

**OFFICIAL
PROCEEDINGS CITY
COUNCIL
CITY OF ESCANABA, MICHIGAN
Regular Council Meeting
Thursday, June 15, 2023**

The meeting was called to order by the Honorable Mayor Mark Ammel at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Mark Ammel, Council Members, Ronald J. Beauchamp, Tyler DuBord, Todd Flath, and Karen Moore

Absent: None

Also Present: City Manager James R. McNeil, Deputy City Clerk Tammy Weissert, Department Heads, media, and members of the public.

Deputy City Clerk Weissert led Council in the Pledge of Allegiance.

Beauchamp moved, Moore seconded, **CARRIED UNANIMOUSLY**, to approve Regular Meeting minutes from May 18, 2023, as submitted.

Moore moved, DuBord seconded, **CARRIED UNANIMOUSLY**, to approve Special Meeting minutes from May 25, 2023, as submitted.

DuBord moved, Beauchamp seconded, **CARRIED UNANIMOUSLY**, to approve Special Meeting minutes from June 5, 2023, as submitted.

ADJUSTMENTS TO THE AGENDA

Moore moved, DuBord seconded, **CARRIED UNANIMOUSLY**, to approve the City Council Agenda as submitted.

CONFLICT OF INTEREST DECLARATION – None

BRIEF PUBLIC COMMENT – None

PUBLIC HEARINGS

PH-1 Public Hearing – Ordinance No. 1281 - Appropriations Ordinance Amendment – Controller.

A public hearing was conducted on an amendment to the current Appropriations Ordinance for the fiscal year ending June 30, 2023. An amendment was needed to balance out over and under expenditures within various departmental budgets for the 2022-23 fiscal year. This action was mandated by State law and adjusts budget accounts to help ensure that no individual line items are overrun.

This being a public hearing, Mayor Ammel asked for public comment.

Hearing no public comment, Mayor Ammel then closed the public hearing.

PH-1 “By Council Member DuBord, seconded by Council Member Moore;

Resolved, That Ordinance No. 1281, the Appropriations Ordinance Amendment, given its public hearing at this meeting, be and is hereby adopted and that it be published in accordance with the requirements of the City Charter.”

Herewith Ordinance No. 1281 adopted by title:

**"AN ORDINANCE TO AMEND ORDINANCE NO. 1261, ENTITLED AN
ORDINANCE TO MAKE APPROPRIATIONS AND CORRESPONDING
REVENUES FOR THE YEAR ENDED JUNE 30, 2023."**

Full text in Ordinance Record “M”.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel

Nays: None

RESOLUTION DECLARED ADOPTED.”

**PH-2 Public Hearing – Resolution 23-15 – CDBG/RLF Funding for LeverEdge
Chiropractic PLLC – HR Director/Treasurer.**

Administration recommended approval of a loan of \$35,000 of CDBG/RLF program funds to LeverEdge Chiropractic PLLC, to purchase equipment and provide working capital. This will result in the hiring of one (1) new employee, 51% of whom have been previously classified as low to moderate income persons. No individuals will be displaced as a result of the proposed activities. Administration recommended Council approval.

This being a public hearing, Mayor Ammel asked for public comment.

Hearing no public comment, Mayor Ammel then closed the public hearing.

PH-2 “By Council Member DuBord, seconded by Council Member Moore:

RESOLUTION # 23-15

APPLICATION FOR FUNDING THROUGH THE CITY OF ESCANABA

**STATE OF MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVOLVING
LOAN FUND (RLF) PROGRAM. FOR LEVEREDGE CHIROPRACTIC PLLC.**

WHEREAS, LeverEdge Chiropractic PLLC. has made application through Northern Initiatives, Inc. for The City of Escanaba CDBG Revolving Loan Funds in the amount of

\$35,000 to aid in financing the purchase of equipment and to fund working capital within the City of Escanaba, and

WHEREAS, the project location meets zoning requirement is consistent with the City of Escanaba's Comprehensive Plan, the project will employ at least 51% low to moderate income persons, and

WHEREAS, The City of Escanaba participates in the Regional RLF Model, has executed a Subrecipient Agreement with Northern Initiatives and has designated The City Manager, James McNeil and Kim Gustafson, City Treasurer as its representatives on its Regional Funds Approval Committee, and

WHEREAS, the Regional Fund Approval Committee has reviewed and approved said application submitted by LeverEdge Chiropractic PLLC on June 1, 2023, and

WHEREAS, no project costs (CDBG and non-CDBG) will be incurred prior to the formal loan award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by your CDBG Project Manager, and

WHEREAS, The City of Escanaba has advertised in The Daily Press newspaper and has held a public informational hearing in regard to the CDBG Revolving Loan Fund application on June 15, 2023.

THEREFORE BE IT FURTHER RESOLVED that The City of Escanaba acknowledges that it has held a public informational meeting on June 15, 2023 in regard to the CDBG Revolving Loan Fund Application by LeverEdge Chiropractic PLLC in the amount of \$35,000 for the purchase of equipment and to provide working capital for its business within The City of Escanaba, that the project will employ at least 51% low to moderate income persons and the project meets zoning requirements and is consistent with the City of Escanaba's Comprehensive Plan and authorizes the City Manager to sign the part 2 Application and all attachments.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel

Nays: None

RESOLUTION DECLARED ADOPTED."

UNFINISHED BUSINESS – None

NEW BUSINESS

NB-1 Approval – Resolution 23-13 – To Withdraw from Great Lakes Utilities – Electric.

Administration requested City Council approval of the resolution to withdraw membership from Great Lakes Utilities.

NB-1 “By Council Member Beauchamp, seconded by Council Member DuBord:

RESOLUTION 23-13

Resolution of the City Council of the City of Escanaba, Michigan to Withdraw from Membership with Great Lakes Utilities

Whereas, City of Escanaba, Michigan (the City) owns and operates an electric utility pursuant to Michigan law, and through such utility distributes and sells electric power at retail;

Whereas, Great Lakes Utilities (GLU) is a municipal electric company created pursuant to Wis. Stats. Sec. 66.0825;

Whereas, The City joined GLU on December 16, 2011 with a Resolution by the City Council on December 15, 2011;

Whereas, The City no longer requires membership with GLU due to cancellation of the MISO Services Agreement;

Whereas, The Escanaba City Council wishes to withdraw membership from GLU;

Whereas, The City acknowledges that the withdrawal from GLU will take effect six (6) months after the resolution is filed with the WI Secretary of State;

Now, Therefore, it is resolved by the Escanaba City Council:

- (1) To withdraw from GLU.
- (2) To authorize and direct the City Clerk to forward a certified copy of the resolution to the GLU Board, requesting that this resolution be filed with the WI Secretary of State.
- (3) That the City acknowledges that the withdrawal will take effect six (6) months after the resolution is filed with the WI Secretary of State.

Upon a call of the roll, the vote was as follows:

Ayes: Beauchamp, DuBord, Flath, Moore, Mayor Ammel
Nays: None

RESOLUTION DECLARED ADOPTED.”

NB-2 Approval – Annual Linemen Safety Training – Electric.

Administration requested City Council approval to sign an agreement with MEUW for Annual Linemen Safety Training.

NB-2 DuBord moved, Moore seconded, to approve to sign an agreement with MEUW for Annual Linemen Safety Training.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel
Nays: None

MOTION CARRIED.

NB-3 Approval – Budget Request – Dock Number Signage – Marina.

Escanaba Marina sought City Council approval of new dock number signage for pier #1 and #3. Quotes have been procured from three different companies, Hurley Marine, Sign UP Graphics, and Meier's Signs.

NB-3 Moore moved, Beauchamp seconded, to approve of new dock number signage for pier #1 and #3 from Hurley Marine.

Upon a call of the roll, the vote was as follows:

Ayes: Moore, Beauchamp, DuBord, Flath, Mayor Ammel
Nays: None

MOTION CARRIED.

NB-4 Approval – Road Closure - Great Lakes Federal Credit Union – City Manager.

Great Lakes Federal Credit Union requested City Council approval to close the 2100 block of 3rd Place, on July 28, 2023, from 11:00 a.m. until 3:00 p.m., for their annual Member Appreciation Day. Administration recommended approval of the request contingent upon the following: 1) Proper insurance was provided naming the City of Escanaba as an additional insured, and 2) event sponsors provide all labor material and clean up at the conclusion of the event.

NB-4 DuBord moved, Flath seconded, **CARRIED UNANIMOUSLY**, to approve a request from Great Lakes Federal Credit Union to close the 2100 block of 3rd Place, on July 28, 2023, from 11:00 a.m. until 3:00 p.m., for their annual Member Appreciation Day, contingent upon the following: 1) Proper insurance was provided naming the City of Escanaba as an additional insured, and 2) event sponsors provide all labor material and clean up at the conclusion of the event.

NB-5 Approval – Annual Service Agreement - William Bonifas Fine Arts Center – City Manager.

The William Bonifas Fine Arts Center sought Council approval of their 2023-24 Service Agreement in the amount of \$5,000. Under the terms of the agreement, the Center will provide (6 to 8) exhibitions in the Alice Powers Gallery, a minimum (6) on-stage (or radio) plays, a minimum of (40) classes in the creative and visual arts, and

workshops, which will be available to the citizens of Escanaba. Administration recommended approval of the Service Agreement. This was a budgeted item.

NB-5 DuBord moved, Moore seconded, to approve the William Bonifas Fine Arts Center 2023-24 Service Agreement in the amount of \$5,000.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel

Nays: None

MOTION CARRIED.

NB-6 Approval – Resolution 23-14, Resolution of Support - Bonifas Arts Center - 2024 Music Mondays Summer Concerts – City Manager.

The Bonifas Art Center sought Council approval of a resolution supporting their grant application to the Michigan Council for Arts and Cultural Affairs seeking funds for the "Music Mondays" Summer Concert Series. If approved, the City of Escanaba will serve as the Administrator for the funds. Administration recommended approval.

“NB-6 By Council Member DuBord, seconded by Council Member Moore:

RESOLUTION 23-14

**Resolution in Support of a Grant Application to the
Michigan Council for Arts and Cultural Affairs**

**AT A MEETING OF THE CITY COUNCIL OF THE CITY OF ESCANABA, MICHIGAN, HELD
ON JUNE 15, 2023**

RESOLUTION - SUPPORTING THE GRANT APPLICATION TO THE MICHIGAN ARTS

**AND CULTURAL COUNCIL SEEKING MATCHING FUNDS FOR THE
"MUSIC MONDAYS" SUMMER CONCERT SERIES.**

WHEREAS, the City Council of the City of Escanaba, Michigan, does hereby find as follows:

WHEREAS, the City desires to support the cultural lives of area residents through opportunities to be exposed to new art and music;

WHEREAS, the City has an excellent partner in the Bonifas Arts Center to successfully organize and promote community events, and promote cultural tourism and sponsor area musicians through public concerts;

WHEREAS, the City will administer the grant funds, if awarded, as set forth in the application;

WHEREAS, the City has a policy detailing equal opportunity provisions for job applicants and public accommodations and agrees to conform to the Assurances and Guidelines set forth in the application;

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the City Council of the City of Escanaba, Michigan, that the grant application should be made to the Michigan Council for Arts and Cultural Affairs for the August 3, 2023, deadline.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel

Nays: None

RESOLUTION DECLARED ADOPTED.”

NB-7 Approval – Delta County Historical Society Agreement – City Manager.

Administration requested City Council approval of the 2023/24 service agreement with the Delta County Historical Society. This item was included in the 2023/24 Budget.

NB-7 Moore moved, Flath seconded, to approve of the 2023/24 service agreement with the Delta County Historical Society.

Upon a call of the roll, the vote was as follows:

Ayes: Moore, Flath, Beauchamp, DuBord, Mayor Ammel

Nays: None

MOTION CARRIED.

NB-8 Approval – Contract with C2AE for the Webster Park Splash Pad – Recreation.

Administration recommended approval of a contract between the City of Escanaba and C2AE for \$17,000 for engineering services on the proposed Webster Park Splash.

NB-8 Moore moved, Beauchamp seconded, to approve of a contract between the City of Escanaba and C2AE for \$17,000 for engineering services on the proposed Webster Park Splash.

Upon a call of the roll, the vote was as follows:

Ayes: Moore, Beauchamp DuBord, Flath, Mayor Ammel

Nays: None

MOTION CARRIED.

NB-9 Approval – 2024 Tandem Plow Truck Purchase – Engineering/Public Works.

Public Works received four (4) bids for a 2024 Western Star Tandem Axel Plow Truck with a Dump Box, Underbody Scraper, four-way front plow and rear mount wing. Public Works requested approval to accept the bid from UP Truck Center in Quinnesec, MI with the body package from Monroe Truck Equipment of \$246,370.

NB-9 DuBord moved, Moore seconded, to approve the 2024 Western Star Tandem Axel Plow Truck with a Dump Box, Underbody Scraper, four-way Front Plow and Rear Mount Wing bid from UP Truck Center in Quinnesec, MI with the body package from Monroe Truck Equipment of \$246,370.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel
Nays: None

MOTION CARRIED.

NB-10 Approval – Conduct Lead Service Line Replacements – Water.

Administration requested authorization to retain and hire any contractor to install a water service, who is licensed and insured to conduct this type of work, at the rate of \$3,150.00 for a half service or \$6,000.00 for an entire service per site or address, which is deemed necessary by the Water Department.

NB-10 Beauchamp moved, DuBord seconded, to approve to retain and hire any contractor to install a water service, who is licensed and insured to conduct this type of work, at the rate of \$3,150.00 for a half service or \$6,000.00 for an entire service per site or address, which is deemed necessary by the Water Department.

Upon a call of the roll, the vote was as follows:

Ayes: Beauchamp, DuBord, Flath, Moore, Mayor Ammel
Nays: None

MOTION CARRIED.

NB-11 Approval – Water Treatment Plant Generator – Water.

Administration requested City Council approval to purchase a new generator from Fabick Power Systems of Green Bay, Wisconsin for the Water Treatment Plant in an amount not exceed \$113,700.00, which will include \$4,000.00 for contingencies. Money was available and budgeted for this purchase in the current fiscal year.

NB-11 DuBord moved, Moore seconded, to approve to purchase a new generator from Fabick Power Systems of Green Bay, Wisconsin for the Water Treatment Plant

in an amount not exceed \$113,700.00, which will include \$4,000.00 for contingencies.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel

Nays: None

MOTION CARRIED.

NB-12 Approval – RAP 2.0 (Revitalization and Placemaking Program) – DDA.

A Ludington Street Workgroup has been working on project possibilities for the RAP 2.0 (Revitalization and Placemaking Program) grant through the MEDC. The City Council was updated on proposed restrooms in the Municipal Dock area and streetscape at the eastern end of Ludington Street.

NB-12 Moore moved, Beauchamp seconded, to approve to support the City of Escanaba RAP 2.0 (Revitalization and Placemaking Program) application.

Upon a call of the roll, the vote was as follows:

Ayes: Moore, Beauchamp, DuBord, Flath, Mayor Ammel

Nays: None

MOTION CARRIED.

NB-13 Approval – Police Academy Training – EPSD.

Administration sought City Council approval of funds not to exceed \$15,000 for the sponsorship of an Escanaba Public Safety recruit. This request was being done with the stipulation we are receiving \$24,000 in grant funds from MCOLES to sponsor a recruit through the police academy.

NB-13 DuBord moved, Moore seconded, to approve of funds not to exceed \$15,000 for the sponsorship of an Escanaba Public Safety recruit.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel

Nays: None

MOTION CARRIED.

NB-14 Approval – Extrication Equipment – EPSD.

Escanaba Public Safety received grants to replace its extrication equipment.

Escanaba Public Safety sought City Council approval to purchase new extrication equipment. Public Safety has received \$38,755.05 to cover the costs.

NB-14 DuBord moved, Flath seconded, to approve to purchase new extrication equipment.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Flath, Beauchamp, Moore, Mayor Ammel

Nays: None

MOTION CARRIED.

APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

Council made the following appointments:

Patrick Connor appointed to the Planning Commission, expiring June 1, 2025.

Christiana Reynolds appointed to the Planning Commission, expiring June 1, 2026.

BOARD, COMMISSION, AND COMMITTEE REPORTS

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.

GENERAL PUBLIC COMMENT

- Craig Woerpel – DDA Director - Discussed events that will be happening, Farmers Market, Lunch on Ludington and next Tuesday an Escanaba Beat Street Concert on 9th Street and Ludington Street.
- Heather Grimes – Bonifas Arts Center Special Events Coordinator – Thanked City Council for approving the Music Monday Grant.
- Kim Peterson – Recreation Director – Announced Independence Day Celebration and fireworks will be held on Saturday, July 1st, with a rain date of Saturday, July 8, 2023.

ANNOUNCEMENTS

- City Manager McNeil gave a status update on the Northshore project, City was awarded the Brownfield Site Assessment Grant and Eagle Grant.
- The Historical House of Ludington has officially opened.
- Heard nothing but positive things from the people on the American Queen Voyages.

Hearing no further public comment, Flath moved, DuBord seconded, the Council adjourned at 8:17 p.m.

Respectfully submitted,

Tammy Weissert, CMC/MiPMC
Deputy City Clerk

Approved: _____
Mark Ammel, Mayor