



CITY COUNCIL MEETING AGENDA

April 20, 2023

Mark Ammel, Mayor
Karen Moore, Mayor Pro Tem
Ronald J. Beauchamp, Council Member
Tyler DuBord, Council Member
Todd Flath, Council Member

James R. McNeil, City Manager
Phil DeMay, City Clerk
Laura J. Genovich, City Attorney

City Council Chambers located at: City Hall – 410 Ludington Street – Room C101 – Escanaba, MI 49829

The Council has adopted a policy to use a Consent Agenda, when appropriate. All items with an asterisk (*) are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event, the item will be removed from the General Order of Business and considered in its normal sequence on the Agenda.

Regular Meeting

Thursday, April 20, 2023, at 7:00 p.m.

CALL TO ORDER

ROLL CALL

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL/CORRECTION(S) TO MINUTES – Special Meeting Budget – April 3, 2023
Special Meeting Budget – April 4, 2023
Regular Meeting – April 6, 2023

APPROVAL/ADJUSTMENTS TO THE AGENDA

CONFLICT OF INTEREST DECLARATION(S)

BRIEF PUBLIC COMMENT(S)

PUBLIC HEARINGS – None

UNFINISHED BUSINESS – None

NEW BUSINESS

1. Setting of Public Hearing – FY2023-2024 Budget – May 4, 2023.

Explanation: Administration is requesting City Council set May 4, 2023, as the fourth Public Hearing on the proposed 2023-2024 City Fiscal Year Budget.

2. Approval – Special Events Application – Labor Day Celebration – Recreation.

Explanation: Administration is recommending approval of a Special Event Application to hold a Labor Day Celebration parade and beer tent. The parade will go from the Marketplace to Municipal Dock on Ludington Street. This will be the third annual event for the Labor Day Celebration. The event date and time is September 4, 2023, from 11:00am to 8:00pm.

3. Approval – Ludington Park Food/Drink Concessions for 2023 Season – Recreation.

Explanation: Fifteen bids were mailed on January 30, 2023, with one bid being received from Sticky Fingers of Gladstone, Michigan. Bids were opened on March 20, 2023. Administration is recommending approval of the bid.

4. Approval – Sanitation Services for the 2023-2024 Season - Recreation

Explanation: Two bids were mailed on January 30, 2023, with one bid being received from Stenberg Brothers of Bark River, Michigan. Bids were opened on March 20, 2023. Administration is recommending approval of the bid.

5. Approval – Charitable Gaming Resolution – Escanaba Youth Wrestling Club – Manager.

Explanation: The Escanaba Youth Wrestling Club is seeking City Council approval of Resolution No. 20-10 that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a Charitable Gaming License from the State of Michigan.

6. Setting of Public Hearing – Obsolete Property Rehabilitation District (OPRA) No. 28 – 723 Ludington Street – Assessor.

Explanation: The Obsolete Properties Rehabilitation Act (PA 146 of 2000) allows partial exemption of property taxes for a specified period for certain types of property improvements within a specified area. The intent of the legislation is to encourage rehabilitation of underutilized or decaying commercial or commercial/residential properties in certain designated communities such as Escanaba. In accordance with program requirements, the owner of 723 Ludington Street, has submitted a request that the City establish an OPRA District, which if approved would allow for an Obsolete Property Rehabilitation exemption in the future. Administration is requesting Council schedule a public hearing for May 4, 2023, for the consideration of establishing Obsolete Rehabilitation District No. 28, in accordance with the requirements of PA 146 of 2000.

7. Approval – Special Events Application – Law Enforcement Torch Run Fundraiser – Public Safety.

Explanation: Cat-Man-Do's, 1223 Ludington Street is requesting the City Council approve the Special Event Application to hold the Law Enforcement Torch Run to benefit Special Olympics. The event date and time is August 23, 2023, from 5pm to 10:00pm, with set up beginning at 3:00pm and tear down completed by 10:30pm

APPOINTMENTS

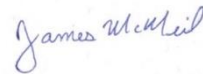
BOARD, COMMISSION, AND COMMITTEE REPORTS

GENERAL PUBLIC COMMENT

ANNOUNCEMENTS

ADJOURNMENT

Respectfully Submitted,



**James R. McNeil
City Manager**

**City of Escanaba
Special Council Meeting
Monday, April 3, 2023**

Pursuant to a meeting notice posted March 24, 2023, the Council of the City of Escanaba convened in special session in Room 101 of City Hall at 9:01 a.m., to begin the review and discussion of the proposed 2023/24 City Budget.

Present: Mayor Mark Ammel, Council Members, Ronald J. Beauchamp, Tyler DuBord, Todd Flath, and Karen Moore

Absent: None

Also Present: City Manager James R. McNeil, City Controller Melissa Becotte, City Clerk Phil DeMay, Department Heads, media, and members of the public

GENERAL PUBLIC COMMENT - None

City Manager James McNeil and City Controller Melissa Becotte presented Council the following Budget information:

CITY MANAGER’S FINAL BUDGET OVERVIEW – FY 2023-24

Pursuant to the Escanaba City Charter and relevant state laws, I hereby submit to the City Council and community, the FY 2023-2024 recommended budget. A copy of this document has been placed on file with the City Clerk and at the Escanaba Public Library, where the public may review it during normal hours of operation. An electronic version is also available on the City of Escanaba website: www.escanaba.org. The presented budget is guided by the City of Escanaba mission statement, “Enhancing the enjoyment and livability of our community by providing quality municipal services to our citizens.”

The City of Escanaba operates in the fiscal year beginning July 1 and ending June 30. The city operates in several segments. The budget is comprised of a large number of major and non-major funds. For major funds, the General Fund serves as the primary operations fund for general governmental functions. Major Enterprise Funds represent the utilities of Electric, Water, and Wastewater.

A Brief Review: Budget Trends and June 30, 2022 Financials

Recent General Fund budget numbers are presented in the table below:

GENERAL FUND			
Budget Period	2021-2022	2022-2023	2023-2024
Recommended	(478,489)	(1,022,241)	144,405
Adopted	(550,641)	(366,800)	TBD
Actual	(247,235)	TBD	TBD

The 2021-2022 and 2022-2023 adopted budgets featured budget deficits. The 2022-2023 recommended budget included a General Fund deficit of approximately \$1 million, and the adopted budget reduced the deficit to \$366,800. This was accomplished by making \$267,000 in budget cuts, increasing the millage rate by 0.442 to generate \$143,000 of added tax revenue, and a receipt of \$273,000 in one-time federal revenue. The 2023-2024 recommended budget includes a \$144,405 surplus with no increase to the millage rate.

As of June 30, 2022, the General Fund carried an unassigned fund balance of \$5,436,857, equal to 60% of annual expenditures and transfers out. A fund balance greater than six months of annual expenditures provides the city financial strength. It is critical that financial strength be maintained for the mitigation of revenue shortfalls and unexpected expenditures, the provision of working capital, and to bolster to the city bond rating,

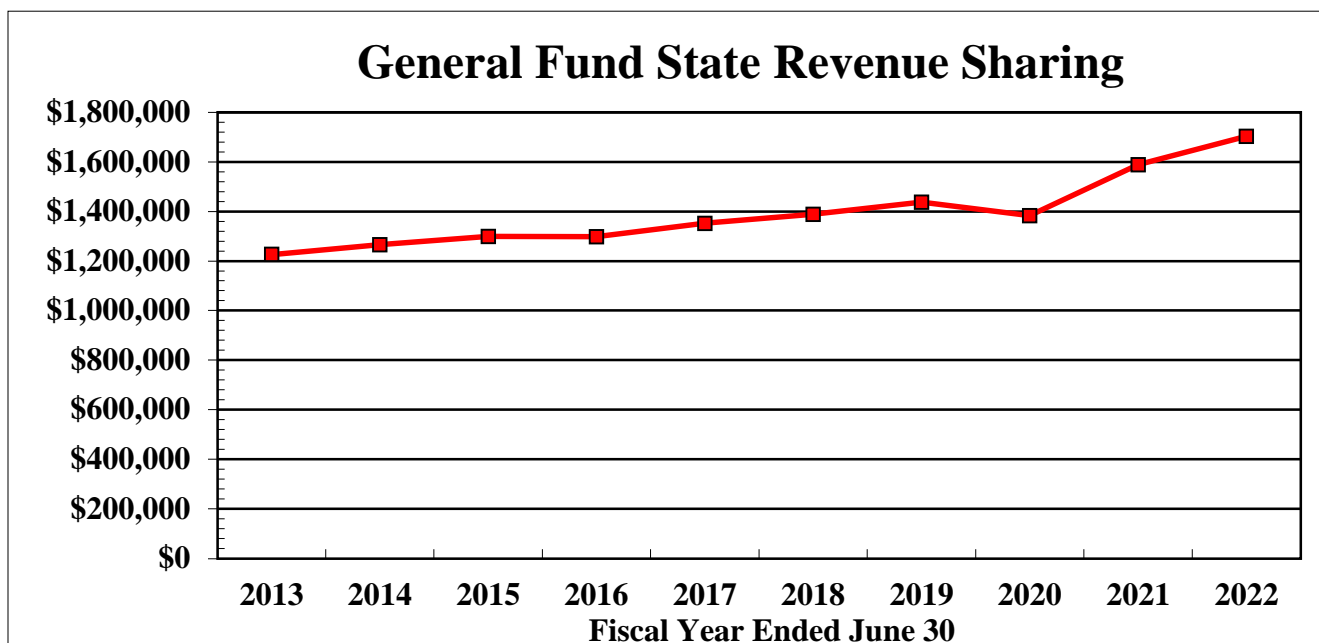
Property Taxes

Property tax revenue provides approximately 50% of revenue for all governmental activities. While a stable source of revenue, growth in property tax revenue is restricted. Proposal A limits the growth of existing taxable values to the lesser of inflation or 5%, plus new construction. Also, taxable values cannot be higher than the assessed value. As a result, episodes of real estate decline, such as the Great Recession, reduce both assessed and taxable values. While market values may recover at a pace higher than inflation, taxable values remain impaired by slow growth.

The City of Escanaba has experienced reductions in taxable value because of the Dark Store Theory and various property tax exemptions. In addition to property tax loss, legal fees for the related to commercial appeals have exceeded \$1 million since 2012.

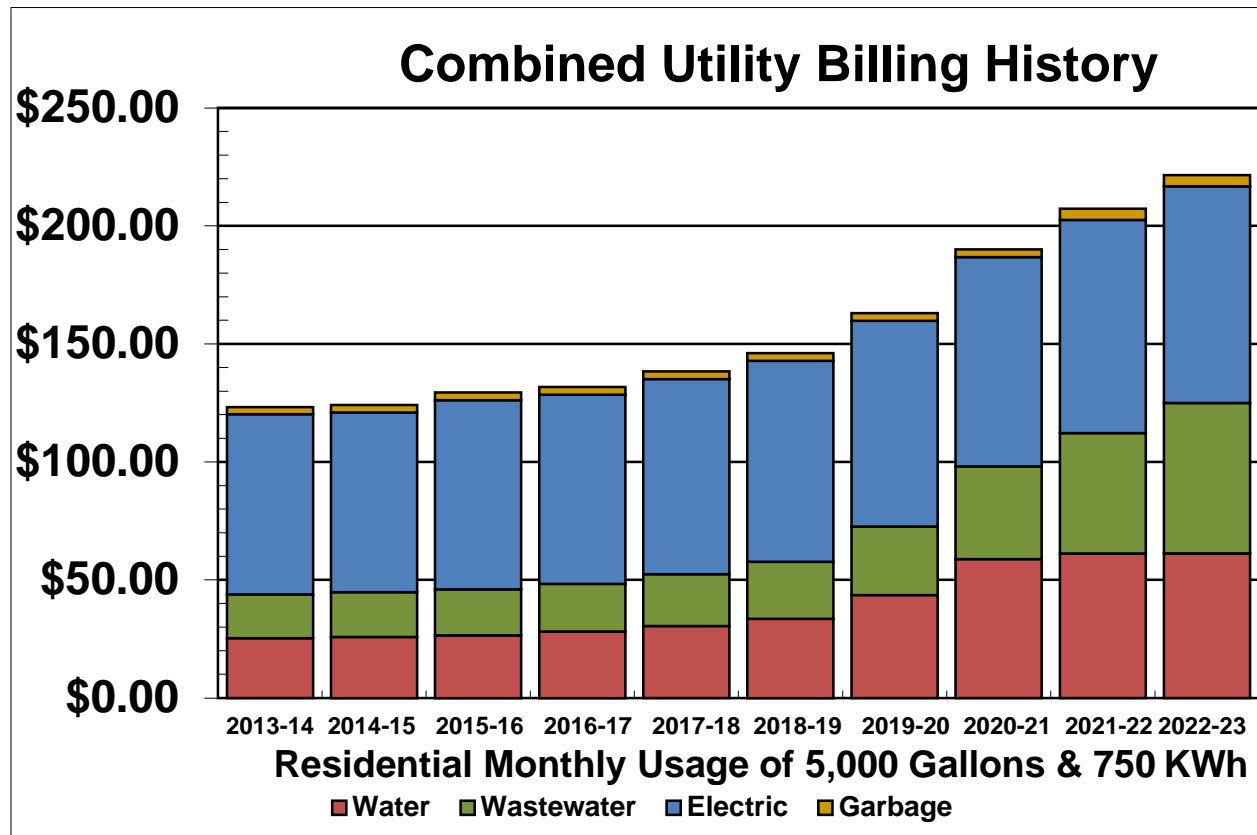
State Revenue Sharing

State revenue is temporarily improving. The decade beginning in 2001-2002 saw revenue sharing decline from \$1.8 million to \$1.2 million. Revenue sharing has been mostly flat since 2012 and indicated sign of weakness in 2020. There was an acceleration in 2021 and 2022 from two nonrecurring extra payments. This may be a situation to monitor as it is correlated to the strength of the economy.



Utility Rates

City of Escanaba utility customers have experienced utility rate increases as a result of mandatory investment in infrastructure. This situation is not unique to Escanaba, and Escanaba utility rates remain competitive. Utility rate comparisons can be viewed online in the City of Escanaba EVIP report.



Financials

City of Escanaba audited financials are available online:

<https://www.escanaba.org/controller/page/annual-city-comprehensive-audits>

A summary of government-wide net position and change in net position is provided on the next page. Net position displays the residual of assets and liabilities, and long-term net position trends are indicative of the direction of the financial health of the city.

Annual 2023/24 Budget Work Session

	NET POSITION					
	GOVERNMENTAL ACTIVITIES		BUSINESS TYPE ACTIVITIES		TOTAL	
	2022	2021	2022	2021	2022	2021
ASSETS						
Current and other assets	18,401,279	20,254,840	22,683,388	19,586,911	41,084,667	39,841,751
Capital assets, net	24,313,122	24,133,938	46,880,123	41,765,685	71,193,245	65,899,623
	42,714,401	44,388,778	69,563,511	61,352,596	112,277,912	105,741,374
Deferred outflows of resources	3,133,211	760,207	437,094	390,069	3,570,305	1,150,276
LIABILITIES						
Long-term debt	813,705	935,116	17,368,872	13,393,354	18,182,577	14,328,470
Current and other liabilities	14,030,699	9,636,683	7,902,208	8,858,788	21,932,907	18,495,471
	14,844,404	10,571,799	25,271,080	22,252,142	40,115,484	32,823,941
Deferred inflows of resources	1,276,496	5,019,515	1,001,058	424,022	2,277,554	5,443,537
NET POSITION						
Net investment in capital assets	24,343,122	24,133,938	28,690,847	28,511,361	53,033,969	52,645,299
Restricted	7,623,176	7,750,725	377,291	455,743	8,000,467	8,206,468
Unrestricted (deficit)	(2,209,586)	(2,326,992)	14,660,329	10,369,397	12,450,743	8,042,405
TOTAL NET POSITION	29,756,712	29,557,671	43,728,467	39,336,501	73,485,179	68,894,172

	CHANGE IN NET POSITION					
	GOVERNMENTAL ACTIVITIES		BUSINESS TYPE ACTIVITIES		TOTAL	
	2022	2021	2022	2021	2022	2021
PROGRAM REVENUES						
Charges for services	1,127,329	1,443,017	22,926,098	21,117,215	24,053,427	22,560,232
Operating grants and contributions	2,049,858	2,649,672	(677,806)	-	1,372,052	2,649,672
Capital grants and contributions	939,988	61,540	670,867	50,366	1,610,855	111,906
GENERAL REVENUES						
Property taxes	5,704,331	5,895,765			5,704,331	5,895,765
State shared revenue	1,703,115	1,588,283			1,703,115	1,588,283
Unrestricted grants and contributions	192,492	204,082			192,492	204,082
Unrestricted investment earnings	(438,997)	186,231		72,524	(438,997)	258,755
Gain on sale f capital assets	6,200			14,119	6,200	14,119
TOTAL REVENUES	11,284,316	12,028,590	22,919,159	21,254,224	34,203,475	33,282,814
EXPENSES						
General government	850,643	1,157,051			850,643	1,157,051
Public safety	5,193,483	3,872,348			5,193,483	3,872,348
Highways, streets, and public works	2,672,821	2,507,540			2,672,821	2,507,540
Sanitation	821,101	810,214			821,101	810,214
community services	120,554	94,550			120,554	94,550
Recreation and culture	1,717,055	1,625,408			1,717,055	1,625,408
Community and economic development	456,699	540,345			456,699	540,345
Other functions	6,024	3,937			6,024	3,937
Interest on long-term debt	11,685	15,317			11,685	15,317
Electric utility			13,004,786	12,953,865	13,004,786	12,953,865
Waste water utility			1,961,099	1,886,091	1,961,099	1,886,091
Water utility			2,511,644	2,616,808	2,511,644	2,616,808
Marina			284,874	235,195	284,874	235,195
TOTAL EXPENSES	11,850,065	10,626,710	17,762,403	17,691,959	29,612,468	28,318,669
Change in net position before transfers	(565,749)	1,401,880	5,156,756	3,562,265	4,591,007	4,964,145
Transfers	764,790	765,790	(764,790)	(765,790)	-	-
CHANGE IN NET POSITION	199,041	2,167,670	4,391,966	2,796,475	4,591,007	4,964,145
NET POSITION BEGINNING OF YEAR	29,557,671	27,390,001	39,336,501	36,540,026	68,894,172	63,930,027
NET POSITION END OF YEAR	29,756,712	29,557,671	43,728,467	39,336,501	73,485,179	68,894,172

The Recommended Budget and Administration Discussion

Triage, Reform, Caution, Opportunity

Municipalities across Michigan are facing similar budgetary challenges. As shown in the figures above, large forces continue to stress several funds. City Administration, through this budget, presents immediate budget actions.

Budget actions can be financially analyzed in terms of their effect on the size, timing, and riskiness of cash flows. Additional considerations of budget actions are the impacts to services today and in the future. Our goal is to provide reliable services at the best value today and for generations to come.

General Fund

The recommended budget provides substantial general fund relief for the 2023-2024 fiscal year and the next several years. While the city budget focuses on one operating year, budget actions are being proposed that provide optimal conditions for multiple periods.

2023-2024 General Fund Surplus: \$144,405.

The General Fund has many necessary expenditures. Personnel has been reduced over many years, and substantial further reductions would inhibit the ability to provide services, especially when the demand for services continues to increase in multiple segments.

Notable actions and considerations for the General Fund budget:

- No change in the tax levy
- Combination of Manager and Assessor positions
- Attrition of one Public Safety Officer and the change of Detective/Lt. to Detective
- Changes to library funding and hours
- Pension – Application of surplus division and additional contribution
- The impact of pending union contracts is not finalized

The Escanaba Public Library is a heavily utilized city service. However, it has faced budget challenges for several years. Continuing operations unchanged would result in a library budget deficit of approximately \$56,000, bringing the library fund balance to a \$52,000 deficit. This budget introduces a tiered user fee for non-city residents based on the desired level of service. The primary source of funding for the library comes from the library millage and general fund transfer, both which are impositions on city taxpayers only. In addition to increased revenue, it is recommended the library reduce hours of operation to a more efficient schedule.

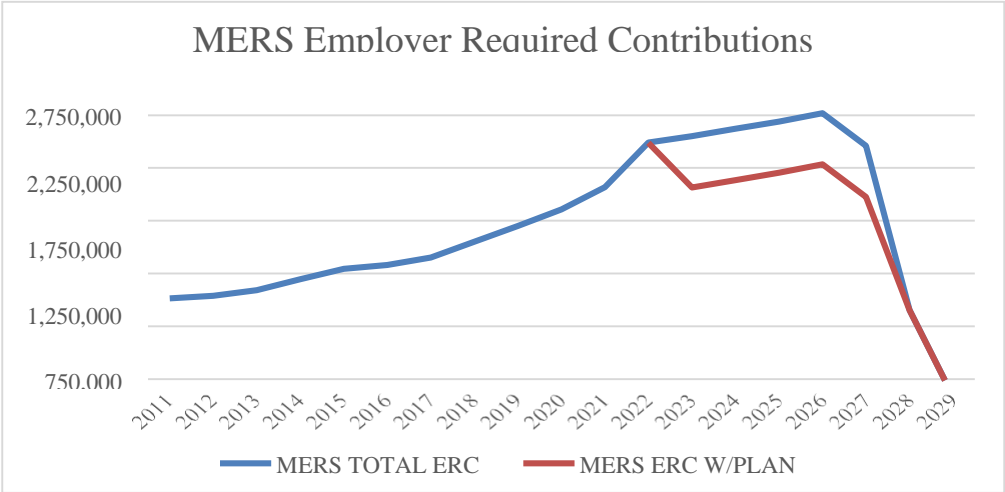
General Fund Capital Spending

The General Fund makes several capital investments. This includes the replacement of generators at Public Safety and the Civic Center, Public Safety garage doors and body cameras, and several old computer replacements. City parks are showing signs of age, and City Administration is planning steps to make regular targeted improvements. This budget presents a \$100,000 match for grants at Royce Park. The matching funds come from restricted funds that can be used for new recreational opportunities.

Pension

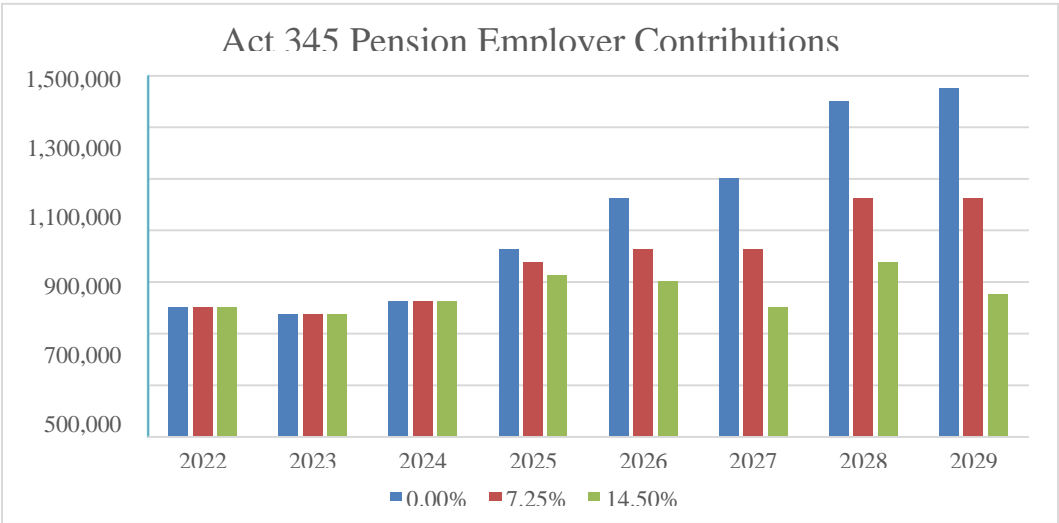
As the charts display below, pension costs continue to escalate. Annual employer required contributions in the MERS administered pension have doubled since 2011 and are projected to reach a peak by 2027. Despite making the required contributions, the funded ratio has made little improvement, at just 68% as of 12/31/2021. Reasons for this lack of progress include returns consistently being lower than the assumptions, a long amortization period, and the use of 10-year smoothing in the wake of the recession in 2008. This delayed contribution increases. Of the 160 plan members, 17 are active employees.

It is important to City Administration that pensions be funded to minimize the burden on future budgets. In 2018, the city made a \$2,500,000 lump sum contribution to a pension surplus fund. The proposed budget recommends an additional transfer of approximately \$500,000. This bolstered surplus fund would be deployed over four years to level the period of peak contributions. These maneuvers will provide current savings and provide greater budget stability for the next several years while simultaneously staying the pension funding course and avoiding emaciating budget cuts.



The Act 345 pension also is poised to stress the general fund. While it is better funded, at 91.4% as of June 30, 2022, contributions are still expected to increase from \$600,000 to \$1,000,000 by 2028. The chart below emphasizes the sensitivity of changes to market returns.

While both pension plans are on a path to 100% funding, the dramatic sensitivity to market returns is a sign of caution.



Economy

The economic environment and financial conditions must be considered when preparing our city budget. During this process, we assess the local and macroeconomy as it relates to city revenues, expenditures, and demand for services.

Our country is experiencing an inflationary episode as a result of the COVID-19 response. The M2 measure of the money supply increased 40.2% from February 2020 to February 2022. Inflation in goods increased due to supply chain disruptions by shutdowns while aggregate demand was fueled by stimulus. Inflation became embedded and continues to remain elevated, especially on the services side. History suggests the actions required to restore price stability also result in a recession, and recessions impair city revenues with immediate and lasting effects.

As a result of inflation, city revenues and expenditures increase. Property tax revenues are increasing with the combination of large gains in the residential real estate market. We have seen the first 5% inflation rate multiplier since the onset of Proposal A. It is possible that revenue sharing could increase with higher prices as long as consumer spending remains strong. Lastly, there are increased grant opportunities as a result of stimulus. City Administration continues to monitor and apply for grant funding opportunities.

Expenditures continue to face extreme inflationary pressure, especially related to materials and labor. The impact of higher interest rates will be a consideration for future borrowing.

Water and Wastewater

The proposed budgets include 4% and 3% rate increases to water and wastewater respectively.

The city is currently in the middle of a \$10+ million upgrade to the water plant, and recently completed a \$14 million upgrade to the wastewater treatment plant. The completion of these projects ensures the reliable production and treatment of water for the City of Escanaba for years to come.

As mandated by the State of Michigan, the city is pursuing the replacements of lead impacted services. Currently, there are approximately 4,000 lead impacted services that require replacement. EGLE mandates that these services be replaced within a 20-year period. Since 2020, the City has replaced 359 of the impacted services. The estimated cost for lead service line replacements could exceed \$50 million. Another \$50 million is needed for replacement of old and undersized watermain.

The city wastewater collection system experiences high levels of inflow and infiltration. We are obligated to make repairs that will bring the system into compliance, a cost of tens of millions.

Since 2017, water and wastewater has spent over \$50 million on projects and project planning, \$30 million of which has been grant funded and almost \$20 million of which has been financed with State Revolving Loan Funds.

The city continues to aggressively apply for grant and loan opportunities, including the State of Michigan DWSRF/CWSRF. We are hopeful that this opportunity remains available as it will reduce the size of future water rate increases.

Electric

The proposed budget includes a 1.75% increase to electric rates. The City has managed stable electric rates for several years, and this trend is expected to continue. This budget includes regular upgrades such as the replacement of electric poles, streetlights, and the replacement of meters with advanced metering infrastructure. Major distribution system improvements include the replacement of underground cable, additional substation cross connections, improvements to the west side substation, and an improved SCADA System.

Motor Vehicle Fund

As of June 30, 2022, the Motor Vehicle Fund had net working capital of \$173,499. It is estimated that over \$5 million in vehicles and equipment needs to be replaced immediately, and \$10 million over the next 5 years. City Administration is actively working through long-term reform of this segment. In year one, this includes the purchase of two police patrol vehicles, a street sweeper, one tandem deicing truck, and one pickup truck. City Administration has confirmed restricted funds may be used for certain MVF purchases, indicated by a \$1.3 million transfer into the MVF. The city continues to phase in higher rental rates to establish positive operating cash flow. In an effort to produce a sustainable operation in the intermediate and long- term, City Administration will continue the development of a new model for vehicle replacement.

Closing

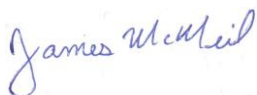
A Case for Optimism

The city has no shortage of challenges. The combination of sluggish economic growth and legacy costs have resulted in a difficult budget today. However, this budget presents a step toward a bright future. We are seeing generational investments in our community from both the public and private sectors. At a scale not seen in decades, the thoughtful planning, financing, and execution of city infrastructure investments will provide stability for existing residents and fertile ground for new opportunities. Escanaba is poised to benefit from the \$1 billion investment into the mill, the transformation of our north shore, and continued investment into the commercial corridor.

In addition to economic growth, conservative budget management will position the city with a future of budgetary flexibility. We must be able to weather potential storms and capitalize when opportunity arrives. Conservative management also allows for better access to capital markets, enabling the city to finance large projects by maintaining a strong bond rating, and provides resources for future services and facilities.

I am grateful to serve our city and work with a dedicated team. The preparation of the budget is a large group effort. The office of the City Controller deserves special mention for the continuous support to the city budget process. We look forward to presenting this budget and another year of service to our residents and customers.

Respectfully submitted,



James R. McNeil
City Manager

Mayor Ammel entered the meeting at 9:11 a.m.

Electric Superintendent, Jerry Pirkola – 9:09 a.m.

Mr. Pirkola reviewed the 2023/24 proposed City Electric Budget with Council. The following was discussed:

- Income, Capital Expenditures, and Operating Statements;
- Discussed Advanced Metering Infrastructure (AMI);
- Electric Rates;
- Capacity Purchases, Energy used;
- Pole replacements;
- Discussed bidding out projects;
- Rate Study;
- Discussed Meter Replacement and Charges;
- Transmission and Distribution Statements;
- Discussed the sale of property;
- Discussed education and training;
- Discussed underground conduit / conductors;
- Equipment purchases;
- Replacement of streetlights.

Public Works, Wendy Taavola – 9:46 a.m.

Ms. Taavola reviewed the 2023/24 proposed City Department of Public Works and Engineering Budget with Council. The following was discussed:

- Discussed General Budget;
- Crosswalks, engineering budget, trees and shrubs, landfill and road, solid waste collection, mulching, ally paving, and park maintenance, recycling;
- Discussed resurfacing projects;
- Discussed street paving and small urban project;
- Discussed upcoming projects;
- Discussed motor vehicle fund;
- Discussed bathrooms down at park;
- Local Street Fund, Snow Plowing and Removal, Storm and Sewer, and Traffic Services;
- Paint Grinder.

City Clerk, Phil DeMay – 11:15 a.m.

Mr. DeMay reviewed the 2023/24 proposed City Clerk and IT Budget with Council. The following was discussed:

- Request for increase in postage;
- Updated Council on Elections;
- Request for Annual Code of Ordinances Supplement Code of Ordinances on the Internet;

- Request for Travel Expenses, Education and Training;
- Updated Council on CMC certification;
- Department Jackets;
- QVF Computer purchase;
- VmWare upgrade and server;
- GIS Server update;
- Meraki license renewal;
- Key Fobs;
- Additional Camera in Council Chambers.

Marina Fund – Shayne Sanville – 11:36 a.m.

Mr. Sanville reviewed the Marina Budget with Council and discussed the following items:

- Reviewed Marina Fund-Income Statement, dock fees, services;
- Dock repairs and maintenance;
- Discussed condition of docks;
- Discussed staffing;
- Bubbler replacement;
- Signage;
- Discussed how to make the Harbor more attractive to boaters.

Council consensus to break for lunch at 12:01 a.m.

Council came back into regular session at 1:00 p.m.

Water/Wastewater Superintendent, Jeff Lampi – 1:00 p.m.

Mr. Lampi reviewed the following 2023/24 proposed Water/Wastewater budget items with Council:

Water Department:

- Income, Operation, and Capital Expenditure Statements;
- Discussed Water Main Replacements;
- Fire Hydrants discussion;
- Discussed new water meters and sales;
- Discussed Advanced Metering Infrastructure (AMI);
- Increase in training;
- Discussed Grant Money;
- Proposed projects and capital purchases;
- Plant Generator Upgrade;
- Flushing Hydrants;
- Clean water ITA;
- Water rate increase;
- Office Equipment Upgrades.

WasteWater Department:

- Proposed projects, capital purchases and proposed budget increase;
- Engineering Costs for Plant Improvements;
- Wastewater Rate Increase;
- Lift Station Upgrade;
- CIPP & Manhole Restoration-Sites;
- Collection System Infiltration Study;
- Discussed Sump-Pump issues;
- Plant upgrades;
- Discussed water flow to the sewer system;
- Discussed Capital Outlay;
- Replacing technology.

The time being 2:37 p.m., the Council recessed.

The Council came back into regular session at 2:43 p.m. and reviewed the following budgets.

City Manager McNeil briefly reviewed his Department Fiscal Year Budget.

City Controller, Melissa Becotte – 3:21 p.m.

- Discussed MERS;
- Discussed auditor fees;
- MERS pension plan;
- General Fund;
- Computer replacement.

Downtown Development Authority (DDA) – Craig Woerpel – 3:34 p.m.

Craig Woerpel reviewed the DDA Budget with Council and discussed the following budget line items:

- Revenue and Fund Balance;
- Discussed Deficit Elimination Plan;
- Continue to fund the Façade Program;
- Downtown Patrol;
- Discussed Downtown Signage;
- Grant opportunities;
- Discussed Marketing, Promotions and Events;
- Farmers market;
- DDA building update.

GENERAL PUBLIC COMMENT – None

Hearing no further public comment and the time being 4:06 p.m., DuBord moved, the Council recessed until 9:00 a.m., Tuesday, April 4, 2023.

Respectfully submitted

Phil DeMay
City Clerk

Approved: _____
Mark Ammel, Mayor

**City of Escanaba
Special Council Meeting
Tuesday, April 4, 2023**

Pursuant to a meeting notice posted March 24, 2023, the Council of the City of Escanaba reconvened in special session in Room 101 of City Hall at 9:00 a.m., to continue the review and discussion of the proposed 2023/24 City Budget.

Present: Mayor Mark Ammel, Council Members, Ronald J. Beauchamp, Tyler DuBord, Todd Flath, and Karen Moore

Absent: None

Also Present: City Manager James R. McNeil, City Controller Melissa Becotte, City Clerk Phil DeMay, Department Heads, media, and members of the public

GENERAL PUBLIC COMMENT – None

DuBord moved to come back into session, time being 9:00 a.m.

The following Department Heads presented their budgets:

Public Safety Police Chief, Robert LaMarche along with Detective John Gudwer – 9:01 a.m.

Public Safety Director Robert LaMarche and Detective John Gudwer reviewed the 2023/24 proposed Public Safety budget with Council. The following was reviewed:

- School Safety Officer update;
- Discussed staffing;
- Insurance update;
- Fire Fighter and Police equipment update;
- Body Camera and Dash Cam update;
- Discussed Grants;
- Public Safety Training;
- Fire Fighting Training;
- Code Enforcement discussion;
- Crossing Guard update;
- K9 Update;
- Repair and maintenance to building;
- Building generator;
- Capital outlay discussions.

Library Director, Carolyn Stacey – 9:26 a.m.

Library Director Carolyn Stacey reviewed the 2023/24 proposed Library Budget with Council. The following was reviewed:

- Overview of the Department, Library Strategic Planning process, daily programs, services, and technologies, and strategies the library provides the community and

Delta County;

- Discussed Library Fees;
- Discussed Penal Fines;
- Library Revenues and Fund Balance;
- State of Michigan Library Funding;
- Virtual Library update;
- Discussed Staff positions;
- Outreach Vehicle update;
- Reduction to open hours;
- Discussed Public outreach and what the City Library can offer to others.

City Controller and City Manager Discussion – 9:42 a.m.

- Discussed EDA Revolving Loan Fund;
- Other funds.

Planning/Zoning Administrator, Tyler Anthony – 10:12 a.m.

Planning/Zoning Administrator Anthony provided an overview of her department with Council:

- Master Fee Schedule Changes;
- Discussed Capital Improvement Plan;
- General Fund;
- Training and Education;
- Discussed Planning Commission and Applications.

Recreation Director, Kim Peterson – 10:41 a.m.

Recreation Director Peterson reviewed the following Recreational Department budgets she was responsible for with Council:

- Provided an overview of Departmental activities and Civic Center Improvements;
- Request for Fourth of July/New Year's Eve;
- Discussed Summer Sports;
- Request for Winter Sports: New 4-wheeler for grooming and snow removal;
- Splash Park update;
- Discussed Tourism and Promotions;
- Discussed Grants;
- Building Maintenance;
- Lifeguards and Summer help;
- Training and Education;
- Master Fee Schedule.

Human Resources Director/City Treasurer, Kim Gustafson – 11:15 a.m.

City Controller Melissa Becotte on Kim Gustafson's behalf reviewed the following HR and Treasurer Department budgets she was responsible for with Council:

- Human Resources and Treasurer's Department Budgets;
- Retirement update;
- Professional Services additional costs;
- Capital Expenditures;
- Seasonal Employees wage scale discussion;
- New computer purchases;
- Discussion on new Drop Box for Utility Bills.

City Manager, James McNeil – 11:43 a.m.

- Discussed Salaries;
- Discussed any changes to General Fund.

City Assessor, James McNeil – 11:46 a.m.

Assessor McNeil reviewed Department budget with Council. The following was discussed:

- Tax Tribunal update;
- U.P. Assessors Association Memberships & Dues;
- Education & Training;
- Assistant Assessor update;
- Board of Review Budget;
- Millage rate discussion;
- Professional Services Update.

The time being 12:13 p.m., the Council recessed.

The Council came back into regular session at 12:20 p.m. and reviewed the following budgets.

City Manager and City Controller discussed EBA (Escanaba Building Authority) Fund, Brownfield, CDBG Grant, and Communications Fund.

GENERAL DISCUSSION

During discussion, it was Council consensus to make the following changes to the Proposed 2023/24 Fiscal Year Budget:

- Paint grinder to Motor Vehicle Fund;
- Add \$1,000 (for a total of \$4,000) for council chambers camera to Office Equipment Fund;
- Bubblers to Marina;
- Pier signage to Marina;
- Add \$3,000 for City clean up and \$1,000 for Code Enforcement clean up to Sanitary Landfill;
- Add \$700 (for a total of \$1,000) to education/training for Planning and Zoning;
- Add \$500 (for a total of \$750) to education/training for Planning Commission;
- Music in the park to Tourism Promotion;
- Education/training for Beach;
- GIS server update to Office Equipment Fund;
- Jackets to Clerks.

After further discussion, DuBord moved, Flath seconded, to approve all changes to the Proposed 2023/24 Fiscal Year Budget.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Flath, Moore, Beauchamp, Mayor Ammel

Nays: None

MOTION CARRIED.

GENERAL PUBLIC COMMENT – None

Hearing no further public comment, DuBord moved, the Council adjourned at 1:16 p.m.

Respectfully submitted,

Phil DeMay
City Clerk

Approved:

Mark Ammel, Mayor

**OFFICIAL PROCEEDINGS
CITY COUNCIL
CITY OF ESCANABA, MICHIGAN
Regular Council Meeting
Thursday, April 6, 2023**

The meeting was called to order by the Honorable Mayor Mark Ammel at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Mark Ammel, Council Members, Ronald J. Beauchamp, Tyler DuBord, Todd Flath, and Karen Moore

Absent: None

Also Present: City Manager James R. McNeil, City Clerk Phil DeMay, Department Heads, media, and members of the public.

City Clerk DeMay led Council in the Pledge of Allegiance.

Flath moved, DuBord seconded, **CARRIED UNANIMOUSLY**, to approve Regular Meeting minutes from March 16, 2023, as submitted.

ADJUSTMENTS TO THE AGENDA

Flath moved, DuBord seconded, **CARRIED UNANIMOUSLY**, to approve the City Council Agenda as submitted.

CONFLICT OF INTEREST DECLARATION – None

BRIEF PUBLIC COMMENT – None

PUBLIC HEARINGS

PH-1 Public Hearing – Drinking Water State Revolving Fund (DWSRF) – Water.

A Public Hearing was required for the City to be able to qualify for the Drinking Water State Revolving Loan Money to be allocated to our planned upgrades at the Water Plant.

This being a public hearing, Mayor Ammel asked if there was any public comment, Flath moved, DuBord seconded, to open the public hearing and public comment.

Upon a call of the roll, the vote was as follows:

Ayes: Flath, DuBord, Moore, Beauchamp, Mayor Ammel
Nays: None

MOTION CARRIED.

Darren Pionk of C2AE discussed the “Escanaba DWRF Project Plan.”

Hearing no public comment, Flath moved, DuBord seconded, to close the public hearing and close public comment.

Upon a call of the roll, the vote was as follows:

Ayes: Flath, DuBord, Moore, Beauchamp, Mayor Ammel

Nays: None

MOTION CARRIED.

PH-2 Public Hearing – Clean Water State Revolving Fund (CWSRF) – Wastewater.

A Public Hearing was required for the City to be able to qualify for the Michigan Clean Water State Revolving Loan Money to be allocated to our planned upgrades at the Wastewater Plant.

This being a public hearing, Mayor Ammel asked if there was any public comment, DuBord moved, Flath seconded, to open the public hearing and public comment.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Flath, Moore, Beauchamp, Mayor Ammel

Nays: None

MOTION CARRIED.

Darren Pionk of C2AE discussed the “Escanaba DWRF Project Plan.”

Hearing no public comment, DuBord moved, Beauchamp seconded, to close the public hearing and close public comment.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Beauchamp, Moore, Flath, Mayor Ammel

Nays: None

MOTION CARRIED.

UNFINISHED BUSINESS

UB-1 Approval – Request to Purchase City Property – 8th Avenue South - Manager.

Administration presented City Council with a request to purchase City owned land for the appraised value of \$10,100. The request included 20 acres of landlocked area

north of 8th Ave S.

UB-1 Moore moved, DuBord seconded, to approve a request to purchase City owned land for the appraised value of \$10,100.

Upon a call of the roll, the vote was as follows:

Ayes: Moore, DuBord, Beauchamp, Flath, Mayor Ammel
Nays: None

MOTION CARRIED.

UB-2 Approval – Request to Purchase City Property – 12th Road - Manager.

Administration presented City Council with a request to purchase City owned land for \$29,400. The request included 42 acres of landlocked area southwest of the airport.

UB-2 DuBord moved, Moore seconded, to approve a request to purchase City owned land for \$29,400.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel
Nays: None

MOTION CARRIED.

NEW BUSINESS

NB-1 Approval – 2023 Drinking Water State Revolving Fund (DWSRF) – Project Plan Resolution – Water.

Following the Public Hearing the City must pass a resolution adopting a DWSRF Project Plan. Administration sought City Council approval to adopt Resolution 23-08 – A Resolution Adopting a Final Project Plan for Water System Improvements and Designating an Authorized Project Representative.

“**NB-1** By Council Member Moore, seconded by Council Member DuBord:

Resolution 23-08

**A RESOLUTION ADOPTING A FINAL PROJECT PLAN
FOR WATER SYSTEM IMPROVEMENTS AND
DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the City of Escanaba, MI recognizes the need to make improvements to

its existing water treatment and distribution system; and

WHEREAS, the City of Escanaba, MI authorized C2AE of Escanaba, MI to prepare a Project Plan, which recommends the construction of replacement of over 8,000 ft of watermain and 600 lead-impacted water services;

WHEREAS, said Project Plan was presented at a Public Hearing held on April 6, 2023 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the City of Escanaba, MI formally adopts said Project Plan and agrees to implement the selected alternative (Alternative 2: Replacement of Water Main and Lead Impacted Water Services, and Upgrades to South Water Tank).

BE IT FURTHER RESOLVED, that the Escanaba City Manager, a position currently held by James McNeil, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a Drinking Water State Revolving Fund Loan to assist in the implementation of the selected alternative.

Upon a call of the roll, the vote was as follows:

Ayes: Moore, DuBord, Beauchamp, Flath, Mayor Ammel
Nays: None

RESOLUTION DECLARED ADOPTED.”

NB-2 Approval – 2023 Clean Water State Revolving Fund (CWSRF) – Project Plan Resolution – Wastewater.

Following the Public Hearing the City must pass a resolution adopting a CWSRF Project Plan. Administration sought City Council approval to adopt Resolution 23-09 – A Resolution Adopting a Final Project Plan for Wastewater System Improvements or NPS Pollution Control/Stormwater Improvements and Designating an Authorized Project Representative.

“**NB-2** By Council Member DuBord, seconded by Council Member Beauchamp:

Resolution 23-09

**A RESOLUTION ADOPTING A FINAL PROJECT PLAN
FOR WASTEWATER SYSTEM IMPROVEMENTS or
NPS POLLUTION CONTROL/STORMWATER IMPROVEMENTS AND
DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the City of Escanaba, MI recognizes the need to make improvements to its existing wastewater treatment and collection system or its existing NPS pollution

control/stormwater treatment system; and

WHEREAS, the City of Escanaba, MI authorized C2AEof Escanaba, MI to prepare a Project Plan, which recommends the construction of rehabilitation of over 13,000 ft of sewer main and replacement of the Ludington Lift Station; and

WHEREAS, said Project Plan was presented at a Public Hearing held on April 6, 2023 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the City of Escanaba, MI formally adopts said Project Plan and agrees to implement the selected alternative (Alternative No. 2).

BE IT FURTHER RESOLVED, that the Escanaba City Manager, a position currently held by James McNeil, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of the selected alternative.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Beauchamp, Moore, Flath, Mayor Ammel

Nays: None

RESOLUTION DECLARED ADOPTED.”

NB-3 Approval – Annual Chemical Bids – Water/Wastewater.

Administration sought Council consent to accept the following annual chemical bids:

- a. Hawkins, Inc., Roseville, MN to furnish approximately 35,000 pounds of Hydro-Fluosilicic acid for use in drinking water treatment of \$44.50 / hundred in totes.
- b. Aquachem of America, Inc., Appleton, WI to furnish approximately 100 net tons of Aluminum Sulfate liquid in the amount of \$450.00 per dry ton.
- c. Thatcher Co., Salt Lake City, Utah to furnish approximately 95 tons of Dense Soda Ash in 50-pound bags for use in drinking water treatment in the amount of \$29.50 / cwt 50-lb bags.
- d. Kemira Water Solutions, Lawrence, KS to furnish approximately 50 tons of dry weight Ferric Chloride in the amount of \$1,377.00 / dry ton.
- e. Hawkins, Inc., Roseville, MN to furnish approximately 10 tons of liquid Chlorine in amount of \$140.00 per cwt in 150-pound cylinders.

NB-3(a-e) Moore moved, Beauchamp seconded, that the Chemical Bid agenda items

be approved as proposed in the unit prices as stated.

Upon a call of the roll, the vote was as follows:

Ayes: Moore, Beauchamp, DuBord, Flath, Mayor Ammel

Nays: None

MOTION CARRIED.

NB-4 Approval – Aries Sewer Camera Tractor – Wastewater.

The Wastewater Department requested City Council authorization to purchase a new TR-3320 Aries "Pathfinder II" Tractor, from Aries Industries of Waukesha, WI at a cost not to exceed \$33,580.00.

NB-4 DuBord moved, Moore seconded, to approve to purchase a new TR-3320 Aries "Pathfinder II" Tractor, from Aries Industries of Waukesha, WI at a cost not to exceed \$33,580.00.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel

Nays: None

MOTION CARRIED.

NB-5 Approval - Resolution 23-07 – Annual MDOT Construction Permit – Engineering/Public Works.

Administration recommended City Council approval of MDOT's "Performance Resolution for Municipalities" form, which is part of the City's annual construction permit to do work within the MDOT right-of-way.

"NB-5 By Council Member DuBord, seconded by Council Member Flath:

Resolution 23-07

**PERFORMANCE RESOLUTION FOR
MUNICIPALITIES**

RESOLVED WHEREAS, the City of Escanaba hereinafter referred to as the MUNICIPALITY, periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as PERMIT, to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this Resolution shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Resolution , as provided by law. This Resolution is not intended to increase either party s liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY

requires insurance on its own or its contractor s behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this Resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This Resolution shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Flath, Moore, Beauchamp, Mayor Ammel
Nays: None

RESOLUTION DECLARED ADOPTED."

NB-6 Approval - Street Closure Requests for Various Fundraising Events - Manager.

Cat-Man-Do's, 1223 Ludington Street requested the City Council approve the closure of the 1200 Block of Ludington Street for (Classic Car & Bike Nights June 7th (8th) , July 12th (13th), August 9th (10th), and September 13th (14th), and the closure of the 100 block of South 13th Street from Ludington Street to 1st Avenue South for the other Fundraisers (Car Show July 1st and Wheelin' Sportsmen August 26th).

NB-6 Moore moved, DuBord seconded, **CARRIED UNANIMOUSLY**, to approve a request from Cat-Man-Do's, 1223 Ludington Street for the closure of the 1200 Block of Ludington Street for (Classic Car & Bike Nights June 7th (8th) , July 12th (13th), August 9th (10th), and September 13th (14th), and the closure of the 100 block of South 13th Street from Ludington Street to 1st Avenue South for the other Fundraisers (Car Show July 1st and Wheelin' Sportsmen August 26th).

NB-7 Approval – Closing of the 100 Block of South 11th Street for RRN Block Party – Manager.

Administration sought City Council approval, on behalf of Mike Daniels from RRN Radio, for the closing of the 100 block of South 11th Street for the annual RRN Block Party. Alcohol will be sold and all local requirements and State LCC requirements will be followed. The event date and time is July 28, 2023, from 5pm to 11pm, with set up beginning at 8am and tear down completed by 12:30am.

NB-7 Moore moved, DuBord seconded, **CARRIED UNANIMOUSLY**, to approve a request from Mike Daniels from RRN Radio, for the closing of the 100 block of South 11th Street for the annual RRN Block Party to be held on July 28, 2023, from 5pm to 11pm, with set up beginning at 8am and tear down completed by 12:30am.

NB-8 Approval – Request to Purchase City Property – Whitetail Industrial Park – Manager.

Administration presented City Council with a request to purchase 3.49 acres of Whitetail Industrial Park land for \$48,860, equal to \$14,000 per acre.

NB-8 DuBord moved, Moore seconded, to approve a request to purchase 3.49 acres of Whitetail Industrial Park land for \$48,860, equal to \$14,000 per acre.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel

Nays: None

MOTION CARRIED.

APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

Manager McNeil, with Council Consensus made the following reappointments:

Janice Beauchamp reappointed to the Downtown Development Authority, expiring April 21, 2027;

Jared Ogren reappointed to the Downtown Development Authority, expiring April 21, 2027.

BOARD, COMMISSION, AND COMMITTEE REPORTS

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.

GENERAL PUBLIC COMMENT – None

PROCLAMATION

Mayor Ammel proclaimed April 28, 2023, as “Arbor Day”.

ANNOUNCEMENTS

- Library Community Garden Plots are available.
- Esky Cleanup is coming soon!

Hearing no further public comment, Flath moved, the Council adjourned at 8:05 p.m.

Respectfully submitted,

Phil DeMay
City Clerk

Approved: _____
Mark Ammel, Mayor

Agenda Item: NB-2
Date: 04-20-2023

City Council Agenda Item Request

Date: 04/01/2023

Name: Kim Peterson

Department: Recreation Department

Item: Approval - Approval of Special Events Application - Recreation

Meeting date requested: 04/20/2023

Explanation for request:

Administration is recommending approval of a Special Event Application to hold a Labor Day Celebration Parade and beer tent. The parade will go from the Marketplace to the Municipal Dock on Ludington Street. This will be the third annual event for the Labor Day Celebration.

SPECIAL EVENT APPLICATION - CITY OF ESCANABA
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: Monday, September 4, 2023
Day of Week, Month, Day, Year (eg: Saturday, January 2, 2014)

NAME OF EVENT: Labor Day Celebration

CONTACT INFORMATION (Please Print Clearly – Incomplete applications may be delayed)

Organization: Delta County Chamber of Commerce
Contact Person: Sheila Krueger Phone (day) [REDACTED]
Address: 1001 N. Lincoln Road Phone (evening): —
City: Escanaba E-mail: sheila@deltami.org
Postal Code: 49829 Website: deltami.org
Charitable Org #: — Event Phone: —
(If applicable)
Fax: —
Alternate Contact: Vickie Micheau [REDACTED]
(It is recommended that an alternate name & telephone number be provided)

** Do you grant the City of Escanaba, City Manager's Office permission to give your telephone number to the general public
Yes ☐ No ☐

LOCATION

☒ City Park Name: Municipal Dock
☐ Building/Facility Name/Area: —
☐ Road (s) Road Closure Required?: Partial ☐ Full ☐

DATE / TIME

EVENT TIME <small>This is the time your event would be ready to accept participants or general public.</small>	Event Begins DATE: <u>9/4/23</u> TIME: <u>11:00 a.m.</u>	Event Ends DATE: <u>9/4/23</u> TIME: <u>8:00 p.m.</u>
SET UP TIME <small>When do you want the area reserved for your organization to ensure you have adequate time for set up and tear down.</small>	Set Up Start DATE: <u>9/3/23</u> TIME: <u>6:00 p.m.</u>	Tear Down End DATE: <u>9/5/23</u> TIME: <u>1:00 p.m.</u>

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the City or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.

EVENT DETAILS

TYPE OF EVENT

- ☒ Parade ☐ Cycling ☐ Festival/Event
☐ Run ☐ Walkathon ☒ Other (specify) Alcohol Sales

ESTIMATED ATTENDANCE (please estimate all that apply)

Participants # 500

Bands # 2

Vehicles/Floats # 25

Volunteers # 20

General Public # 500

Wheelchair Accessible Yes ☒ No ☐

For events on City Property are you seeking approval to charge:

Admission Yes ☐ No ☒

Parking Yes ☐ No ☒

Is this event: ☒ Open to the Public
☐ For Invited Guests only

EVENT ELEMENTS (complete to ensure proper permits are processed)

Power Requirements* Yes ☒ No ☐

Sound Amplification Yes ☒ No ☐

Access to power if possible Yes ☒ No ☐

Live Music Yes ☒ No ☐

Tents/Temp. Structures Yes ☒ No ☐

Amusement Rides Yes ☐ No ☒

Inflatables Yes ☒ No ☐

Fireworks Yes ☐ No ☒

Alcohol Yes ☒ No ☐

Size of tent(s): 40' x 40'

Provider: Stenbergs

Provider: ACA Jumps

FOOD & BEVERAGE

Will there be food & non alcoholic beverages sold? Yes ☒ No (continue to next page) ☐

Food stand locations Indoor ☐ Outdoor ☒ Inside & Outside ☐

What kinds of food will the Stands be selling? (check all that apply)

☐ Chicken/seafood

☐ Soups/chilli

☒ Other foods (please list)

☐ Rice/pasta dishes

☐ Salad

☒ Pop, chips, candy

☐ Other meats

☒ Hotdogs/hamburgers

☒ Baked goods

popcorn

ice cream

french fries

Reservation Fees (check applicable box):

- Ludington Park Pavilion 1/2 day ☐ \$75 (resident) ☐ \$100 (non-resident)
- Ludington Park Pavilion full day ☐ \$100 (resident) ☐ \$125 (non-resident)
- Ludington Park Bandshell 1/2 day ☐ \$75 (resident) ☐ \$100 (non-resident)
- Ludington Park Bandshell full day ☐ \$100 (resident) ☐ \$125 (non-resident)
- Ludington Park Gazebo ☐ \$50 p/2 hour block (res) ☐ \$75 p/2 hour block (non-resident)
- Other Picnic or Gathering Areas ☒ \$35 p/day
- John D. Besse Park Pavilion 1/2 day ☐ \$75 (resident) ☐ \$100 (non-resident)
- John D. Besse Park Pavilion full day ☐ \$100 (resident) ☐ \$125 (non-resident)

Half Day Reservation: Cut-off time is 4:00 pm. Half-day reservations can be made before or after 4:00 pm.

EVENTS REQUESTING ROAD CLOSURE

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closure **MUST** be included. Applicants must notify abutting properties of the closure at least 14 days in advance of the event. This notification letter must be approved by the City Manager's Office. If there are any SPECIAL REQUESTS that you would like City to consider, please outline them on a separate paper and attach

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

I have read and understood the Special Events Application.

I will notify the City Manager's Office of any changes to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10, Alcohol in Public Places (if applicable).

Sheila Krueger
Event Organizer Signature
Peterson

Sheila Krueger
Print Name & Date
3/28/23
Kim Peterson



Agenda Item: NB-3
Date: 04-20-2023

City Council Agenda Item Request

Date: 03/21/2023

Name: Kim Peterson

Department: Recreation

Item: Approval - Ludington Park Food/Drink Concessions for the 2023 Season

Meeting date requested: ~~04/06/23~~ 4/20/23

Explanation for request:

Fifteen bids were mailed on January 30, 2023, with one bid being received from Sticky Fingers of Gladstone, Michigan. Bids were opened on March 20, 2023. Administration is recommending approval of the bid.

LUDINGTON PARK FOOD/DRINK CONCESSIONAIRE PROPOSAL FORM

I/We hereby submit the following proposal to provide food/drink concessions at Ludington Park, Escanaba, Michigan for the 2023 Summer Season:

Name of Concession Company or Non-Profit Organization	<u>STICKY FINGERS</u>
Name of Concession Unit, If Applicable	<u>ICE CREAM WAGON</u>
Name of Concession Owner/ Responsible Individual	<u>FRANK XUTRAMPPE</u>
Address	[REDACTED]
City	<u>ESCANABA MI</u> Zip <u>49829</u>
Phone _____ (Home) _____ (Work)	[REDACTED]
Email _____	[REDACTED]

Territory/area of Ludington Park I/We wish to be considered for food/drink vending rights during the 2023 Summer Season (✓ one):



TERRITORY #1 – Harbor Hideout/Karas Bandshell – All Summer



TERRITORY #2 – Beach House Parking Lot (food trucks/trailers/carts) - Daily

CONCESSIONAIRE'S FOOD/DRINK/MENU SELECTION: Provide a description of your food, drink and menu selection, including pre-packaged and prepared items:

FOUNTAIN DRINKS, BOTTLED WATER, COFFEE, HOT TEA, COLD TEA,
LEMONADE, ICE CREAM CONES, SUCKERS, KIDS CANDIES, POPCORN
NOVELTY ICE CREAM, FROZEN FRUIT BARS, COTTON CANDY,
POTATO CHIPS, FRESH FRUIT, FLOATS, MALTS, FROZEN PIZZA
AND OR FROZEN PASTIES

DESCRIPTION OF CONCESSIONAIRE'S VENDING UNIT: Provide a description of the vending unit, i.e.: physical size and appearance; facilities and equipment contained. Please include photo:

STANDARD TRAILER WIDTH 12 FT LONG RUSTIC LOOKING
PINE SIDING TANDEN AXLE TRAILER

IS THE VENDING UNIT:

- CAPABLE OF GENERATING ITS OWN
ELECTRIC POWER NEEDS?

☐ YES ☒ NO

- CURRENTLY CERTIFIED BY THE
COUNTY HEALTH DEPARTMENT?

☒ YES ☐ NO

CONCESSIONAIRE'S DAYS/TIMES OF OPERATION: Provide a list of days/times your vending business is expected to operate in Ludington Park:

DAY	HOURS OF OPERATION
Monday	11AM TO 9PM
Tuesday	11AM TO 9PM
Wednesday	11AM TO 9PM
Thursday	11AM TO 9PM
Friday	11AM TO 9PM
Saturday	11AM TO 9PM
Sunday	11AM TO 9PM

THE CROWD
AND THE WEATHER
WILL DETERMINE
THE HOURS OF
OPERATION.

Provide dates when your concession unit will not be available for service in Ludington Park, i.e.: previous commitments:

AM GOING TO TRY TO OPEN A FEW DAYS
BEFORE SCHOOL LETS OUT RUNNING UP TO THE UP STATE
FAIR THEN POSSIBILITY A LITTLE BIT AFTER THE
FAIR

HEALTH INSPECTION CERTIFICATION:

☐ Current County Health Certificate (copy) attached;

☒ Do not have a current Health Certificate, but will obtain certification if selected.

INSURANCE POLICIES/CERTIFICATION:

☐ Current insurance certificates (copy) attached;

☒ Do not have current insurance certificate, but will obtain insurances, as per specifications.

CONCESSIONAIRE'S FEE: Provide a check, cashier's check or money order in the amount of \$300 for the all summer season territory. The appropriate fee for food trucks/trailers/carts will be paid upon set up in the Beach House parking lot designated area. Make checks payable to the City of Escanaba. ☒ Check is enclosed.

I/We have read and understood the Specifications, Policies, and Guidelines for Ludington Park Food/Drink Concessions - 2023 Summer Season, and agree to all provisions contained within.

NAME OF COMPANY/ORGANIZATION

STICKY FINGERS

NAME OF OWNER/REPRESENTATIVE

FRANK DESTROMPE

SIGNATURE OF OWNER/REPRESENTATIVE

Frank Destrompe

DATE

2-28-2023

IF GIVEN THE OPPORTUNITY TO VEND THIS YEAR
WILL BE SOMEWHERE AROUND 20 YEARS THAT I WILL SERVICE
THE PUBLIC IN LUDINGTON PARK
I WILL AGAIN SERVICE THE CONCERTS IN
THE PARK IF ALLOWED

THANK YOU FOR YOUR CONSIDERATION

Frank Destrompe 2-28-2023

Agenda Item: NB-4
Date: 04-20-2023

City Council Agenda Item Request

Date: 03/21/2023

Name: Kim Peterson

Department: Recreation

Item: Approval - Sanitation Services for the 2023-2024 Season

Meeting date requested: ~~04/06/23~~ 4/20/23

Explanation for request:

Two bids were mailed on January 30, 2023, with one bid being received from Stenberg Brothers of Bark River, Michigan. Bids were opened on March 20, 2023. Administration is recommending approval of the bid.

**SANITATION SERVICES FOR CITY PARK
AND RECREATION FACILITIES**
for Period April 1, 2023 - March 31, 2024

DATE: 03/16/23

City of Escanaba
Escanaba, MI 49829

We, the undersigned, do hereby agree to furnish sanitation services in conformance with the attached specifications for City Recreation and Park Facilities:

SPRING/SUMMER/FALLWINTER SEASONAL PORTABLE RESTROOM
UNITS, *daily base rental charge, per unit*, based upon the use of
approximately 13 units, as per SECTION I of the specifications;

\$ 3.75 per day

EXTRA CLEANINGS FOR SPRING/SUMMER/FALL/WINTER SEASONAL
PORTABLE RESTROOM UNITS, *charge per unit serviced*, as per
SECTION I of the specifications.

\$ 33.00 per unit

BARRIER-FREE SUMMER SEASONAL PORTABLE RESTROOM UNITS,
daily base rental charge, per unit, as per SECTION II of the specifications.

[# of units available 15]

\$ 6.75 per day

EXTRA CLEANINGS FOR BARRIER-FREE PORTABLE RESTROOM
UNITS, *charge per unit serviced*, as per SECTION II of the specifications.

\$ 41.00 per unit

SPECIAL EVENT AND EMERGENCY PORTABLE RESTROOM UNITS,
daily rental charge per unit, as per SECTION III of the specifications.

\$ 85.00 per day
(regular units)

\$ 195.00 per day
(barrier-free units)

SPECIAL EVENT HANDWASHING FACILITIES, *daily rental charge per*
unit, as per Section IV of the specifications.

\$ 115.00 per day

EXTRA CLEANINGS FOR SPECIAL EVENT AND EMERGENCY
PORTABLE RESTROOM UNITS, *charge per unit serviced*, as per
SECTION III of the specifications.

\$ 39.00 per unit

WINTER SEASONAL PORTABLE RESTROOM UNITS, *daily base rental*
charge per unit, based upon use of approximately one (1) unit as per
SECTION V of the specifications.

5.35 REG
\$ 6.85 ADA per day

EXTRA CLEANINGS FOR WINTER SEASONAL PORTABLE RESTROOM
UNITS, *charge per unit serviced*, as per SECTION V of the specifications.

\$ 65.00 per unit

Submitted:

Firm: Stenberg Bros., Inc

Address: P.O. Box 127

City/Zip: Bark River, MI 49807

Phone #: [REDACTED]

Fax #: [REDACTED]

By: [Signature]

Title: President

Agenda Item: NB-5
Date: 04-20-2023

City Council Agenda Item Request

Date: 04/13/2023

Name: James McNeil

Department: Manager

Item: Charitable Gaming Resolution

Meeting date requested: 04/20/2023

Explanation for request:

The Escanaba Youth Wrestling Club is seeking City Council approval of Resolution No. 20-10 that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a Charitable Gaming License from the State of Michigan.



State of Michigan
Michigan Gaming Control Board
Millionaire Party Licensing
3062 W. Grand Blvd, Suite L-700
Detroit, MI 48202-6062
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(k)(ii))

At a regular meeting of the City of Escanaba
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Mayor Mark Ammel on 04/20/2023
DATE

at 7:00 p.m. a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Escanaba Youth Wrestling Club of Escanaba,
NAME OF ORGANIZATION CITY

county of Delta, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be
considered for _____
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted
by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL
meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

Organization Information: _____
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP

ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE
()
PHONE NUMBER

Agenda Item: NB-6
Date: 04-20-2023

City Council Agenda Item Request

Date: 04/13/2023

Name: James McNeil

Department: Assessor

Item: OPRA No. 28 - 723 Ludington Street

Meeting date requested: 04/20/2023

Explanation for request:

The Obsolete Properties Rehabilitation Act (PA 146 of 2000) allows partial exemption of property taxes for a specified period for certain types of property improvements within a specified area. The intent of the legislation is to encourage rehabilitation of underutilized or decaying commercial or commercial/residential properties in certain designated communities such as Escanaba. In accordance with program requirements, the owner of 723 Ludington Street, has submitted a request that the City establish an OPRA District, which if approved would allow for an Obsolete Property Rehabilitation exemption in the future. Administration is requesting Council schedule a public hearing for May 4, 2023, for the consideration of establishing Obsolete Rehabilitation District No. 28, in accordance with the requirements of PA 146 of 2000.



James McNeil
City of Escanaba
410 Ludington Street
Escanaba, MI 49829
jmcneil@escanaba.org

April 13, 2023

RE: Statement of Obsolescence from Assessor – 723 Ludington Street

To Whom It May Concern:

The building that is the subject of this request was originally constructed as a three-story bank in 1917. City records show that it was remodeled in 1973. The first floor of the building contained the lobby and teller area with a vaulted ceiling above. The second floor is limited to just two offices because of the vaulted first floor ceiling. The third floor contains offices, both open and individual. The floorplan presents obsolescence as there is significant non-usable space for a building of this size. There is a lack of modern electrical, plumbing, and mechanical systems. The exterior of the building, landscape, and paved areas need repair. There are areas that indicate water damage and there is known asbestos. Floor and wall coverings, windows, doors, and lighting all need replacement. The building has remained vacant for a number of years. In the opinion of the assessor, this property suffers in excess of 50% functional obsolescence.

Sincerely,

James McNeil

A handwritten signature in blue ink that reads "James McNeil".

City Manager/City Assessor
City of Escanaba



Mission Statement:

Enhancing the enjoyment and livability of our community by providing
quality municipal services.

The City of Escanaba is an equal opportunity employer and provider.

Parcel Number: 051-010-2929-306-001

Jurisdiction: City of Escanaba

County: Delta

Printed on

04/11/2023

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.						
JL KING PROPERTIES LLC	LAKE EFFECT DISTILLERY LLC	130,000	01/05/2021	WD	19-MULTI PARCEL ARM'S LEN	1330/352	PROPERTY TRANSFER	100.0						
FIRST BANK UPPER MICHIGAN	JL KING PROPERTIES LLC	30,000	08/03/2018	WD	19-MULTI PARCEL ARM'S LEN	1217/370	PROPERTY TRANSFER	100.0						
ESCANABA NATIONAL BANK	NORTHERN MICHIGAN BANK & T	0	03/01/1993	WD	03-ARM'S LENGTH	398-159	DEED	0.0						
Property Address		Class: COMMERCIAL-IMPROVE		Zoning: E3 CEN	Building Permit(s)		Date	Number	Status					
723 LUDINGTON ST		School: ESCANABA AREA PUBLIC SCHOOLS												
		P.R.E. 0%												
Owner's Name/Address		Map #:												
LAKE EFFECT DISTILLERY LLC 5413 J RD ESCANABA MI 49829-9756		2023 Est TCV 50,870 TCV/TFA: 4.47												
		X	Improved	Vacant	Land Value Estimates for Land Table 20.COM 1									
		Public Improvements			* Factors * 100.23 X140 & 67.5X100									
					Description	Frontage	Depth	Front	Depth	Rate	%Adj.	Reason	Value	
					E LUDINGTON	100.23	140.00	1.0000	1.0000	275	100		27,563	
					E LUDINGTON	67.50	100.00	1.0000	0.8452	275	25	FRONTAGE ON SIDE STREET		
					168 Actual Front Feet, 0.48 Total Acres					Total Est. Land Value =		31,485		
Tax Description														
LOTS 5 & 6 & W 0.23 FT OF LOT 4 & N 67.5 FT OF LOTS 7 & 8 OF BLK 40 OF THE ORIGINAL PLAT		X	Dirt Road											
		X	Gravel Road											
		X	Paved Road											
		X	Storm Sewer											
		X	Sidewalk											
Comments/Influences		X	Water			Land Improvement Cost Estimates								
		X	Sewer			Description				Rate	Size	% Good	Cash Value	
		X	Electric			D/W/P: Asphalt Paving				2.69	8907	1	240	
		X	Gas			Commercial Local Cost Land Improvements								
		X	Curb			Description				Rate	Size	% Good	Arch Mult	Cash Value
		X	Street Lights			WATER&SEWER				2,500.00	1	84	100	2,100
		Standard Utilities			Total Estimated Land Improvements True Cash Value = 2,340									
		Underground Utils.												
		Topography of Site												
		X	Level											
		Rolling												
		Low												
		X	High											
		Landscaped												
		Swamp												
		Wooded												
		Pond												
		Waterfront												
		Ravine												
		Wetland												
		Flood Plain			Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/ Other	Taxable Value			
		Who	When	What	2023	15,700	9,700	25,400			25,400S			
		CM	10/31/2019	Picture Up	2022	34,300	10,300	44,600			44,600S			
		JM	09/27/2019	Data Enter	2021	47,200	8,900	56,100			54,147C			
		KD	03/19/2019	Review App	2020	38,600	14,800	53,400			53,400S			
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*** Information herein deemed reliable but not guaranteed***

Desc. of Bldg/Section: NORTHERN MI BANK Calculator Occupancy: Office Buildings				<<<<<< Calculator Cost Computations >>>>>> Class: C Quality: Average Stories: 3 Story Height: 10 Perimeter: 280 Overall Building Height: 32			
Class: C Floor Area: 11,392 Gross Bldg Area: 11,392 Stories Above Grd: 3 Average Sty Hght : 10 Bsmnt Wall Hght : 8		Construction Cost		** ** Calculator Cost Data ** ** Quality: Average Heat#1: Forced Air Furnace 100% Heat#2: Forced Air Furnace 0% Ave. SqFt/Story: 3797 Ave. Perimeter: 280 Has Elevators:		Base Rate for Upper Floors = 123.34 Storage Basement Basement, Base Rate for Basement = 39.19 (Basement Fireproofing Rate = 0.00)	
Depr. Table : 2% Effective Age : 58 Physical %Good: 40 Func. %Good : 20 Economic %Good: 100		*** Basement Info *** Area: 3800 Perimeter: Type: Storage Basement Heat: No Heating or Cooling		(10) Heating system: Forced Air Furnace Cost/SqFt: 16.39 100% Bsmnt Heating system: No Heating or Cooling Cost/SqFt: 0.00 Adjusted Square Foot Cost for Upper Floors = 139.73 Adjusted Square Foot Cost for Basement = 39.19		Total Floor Area: 11,392 Base Cost New of Upper Floors = 1,591,805 Basement Area: 3,800 Base Cost New of Basement = 148,922	
1917 Year Built 1973 Remodeled		* Mezzanine Info * Area #1: Type #1: Office (No Rates) Area #2: Type #2: Office (No Rates)		Eff.Age:58 Phy.%Good/Abnr.Phy./Func./Econ./Overall %Good: 40 /20 /20 /100/1.6 Total Depreciated Cost = 27,852		Reproduction/Replacement Cost = 1,740,727	
32 Overall Bldg Height		* Sprinkler Info * Area: Type: Average		ECF (20 - COM 1, 25 - COM 2, 30 - IND/COM, 10 - ACREAGE)0.612 => TCV of Bldg: 1 = Replacement Cost/Floor Area= 152.80 Est. TCV/Floor Area= 1.50			
Comments: HISTORICAL BUILDING - FUNCTIONAL DUE TO REMODEL COST AND 2015 MBOR DECISION.							
(1) Excavation/Site Prep: X Excavation (in cubic feet)		(7) Interior: X Frame, Banks, Central Offices, C,D & S		(11) Electric and Lighting: X Typical, Banks, Class C,D,S		(39) Miscellaneous:	
(2) Foundation: X Poured Conc. Brick/Stone Block		(8) Plumbing: Many Above Ave. Average Typical Few None		Outlets: Fixtures: X Few Average X Few Average Many Unfinished Many Unfinished Typical Typical			
X Class C, Bearing Walls		Total Fixtures 2 Urinals 3-Piece Baths 3 Wash Bowls 2-Piece Baths Water Heaters Shower Stalls Wash Fountains 5 Toilets Water Softeners		Flex Conduit X Incandescent Rigid Conduit Fluorescent Armored Cable Mercury Non-Metalic Sodium Vapor Bus Duct Transformer			
(3) Frame: X Bearing Walls, Masonry supports only		X Typical, Banks, Central Offices		(13) Roof Structure: Slope=0 X Wood Dome and Deck		(40) Exterior Wall: X Concrete, Reinforced, Formed, 12"	
(4) Floor Structure: X Wood Joists and Sheathing		(9) Sprinklers:		(14) Roof Cover: X Built-Up Composite		Thickness Bsmnt Insul.	
(5) Floor Cover: X Carpet and Pad X Vinyl Tile		(10) Heating and Cooling: X Gas Oil Coal Stoker Hand Fired Boiler					
(6) Ceiling: X Plaster on Lath, Standard		X Package Heating/Cooling, Short Ducts					

*** Information herein deemed reliable but not guaranteed***

Parcel Number: 051-010-2929-306-003

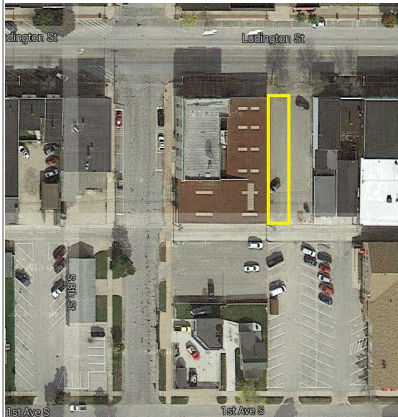
Jurisdiction: City of Escanaba

County: Delta

Printed on

04/11/2023

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.							
JL KING PROPERTIES LLC	LAKE EFFECT DISTILLERY LLC	130,000	01/05/2021	WD	20-MULTI PARCEL SALE REF	1330/352	PROPERTY TRANSFER	100.0							
FIRST BANK UPPER MICHIGAN	JL KING PROPERTIES LLC	30,000	08/03/2018	WD	19-MULTI PARCEL ARM'S LEN	1217/370	PROPERTY TRANSFER	100.0							
	NORTHERN MICHIGAN BANK & T	4,084	05/16/1986	WD	10-FORECLOSURE	294/231	DEED	0.0							
Property Address		Class: COMMERCIAL-VACANT		Zoning: E3 CEN		Building Permit(s)		Date	Number	Status					
723 LUDINGTON ST		School: ESCANABA AREA PUBLIC SCHOOLS				COMMERCIAL		10/18/1996	5402	COMPLETE					
Owner's Name/Address		P.R.E. 0%													
LAKE EFFECT DISTILLERY LLC 5413 J RD ESCANABA MI 49829-9756		Map #:													
		2023 Est TCV 9,133													
		Improved	X	Vacant	Land Value Estimates for Land Table 20.COM 1										
		Public Improvements			* Factors * 25.6 X 140										
					Description	Frontage	Depth	Front	Depth	Rate %Adj. Reason	Value				
					E LUDINGTON	25.60	140.00	1.0000	1.0000	275 100	7,040				
					26 Actual Front Feet, 0.08 Total Acres						Total Est. Land Value =	7,040			
Tax Description					Land Improvement Cost Estimates										
W 0.85 FT OF E 1/2 OF LOT 4 & W 1/2 OF LOT 4 EXC W 0.23 FT OF BLK 40 OF THE ORIGINAL PLAT		X Paved Road			Description							Rate	Size % Good	Cash Value	
ORIGINAL PLAT		X Storm Sewer			D/W/P: Asphalt Paving							2.60	3500	23	2,093
Comments/Influences		X Sidewalk			Total Estimated Land Improvements True Cash Value =							2,093			
		X Water													
		X Sewer													
		X Electric													
		X Gas													
		X Curb													
		Street Lights													
		Standard Utilities													
		Underground Utils.													
		Topography of Site													
		X Level													
		Rolling													
		Low													
		X High													
		Landscaped													
		Swamp													
		Wooded													
		Pond													
		Waterfront													
		Ravine													
		Wetland													
		Flood Plain													
		Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/ Other	Taxable Value							
		Who	When	What	2023	3,500	1,100	4,600			4,600S				
		TW	08/14/2018	Data Enter	2022	7,700	1,000	8,700			8,700S				
		DRN	11/13/2014	Data Enter	2021	7,700	900	8,600			8,600S				
		KD	06/06/2011	Inspected	2020	7,700	1,000	8,700			8,700S				
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Delta, Michigan

*** Information herein deemed reliable but not guaranteed***

Grantor	Grantee	Sale Price		Sale Date	Inst. Type	Terms of Sale		Liber & Page	Verified By	Prcnt. Trans.			
JL KING PROPERTIES LLC	LAKE EFFECT DISTILLERY LLC	130,000		01/05/2021	WD	20-MULTI PARCEL SALE REF		1330/352	PROPERTY TRANSFER	100.0			
FIRST BANK UPPER MICHIGAN	JL KING PROPERTIES LLC	30,000		08/03/2018	WD	19-MULTI PARCEL ARM'S LEN		1217/370	PROPERTY TRANSFER	100.0			
NORTHERN MICHIGAN BANK	NORTHERN MICHIGAN BANK & T	0		01/14/2000	QC	26-PARTIAL INTEREST		1152/117	BUYER/SELLER	0.0			
Property Address		Class: COMMERCIAL-VACANT			Zoning: E3 CEN	Building Permit(s)		Date	Number	Status			
723 LUDINGTON ST		School: ESCANABA AREA PUBLIC SCHOOLS											
		P.R.E. 0%											
Owner's Name/Address		Map #:											
LAKE EFFECT DISTILLERY LLC 5413 J RD ESCANABA MI 49829-9756		2023 Est TCV 8,646											
		Improved	X	Vacant	Land Value Estimates for Land Table 20.COM 1								
		Public Improvements			* Factors * 24.1 X 140								
					Description	Frontage	Depth	Front	Depth	Rate %Adj. Reason	Value		
					E LUDINGTON	24.10	140.00	1.0000	1.0000	275 100	6,628		
					24 Actual Front Feet, 0.08 Total Acres						Total Est. Land Value =	6,628	
Tax Description					Land Improvement Cost Estimates								
E 1/2 OF LOT 4 EXC W 0.85 FT OF BLK 40 OF THE ORIGINAL PLAT					Description						Rate	Size % Good	Cash Value
Comments/Influences					D/W/P: Asphalt Paving						2.60	3374 23	2,018
					Total Estimated Land Improvements						True Cash Value =	2,018	

Resolution 23-11

**CITY OF ESCANABA, DELTA COUNTY, MICHIGAN
RESOLUTION TO ESTABLISH
OBSOLETE PROPERTY REHABILITATION (OPRA) DISTRICT NO. 28**

WHEREAS, pursuant to PA 146 of 2000, the City of Escanaba has the authority to establish "Obsolete Property Rehabilitation Districts" within the City of Escanaba; and

WHEREAS, Lake Effect Distillery, LLC has filed a written request with the clerk of the City of Escanaba requesting the establishment of the Obsolete Property Rehabilitation District for an area in the vicinity of 723 Ludington Street located in the City of Escanaba hereinafter described; and

WHEREAS, the City Council of the City of Escanaba determined that the district meets the requirements set forth in section 3(1) of PA 146 of 2000; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district and to the public by newspaper advertisement in the Daily Press and/or by public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on May 4, 2023, a public hearing was held and all residents and taxpayers of the City of Escanaba were afforded an opportunity to be heard thereon; and

WHEREAS, the City Council deems it to be in the public interest of the City of Escanaba to establish the Obsolete Property Rehabilitation District as proposed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escanaba that the following described parcel(s) of land situated in the City of Escanaba, Delta County, and State of Michigan, to wit:

Parcel #051-010-2929-306-001, 051-010-2929-306-003, 051-010-2929-306-004; LOTS 4, 5, 6, AND THE NORTH 67.5 FEET OF LOTS 7 AND 8 OF BLOCK 40 OF THE ORIGINAL PLAT

be and here is established as an Obsolete Property Rehabilitation District pursuant to the provisions of PA 146 of 2000 to be known as Obsolete Property Rehabilitation District No. 28.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Agenda Item: NB-7
Date: 4-20-2023

City Council Agenda Item Request

Date: 4-13-23

Name: Rob LaMarche

Department: EDPS

Item: Special Event

Meeting date requested: 4-20-23

Explanation for request:

Catmando's filled out a special event request for the Law Enforcement Torch Run to benefit Special Olympics.

CITY OF ESCANABA - SPECIAL EVENT APPLICATION
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: Wednesday August 23, 2023
Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)

NAME OF EVENT: Law Enforcement Torch Run Fundraiser

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)

Organization: Catmando's

Contact Person: Curt Spaulding Daytime Phone: [REDACTED]

Address: 1223 Ludington St Evening Phone: [REDACTED]

City, State Zip: Escanaba, MI 49829 E-mail: [REDACTED]

Website: Event Phone: [REDACTED]

Charitable Org #: 67-0564993 Fax: [REDACTED]
(If applicable)

Alternate Contact: Kelly Spaulding [REDACTED]
(It is recommended that an alternative Name and Phone Number be provided)

Do you grant the City of Escanaba, City Manager's Office permission
to give your telephone number to the general public? ☐ Yes ☒ No

LOCATION:

☐ City Park Name of Park:

☐ Building/Facility Name/Area: All of S. 13 street between Ludington & 1st Ave S; All of Ludington St between 13th street & 12th street

☒ Road(s) Road Closure Required? ☐ Partial ☒ Full

DATE/TIME:

EVENT TIME <small>This is the time your event would be ready to accept participants or general public.</small>	Event Begins DATE: <u>August 23, 2023</u> TIME: <u>1700</u>	Event Ends DATE: <u>August 23, 2023</u> TIME: <u>2200</u>
SET-UP TIME <small>When you want the area reserved for your organization to ensure you have adequate time for set-up and tear-down.</small>	Set-up Start DATE: <u>August 23, 2023</u> TIME: <u>1500</u>	Tear-down End DATE: <u>August 23, 2023</u> TIME: <u>2230</u>

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.

CITY OF ESCANABA - SPECIAL EVENT APPLICATION
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: Alternate Rain Date Thursday August 24, 2023
Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)

NAME OF EVENT: Law Enforcement Torch Run Fundraiser

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)

Organization: Catmando's

Contact Person: Curt Spaulding Daytime Phone: ()

Address: 1223 Ludington St Evening Phone: ()

City, State Zip: Escanaba, MI 49829 E-mail: ()

Website: Event Phone: ()

Charitable Org #: 67-0564993 Fax: ()
(If applicable)

Alternate Contact: Kelly Spaulding ()
(It is recommended that an alternative Name and Phone Number be provided)

Do you grant the City of Escanaba, City Manager's Office permission
to give your telephone number to the general public? ☐ Yes ☒ No

LOCATION:

☐ City Park Name of Park:

☐ Building/Facility Name/Area: All of S. 13 street between Ludington & 1st Ave S; All of Ludington St between 13th street & 12th street

☒ Road(s) Road Closure Required? ☐ Partial ☒ Full

DATE/TIME:

EVENT TIME <small>This is the time your event would be ready to accept participants or general public.</small>	Event Begins DATE: <u>August 24, 2023</u> TIME: <u>1700</u>	Event Ends DATE: <u>August 24, 2023</u> TIME: <u>2200</u>
SET-UP TIME <small>When you want the area reserved for your organization to ensure you have adequate time for set-up and tear-down.</small>	Set-up Start DATE: <u>August 24, 2023</u> TIME: <u>1500</u>	Tear-down End DATE: <u>August 24, 2023</u> TIME: <u>2230</u>

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events, Questions about this collection should be directed to the City Manager.

EVENT DETAILS – TYPE OF EVENT:

☐ Parade

☐ Cycling

☒ Festival/Event

☐ Run

☐ Walkathon

☐ Other (specify): _____

ESTIMATED ATTENDANCE: (Please estimate all that apply)

Participants: # 50

Wheelchair Accessible: ☒ Yes ☐ No

Bands: # DJ

For events on City Property are you seeking approval to charge:

Vehicles/Floats: # n/a

Admission: ☒ Yes ☐ No

Volunteers: # 15

Parking: ☐ Yes ☒ No

General Public: # 300

This event is: ☒ Open to the Public

☐ For Invited Guests Only

EVENT ELEMENTS: (Complete to ensure proper permits are processed)

Power Requirements: ☒ Yes

☐ No

Fireworks: ☐ Yes

☒ No

Sound Amplification: ☐ Yes

☒ No

Alcohol: ☒ Yes

☐ No

Access to power if possible: ☒ Yes

☐ No

Live Music: ☒ Yes

☐ No

Tents/Temp. Structures: ☒ Yes

☐ No

Size of Tent(s): 12x10 20x10 10x10 canopies

Amusement Rides: ☐ Yes

☒ No

Provider: _____

Inflatables: ☐ Yes

☒ No

Provider: _____

FOOD AND BEVERAGE:

Will there be Food and Non-Alcoholic Beverages sold? ☒ Yes

☐ No (Continue to next page)

Food Stand locations: ☐ Indoor

☒ Outdoor

☐ Indoor and Outdoor

What types of food will the Food Stands be selling? (Check all that apply)

☐ Chicken / Seafood

☐ Soups / Chili

☐ Other Foods (Please list)

☐ Rice / Pasta Dishes

☐ Salad

☒ Soda / Chips / Candy

☒ Other Meats

brats

☒ Hotdogs / Hamburgers

☐ Baked Goods

RESERVATION FEES: (Check applicable box(es))

Ludington Park – Pavilion (1/2 Day)	<input type="checkbox"/> \$75 (Resident)	<input type="checkbox"/> \$100 (Non-Resident)
Ludington Park – Pavilion (Full Day)	<input type="checkbox"/> \$100 (Resident)	<input type="checkbox"/> \$125 (Non-Resident)
Ludington Park – Bandshell (1/2 Day)	<input type="checkbox"/> \$75 (Resident)	<input type="checkbox"/> \$100 (Non-Resident)
Ludington Park – Bandshell (Full Day)	<input type="checkbox"/> \$100 (Resident)	<input type="checkbox"/> \$125 (Non-Resident)
Ludington Park – Gazebo (2 Hour Block)	<input type="checkbox"/> \$50 (Resident)	<input type="checkbox"/> \$75 (Non-Resident)
Other Picnic or Gathering Area (Full Day)	<input type="checkbox"/> \$35	
John D. Besse Park – Pavilion (1/2 Day)	<input type="checkbox"/> \$75 (Resident)	<input type="checkbox"/> \$100 (Non-Resident)
John D. Besse Park – Pavilion (Full Day)	<input type="checkbox"/> \$100 (Resident)	<input type="checkbox"/> \$125 (Non-Resident)
Lemerand Field – Pavilion (1/2 Day)	<input type="checkbox"/> \$75 (Resident)	<input type="checkbox"/> \$100 (Non-Resident)
Lemerand Field – Pavilion (Full Day)	<input type="checkbox"/> \$100 (Resident)	<input type="checkbox"/> \$125 (Non-Resident)
Lemerand Field – Entire Complex (Full Day)	<input type="checkbox"/> \$250	

*** Half-Day Reservations Cut-off Time is 4:00PM. Half-day reservations can be made before or after 4:00PM.

EVENTS REQUESTING ROAD CLOSURE:

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closures **MUST** be included. Applicants must notify abutting properties of the closure at least 14 Days in advance of the event. This notification letter must be approved by the City Manager's Office. If there are any SPECIAL REQUESTS that you would like the City to consider, please outline them on a separate piece of paper and attach.

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

block off Ludington St. @ Corner of Lud. & 13th St. & corner of Lud. & 12th St. Also so 13th St from Lud. to So. 13th & 1st Ave. So (with barricades, see attached map). 5' high plastic snow fencing will close off public from entering fenced in area of event as outlined in blue on maps. There will be exits from outside enclosed area which will be constantly monitored by event staff. There will also be entrances to enclosed area via Catman-Dog front, side & back doors. These exits will be constantly monitored too by same people.

I have read and understood the Special Events Application.

I will notify the City Manager's Office of any changed to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10 – Alcohol in Public Places (if applicable).



Event Organizer Signature

Curt Spaulding

Print Name

04/12/2023

Date

Nov 12th

So 12th

event sheet



LUDLOW ST.

monitored
by event
staff

25'

SideWalk

EXIT
Front

Cut-Mandok
Building

EXIT
SIDE

Floor Manager
@ this entrance

SideWalk

EXIT
Back

GARAGE

80'

monitored
by event
staff

ALLEY

ALLEY

13th St.

5' High
fenced in Area
(snow fencing)

240'

monitored by
event staff

So 1st Ave

Fencing
CITY Baracade