CITY COUNCIL
SPECIAL MEETING AGENDA
May 24, 2017, 8:00 a.m.

Marc D. Tall, Mayor
Ronald J. Beauchamp, Mayor Pro-Tem
Patricia A. Baribeau, Council Member
Ralph B. Blasier, Council Member
Michael R. Sattem, Council Member

James V. O’Toole, City Manager
Robert S. Richards, CMC, City Clerk
Ralph B.K. Peterson, City Attorney

City Council Chambers located at: City Hall - 410 Ludington Street - Room C101 - Escanaba, MI 49829
The Council has adopted a policy to use a Consent Agenda, when appropriate. All items listed with an asterisk (*) are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the Agenda.

Special Meeting

Wednesday, May 24, 2017, at 8:00 a.m.

CALL TO ORDER
ROLL CALL
APPROVAL/ADJUSTMENTS TO THE AGENDA
CONFLICT OF INTEREST DECLARATION
BRIEF PUBLIC COMMENT
UNFINISHED BUSINESS - None
PUBLIC HEARINGS

1. Second Reading, Public Hearing of Ordinance No. 1177, the Appropriations Ordinance, Including the Millage Rate of 17.00 Mills.
   Explanation: In accordance with Chapter VIII. General Finance of the City Charter, Section 9, Council is required by ordinance to levy taxes that are necessary to meet the appropriations made for the upcoming fiscal year.

2. Second Reading, Public Hearing of Ordinance No. 1178, the Tax Levy Ordinance.
   Explanation: In accordance with Chapter VIII. General Finance of the City Charter, Section 9, Council must approve a tax levy and authorize appropriations to implement the budget for the upcoming fiscal year.

NEW BUSINESS - None
GENERAL PUBLIC COMMENT
ANNOUNCEMENTS
ADJOURNMENT

Respectfully Submitted

James V. O’Toole
City Manager
ORDINANCE NO. 1177

"AN ORDINANCE TO MAKE APPROPRIATIONS AND CORRESPONDING REVENUES FOR THE YEAR ENDED JUNE 30, 2018."

THE CITY OF ESCANABA ORDAINS:

The total number of mills of ad valorem property taxes to be levied for fiscal year 2017/2018 is 17.00.

CHAPTER I

Section 101. That there is hereby appropriated by the City of Escanaba to various departments and funds for specific purposes, the several amounts set forth in the following tabulation, to be expended in accordance with the budget as approved, except that the City Manager is hereby empowered to transfer appropriations between activities and objects of expenditures, subject to the limitation imposed by Chapter VIII, Section 8, of the City Charter. The appropriations and revenues, set forth are for the fiscal year ending June 30, 2018.

GENERAL FUND

Revenues:

<table>
<thead>
<tr>
<th>Revenues</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes</td>
<td>$5,035,100</td>
</tr>
<tr>
<td>Licenses and Permits</td>
<td>2,000</td>
</tr>
<tr>
<td>Intergovernmental</td>
<td>1,395,500</td>
</tr>
<tr>
<td>Charges for Services/Fines</td>
<td>279,150</td>
</tr>
<tr>
<td>Electric Utility Fund Contribution</td>
<td>765,790</td>
</tr>
<tr>
<td>Transfer from Land Development Fund</td>
<td>60,000</td>
</tr>
<tr>
<td>Transfer from DDA Fund</td>
<td>2,500</td>
</tr>
<tr>
<td>Transfer from Office Equipment Fund</td>
<td>39,200</td>
</tr>
<tr>
<td>Transfer from Sanitary Landfill Fund</td>
<td>225,000</td>
</tr>
<tr>
<td>Miscellaneous Revenues</td>
<td>149,100</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$7,957,340</strong></td>
</tr>
<tr>
<td>Transfer from Fund Balance</td>
<td><strong>$158,952</strong></td>
</tr>
<tr>
<td><strong>Total General Fund Revenues</strong></td>
<td><strong>$8,116,292</strong></td>
</tr>
</tbody>
</table>

Expenditures:

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Council</td>
<td>$29,892</td>
</tr>
<tr>
<td>City Manager</td>
<td>216,865</td>
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<tr>
<td>Elections</td>
<td>15,573</td>
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<tr>
<td>City Controller</td>
<td>303,690</td>
</tr>
<tr>
<td>Auditors</td>
<td>13,975</td>
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<tr>
<td>Assessors</td>
<td>204,717</td>
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<tr>
<td>Attorneys</td>
<td>52,520</td>
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<tr>
<td>City Clerk</td>
<td>144,035</td>
</tr>
<tr>
<td>Human Resources'</td>
<td>123,056</td>
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<tr>
<td>Bd. of Review</td>
<td>2,550</td>
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<tr>
<td>City Treasurer</td>
<td>252,496</td>
</tr>
<tr>
<td>Billing</td>
<td>351,968</td>
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<tr>
<td>City Hall and Grounds</td>
<td>81,252</td>
</tr>
<tr>
<td>Civic Center</td>
<td>57,647</td>
</tr>
<tr>
<td>Community Promotional</td>
<td>5,423</td>
</tr>
<tr>
<td>Celebration Flags</td>
<td>2,456</td>
</tr>
<tr>
<td>Fourth of July</td>
<td>20,763</td>
</tr>
<tr>
<td>Public Safety</td>
<td>4,456,169</td>
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<tr>
<td>Community Preservation</td>
<td>73,074</td>
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<tr>
<td>Crossing Guards</td>
<td>26,000</td>
</tr>
<tr>
<td>Crosswalks</td>
<td>250</td>
</tr>
<tr>
<td>Planning Commission</td>
<td>10,625</td>
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<tr>
<td>Care of Trees and Shrub</td>
<td>91,905</td>
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<tr>
<td>Sidewalks</td>
<td>5,575</td>
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<tr>
<td>Engineers</td>
<td>283,133</td>
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<tr>
<td>Street Lighting</td>
<td>165,750</td>
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<tr>
<td>Sanitary Landfill</td>
<td>225,000</td>
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<tr>
<td>Solid Waste Collection</td>
<td>423,386</td>
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<tr>
<td>Composting Activities</td>
<td>65,966</td>
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<tr>
<td>Snow Plowing for Garbage Collection</td>
<td>19,062</td>
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<tr>
<td>Community Services</td>
<td>21,148</td>
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<tr>
<td>Recreation</td>
<td>437,240</td>
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<tr>
<td>Parks</td>
<td>225,152</td>
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<tr>
<td>Band</td>
<td>40,985</td>
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<tr>
<td>Historical Museum</td>
<td>323</td>
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<tr>
<td>Tourism Promotion</td>
<td>21,300</td>
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<tr>
<td>Boat Launches</td>
<td>13,754</td>
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<tr>
<td>Alley Maintenance</td>
<td>7,115</td>
</tr>
<tr>
<td>Bad Debts</td>
<td>50,000</td>
</tr>
<tr>
<td>Transfer to Parking Maintenance Fund</td>
<td>18,000</td>
</tr>
<tr>
<td>Transfer to Library Fund</td>
<td>400,000</td>
</tr>
<tr>
<td>Transfer to Escanaba Building Authority Fund</td>
<td>145,850</td>
</tr>
<tr>
<td>Transfer to Grants Fund</td>
<td>10,000</td>
</tr>
</tbody>
</table>
Ordinance No 1177 – cont:

Insurance/Bonds
Sub-total $5,000
Less: Overhead to Utilities 1,004,358
Total General Fund Expenditures $6,116,292

MAJOR STREET FUND
Revenues:
State Shared Revenues $935,000
State Grants 0
Interest Earnings 33,000
Sub-total $968,000
Transfer from DDA Fund 0
Transfer from Fund Balance 404,577
Total Major Street Fund Revenues $1,372,577

Expenditures:
Operating Expenses $722,000
Street Construction 650,577
Total Major Street Fund Expenditures $1,372,577

LOCAL STREET FUND
Revenues:
State Shared Revenues $320,000
Interest Earnings 14,000
Transfer from Gas Retirement Fund 17,000
Sub-total $351,000
Transfer from Fund Balance 348,004
Total Local Street Fund Revenues $699,004

Expenditures:
Operating Expenses $399,004
Street Construction 300,000
Total Local Street Fund Expenditures $699,004

LIBRARY FUND
Revenues:
State Funding $15,500
Penal Fines Allocation 100,000
Fines and Fees 19,000
Interest Earnings 1,750
Transfer from General Fund 400,000
Sub-total $535,250
Transfer from Fund Balance 37,879
Total Library Fund Revenues $573,129

Expenditures:
Operating Expenditures $573,129
Total Library Fund Expenditures $573,129

BEZOLD TRUST FUND
Revenues:
Interest Earnings $4,500
Transfer from Fund Balance 5,500
Total Bezold Trust Fund Revenues $10,000

Expenditures:
Qualifying Expenditures $10,000
Total Bezold Trust Fund Expenditures $10,000

GAS RETIREMENT FUND
Revenues:
Interest Earnings $20,000
Total Gas Retirement Fund Revenues $20,000

Expenditures:
Transfer to Local Street Fund $17,000
Total Gas Retirement Fund Expenditures $17,000

SANITARY LANDFILL FUND
Revenues:
Revenue from Sales $225,000
Penalties on Collections 1,000
Interest Earnings 1,000
Total Sanitary Landfill Fund Revenues $227,000

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Ordinance No 1177 – cont.

Expenditures:
- Transfer to General Fund $225,000
- Administrative Expense 100
- Total Sanitary Landfill Fund Expenditures $225,100

**DOWNTOWN DEVELOPMENT AUTHORITY (DDA) FUND**

**Revenues:**
- TIF Tax Collections $255,000
- State Reimbursement of Lost PPT 20,000
- Interest Earnings 5,500
- Miscellaneous Income 2,000
- Sub-Total $282,500
- Transfer from Fund Balance 49,620
- Total DDA Fund Revenues $332,120

**Expenditures:**
- Operating Expenditures $325,620
- Transfer to Marina Fund 2,500
- Total DDA Fund Expenditures $328,120

**HOUSING REHABILITATION FUND**

**Revenues:**
- Interest Earnings $4,000
- Total Housing Rehabilitation Fund Revenues $4,000

**Expenditures:**
- Administrative Expense 750
- Total Housing Rehabilitation Fund Expenditures 750

**DELTA COUNTY CENTRAL DISPATCH AUTHORITY (DCCDA) FUND**

**Revenues:**
- DC Central Dispatch Authority Contract $826,892
- Total DCCDA Fund Revenues $826,892

**Expenditures:**
- Dispatching Operations $827,892
- Total DCCDA Fund Expenditures $827,892

**LAND DEVELOPMENT FUND**

**Revenues:**
- Property Owner’s Share of Special Assessments $82,200
- Interest Earnings 36,500
- Sub-Total $118,700
- Transfer from Fund Balance 193,650
- Total Land Development Fund Revenues $312,350

**Expenditures:**
- Property Improvements $12,500
- Administrative Costs 750
- Professional Services 10,000
- Property Taxes 5,100
- Transfer to General Fund 60,000
- Transfer to Marina Fund 150,000
- Total Land Development Fund Expenditures $238,350

**PARKING MAINTENANCE FUND**

**Revenues:**
- D.D.A. Fund Contractual $20,000
- Transfer from General Fund 18,000
- Total Parking Maintenance Fund Revenues $38,000

**Expenditures:**
- D.D.A. Lot Expenditures $20,000
- City Lot Expenditures 18,000
- Total Parking Maintenance Fund Expenditures $38,000

**E.D.A. REVOLVING LOAN FUND**

**Revenues:**
- Interest Earnings $3,500
- Total E.D.A.R.L.F. Revenues $3,500

**Expenditures:**
- Administrative Costs 1,500
- Total E.D.A.R.L.F. Expenditures 1,500
**Ordinance No 1177 – cont.**

### M.S.C REVOLVING LOAN FUND

**Revenues:**
- Interest Earnings: $2,500
- Total M.S.C.R.L.F. Revenues: $2,500

**Expenditures:**
- Administrative Costs: $500
- Total M.S.C.R.L.F. Expenditures: $500

### U.D.A.G. REVOLVING LOAN FUND

**Revenues:**
- Interest Earnings: $50,000
- Total U.D.A.G.R.L.F. Revenues: $50,000

**Expenditures:**
- Administrative Costs: $1,650
- Total U.D.A.G.R.L.F. Expenditures: $1,650

### FARMERS HOME GRANT FUND

**Revenues:**
- Interest Earnings: $800
- Total Farmers Home Grant Fund Revenues: $800

**Expenditures:**
- Administrative Costs: $100
- Total Farmers Home Grant Fund Expenditures: $100

### DRUG LAW ENFORCEMENT FUND

**Revenues:**
- Local Forfeiture Proceeds: $2,000
- Interest Earnings: $350
- Total Drug Law Enforcement Fund Revenues: $2,350

**Expenditures:**
- City Expenditures: $2,000
- Total Drug Law Enforcement Fund Expenditures: $2,000

### BROWNFIELD REDEVELOPMENT FUND

**Revenues:**
- TIF Tax Collections: $52,000
- Interest Earnings: $500
- Total Brownfield Redevelopment Fund Revenues: $52,500

**Expenditures:**
- Administrative Expenses: $150
- Developer Reimbursements: $41,650
- Total Brownfield Redevelopment Fund Expenditures: $41,800

The following is provided for informational purposes only, as provided by Michigan P.A. 2 of 1969

### ELECTRIC UTILITY FUND

**Revenues:**
- Revenue from Sales: $13,415,441
- Rents: 49,500
- Miscellaneous: 68,500
- Interest Earnings: 240,000
- Total Electric Fund Revenues: $13,773,441

**Expenses:**
- Operating Expenses: $12,186,068
- Depreciation: 470,000
- Overhead to General Fund: 615,972
- Contribution to General Fund: 765,790
- Total Electric Fund Expenses: $14,097,830

### WATER UTILITY FUND

**Revenues:**
- Revenue from Sales: $2,320,601
- Federal Subsidy-Capital Improvement Bond Interest: 58,600
- Miscellaneous: 59,600
- Interest Earnings: 12,000
- Total Water Fund Revenues: $2,400,861
Ordinance No 1177 – cont.

Expenses:
- Operating Expenses $1,615,364
- Depreciation 427,064
- Overhead to General Fund 250,084
- Bond Interest Expense 202,300
- Total Water Fund Expenses $2,444,812

WASTEWATER UTILITY FUND

Revenues:
- Revenue from Sales $1,523,118
- Miscellaneous 11,500
- Interest Earnings 50,000
- Total Wastewater Fund Revenues $1,584,618

Expenses:
- Operating Expenses $1,095,727
- Depreciation 291,505
- Overhead to General Fund 195,631
- Bond Interest Expense 2,025
- Total Wastewater Fund Expenses $1,584,888

ESCANABA BUILDING AUTHORITY FUND

Revenues:
- Lease Payments-Transfer from General Fund $145,850
- Rent Income-City Hall/Library 133,248
- Interest Earnings 5,500
- Total Escanaba Building Authority Fund Revenues $284,598

Expenses:
- Operating Expenses $157,008
- Interest Expense 20,850
- Depreciation Expense 146,500
- Total Escanaba Building Authority Fund Expenses $324,358

MARINA FUND

Revenues:
- Fees and Concessions $223,600
- Interest Earnings 1,000
- Transfer from Land Development Fund 150,000
- Total Marina Fund Revenues $374,600

Expenses:
- Operating Expenses $188,102
- Interest Expense 7,400
- Depreciation 61,000
- Total Marina Fund Expenses $263,502

APPROVED:

Ralph B. K. Peterson
City Attorney

Date Approved: May 25, 2017
Date Published: XXX 28, 201

APPROVED:

Marc D. Tall
Mayor

ATTEST:

Robert S. Richards, CMC
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance duly adopted by the City Council of the City of Escanaba, County of Delta, Michigan, at a Special Meeting held on the 25th day of May, 2017, and was published in the Daily Press, a newspaper of general circulation in the City of Escanaba on May XX, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 287, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Robert S. Richards, CMC
City Clerk
ORDINANCE NO. 1178

AN ORDINANCE TO LEVY SUCH TAXES AS MAY BE NECESSARY TO MEET APPROPRIATIONS MADE AND ALL SUMS REQUIRED BY LAW TO BE RAISED TO DEFRAY THE DEBTS, EXPENDITURES, AND LIABILITIES OF SAID CITY FOR THE FISCAL YEAR ENDING ON THE 30TH DAY OF JUNE, 2018, AND REQUIRING AN AUTHORIZED LEVY ON THE JULY, 2017, CITY TAX ROLL OF RETURNED UNPAID SPECIAL ASSESSMENTS, TOGETHER WITH SUCH PENALTIES THEREON AS IS PROVIDED BY THE CITY CHARTER.

THE CITY OF ESCANABA ORDAINS:

CHAPTER I

Section 101. That there shall be raised by levying 17.000 mills upon all of the ad valorem taxable property in the City of Escanaba at the next general City or July, 2017, tax levy, the sum of Five Million, Seventy Eight Thousand Seven Hundred Fifteen Dollars ($5,078,715) for the purpose of defraying debts, expenditures, and liabilities of said City of Escanaba for the fiscal year ending on the 30th day of June, 2018, in accordance with the 2017 - 2018 Budget of said City as submitted by the Manager, as amended by the Council, and approved.

Section 102. That said sum of Five Million, Seventy Eight Thousand Seven Hundred Fifteen Dollars ($5,078,715) for the payment of all of the foregoing debts, expenditures, and liabilities herein before mentioned be appropriated for the several funds of the City of Escanaba for the fiscal year ending June 30, 2018, and that the same be forthwith certified by the Clerk of said City of Escanaba to the City Assessor of said City, and the same shall be levied and collected upon the taxable valuation of all taxable property within the said City of Escanaba in accordance with the provisions of the City Charter and the laws of the State of Michigan, for the levying and collection of taxes.

Section 103. That the Clerk of the City shall report on June 21, 2017, to the City Assessor the amounts of all the several delinquent special tax assessments becoming due prior to January 1, 2017, and returned unpaid by the City Treasurer on said date of June 21, 2017, for all public improvements hereto before levied upon each, together with the name of the owner or occupant against whom such assessment was made, as contained in the special roll prepared therefore, and on file in the Office of the City Treasurer, and the City Assessor is hereby authorized and directed to levy and spread said sums so assessed, together with the penalties fixed by law, in the July, 2017, tax levy against persons and property charged therewith in such special assessment roll in accordance with the provisions of the City Charter of the City of Escanaba.

CHAPTER II

Section 201. If any section, subsection, sentence, clause, or phrase of this ordinance is, for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases thereof be declared unconstitutional.

Section 202. This ordinance shall be duly published as required by the Charter and shall be in full force and effect ten (10) days after the date of its publication.

APPROVED: ____________________________

Ralph B. K. Peterson
City Attorney

Date Approved: May XX, 2017

APPROVED: ____________________________

Marc D. Tall
Mayor

Date Published: May XX, 2017

ATTEST: ____________________________

Robert S. Richards, CMC
City Clerk
Ordinance No. 1178 -continued

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance duly adopted by the City Council of the City of Escanaba, County of Delta, Michigan, at a Special Meeting held on the XXth day of May, 2017, and was published in the Daily Press, a newspaper of general circulation in the City of Escanaba on May XX, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 287, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

______________________________
Robert S. Richards, CMC
City Clerk