

**OFFICIAL PROCEEDINGS  
CITY COUNCIL  
CITY OF ESCANABA, MICHIGAN  
All Boards and Commission Meeting  
Thursday, November 12, 2015**

Pursuit to a special meeting notice posted October 30, 2015, an All City of Escanaba Board and Commission meeting was held at 6:00 p.m. in the Upper Elementary School Courtyard Room located at 1500 Ludington Street. The following City Council, City Board and Commission Members, and City Administration were present:

**ESCANABA CITY COUNCIL**

Marc D. Tall, Mayor  
Ronald J. Beauchamp, Mayor Pro-Team  
Patricia A. Baribeau, Member  
Michael R. Sattem, Member

**BOARD OF APPEALS**

Jon Liss, Chairperson  
Mark Hannemann, Member

**BOARD OF EQUALIZATION AND REVIEW**

Dennis Pearson, Chairperson  
Judith Schroeder, Vice-Chairperson

**BOARD OF LIBRARY TRUSTEES**

Elizabeth Keller, Chairperson

**BROWNFIELD REDEVELOPMENT  
AUTHORITY**

Patrick Connor, Member  
Matthew D Sviland, Member

**DOWNTOWN DEVELOPMENT AUTHORITY**

Suzanne Parker, Chairperson  
Dan Bender, Vice-Chairperson  
Andrew J. Crispigna, Trustee  
Glendon Brown, Member

**ESCANABA BUILDING AUTHORITY**

Melissa Becotte, City Controller  
James V. O'Toole, City Manager

**HISTORIC DISTRICT COMMISSION**

Judith Fouts, Vice-Chairperson  
Elizabeth Keller, Commissioner

**HOUSING COMMISSION**

Dee Richmond, Commissioner

**LIQUOR LICENSE REVIEW BOARD**

Dee Richmond, Commissioner  
Judith Schroeder, Member

**PLANNING COMMISSION**

Patrick Connor, Chairperson  
Thomas P Warstler, Vice-Chairperson  
Brian Black, Commissioner  
Stephen B Buckbee, Commissioner  
Paul P Caswell, Commissioner

**RECREATION ADVISORY BOARD**

Randy Kleiman, Member  
Joe Kaplan, Member

**ADMINISTRATION**

James V. O'Toole, City Manager  
James Robert S. Richards, CMC, City Clerk  
Ed Legault, DDA Director  
Blaine DeGrave, Code Enforcement  
Kimberly Peterson, Recreation Director  
Daina Norden, City Assessor  
Buffy Smith, Executive Assistant  
Bob Valentine, Treasurer  
Ken Vanderlinden, Public Safety Dir.  
Bill Farrell, City Engineer  
Jeff Lampi, Water/Wastewater Director  
Carolyn Stacey, Library Director  
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City Council Minutes  
November 12, 2015 – cont.

Also Present: City residents Maggie Tall, Marilyn Kinsey-Brown, Glen Vandewater, and members of the media.

City Manager James V. O'Toole, and Community Planner Anne Milne of Central Upper Peninsula Planning and Development Regional Commission (CUPPAD) and her staff welcomed everyone to the Training session.

**Charrette – Council, Board and Commission Visioning Session – Community Master Plan Update.**

The Community Master Plan is an important development tool because it affects the things citizens and businesses do every day. The Master Plan guides City decisions about important issues: where certain types of businesses should be allowed, how much parking should be provided, what improvements should be made to parks and recreation centers, where the City should improve streets, bike lanes & intersections, and what economic strategy the City should take among many other things.

As part of the Community Master Planning process, Those in attendance, Council Members, Boards and Commissions Members, and the public present, participated in a Charrette. A Charrette, a planning session tool, where collaboration was made on a vision for development of the community. Discussions were held on the Vision for the Future, an Asset Mapping exercise, and Group Strategy Brainstorming.

The evening concluded with group presentations and discussion. No Council or City Board and Commission actions taken at this meeting. The Charrette provided a forum for ideas and allowed everyone who participated to be a mutual author of the plan.

The meeting adjourned at 8:07 p.m.

Respectfully submitted,

Robert S. Richards, CMC