

**City of Escanaba
Special Council Meeting
Tuesday, April 4, 2023**

Pursuant to a meeting notice posted March 24, 2023, the Council of the City of Escanaba reconvened in special session in Room 101 of City Hall at 9:00 a.m., to continue the review and discussion of the proposed 2023/24 City Budget.

Present: Mayor Mark Ammel, Council Members, Ronald J. Beauchamp, Tyler DuBord, Todd Flath, and Karen Moore

Absent: None

Also Present: City Manager James R. McNeil, City Controller Melissa Becotte, City Clerk Phil DeMay, Department Heads, media, and members of the public

GENERAL PUBLIC COMMENT – None

DuBord moved to come back into session, time being 9:00 a.m.

The following Department Heads presented their budgets:

Public Safety Police Chief, Robert LaMarche along with Detective John Gudwer – 9:01 a.m.

Public Safety Director Robert LaMarche and Detective John Gudwer reviewed the 2023/24 proposed Public Safety budget with Council. The following was reviewed:

- School Safety Officer update;
- Discussed staffing;
- Insurance update;
- Fire Fighter and Police equipment update;
- Body Camera and Dash Cam update;
- Discussed Grants;
- Public Safety Training;
- Fire Fighting Training;
- Code Enforcement discussion;
- Crossing Guard update;
- K9 Update;
- Repair and maintenance to building;
- Building generator;
- Capital outlay discussions.

Library Director, Carolyn Stacey – 9:26 a.m.

Library Director Carolyn Stacey reviewed the 2023/24 proposed Library Budget with Council. The following was reviewed:

- Overview of the Department, Library Strategic Planning process, daily programs, services, and technologies, and strategies the library provides the community and

Delta County;

- Discussed Library Fees;
- Discussed Penal Fines;
- Library Revenues and Fund Balance;
- State of Michigan Library Funding;
- Virtual Library update;
- Discussed Staff positions;
- Outreach Vehicle update;
- Reduction to open hours;
- Discussed Public outreach and what the City Library can offer to others.

City Controller and City Manager Discussion – 9:42 a.m.

- Discussed EDA Revolving Loan Fund;
- Other funds.

Planning/Zoning Administrator, Tyler Anthony – 10:12 a.m.

Planning/Zoning Administrator Anthony provided an overview of her department with Council:

- Master Fee Schedule Changes;
- Discussed Capital Improvement Plan;
- General Fund;
- Training and Education;
- Discussed Planning Commission and Applications.

Recreation Director, Kim Peterson – 10:41 a.m.

Recreation Director Peterson reviewed the following Recreational Department budgets she was responsible for with Council:

- Provided an overview of Departmental activities and Civic Center Improvements;
- Request for Fourth of July/New Year's Eve;
- Discussed Summer Sports;
- Request for Winter Sports: New 4-wheeler for grooming and snow removal;
- Splash Park update;
- Discussed Tourism and Promotions;
- Discussed Grants;
- Building Maintenance;
- Lifeguards and Summer help;
- Training and Education;
- Master Fee Schedule.

Human Resources Director/City Treasurer, Kim Gustafson – 11:15 a.m.

City Controller Melissa Becotte on Kim Gustafson's behalf reviewed the following HR and Treasurer Department budgets she was responsible for with Council:

- Human Resources and Treasurer's Department Budgets;
- Retirement update;
- Professional Services additional costs;
- Capital Expenditures;
- Seasonal Employees wage scale discussion;
- New computer purchases;
- Discussion on new Drop Box for Utility Bills.

City Manager, James McNeil – 11:43 a.m.

- Discussed Salaries;
- Discussed any changes to General Fund.

City Assessor, James McNeil – 11:46 a.m.

Assessor McNeil reviewed Department budget with Council. The following was discussed:

- Tax Tribunal update;
- U.P. Assessors Association Memberships & Dues;
- Education & Training;
- Assistant Assessor update;
- Board of Review Budget;
- Millage rate discussion;
- Professional Services Update.

The time being 12:13 p.m., the Council recessed.

The Council came back into regular session at 12:20 p.m. and reviewed the following budgets.

City Manager and City Controller discussed EBA (Escanaba Building Authority) Fund, Brownfield, CDBG Grant, and Communications Fund.

GENERAL DISCUSSION

During discussion, it was Council consensus to make the following changes to the Proposed 2023/24 Fiscal Year Budget:

- Paint grinder to Motor Vehicle Fund;
- Add \$1,000 (for a total of \$4,000) for council chambers camera to Office Equipment Fund;
- Bubblers to Marina;
- Pier signage to Marina;
- Add \$3,000 for City clean up and \$1,000 for Code Enforcement clean up to Sanitary Landfill;
- Add \$700 (for a total of \$1,000) to education/training for Planning and Zoning;
- Add \$500 (for a total of \$750) to education/training for Planning Commission;
- Music in the park to Tourism Promotion;
- Education/training for Beach;
- GIS server update to Office Equipment Fund;
- Jackets to Clerks.

After further discussion, DuBord moved, Flath seconded, to approve all changes to the Proposed 2023/24 Fiscal Year Budget.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Flath, Moore, Beauchamp, Mayor Ammel
Nays: None

MOTION CARRIED.

GENERAL PUBLIC COMMENT – None

Hearing no further public comment, DuBord moved, the Council adjourned at 1:16 p.m.

Respectfully submitted,

Phil DeMay
City Clerk

Approved: _____
Mark Ammel, Mayor