail: ________________________________
catmandos@yahoo.com

Event Phone: ________________________________
(906) 786-9757

Fax: ________________________________
(906) 786-9757

Alternate Contact: ________________________________
Kelly Spaulding

(It is recommended that an alternative Name and Phone Number be provided)

Do you grant the City of Escanaba, City Manager’s Office permission
to give your telephone number to the general public?
☐ Yes ☐ No

LOCATION:
□ City Park

□ Building/Facility

☑ Road(s)

Name of Park: ________________________________

Name/Area: All of 13th Street between Ludington & 1st Ave. South (Catmando's)

Road Closure Required? ☐ Partial ☑ Full

DATE/TIME:

<table>
<thead>
<tr>
<th>EVENT TIME</th>
<th>Event Begins</th>
<th>Event Ends</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE:</td>
<td>Saturday June 29, 2017</td>
<td>Saturday June 29, 2017</td>
</tr>
<tr>
<td>TIME:</td>
<td>12:00 pm</td>
<td>10:00 pm</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SET-UP TIME</th>
<th>Set-up Start</th>
<th>Tear-down End</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE:</td>
<td>Saturday June 29, 2017</td>
<td>Saturday June 29, 2017</td>
</tr>
<tr>
<td>TIME:</td>
<td>10:00 am</td>
<td>10:30 pm</td>
</tr>
</tbody>
</table>

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EVENT DETAILS – TYPE OF EVENT:

☐ Parade ☐ Cycling ☐ Festival/Event
☐ Run ☐ Walkathon ☐ Other (specify): ____________________________

ESTIMATED ATTENDANCE: (Please estimate all that apply)

Participants: # 18
Bands: # 1
Vehicles/Floats: # 20 cars
Volunteers: # 10
General Public: # 225

Wheelchair Accessible: ☐ Yes ☐ No

For events on City Property are you seeking approval to charge:

Admission: ☐ Yes ☐ No
Parking: ☐ Yes ☐ No

This event is:
☐ Open to the Public
☐ For Invited Guests Only

EVENT ELEMENTS: (Complete to ensure proper permits are processed)

Power Requirements: ☐ Yes ☐ No
Sound Amplification: ☐ Yes ☐ No
Access to power if possible: ☐ Yes ☐ No
Live Music: ☐ Yes ☐ No

Tents/Temp. Structures: ☐ Yes ☐ No
Size of Tent(s): 12x10 20x10 10x10 canopies

Amusement Rides: ☐ Yes ☐ No
Provider: ____________________________

Inflatables: ☐ Yes ☐ No
Provider: Bosk Rental

FOOD AND BEVERAGE:

Will there be Food and Non-Alcoholic Beverages sold? ☐ Yes ☐ No (Continue to next page)

Food Stand locations:
☐ Indoor ☐ Outdoor ☐ Indoor and Outdoor

What types of food will the Food Stands be selling? (Check all that apply)

☐ Chicken / Seafood ☐ Soups / Chili ☐ Other Foods (Please list)
☐ Rice / Pasta Dishes ☐ Salad ____________________________
☐ Soda / Chips / Candy ☐ Other Meats ____________________________
☐ Hotdogs / Hamburgers ☐ Baked Goods ____________________________
**RESERVATION FEES:** (Check applicable box(es))

<table>
<thead>
<tr>
<th>Location</th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ludington Park – Pavilion (1/2 Day)</td>
<td>$75</td>
<td>$100</td>
</tr>
<tr>
<td>Ludington Park – Pavilion (Full Day)</td>
<td>$100</td>
<td>$125</td>
</tr>
<tr>
<td>Ludington Park – Bandshell (1/2 Day)</td>
<td>$75</td>
<td>$100</td>
</tr>
<tr>
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<td>$100</td>
<td>$125</td>
</tr>
<tr>
<td>Ludington Park – Gazebo (2 Hour Block)</td>
<td>$50</td>
<td>$75</td>
</tr>
<tr>
<td>Other Picnic or Gathering Area (Full Day)</td>
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<td>$100</td>
</tr>
<tr>
<td>John D. Besse Park – Pavilion (1/2 Day)</td>
<td>$75</td>
<td>$100</td>
</tr>
<tr>
<td>John D. Besse Park – Pavilion (Full Day)</td>
<td>$100</td>
<td>$125</td>
</tr>
<tr>
<td>Lemerand Field – Pavilion (1/2 Day)</td>
<td>$75</td>
<td>$100</td>
</tr>
<tr>
<td>Lemerand Field – Pavilion (Full Day)</td>
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<td>$125</td>
</tr>
<tr>
<td>Lemerand Field – Entire Complex (Full Day)</td>
<td>$250</td>
<td></td>
</tr>
</tbody>
</table>

*** Half-Day Reservations Cut-off Time is 4:00PM. Half-day reservations can be made before or after 4:00PM.

**EVENTS REQUESTING ROAD CLOSURE:**

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closures MUST be included. Applicants must notify abutting properties of the closure at least 14 Days in advance of the event. This notification letter must be approved by the City Manager’s Office. If there are any SPECIAL REQUESTS that you would like the City to consider, please outline them on a separate piece of paper and attach.

**DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP**

City to block off South 13th St from Ludington St to 801 13th St. 5' high plastic fence (snow fence) will close off public from entering fenced off area. All entrances to enclosed area will be via curmbs. I have read and understood the Special Events Application, I will notify the City Manager’s Office of any changed to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10 – Alcohol in Public Places (if applicable).

---

Event Organizer Signature: [Signature]
Print Name: Curt Spaulding
Date: 04/11/2017
DATE(S) OF EVENT: Wednesday July 12, 2017
Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)

NAME OF EVENT: Classic Car and Bike Night

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)
Organization: Boy De Nee Gobblers/Catmando's
Contact Person: Curt Spaulding
Address: 1223 Ludington St.
City, State Zip: Escanaba, MI 49829
Website:
Charitable Org #: 57-0564993
Daytime Phone: (906) 786-9757
E-mail: catmandos@yahoo.com
Event Phone: (906) 786-9757
Fax: (906) 786-9757

Alternate Contact: Kelly Spaulding

Do you grant the City of Escanaba, City Manager’s Office permission
to give your telephone number to the general public? □ Yes □ No

LOCATION:
☐ City Park
☐ Building/Facility Name/Area: All of 13th Street between Ludington & 1st Ave. South (Catmando’s)
☐ Road(s) Road Closure Required? ☐ Partial ☐ Full

DATE/TIME:

<table>
<thead>
<tr>
<th>EVENT TIME</th>
<th>Event Begins</th>
<th>Event Ends</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE: July 12, 2017</td>
<td>TIME: 5:00 pm</td>
<td>DATE: July 12, 2017</td>
</tr>
<tr>
<td>TIME:</td>
<td></td>
<td>TIME: 10:00 pm</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SET-UP TIME</th>
<th>Set-up Start</th>
<th>Tear-down End</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE: July 12, 2017</td>
<td>TIME: 3:00 pm</td>
<td>DATE: July 12, 2017</td>
</tr>
<tr>
<td>TIME:</td>
<td></td>
<td>TIME: 10:30 pm</td>
</tr>
</tbody>
</table>

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.
EVENT DETAILS – TYPE OF EVENT:

- ☐ Parade
-☐ Cycling
- ☐ Festival/Event
- ☐ Run
-☐ Walkathon
- ☐ Other (specify): ____________________________

ESTIMATED ATTENDANCE: (Please estimate all that apply)

<table>
<thead>
<tr>
<th>Participants:</th>
<th># 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bands:</td>
<td># 1</td>
</tr>
<tr>
<td>Vehicles/Floats:</td>
<td># n/a</td>
</tr>
<tr>
<td>Volunteers:</td>
<td># 10</td>
</tr>
<tr>
<td>General Public:</td>
<td># 200</td>
</tr>
</tbody>
</table>

Wheelchair Accessible: ☐ Yes ☐ No

For events on City Property are you seeking approval to charge:

- Admission: ☐ Yes ☐ No
- Parking: ☐ Yes ☐ No

This event is:
- ☐ Open to the Public
- ☐ For Invited Guests Only

EVENT ELEMENTS: (Complete to ensure proper permits are processed)

- Power Requirements: ☐ Yes ☐ No
- Fireworks: ☐ Yes ☐ No

- Sound Amplification: ☐ Yes ☐ No
- Alcohol: ☐ Yes ☐ No

- Access to power if possible: ☐ Yes ☐ No
- Live Music: ☐ Yes ☐ No

- Tents/Temp. Structures: ☐ Yes ☐ No
  - Size of Tent(s): 12x10 20x10 10x10 canopies

- Amusement Rides: ☐ Yes ☐ No
- Provider: ____________________________

- Inflatable: ☐ Yes ☐ No
- Provider: Bosc Rental ____________________________

FOOD AND BEVERAGE:

Will there be Food and Non-Alcoholic Beverages sold? ☐ Yes ☐ No (Continue to next page)

Food Stand locations: ☐ Indoor ☐ Outdoor ☐ Indoor and Outdoor

What types of food will the Food Stands be selling? (Check all that apply)

- ☐ Chicken / Seafood
- ☐ Soups / Chili
- ☐ Other Foods (Please list)

- ☐ Rice / Pasta Dishes
- ☐ Salad

- ☐ Soda / Chips / Candy
- ☐ Other Meats

- ☐ Hotdogs / Hamburgers
- ☐ Baked Goods
RESERVATION FEES: (Check applicable box(es))

Ludington Park – Pavilion (1/2 Day)  □ $75 (Resident)  □ $100 (Non-Resident)
Ludington Park – Pavilion (Full Day)  □ $100 (Resident)  □ $125 (Non-Resident)
Ludington Park – Bandshell (1/2 Day)  □ $75 (Resident)  □ $100 (Non-Resident)
Ludington Park – Bandshell (Full Day)  □ $100 (Resident)  □ $125 (Non-Resident)
Ludington Park – Gazebo (2 Hour Block)  □ $50 (Resident)  □ $75 (Non-Resident)
Other Picnic or Gathering Area (Full Day)  □ $35  □ $100 (Non-Resident)
John D. Besse Park – Pavilion (1/2 Day)  □ $75 (Resident)  □ $100 (Non-Resident)
John D. Besse Park – Pavilion (Full Day)  □ $100 (Resident)  □ $125 (Non-Resident)
Lemerand Field – Pavilion (1/2 Day)  □ $75 (Resident)  □ $100 (Non-Resident)
Lemerand Field – Pavilion (Full Day)  □ $100 (Resident)  □ $125 (Non-Resident)
Lemerand Field – Entire Complex (Full Day)  □ $250

*** Half-Day Reservations Cut-off Time is 4:00PM. Half-day reservations can be made before or after 4:00PM.

EVENTS REQUESTING ROAD CLOSURE:

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closures MUST be included. Applicants must notify abutting properties of the closure at least 14 Days in advance of the event. This notification letter must be approved by the City Manager’s Office. If there are any SPECIAL REQUESTS that you would like the City to consider, please outline them on a separate piece of paper and attach.

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

City to block off South 13th St from Ludington St 80 13th Street to 1st Ave So. (with City barricade)
5’ high plastic fence (snow fence) will close off public from entering fenced off area outlined in blue on attached map. There will be an exit from outside enclosed area in rear which will be constantly monitored by event staff, employees, volunteers & owners. The other two entrances to enclosed area will be via catwalk.

I have read and understood the Special Events Application. I will notify the City Manager’s Office of any changes to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10 – Alcohol in Public Places (if applicable).

_________________________  _______________________________  ________________
Event Organizer Signature          Print Name                     Date
CITY OF ESCANABA - SPECIAL EVENT APPLICATION
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: ___________________________ Wednesday August 9, 2017
Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)

NAME OF EVENT: ___________________________ Classic Car and Bike Night

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)
Organizations: Catmando's
Contact Person: Curt Spaulding
Daytime Phone: (906) 786-9757
Address: 1223 Ludington St.
Evening Phone: (906) 786-9757
City, State Zip: Escanaba, MI 49829
E-mail: catmandos@yahoo.com
Website: ___________________________
Event Phone: (906) 786-9757
Charitable Org #: 57-0564993
Fax: (906) 786-9757
(If applicable)

Alternate Contact: Kelly Spaulding  
(If alternative Name and Phone Number be provided)

Do you grant the City of Escanaba, City Manager’s Office permission
to give your telephone number to the general public?  
☐ Yes  ☐ No

LOCATION:
☐ City Park  
☐ Building/Facility  
☐ Road(s)  
Name of Park: ___________________________
Name/Area: All of 13th Street between Ludington & 1st Ave. South (Catmando's)
Road Closure Required?  ☐ Partial  ☐ Full

DATE/TIME:

<table>
<thead>
<tr>
<th>EVENT TIME</th>
<th>Event Begins</th>
<th>Event Ends</th>
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<tbody>
<tr>
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<tr>
<td>TIME:</td>
<td>5:00 pm</td>
<td>10:00 pm</td>
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<thead>
<tr>
<th>SET-UP TIME</th>
<th>Set-up Start</th>
<th>Tear-down End</th>
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</thead>
<tbody>
<tr>
<td>DATE:</td>
<td>August 9, 2017</td>
<td>August 9, 2017</td>
</tr>
<tr>
<td>TIME:</td>
<td>3:00 pm</td>
<td>10:30 pm</td>
</tr>
</tbody>
</table>

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EVENT DETAILS – TYPE OF EVENT:

- □ Parade
- □ Cycling
- □ Festival/Event
- □ Run
- □ Walkathon
- □ Other (specify): _____________________________

ESTIMATED ATTENDANCE: (Please estimate all that apply)

<table>
<thead>
<tr>
<th>Category</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participants</td>
<td>10</td>
</tr>
<tr>
<td>Bands</td>
<td>1</td>
</tr>
<tr>
<td>Vehicles/Floats</td>
<td>n/a</td>
</tr>
<tr>
<td>Volunteers</td>
<td>10</td>
</tr>
<tr>
<td>General Public</td>
<td>200</td>
</tr>
</tbody>
</table>

Wheelchair Accessible: □ Yes □ No
For events on City Property are you seeking approval to charge:
  Admission: □ Yes □ No
  Parking: □ Yes □ No
This event is: □ Open to the Public □ For Invited Guests Only

EVENT ELEMENTS: (Complete to ensure proper permits are processed)

<table>
<thead>
<tr>
<th>Element</th>
<th>□ Yes</th>
<th>□ No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Power Requirements</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sound Amplification</td>
<td>□ Yes</td>
<td>□ No</td>
</tr>
<tr>
<td>Access to power if possible</td>
<td>□ Yes</td>
<td>□ No</td>
</tr>
<tr>
<td>Live Music</td>
<td>□ Yes</td>
<td>□ No</td>
</tr>
<tr>
<td>Tents/Temp. Structures</td>
<td>□ Yes</td>
<td>□ No</td>
</tr>
<tr>
<td>Amusement Rides</td>
<td>□ Yes</td>
<td>□ No</td>
</tr>
<tr>
<td>Inflatables</td>
<td>□ Yes</td>
<td>□ No</td>
</tr>
</tbody>
</table>

Fireworks: □ Yes □ No
Alcohol: □ Yes □ No
Size of Tent(s): 12x10 20x10 10x10 canopies
Provider: _____________________________

FOOD AND BEVERAGE:

Will there be Food and Non-Alcoholic Beverages sold? □ Yes □ No (Continue to next page)

Food Stand locations: □ Indoor □ Outdoor □ Indoor and Outdoor

What types of food will the Food Stands be selling? (Check all that apply)

- □ Chicken / Seafood
- □ Rice / Pasta Dishes
- □ Soda / Chips / Candy
- □ Hotdogs / Hamburgers
- □ Soups / Chili
- □ Salad
- □ Other Meats
- □ Baked Goods
- □ Other Foods (Please list) _____________________________
**RESERVATION FEES:** (Check applicable box(es))

<table>
<thead>
<tr>
<th>Event Description</th>
<th>Resident Fee</th>
<th>Non-Resident Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ludington Park – Pavilion (1/2 Day)</td>
<td>$75</td>
<td>$100</td>
</tr>
<tr>
<td>Ludington Park – Pavilion (Full Day)</td>
<td>$100</td>
<td>$125</td>
</tr>
<tr>
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<td>$75</td>
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<td>Other Picnic or Gathering Area (Full Day)</td>
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<td>$125</td>
</tr>
<tr>
<td>Lemerand Field – Entire Complex (Full Day)</td>
<td>$250</td>
<td></td>
</tr>
</tbody>
</table>

*** Half-Day Reservations Cut-off Time is 4:00PM. Half-day reservations can be made before or after 4:00PM.

**EVENTS REQUESTING ROAD CLOSURE:**

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closures **MUST** be included. Applicants must notify abutting properties of the closure at least 14 Days in advance of the event. This notification letter must be approved by the City Manager’s Office. If there are any SPECIAL REQUESTS that you would like the City to consider, please outline them on a separate piece of paper and attach.

**DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP**

City to block off South 13th St from Ludington St to 86th St. 51' high plastic fence (snow fence) will close off public from entering fenced off area outlined in blue on attached map. There will be an exit from outside enclosed area in rear which will be constantly monitored by event staff, employees, volunteers & owners. The other two entrances to enclosed area will be via catwalk.

I have read and understood the Special Events Application. I will notify the City Manager’s Office of any changed to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10 – Alcohol in Public Places (if applicable).

---

Event Organizer Signature: [Signature]  
Print Name: Curt Spaulding  
Date: 04/11/2017
DATE(S) OF EVENT: Saturday August 12, 2017
Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)

NAME OF EVENT: Wheelin' Sportsmen

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)
Organization: Bay De Noc Gobblers/Catmando's
Contact Person: Curt Spaulding
Daytime Phone: (906) 786-9757
Address: 1223 Ludington St.
Evening Phone: (906) 786-9757
City, State Zip: Escanaba, MI 49829
E-mail: catmandos@yahoo.com
Website: 
Event Phone: (906) 786-9757
Charitable Org #: 57-0564993
Fax: (906) 786-9757
(If applicable)
Alternate Contact: Kelly Spaulding

Do you grant the City of Escanaba, City Manager's Office permission
to give your telephone number to the general public? ☐ Yes ☑ No

LOCATION:
☐ City Park
☐ Building/Facility
☑ Road(s)
Name of Park: 
Name/Area: All of 13th Street between Ludington & 1st Ave. South (Catmando's)
Road Closure Required? ☐ Partial ☑ Full

DATE/TIME:

<table>
<thead>
<tr>
<th>EVENT TIME</th>
<th>Set-up Start</th>
<th>Tear-down End</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE: August 12, 2017</td>
<td>DATE: August 12, 2017</td>
<td></td>
</tr>
<tr>
<td>TIME: 12:00 pm</td>
<td>TIME: 10:00 am</td>
<td></td>
</tr>
<tr>
<td>Event Begins</td>
<td>Event Ends</td>
<td></td>
</tr>
<tr>
<td>TIME: 10:00 pm</td>
<td>TIME: 10:30 pm</td>
<td></td>
</tr>
</tbody>
</table>

SET-UP TIME
This is the time your event would be ready to accept participants or general public.

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.
**EVENT DETAILS – TYPE OF EVENT:**

- □ Parade
- □ Cycling
- □ Festival/Event
- □ Run
- □ Walkathon
- □ Other (specify): ____________________________

**ESTIMATED ATTENDANCE:** (Please estimate all that apply)

<table>
<thead>
<tr>
<th>Category</th>
<th>#</th>
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</thead>
<tbody>
<tr>
<td>Participants</td>
<td>50</td>
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<tr>
<td>Bands</td>
<td>4</td>
</tr>
<tr>
<td>Vehicles/Floats</td>
<td>1</td>
</tr>
<tr>
<td>Volunteers</td>
<td>50</td>
</tr>
<tr>
<td>General Public</td>
<td>300</td>
</tr>
</tbody>
</table>

Wheelchair Accessible: □ Yes   □ No

For events on City Property are you seeking approval to charge:
- Admission: □ Yes   □ No
- Parking: □ Yes   □ No

This event is: □ Open to the Public
□ For Invited Guests Only

**EVENT ELEMENTS:** (Complete to ensure proper permits are processed)

<table>
<thead>
<tr>
<th>Element</th>
<th>Yes</th>
<th>No</th>
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<tr>
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<td>Tents/Temp. Structures</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Amusement Rides</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Inflatables</td>
<td>□</td>
<td>□</td>
</tr>
</tbody>
</table>

Fireworks: □ Yes   □ No
Alcohol: □ Yes   □ No

Size of Tent(s): 12x10 20x10 10x10 canopies

Provider: ____________________________

**FOOD AND BEVERAGE:**

Will there be Food and Non-Alcoholic Beverages sold? □ Yes   □ No (Continue to next page)

Food Stand locations: □ Indoor   □ Outdoor
□ Indoor and Outdoor

What types of food will the Food Stands be selling? (Check all that apply)

- □ Chicken / Seafood
- □ Rice / Pasta Dishes
- □ Soda / Chips / Candy
- □ Hotdogs / Hamburgers
- □ Soups / Chili
- □ Salad
- □ Other Meats
- □ Baked Goods
- □ Other Foods (Please list) ____________________________
RESERVATION FEES: (Check applicable box(es))

Ludington Park – Pavilion (1/2 Day) □ $75 (Resident) □ $100 (Non-Resident)
Ludington Park – Pavilion (Full Day) □ $100 (Resident) □ $125 (Non-Resident)
Ludington Park – Bandshell (1/2 Day) □ $75 (Resident) □ $100 (Non-Resident)
Ludington Park – Bandshell (Full Day) □ $100 (Resident) □ $125 (Non-Resident)
Ludington Park – Gazebo (2 Hour Block) □ $50 (Resident) □ $75 (Non-Resident)
Other Picnic or Gathering Area (Full Day) □ $35
John D. Besse Park – Pavilion (1/2 Day) □ $75 (Resident) □ $100 (Non-Resident)
John D. Besse Park – Pavilion (Full Day) □ $100 (Resident) □ $125 (Non-Resident)
Lemerand Field – Pavilion (1/2 Day) □ $75 (Resident) □ $100 (Non-Resident)
Lemerand Field – Pavilion (Full Day) □ $100 (Resident) □ $125 (Non-Resident)
Lemerand Field – Entire Complex (Full Day) □ $250

*** Half-Day Reservations Cut-off Time is 4:00PM. Half-day reservations can be made before or after 4:00PM.

EVENTS REQUESTING ROAD CLOSURE:

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closures MUST be included. Applicants must notify abutting properties of the closure at least 14 Days in advance of the event. This notification letter must be approved by the City Manager’s Office. If there are any SPECIAL REQUESTS that you would like the City to consider, please outline them on a separate piece of paper and attach.

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

City to block off South 13th St from Ludington St to 13th Ave So. (With city barricade)
5' High plastic fence (snow fence) will close off public from entering fenced off area as outlined in blue on attached map. There will be an exit from outside enclosed area in rear which be constantly monitored by event staff, employees, volunteers & owners. The other two entrances to enclosed area will be via carmanal.

I have read and understood the Special Events Application. City to block off South 13th St from Ludington St to 13th Ave So. (With city barricade)
5' High plastic fence (snow fence) will close off public from entering fenced off area as outlined in blue on attached map. There will be an exit from outside enclosed area in rear which be constantly monitored by event staff, employees, volunteers & owners. The other two entrances to enclosed area will be via carmanal.

I have read and understood the Special Events Application. City to block off South 13th St from Ludington St to 13th Ave So. (With city barricade)
5' High plastic fence (snow fence) will close off public from entering fenced off area as outlined in blue on attached map. There will be an exit from outside enclosed area in rear which be constantly monitored by event staff, employees, volunteers & owners. The other two entrances to enclosed area will be via carmanal.

I will notify the City Manager’s Office of any changed to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10 – Alcohol in Public Places (if applicable).

Event Organizer Signature: ____________________________
Print Name: ____________________________
Date: ____________________________
DATE(S) OF EVENT: ___________________________ Wednesday September 13, 2017
Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)

NAME OF EVENT: ___________________________ Classic Car & Bike Night

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)
Organization: Catmando’s
Contact Person: Curt Spaulding
Daytime Phone: (906) 786-9757
Address: 1223 Ludington St.
Evening Phone: (906) 786-9757
City, State Zip: Escanaba, MI 49829
E-mail: catmandos@yahoo.com
Website: ___________________________
Event Phone: (906) 786-9757
Charitable Org #: 57-0584993
Fax: (906) 786-9757
(If applicable)
Alternate Contact: Kelly Spaulding
(It is recommended that an alternative Name and Phone Number be provided)

Do you grant the City of Escanaba, City Manager’s Office permission
to give your telephone number to the general public? ☐ Yes ☑ No

LOCATION:
☐ City Park
☐ Building/Facility
☐ Road(s)
Name of Park: ___________________________
Name/Area: All of 13th Street between Ludington & 1st Ave. South (Catmando’s)
Road Closure Required? ☐ Partial ☑ Full

DATE/TIME:

<table>
<thead>
<tr>
<th>EVENT TIME</th>
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<tr>
<td>TIME:</td>
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<td>10:30 pm</td>
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- □ Parade
- □ Cycling
- □ Festival/Event
- □ Run
- □ Walkathon
- □ Other (specify): ________________

**ESTIMATED ATTENDANCE:** (Please estimate all that apply)

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<tr>
<td>Volunteers</td>
<td># 10</td>
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<tr>
<td>General Public</td>
<td># 200</td>
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</table>

**Wheelchair Accessible:** □ Yes □ No

For events on City Property are you seeking approval to charge:
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- Parking: □ Yes □ No

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**EVENT ELEMENTS:** (Complete to ensure proper permits are processed)

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<tr>
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<tr>
<td>Fireworks</td>
<td>□ Yes</td>
<td>□ No</td>
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<tr>
<td>Alcohol</td>
<td>□ Yes</td>
<td>□ No</td>
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<tr>
<td>Size of Tent(s): 12x10 20x10 10x10 canopies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provider</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provider: Bosc Rental</td>
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</tr>
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**FOOD AND BEVERAGE:**

Will there be Food and Non-Alcoholic Beverages sold?
- □ Yes
- □ No (Continue to next page)

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- □ Indoor
- □ Outdoor
- □ Indoor and Outdoor

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- □ Soups / Chili
- □ Rice / Pasta Dishes
- □ Salad
- □ Soda / Chips / Candy
- □ Other Meats
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- □ Other Foods (Please list)
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DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

City to block off South 13th St from Ludington St to 85 13th Street to 1st Ave So. (with city barricade) 5’ high plastic fence (snow fence) will close off public from entering fenced off area as outlined in blue on a attached map. There will be an exit from outside enclosed area in rear which will be constantly monitored by event staff, voluntary volunteers & owners. The other two entrances to enclosed area will be via Catmand. I have read and understood the Special Events Application.

I will notify the City Manager’s Office of any changes to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10 – Alcohol in Public Places (if applicable).

__________________________  __________________________  ________________
Event Organizer Signature   Print Name                      Date
5' High fenced in Area (Snow fencing)

So. 1st Ave
A Review Meeting was held at 10:00AM on Monday, April 24, 2017, regarding proposed Special Event Application submissions.

PRESENT: Curt Spaulding from Cat-man-do's Bar and Grill, Michelle Oxford from Garceau Insurance, Peggy O'Connell from Positively, Derby Chase from Ward's Auto Body and Sales (via phone conference), City Manager Jim O'Toole, City Clerk Bob Richards, Recreation Director Kim Peterson, City Engineer Bill Farrell, Public Safety Director Rob LaMarche, DDA Director Ed LeGault, and Executive Secretary Lisa Glish

Jim O'Toole started by explaining the purpose of the meeting was to have an open discussion about some Special Event Applications that have been submitted.

**Discussion on the “Bike and Classic Car Nights” events proposed for June 14th, July 12th, August 9th, and September 13th was as follows:**

Jim O'Toole stated that he reviewed everything, and has distributed copies to his Department Heads. Jim went onto state that the feedback/concern that has been communicated to him are concerning the closure of Ludington Street and the businesses that are located east of the 1200 block of Ludington Street.

Derby Chase questioned what those businesses in that area think about the closures. Peggy O'Connell replied that the two major businesses that have expressed concerns in the past have been the owner of Hereford and Hops (Becky) and the owner of the Swedish Pantry (Phyllis). Peggy went onto explain that she discussed the concerns with those business owners, and proposed to create signage to direct traffic around the road barricades, and to where their business are located. Jim asked Ed LeGault if he has received any feedback from any other downtown businesses. Ed stated that the business he has found to have the most issues with street closures in the past has been the Swedish Pantry.

Derby stated to Jim that the money that is raised is donated to charity, and asked if they could try an event once and see the outcome. Jim stated he understands what the events consist of; he then stated that in the past, it has been a problem when closing areas on Ludington Street for businesses on the "Closed" side. Curt Spaulding stated that if the issue is closing the whole street off, could they close only half of the street off; he then added that he would rather not only close half the street, but if it what had to happen then it would have to work.

Peggy noted again that she has discussed this issue with those two owners, and stated that she feels if the events are promoted correctly, and the event received the proper signage, then it should be a success.

Kim Peterson questioned if the other business owners on the 1200 block of Ludington Street are in support of this closure. Peggy stated that she believes everyone is on board. Peggy also stated that they are looking to block the 1200 block of Ludington from Cat-man-dos to Wells Fargo Bank, and that if these events grow more, they will proposed to block off more streets in the future.
Jim O'Toole questioned that since these events are for charity purposes, why can't the July and forward events be held at the newly built Marketplace that will be opening in July. Curt Spaulding explained that the events started out at Cat-man-do's and if it would be moved patrons would not have access to the bar, and he would not have access to his kitchen. Peggy also stated that it would also take business away from her store, and all the other stores in that area.

Peggy O'Connell then stated that she believes the events would be a promotion for the downtown business area as a whole. Peggy then stated that she believes the Marketplace is "awesome", but it is the businesses that pay the taxes; she then stated that they are the ones that on a daily basis pay their employees, pay their property taxes, pay their utilities, and pay their sales taxes. Jim O'Toole stated that so are the businesses that are being cut-off. Peggy then stated that they are aware of that, and that is why they plan to promote those businesses during these events; she went onto state that she believes that through events like this is how to get people downtown, making those people are more aware of all the businesses on Ludington Street.

Ed LeGault asked when the street closures will occur on the days proposed. Peggy and Curt both stated that the side street (100 Block of South 13th Street) would close at 3:00PM, and Ludington would need to close around 4:30PM for set-ups, and since the events are over around 8:30PM, tear down would be around 9:00PM.

Jim O'Toole asked Rob LaMarche if he foresees any issues with these events, Rob stated the issues could be noise complaints if the event runs past 9:00 PM, and with people that are already parked on that block of Ludington before the barricades go up. Peggy stated that she would have to post signs along the street prior to the event notifying people of the street closure so those drivers can plan ahead.

Jim O'Toole asked Bill Farrell if he would see any issues, Bill replied that he would not. Jim went onto ask what kind of signage the City would need for the street closure. Bill stated that a typical street closure would be fine with detours, but banners on the barricades are not allowed because people need to be able to see the other end of the closure. Peggy stated that whatever the biggest banner she could make that wouldn't block traffic, she will make.

Ed LeGault stated that there is a DDA Parking Lot located on the North Side of the 1200 Block that patrons can use to park.

Jim O'Toole then stated that this item will be placed on the May 4, 2017 City Council Agenda as a Public Hearing so that people may come to comment for or against the street closures. Jim O'Toole directed Ed LeGault to notify all business owners in the Downtown District through an official meeting notice letter that will include when, where and what will be discussed at the May 4th meeting. Jim O'Toole then stated that by going through the process like this it allows the Council to make a well-rounded decision with input from anyone for or against the street closure.

Discussion on Cat-man-do's various fundraiser events proposed for June 2nd, June 14th, June 29th, July 12th, August 9th, August 12th, and September 13th was as follows:

Jim O'Toole stated that the feedback he has received on these street closures is that the number of requests have gone up, and that the area has expanded to be the entire 100 Block of South 13th Street, not just from Ludington to the alley. Jim directed Ed LeGault to add these
events to the previously discussed meeting notice letter for the Council meeting occurring on May 4th.

Curt Spaulding stated that he believes only two residence are occupied on that block and they are rental properties, he then went onto state that he did not have any issues with them last year during the events.

Jim O’Toole asked about alcohol and where it was being served, and that it could not be on any public property. Curt responded that the only alcohol that was served was where it was previously authorized, and he had employees monitoring entrances/exits, and plans to do so again this year.

Jim O’Toole asked Rob LaMarche if he had any issues. Rob replied that the only issues he would see would be noise. Rob then asked Curt how late the events run; Curt responded that all events end at 8:00PM with the exception of the Wheelin’ Sportsmen event on Saturday, August 12th that ends at 10:00PM. Jim stated that Curt has 10:00PM listed as end time on all the applications. Curt asked for those times to be updated to reflect an event end time of 8:00PM, and tear-down end of 8:30PM.

Jim O’Toole asked Bill Farrell if he had any issues. Bill stated that the only comments he has had is when the sidewalks get closed early; he went onto state that same person called and complained three different times of this occurring last year. Bill asked Curt if they plan on closing the sidewalk on the side of the road opposite of Cat-man-dos. Curt responded that he has not been in contact with the owner of the Schooner’s Restaurant property yet, but he got permission from them last year to use their parking lot; he stated that if and when they do again this year, they plan to fence that area off also.

**Discussion on the “Downtown Sidewalk Days” event proposed for July 29th was as follows:**

Peggy O’Connell stated that they would like to move the event from being on a Friday to being on Saturday, July 29th. Peggy then stated that this year’s Sidewalk Days will also be including a car show, she went onto state that this car show is one that has previously taken place in Gladstone but since Gladstone members no longer has the ability to run it, Sidewalk Days will be acquiring this show.

Jim O’Toole asked Peggy O’Connell to get the Downtown Sidewalk Days request form into him that day (April 25th). Jim then stated that his event will also be on the May 4th Council Agenda.

Jim O’Toole asked Kim Peterson if she has been in contact with anyone about a car show to take place during the Rock the Dock events on July 3rd and August 5th. Peggy O’Connell stated that she can work with Kim on getting a car show put together for these events.

The meeting adjourned at 9:32AM
April 24, 2017

RE: PUBLIC EVENT(S) - Downtown Street Closures.

Dear Business Owner, Property Owner and/or Occupant:

A regular scheduled meeting of the Escanaba City Council has been scheduled for May 4, at 7:00 p.m. at the Escanaba City Hall, 410 Ludington Street. The following public hearings will be on the agenda which might be of interest to you:

Public Hearing(s) - Downtown Events - Request for Street Closures

Bike & Classic Car Nights. A group of downtown businesses are requesting the City Council close the 1200 Block of Ludington Street from approximately 5:00 p.m. to 9:00 p.m. on June 14, July 12, August 9 and September 13 for a downtown “Bike & Classic Car Night” event.

Cat-Man-Do’s - Various Fundraisers. Mr. Curt Spaulding, owner of Cat-Man-Do’s is requesting the City Council close the 100 Block of South 13th Street from Ludington Street to 1st. Avenue South from approximately 5:00 p.m. to 9:00 p.m. on June 2, June 14, June 29, July 12, August 9, August 12 and September 13 for various fundraiser events.

Downtown Sidewalk Day’s. The Downtown Partners in Business is requesting the City Council close Ludington Street on July 29, 2017 from 7:00 a.m. to 5:00 p.m. for the annual “Downtown Sidewalk Day’s” event.

You are cordially invited to attend this meeting should you have any interest, questions or comments about the various public hearings. If you have comments, but are unable to attend this meeting, please submit your written comments to the City of Escanaba City Council prior to May 4, 2017. All written and signed comments will be read into the public record.

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five (5) days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling the City of Escanaba at (906) 786-9402. A copy of the various requests can be viewed at City Hall, Second Floor, 410 Ludington Street, Escanaba, MI, Monday through Friday, 7:30 a.m. to 4:00 p.m.

Sincerely,

Ed LeGault, DDA Director

1025 Ludington Escanaba, MI 49829

Website: www.downtownescanaba.org

email: edwarddda@att.net
CITY OF ESCANABA - SPECIAL EVENT APPLICATION
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: July 29, 2017
Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)

NAME OF EVENT: Sidewalk Sales

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)
Organization: Downtown Development Authority/Downtown Partners in Business
Contact Person: Ed Legault
Address: 1025 Ludington Street
City, State Zip: Escanaba, MI 49829
Website: www.escanaba.org/
Charitable Org #: 
(If applicable)
Daytime Phone: (906) 789-8696
Evening Phone: (906) 553-9039
E-mail: e.legault.ddd.escanaba.org
Event Phone: 553-9039
Fax: 906-789-6182

Alternate Contact: Peggy O'Connell
(906) ___ ___ ___
(If recommended that an alternative Name and Phone Number be provided)

Do you grant the City of Escanaba, City Manager’s Office permission to give your telephone number to the general public? □ Yes □ No

LOCATION:
□ City Park
□ Building/Facility
☑ Road(s)
Name of Park:
Name/Area: 800 to 1400 Ludington St
Road Closure Required? □ Partial ☑ Full

DATE/TIME:

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The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.
EVENT DETAILS – TYPE OF EVENT:

- ☐ Parade
- ☐ Cycling
- ☑ Festival/Event (Sidewalk Days)
- ☐ Run
- ☐ Walkathon
- ☐ Other (specify): 

ESTIMATED ATTENDANCE: (Please estimate all that apply)

Participants: # Downtown Businesses
Wheelchair Accessible: ☑ Yes ☐ No

Bands: # City Band
For events on City Property are you seeking approval to charge:
Admission: ☑ Yes ☐ No
Parking: ☑ Yes ☐ No

Vehicles/Floats: #

Volunteers: #
This event is: ☑ Open to the Public ☐ For Invited Guests Only

General Public: # 2000

EVENT ELEMENTS: (Complete to ensure proper permits are processed)

Power Requirements: ☑ Yes ☐ No
Fireworks: ☑ Yes ☐ No

Sound Amplification: ☑ Yes ☐ No
Alcohol: ☑ Yes ☐ No

Access to power if possible: ☑ Yes ☐ No
Live Music: ☐ Yes ☐ No

Tents/Temp. Structures: ☑ Yes ☐ No
Size of Tent(s): 

Amusement Rides: ☑ Yes ☐ No
Provider:

Inflatables: ☑ Yes ☐ No
Provider:

FOOD AND BEVERAGE:

Will there be Food and Non-Alcoholic Beverages sold? ☑ Yes ☐ No (Continue to next page)

Food Stand locations: ☐ Indoor ☑ Outdoor ☐ Indoor and Outdoor

What types of food will the Food Stands be selling? (Check all that apply)

☐ Chicken / Seafood ☐ Soups / Chili ☑ Other Foods (Please list)
☐ Rice / Pasta Dishes ☐ Salad
☐ Soda / Chips / Candy ☐ Other Meats
☑ Hotdogs / Hamburgers ☐ Baked Goods
**RESERVATION FEES:** (Check applicable box(es))

<table>
<thead>
<tr>
<th>Location</th>
<th>Resident</th>
<th>Non-Resident</th>
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<tr>
<td>Ludington Park – Pavilion (1/2 Day)</td>
<td>$75</td>
<td>$100</td>
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<td>$100</td>
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*** Half-Day Reservations Cut-off Time is 4:00PM. Half-day reservations can be made before or after 4:00PM.

**EVENTS REQUESTING ROAD CLOSURE:**

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closures **MUST** be included. Applicants must notify abutting properties of the closure at least 14 Days in advance of the event. This notification letter must be approved by the City Manager’s Office. If there are any SPECIAL REQUESTS that you would like the City to consider, please outline them on a separate piece of paper and attach.

**DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP**

---

I have read and understood the Special Events Application.

I will notify the City Manager’s Office of any changed to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10 – Alcohol in Public Places (if applicable).

---

[Signatures and date]
April 24, 2017

RE: PUBLIC EVENT(S) - Downtown Street Closures.

Dear Business Owner, Property Owner and/or Occupant:

A regular scheduled meeting of the Escanaba City Council has been scheduled for May 4, at 7:00 p.m. at the Escanaba City Hall, 410 Ludington Street. The following public hearings will be on the agenda which might be of interest to you:

**Public Hearing(s) - Downtown Events - Request for Street Closures**

**Bike & Classic Car Nights.** A group of downtown businesses are requesting the City Council close the 1200 Block of Ludington Street from approximately 5:00 p.m. to 9:00 p.m. on June 14, July 12, August 9 and September 13 for a downtown “Bike & Classic Car Night” event.

**Cat-Man-Do’s - Various Fundraisers.** Mr. Curt Spaulding, owner of Cat-Man-Do’s is requesting the City Council close the 100 Block of South 13th Street from Ludington Street to 1st Avenue South from approximately 5:00 p.m. to 9:00 p.m. on June 2, June 14, June 29, July 12, August 9, August 12 and September 13 for various fundraiser events.

**Downtown Sidewalk Day’s.** The Downtown Partners in Business is requesting the City Council close Ludington Street on July 29, 2017 from 7:00 a.m. to 5:00 p.m. for the annual “Downtown Sidewalk Day’s” event.

You are cordially invited to attend this meeting should you have any interest, questions or comments about the various public hearings. If you have comments, but are unable to attend this meeting, please submit your written comments to the City of Escanaba City Council prior to May 4, 2017. All written and signed comments will be read into the public record.

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five (5) days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling the City of Escanaba at (906) 786-9402. A copy of the various requests can be viewed at City Hall, Second Floor, 410 Ludington Street, Escanaba, MI, Monday through Friday, 7:30 a.m. to 4:00 p.m.

Sincerely,

[Signature]

Ed LeGault, DDA Director

1025 Ludington Escanaba, MI 49829 906-789-8696

Website: www.downtownescanaba.org email: edwarddda@att.net
A Review Meeting was held at 10:00AM on Monday, April 24, 2017, regarding proposed Special Event Application submissions.

PRESENT: Curt Spaulding from Cat-man-do's Bar and Grill, Michelle Oxford from Garceau Insurance, Peggy O'Connell from Positively, Derby Chase from Ward's Auto Body and Sales (via phone conference), City Manager Jim O'Toole, City Clerk Bob Richards, Recreation Director Kim Peterson, City Engineer Bill Farrell, Public Safety Director Rob LaMarche, DDA Director Ed LeGault, and Executive Secretary Lisa Glish

Jim O'Toole started by explaining the purpose of the meeting was to have an open discussion about some Special Event Applications that have been submitted.

**Discussion on the “Bike and Classic Car Nights” events proposed for June 14th, July 12th, August 9th, and September 13th was as follows:**

Jim O'Toole stated that he reviewed everything, and has distributed copies to his Department Heads. Jim went onto state that the feedback/concern that has been communicated to him are concerning the closure of Ludington Street and the businesses that are located east of the 1200 block of Ludington Street.

Derby Chase questioned what those businesses in that area think about the closures. Peggy O'Connell replied that the two major businesses that have expressed concerns in the past have been the owner of Hereford and Hops (Becky) and the owner of the Swedish Pantry (Phyllis). Peggy went onto explain that she discussed the concerns with those business owners, and proposed to create signage to direct traffic around the road barricades, and to where their business are located. Jim asked Ed LeGault if he has received any feedback from any other downtown businesses. Ed stated that the business he has found to have the most issues with street closures in the past has been the Swedish Pantry.

Derby stated to Jim that the money that is raised is donated to charity, and asked if they could try an event once and see the outcome. Jim stated he understands what the events consist of; he then stated that in the past, it has been a problem when closing areas on Ludington Street for businesses on the “Closed” side. Curt Spaulding stated that if the issue is closing the whole street off, could they close only half of the street off; he then added that he would rather not only close half the street, but if it what had to happen then it would have to work.

Peggy noted again that she has discussed this issue with those two owners, and stated that she feels if the events are promoted correctly, and the event received the proper signage, then it should be a success.

Kim Peterson questioned if the other business owners on the 1200 block of Ludington Street are in support of this closure. Peggy stated that she believes everyone is on board. Peggy also stated that they are looking to block the 1200 block of Ludington from Cat-man-dos to Wells Fargo Bank, and that if these events grow more, they will proposed to block off more streets in the future.
Jim O'Toole questioned that since these events are for charity purposes, why can't the July and forward events be held at the newly built Marketplace that will be opening in July. Curt Spaulding explained that the events started out at Cat-man-do's and if it would be moved patrons would not have access to the bar, and he would not have access to his kitchen. Peggy also stated that it would also take business away from her store, and all the other stores in that area.

Peggy O'Connell then stated that she believes the events would be a promotion for the downtown business area as a whole. Peggy then stated that she believes the Marketplace is “awesome”, but it is the businesses that pay the taxes; she then stated that they are the ones that on a daily basis pay their employees, pay their property taxes, pay their utilities, and pay their sales taxes. Jim O'Toole stated that so are the businesses that are being cut-off. Peggy then stated that they are aware of that, and that is why they plan to promote those businesses during these events; she went onto state that she believes that through events like this is how to get people downtown, making those people are more aware of all the businesses on Ludington Street.

Ed LeGault asked when the street closures will occur on the days proposed. Peggy and Curt both stated that the side street (100 Block of South 13th Street) would close at 3:00PM, and Ludington would need to close around 4:30PM for set-ups, and since the events are over around 8:30PM, tear down would be around 9:00PM.

Jim O'Toole asked Rob LaMarche if he foresees any issues with these events, Rob stated the issues could be noise complaints if the event runs past 9:00 PM, and with people that are already parked on that block of Ludington before the barricades go up. Peggy stated that she would have to post signs along the street prior to the event notifying people of the street closure so those drivers can plan ahead.

Jim O'Toole asked Bill Farrell if he would see any issues, Bill replied that he would not. Jim went onto ask what kind of signage the City would need for the street closure. Bill stated that a typical street closure would be fine with detours, but banners on the barricades are not allowed because people need to be able to see the other end of the closure. Peggy stated that whatever the biggest banner she could make that wouldn't block traffic, she will make.

Ed LeGault stated that there is a DDA Parking Lot located on the North Side of the 1200 Block that patrons can use to park.

Jim O'Toole then stated that this item will be placed on the May 4, 2017 City Council Agenda as a Public Hearing so that people may come to comment for or against the street closures. Jim O'Toole directed Ed LeGault to notify all business owners in the Downtown District through an official meeting notice letter that will include when, where and what will be discussed at the May 4th meeting. Jim O'Toole then stated that by going through the process like this it allows the Council to make a well-rounded decision with input from anyone for or against the street closure.

Discussion on Cat-man-do’s various fundraiser events proposed for June 2nd, June 14th, June 29th, July 12th, August 9th, August 12th, and September 13th was as follows:

Jim O'Toole stated that the feedback he has received on these street closures is that the number of requests have gone up, and that the area has expanded to be the entire 100 Block of South 13th Street, not just from Ludington to the alley. Jim directed Ed LeGault to add these
events to the previously discussed meeting notice letter for the Council meeting occurring on May 4th.

Curt Spaulding stated that he believes only two residence are occupied on that block and they are rental properties, he then went onto state that he did not have any issues with them last year during the events.

Jim O'Toole asked about alcohol and where it was being served, and that it could not be on any public property. Curt responded that the only alcohol that was served was where it was previously authorized, and he had employees monitoring entrances/exits, and plans to do so again this year.

Jim O'Toole asked Rob LaMarche if he had any issues. Rob replied that the only issues he would see would be noise. Rob then asked Curt how late the events run; Curt responded that all events end at 8:00PM with the exception of the Wheelin' Sportsmen event on Saturday, August 12th that ends at 10:00PM. Jim stated that Curt has 10:00PM listed as end time on all the applications. Curt asked for those times to be updated to reflect an event end time of 8:00PM, and tear-down end of 8:30PM.

Jim O'Toole asked Bill Farrell if he had any issues. Bill stated that the only comments he has had is when the sidewalks get closed early; he went onto state that same person called and complained three different times of this occurring last year. Bill asked Curt if they plan on closing the sidewalk on the side of the road opposite of Cat-man-dos. Curt responded that he has not been in contact with the owner of the Schooner's Restaurant property yet, but he got permission from them last year to use their parking lot; he stated that if and when they do again this year, they plan to fence that area off also.

**Discussion on the “Downtown Sidewalk Days” event proposed for July 29th was as follows:**

Peggy O'Connell stated that they would like to move the event from being on a Friday to being on Saturday, July 29th. Peggy then stated that this year's Sidewalk Days will also be including a car show, she went onto state that this car show is one that has previously taken place in Gladstone but since Gladstone members no longer has the ability to run it, Sidewalk Days will be acquiring this show.

Jim O'Toole asked Peggy O'Connell to get the Downtown Sidewalk Days request form into him that day (April 25th). Jim then stated that his event will also be on the May 4th Council Agenda.

Jim O'Toole asked Kim Peterson if she has been in contact with anyone about a car show to take place during the Rock the Dock events on July 3rd and August 5th. Peggy O'Connell stated that she can work with Kim on getting a car show put together for these events.

The meeting adjourned at 9:32AM
CITY OF ESCANABA - SPECIAL EVENT APPLICATION
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: ____________________________

Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)

NAME OF EVENT: ____________________________

Krusin Klassics Fun Run Parade

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)

Organization: Krusin Klassics Car Club

Contact Person: Janet Snowden

Daytime Phone: ____________________________

Address: P. O. Box 439

Evening Phone: ____________________________

City, State Zip: Escanaba, MI 49829

E-mail: ____________________________

Website: krusinklassics.net

Event Phone: ____________________________

Charitable Org #: ____________________________

Fax: ____________________________

(If applicable)

Alternate Contact: Terrie Belongie ____________________________

(It is recommended that an alternative Name and Phone Number be provided)

Do you grant the City of Escanaba, City Manager’s Office permission to give your telephone number to the general public? ☑ Yes ☐ No

LOCATION:

☐ City Park

Name of Park: Line up begins in Ludington Park

☐ Building/Facility

Name/Area: ____________________________

☐ Road(s)

Road Closure Required? ☐ Partial ☑ Full

Etc. Street closed to oncoming traffic beginning at 7:00 p.m. to 8:00 p.m. for parade as well as side streets.

DATE/TIME:

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<th>EVENT TIME</th>
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<th>Event Ends</th>
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EVENT DETAILS – TYPE OF EVENT:
☐ Parade  ☐ Cycling  ☐ Festival/Event
☐ Run  ☐ Walkathon  ☐ Other (specify): ______________________

ESTIMATED ATTENDANCE: (Please estimate all that apply)
Participants:  # 1000  Wheelchair Accessible:  ☐ Yes  ☐ No
Bands:  # N/A  For events on City Property are you seeking approval to charge:
Vehicles/Floats:  # 300  Admission:  ☐ Yes  ☐ No
Volunteers:  # 20  Parking:  ☐ Yes  ☐ No
General Public:  # Unknown  This event is:  ☐ Open to the Public
                   ☐ For Invited Guests Only

EVENT ELEMENTS: (Complete to ensure proper permits are processed)
Power Requirements:  ☐ Yes  ☐ No  Fireworks:  ☐ Yes  ☐ No
Sound Amplification:  ☐ Yes  ☐ No  Alcohol:  ☐ Yes  ☐ No
Access to power if possible:  ☐ Yes  ☐ No
Live Music:  ☐ Yes  ☐ No
Tents/Temp. Structures:  ☐ Yes  ☐ No  Size of Tent(s): ______________________
Amusement Rides:  ☐ Yes  ☐ No  Provider: ______________________
Inflatables:  ☐ Yes  ☐ No  Provider: ______________________

FOOD AND BEVERAGE:
Will there be Food and Non-Alcoholic Beverages sold?  ☐ Yes  ☐ No (Continue to next page)
Food Stand locations:  ☐ Indoor  ☐ Outdoor  ☐ Indoor and Outdoor
What types of food will the Food Stands be selling? (Check all that apply)
☐ Chicken / Seafood  ☐ Soups / Chili  ☐ Other Foods (Please list)
☐ Rice / Pasta Dishes  ☐ Salad
☐ Soda / Chips / Candy  ☐ Other Meats
☐ Hotdogs / Hamburgers  ☐ Baked Goods
RESERVATION FEES: (Check applicable box(es))

Ludington Park – Pavilion (1/2 Day)    ☐ $75 (Resident)    ☐ $100 (Non-Resident)
Ludington Park – Pavilion (Full Day)  ☐ $100 (Resident)    ☐ $125 (Non-Resident)
Ludington Park – Bandshell (1/2 Day)  ☐ $75 (Resident)    ☐ $100 (Non-Resident)
Ludington Park – Bandshell (Full Day) ☐ $100 (Resident)    ☐ $125 (Non-Resident)
Ludington Park – Gazebo (2 Hour Block)☐ $50 (Resident)    ☐ $75 (Non-Resident)
Other Picnic or Gathering Area (Full Day)☐ $35
John D. Besse Park – Pavilion (1/2 Day)☐ $75 (Resident)    ☐ $100 (Non-Resident)
John D. Besse Park – Pavilion (Full Day)☐ $100 (Resident)    ☐ $125 (Non-Resident)
Lemerand Field – Pavilion (1/2 Day)  ☐ $75 (Resident)    ☐ $100 (Non-Resident)
Lemerand Field – Pavilion (Full Day)  ☐ $100 (Resident)    ☐ $125 (Non-Resident)
Lemerand Field – Entire Complex (Full Day)☐ $250

*** Half-Day Reservations Cut-off Time is 4:00PM. Half-day reservations can be made before or after 4:00PM.

EVENTS REQUESTING ROAD CLOSURE:

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closures MUST be included. Applicants must notify abutting properties of the closure at least 14 Days in advance of the event. This notification letter must be approved by the City Manager’s Office. If there are any SPECIAL REQUESTS that you would like the City to consider, please outline them on a separate piece of paper and attach.

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

Line up begins in Ludington Park at 6:00 p.m. for the Krusin Klassics Parade. We will run two abreast beginning at 7:00 p.m. to Stephenson Avenue where cars will split and left lane to dispense at the M-35, US2 & 41 stop light and the right lane will go up Stephenson Avenue. The police departments will help with traffic. Ludington St. closed to traffic.

I have read and understood the Special Events Application.

I will notify the City Manager's Office of any changed to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10 – Alcohol in Public Places (if applicable).

Janet D. Snowden
Event Organizer Signature

Janet Snowden
Print Name

04/19/2017
Date
PROCLAMATION
COMMUNITY ACTION MONTH
May 2017

WHEREAS, Community Action emerged from the heart of President Lyndon B. Johnson’s 1964 proclamation of America’s “War on Poverty” where battles must be won in the field, in every private home, in every public office, from the courthouse to the White House; and

WHEREAS, Community Action has put a human face on poverty for 53 years by advocating for limited-income citizens without a voice, so that they may enter the middle class and reach for the American dream, replacing their despair with opportunity; and

WHEREAS, the Menominee-Delta-Schoolcraft Community Action Agency has been enhancing the lives of countless area residents through caring and cost-effective implantation of its programs (Early Childhood, Client Services, Weatherization/Energy/Housing, Senior Services, Nutrition Services, Homeless Services, Senior Companions, Foster Grandparents, Retired & Senior Volunteers); and

WHEREAS, Community Action builds and promotes economic stability as an essential aspect of enabling and enhancing stronger communities, which in turn promotes self-sufficiency, ensuring that all Americans are able to live in dignity; and

WHEREAS, Community Action has enhanced the lives of millions of people across America by providing essential, life-changing services and opportunities such as affordable housing, economic development, health care, energy assistance, natural disaster relief and recovery; and

WHEREAS, Community Action already serves 99% of America’s counties in rural, suburban, and urban communities and because it is right, because it is wise, and because, in our hearts and minds we believe it is possible to conquer poverty; and

WHEREAS, Community Action will continue to implement innovative and cost-effective programs to improve the lives and living conditions of the impoverished; continue to provide support and opportunities for all citizens in need of assistance; and continue to be a major voice of reason in establishing welfare system reforms;

NOW, THEREFORE, I, Mayor Marc D. Tall of the City of Escanaba, Michigan, do hereby proclaim May 2017 as COMMUNITY ACTION MONTH in recognition of the hard work and dedication of the Menominee-Delta-Schoolcraft Community Action Agency.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of Escanaba, Michigan on this 4th day of May 2017.

__________________________________________
Marc D. Tall
MAYOR OF ESCANABA, MICHIGAN