

### **CITY COUNCIL**

#### MEETING AGENDA

March 21, 2024

Mark Ammel, Mayor Karen Moore, Mayor Pro Tem Ronald J. Beauchamp, Council Member Tyler DuBord, Council Member Todd Flath, Council Member James R. McNeil, City Manager Phil DeMay, City Clerk Laura J. Genovich, City Attorney

#### City Council Chambers located at: City Hall - 410 Ludington Street - Room C101 - Escanaba, MI 49829

The Council has adopted a policy to use a Consent Agenda, when appropriate. All items with an asterisk (\*) are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event, the item will be removed from the General Order of Business and considered in its normal sequence on the Agenda.

#### **Regular Meeting**

Thursday, March 21, 2024, at 7:00 p.m.

CALL TO ORDER

ROLL CALL

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL/CORRECTION(S) TO MINUTES – Regular Meeting – March 7, 2024

APPROVAL/ADJUSTMENTS TO THE AGENDA

CONFLICT OF INTEREST DECLARATION(S)

AWARD PRESENTATION(S) – Officer Lifesaving Awards

BRIEF PUBLIC COMMENT(S)

PUBLIC HEARINGS

#### 1. Public Hearing - Citizen Participation - 2024-25 Fiscal Year Budget Preparation.

**Explanation**: A public hearing will be conducted to facilitate input from citizens for the City's next fiscal year budget. This is the third of five (5) scheduled public hearings.

UNFINISHED BUSINESS – None NEW BUSINESS

#### 1. Presentation – New Planet Walk on Ludington Street – Manager.

**Explanation:** Dan Young with the Delta Astronomical Society will give a brief presentation on the New Planet Walk on Ludington Street.

#### 2. Approval – Escanaba Public Safety Department Building Generator Bid - EPSD.

**Explanation**: Administration is requesting City Council approval to purchase an 80KW Generac generator from Master Electric of Escanaba, MI, in the amount of \$120,705.00.

#### 3. Approval - Street Closure Requests for Various Fundraising Events - Manager.

**Explanation:** Cat-Man-Do's, 1223 Ludington Street is requesting the City Council approve the closure of the 1200 Block of Ludington Street for (**Classic Car & Bike Nights** May 8<sup>th</sup> (9<sup>th</sup>), June 12<sup>th</sup> (13<sup>th</sup>), July 10<sup>th</sup> (11<sup>th</sup>), August 14<sup>th</sup> (15<sup>th</sup>), and the closure of the 100 block of South 13th Street from Ludington Street to 1st Avenue South for the other Fundraisers (**Car Show** July 1<sup>st</sup>, **Wheelin' Sportsmen** August 24<sup>th</sup>, and **Law Enforcement Torch Run** September 11<sup>th</sup> (12<sup>th</sup>).

#### 4. Approval – State Infrastructure Bank (SIB) Loan Application - Manager.

**Explanation:** City administration is requesting City Council approval to apply for a 20-year State Infrastructure Bank (SIB) loan in an amount of \$2,000,000. This funding is necessary and will be used in coordination with the CWSRF project for full-width reconstruction and storm sewer construction on Ludington Street.

#### 5. Approval – State Infrastructure Bank (SIB) Loan Application – Manager.

**Explanation:** City administration is requesting City Council approval to apply for a 15-year State Infrastructure Bank (SIB) loan in an amount of \$2,000,000. This funding is necessary and will be used in coordination with the DWSRF projects for full-width reconstruction following water main replacement and a portion of the LSL replacement areas.

#### 6. Approval – Sanitation Services for the 2024-2025 Season – Recreation.

**Explanation:** Two bids were mailed on January 22, 2024, with one bid being received from Stenberg Brothers of Bark River, MI. Bids were opened on March 4, 2024. Administration and the Recreation Advisory Board are recommending approval of this bid.

#### 7. Approval – Ludington Park Food/Drink Concessions for the 2024 Season – Recreation.

**Explanation:** Twenty-one bids were mailed on January 22, 2024, with one bid being received from Sticky Fingers of Gladstone, MI. Bids were opened on March 4, 2024. Administration and the Recreation Advisory Board are recommending approval of this bid.

#### 8. Approval – MDNRTF Grant Application Submittal and Resolution 24-02 – Recreation.

**Explanation:** The Recreation Department is seeking City Council approval and authorization to apply for a Michigan Department of Natural Resources Trust Fund Grant. The City of Escanaba is seeking \$400,000 in Trust Fund monies to construct eight dedicated pickleball courts at Royce Park. There will be a \$100,000 matching fund commitment (25% required) from the City of Escanaba.

#### 9. Approval – DWAM Water Service Material Investigation – Water Treatment Plant.

**Explanation:** Administration is requesting City Council approval to hire Monchilov Sewer Services, LLC of Fairgrove, Michigan, with regard to the DWAM Grant to investigate existing water services throughout the City in an amount not to exceed \$321,077.00.

#### 10. Approval – Willow Creek – South 32<sup>nd</sup> Street Property Agreement – Manager.

**Explanation:** Administration is seeking City Council approval to sell unused property to all property owners located on the west side of South 32<sup>nd</sup> Street, subject to terms outlined in the attached memorandum.

APPOINTMENTS
BOARD, COMMISSION, AND COMMITTEE REPORTS
GENERAL PUBLIC COMMENT
ANNOUNCEMENTS
ADJOURNMENT

Respectfully Submitted,

James R. McNeil
City Manager

James Welleil

# OFFICIAL PROCEEDINGS CITY COUNCIL CITY OF ESCANABA, MICHIGAN Regular Council Meeting Thursday, March 7, 2024

The meeting was called to order by the Honorable Mayor Mark Ammel at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Mark Ammel, Council Members, Ronald J. Beauchamp, Tyler

DuBord, Todd Flath, and Karen Moore

Absent: None

Also Present: City Manager James R. McNeil, City Clerk Phil DeMay, Department Heads,

media, and members of the public.

City Clerk DeMay led Council in the Pledge of Allegiance.

Flath moved, DuBord seconded, **CARRIED UNANIMOUSLY**, to approve Regular Meeting minutes from February 15, 2024, as submitted.

#### ADJUSTMENTS TO THE AGENDA

Beauchamp moved, DuBord seconded, **CARRIED UNANIMOUSLY**, to add a discussion on lifting winter parking restrictions and making that new business item number 8.

Flath moved, DuBord seconded, **CARRIED UNANIMOUSLY**, to approve the City Council Agenda as amended.

#### **CONFLICT OF INTEREST DECLARATION** – None

#### BRIEF PUBLIC COMMENT

Nikki Linder – discussed NB-1.

**PUBLIC HEARINGS** – None

**UNFINISHED BUSINESS** – None

#### **NEW BUSINESS**

NB-1 First Reading of Ordinance No. 1287, New D – Local Business Zoning District Ordinance of 2024, and Setting the Date of Thursday, April 4, 2024, for the Second Reading, Public Hearing, and Adoption – Planning & Zoning.

Administration requested the City Council to consider this the first reading of

City Council Minutes March 7, 2024 – cont.

Ordinance No. 1287, New D – Local Business Zoning District Ordinance of 2024. Administration requested that the City Council set April 4, 2024, for the second reading, public hearing adoption of Ordinance No. 1287.

**NB-1** Flath moved, DuBord seconded, to reject the application and direct administration to bring the zoning map in alignment with the documents.

Ayes: Flath, DuBord, Moore, Beauchamp, Mayor Ammel

Nays: None

#### MOTION CARRIED.

#### NB-2 Approval – Stump Grinding – Public Works.

Administration requested City Council approval to retain Dombrowski Tree Service for removal, restoration, and seed for 45 stumps with \$31.50 for restoration for stump grinding. This was a budgeted item for the current amount of stumps.

**NB-2** Moore moved, Beauchamp seconded, to approve to retain Dombrowski Tree Service for removal, restoration, and seed for 45 stumps with \$31.50 for restoration for stump grinding.

Upon a call of the roll, the vote was as follows:

Ayes: Moore, Beauchamp, DuBord, Flath, Mayor Ammel

Nays: None

#### MOTION CARRIED.

# NB-3 Approval – Trees Cut Down and Removed from Compost Area Bid – Public Works.

Administration sought City Council approval to have contractor cut down and remove approximately 4.5 acres of trees at no cost to the city.

**NB-3** DuBord moved, Moore seconded, to approve to have Bugle Contracting cut down and remove approximately 4.5 acres of trees at no cost to the city.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel

Nays: None

#### MOTION CARRIED.

# NB-4 Approval – MPower Mapping Cleanup "Line Tracing" – WTP – Water Department.

Administration requested City Council approval to retain the services of MPower from Iron Mountain, MI, for water system map cleanup for the City of Escanaba Water Treatment Plant in an amount not to exceed \$4,800.00. Money was budgeted and available for this type of work.

**NB-4** DuBord moved, Moore seconded, to approve to retain the services of MPower from Iron Mountain, MI, for water system map cleanup for the City of Escanaba Water Treatment Plant in an amount not to exceed \$4,800.00.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel

Nays: None

MOTION CARRIED.

#### **NB-5** Approval – Automation of Wastewater Plant – Wastewater Department.

Administration requested City Council approval to retain the services of Master Electric of Escanaba, MI, for the automation of the Wastewater Treatment Plant in an amount not to exceed \$35,953.00 to include \$5,000.00 in contingencies. \$30,000.00 was budgeted and available within the fiscal year. The remainder of the money was available through the wastewater fund.

**NB-5** DuBord moved, Moore seconded, to approve to retain the services of Master Electric of Escanaba, MI, for the automation of the Wastewater Treatment Plant in an amount not to exceed \$35,953.00 to include \$5,000.00 in contingencies.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Moore, Beauchamp, Flath, Mayor Ammel

Nays: None

MOTION CARRIED.

#### NB-6 Approval – Distribution Inventory Materials – ARPA 1 – Water Department.

Administration requested City Council approval to purchase Water Distribution inventory materials from ETNA of Marquette, MI, in the amount of \$160,000.00 and Core and Main of DePere, WI, in the amount of \$190,000.00 for a total not to exceed \$350,000.00. Money was available and budgeted for this purchase in the current fiscal year.

NB-6 DuBord moved, Beauchamp seconded, to approve to purchase Water

City Council Minutes March 7, 2024 – cont.

Distribution inventory materials from ETNA of Marquette, MI, in the amount of \$160,000.00 and Core and Main of DePere, WI, in the amount of \$190,000.00 for a total not to exceed \$350,000.00.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Beauchamp, Moore, Flath, Mayor Ammel

Nays: None

#### MOTION CARRIED.

# NB-7 Approval – Traffic Control Orders (TCO) No. 1015 – 1025 – Department of Public Safety.

Administration sought City Council approval of TCO's No. 1015 – 1025. Traffic Control Orders expire 90 days from the filing date unless approved by Council. The Traffic Control Orders call for the following:

No. 1015 – Yield Sign be installed at the intersection of 4th Ave N and N 18th St.

No. 1016 – Yield Sign be installed at the intersection of 8th Ave N and N 19th St.

No. 1017 – Yield Sign be installed at the intersection of 10th Ave N and N 20th St.

No. 1018 – Yield Sign be installed at the intersection of 11th Ave N and N 20th St.

No. 1019 – Yield Sign be installed at the intersection of 12th Ave S and S 16th St.

No. 1020 – Yield Sign be installed at the intersection of 14th Ave S and S 15th St.

No. 1021 – Yield Sign be installed at the intersection of 17th Ave S and S 16th St.

No. 1022 – Yield Sign be installed at the intersection of 18th Ave S and S 22nd St.

No. 1023 – Yield Sign be installed at the intersection of 24th Ave S and S 22nd St.

No. 1024 – Yield Sign be installed at the intersection of Park Ave and 16th Ave S.

No. 1025 – A Caution Autism Child Sign be placed in front of or near 930 S 17<sup>th</sup> St.

**NB-7** DuBord moved, Beauchamp seconded, to approve of TCO's No. 1015, 1016,1017, 1018, 1019, 1020, 1021, 1022, 1023, 1024 & 1025.

Upon a call of the roll, the vote was as follows:

Ayes: DuBord, Beauchamp, Moore, Flath, Mayor Ammel

Nays: None

#### MOTION CARRIED.

#### **NB-8 Discussion – Lifting Winter Parking Restrictions.**

City Council held a discussion on what to do with winter parking restrictions for the remainder of the winter due to the warmer weather.

Council discussed with Chief of police to leave the question of enforcement up to the Escanaba Public Safety Department in the case of snow. Public Safety Director John

City Council Minutes March 7, 2024 – cont.

Gudwer said "we will not be enforcing (the) winter parking ordinance at this time, but if the snow does come, we will be enforcing the ordinance, if we get the snowfall".

#### APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

Council made the following appointment:

Rick Curtis appointed to the Board of Equalization and Review, expiring November 1, 2025.

#### **BOARD, COMMISSION, AND COMMITTEE REPORTS**

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.

#### **GENERAL PUBLIC COMMENT** – None

#### <u>ANNOUNCEMENTS</u>

- City Clerk Phil DeMay gave an update on the February 27<sup>th</sup> Election. Thanked his election inspectors and Deputy Clerk Tammy Weissert.
- Restaurant Week this week! Support your local restaurants.

Hearing no further public adjourned at 7:42 p.m.	comment,	Flath	moved,	DuBord	seconded,	the	Council
Respectfully submitted,							
Phil DeMay City Clerk			Approve	d: Mark	Ammel, Ma	yor	

Agenda Item: <u>NB-1</u>
Date: <u>O3-21-2024</u>

### **City Council Agenda Item Request**

Date: 03/13/2024

Name: James McNeil

Department: Manager

Item: Presentation - New Planet Walk on Ludington Street

Meeting date requested: 03/21/2024

Explanation for request:

Dan Young with the Delta Astronomical Society will give a brief presentation on the New Planet Walk on Ludington Street.	1ew
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#### New Planet Walk Nearing Completion, March 2024.

The Delta Astronomical Society (DAS) is nearing completion of its redesign and updates to Escanaba's Planet Walk, a scale model walking tour of the Solar System.

Originally created by DAS and installed along Ludington Street in Escanaba in 2002, many residents and visitors are familiar with its 13 informative station placards portraying the Sun and its family of planets, asteroids, etc. to scale with one another.

Over the 22 years since the original black and white placards were installed, not only has the scientific information described on them become outdated, but the etched aluminum placards have become faded and corroded.

In October 2019, DAS received a Grant from the Community Foundation of Delta County to update and replace the original placards with new versions printed in color. Our plan then was to install them in the original home-made frames by the end of summer 2020.

We also received a \$300 grant from the Escanaba Rotary Club, which we intended to use to purchase a limited supply of updated brochures. But the COVID Pandemic intervened, disrupting and delaying our plans.

In November 2022 we held an Astronomy program and free observing night for the Gladstone 5<sup>th</sup> Grade science classes. In response, they donated \$250 to our club which we decided in 2023 to use toward updating Planet Walk.

In 2023 we began discussions with the new owners of Genesis Graphics about durable color printing and presentation options for a redesigned Planet Walk. We discovered that several of the placard frames and a couple posts were in need of repair.

Over the winter of 2023-24, we completely redesigned and updated the 13 Planet Walk station placards. In consultation with Genesis Graphics we reformatted all 13 placards to 12x18 inches; a standard size that makes them easier to read and more appealing. We also added QR code links to brief video clips on each station placard.

In January 2024, we contracted with Genesis Graphics to print and produce the placards in full color on their "InterpreTUFF" vinyl coated, U-V fade and scratch resistant material. Each print will be affixed to a strong polymer-cored aluminum laminate board. In our installation they should have an expected lifespan of 7 to 10 years or more.

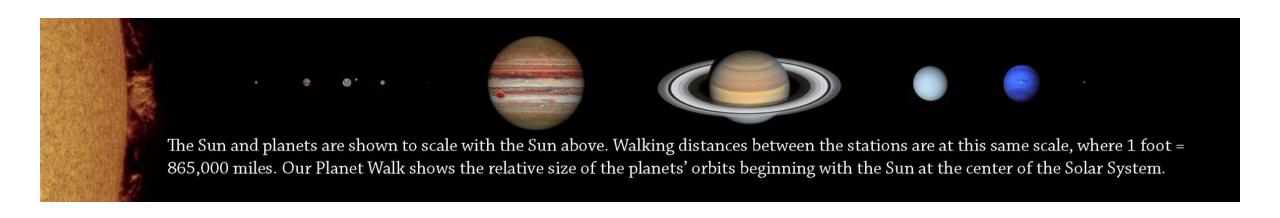
We are replacing the old wooden frames with new, powder-coated custom steel frames mounted on the original 6x6 wooden posts, where possible.

#### Costs and Funding.

Including the grants described above we (DAS) currently have about \$2550 on hand earmarked for this project. Total costs are estimated to run about \$5000. We are seeking "sponsors" for the 13 new station placards and frames at \$200 each.

# Planet Walk

Scale Model Tour of The Solar System



The Sun and Planets are shown to Scale above.

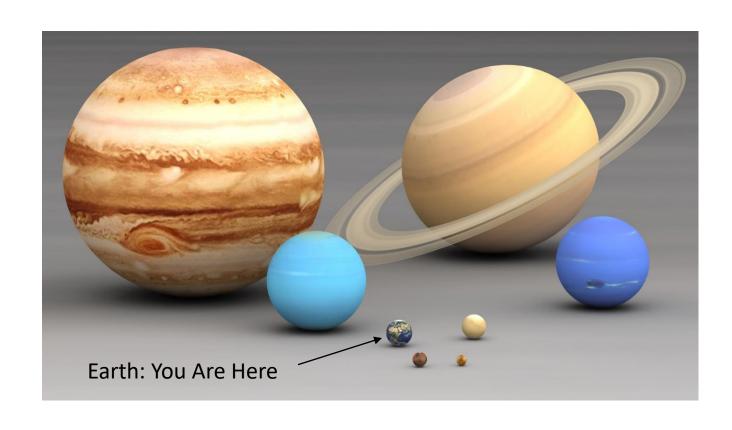
Walking distances between the planets are at the same scale.

# A Visual and Physical Scale of Reference

From where we stand here on Earth our world seems pretty big.

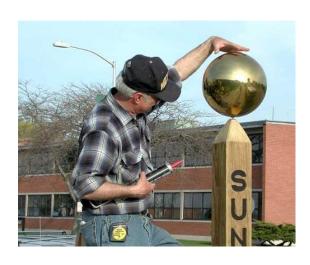
But, in comparison to Jupiter or the Sun, it's actually quite tiny.

Distances between the planets are so incredibly vast they are almost impossible to comprehend.



What a person needs is a frame of reference---a way to visualize and experience the relative sizes of the bodies in our solar system and the distances between them.

# The Original Planet Walk, Installed 2002

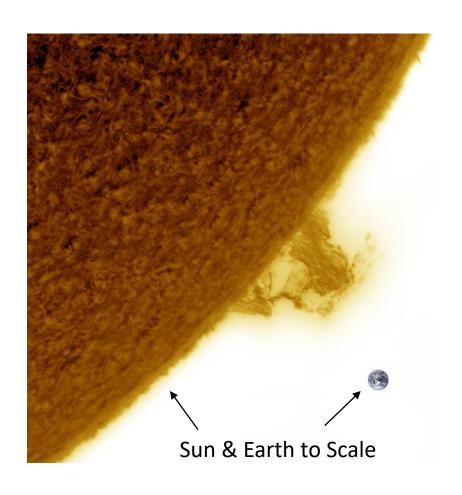






We Created the Original Planet Walk and Installed it on Ludington in 2002. The Purpose of Planet Walk Was to Provide that Frame of Reference.

# Our Original Planet Walk Provided that Scale of Reference.



Our Day Star, the Sun is a searing hot ball of gas 93 million miles away.

At its equator it's 865 thousand miles wide. To make it manageable we shrank it down to a 1 foot diameter sphere.

That set the scale for Planet Walk. 1 foot = 865,000 miles.

Everything on our model follows this scale. The Earth, for example, is a 0.11 inch BB, Located just 107 feet away from the Sun.

# One Picture Is Worth a Thousand Words



Pluto, 2015. New Horizons NASA-Johns Hopkins Univ., Southwest Research Instit. Univ. of Arizona. Real color.



Best Hubble Photo of Pluto, 2012.

The original Planet Walk was as good as we could make it with the science, photos, and materials available in 2002. But it has done its job and it is time to update it.

# THE NEW PLANET WALK

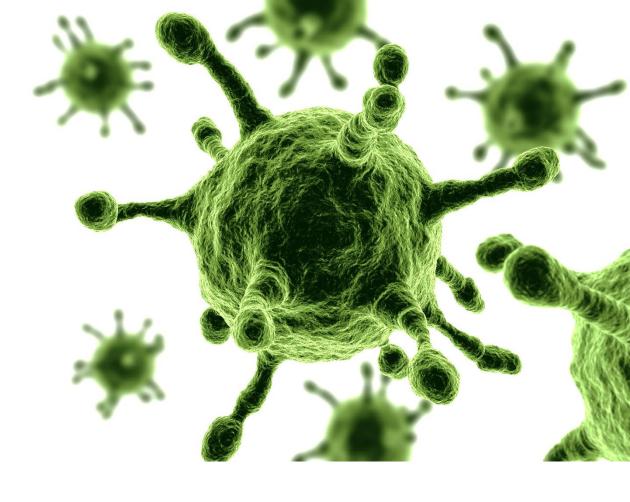


In the fall of 2019 the Community Foundation for Delta County awarded us a grant to upgrade Planet Walk with new, full color placards reflecting the latest science.

# Life Had Other Plans

Then COVID came, changing priorities, shelving plans, postponing many private and most public activities.

Delta Astronomical Society was no exception. But we made it.

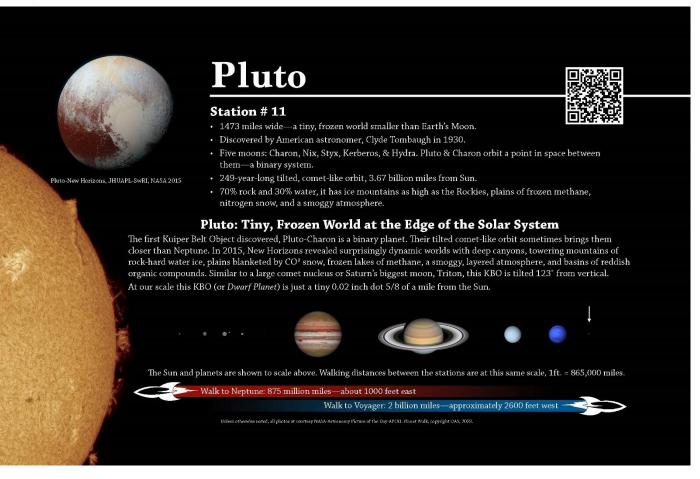


During 2022-23 we completely redesigned and reformatted Planet Walk with new graphics, updated science, and we contracted for their production and printing by the new owners and staff at Genesis Graphics. We think you will be impressed.

# Original Planet Walk Placards vs New Planet Walk Placards

Pluto Station # 11 on our Walk of the Plans Ninth Planet from the Sun. Pluto is sm than several moons in the Solar system. about 1,850 miles in diameter. Orbiting billion miles away, we locate it 4,280 from the Sun at this scale. Compared t I foot diameter Sun, Pluto would be as Distant Pluto: NASA/Hubble as the period at the end of this senter Should we really think of Pluto as a planet? Discovered in 1930 by Clyde Tombau Pluto is so small and so far away that even the Hubble Space Telescope has a diff time seeing it. At times, Pluto slips inside Neptune's orbit. Still, for most of its 2 orbit, Pluto is the farthest planet from the sun. Its one moon, Charon, is about its size. Probably made of 70% rock and 30% water, it's more like a come Saturn's moon, Triton than a true planet. Small and very cold, it has a thin atmosphere of methane and nitrogen. If you try hard enough, you find Pluto with a telescope, wandering on the outskirts of the Sola System: a lonely, greenish-white dot. THE SUN® scale: one foot equals 865,000 miles

Right, New Pluto Placard, proof Dec 2023. 12 x 18, full size with 10 x 16 print area. Sun bleeds out under frame, left. Left, Old Pluto Placard, Print area 11.75 wide x 10.5 high. Photo 2022, D. Young.



# The Important Numbers- The Cost of Our New Planet Walk.

13 Planet Walk Placards, Including Set Up, Printing and Production:	\$118.54 each.	Total	\$1541
2 Sample Placards on PVC board for Publicity and Promotion	\$62 each		\$124
13 Powder Coated Steel Frames, 12.5/8 x 18.5/8 inches	\$242 each	(3146)	
4 Fasteners each and other prep to mount on current posts.  Total for framing, approx.	\$8 per frame, est. \$250/frame	(\$104)	\$3250
Grand Total for New Planet Walk Station Placards and Frames:			\$4915
Funds Committed to Planet Walk Upgrades (2-1-24):			
Community Foundation Grant, Nov. 2019 \$2000	\$2000	\$2000	
Rotary Grant, 2020	\$300	\$300	
2022 Donation from Jones Elementary 5 <sup>th</sup> Grade Class	\$250	\$250	\$2550
Expenses Paid to date (2-20-24) Placards Printing & Production Funds Needed to	\$ <b>1665</b> Cash on location Complete New Pla		\$ <b>885</b> \$ <b>2365</b> .*

<sup>\*</sup>Please Note: These numbers do *not* include the costs of incidentals such as brochure holders, promotion, cleaning, staining, and replacing broken station posts, or ongoing maintenance and upkeep.

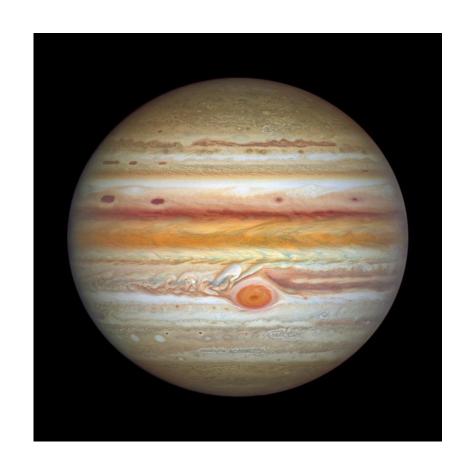
- \$2365 / 13 = \$182. **Sponsor a station Placard** for **\$200.**
- Make your check to DAS, note Planet Walk, c/o DAS Treas. 330 S. 16<sup>th</sup> St. Escanaba, MI 49829

# HOW YOU CAN HELP

- 1. Adopt a Placard: \$200 each
- 2. Make a Cash Donation
- 3. Allow DAS to Present the New Planet Walk to Your Group
- 4. Host a fundraiser for Planet Walk

To Donate: Make checks to **DAS** note *Planet Walk* c/o DAS Treas. 330 S 16<sup>th</sup> St, Escanaba, MI 49829

Photo: Jupiter, with Great Red Spot. Hubble Telescope. Largest Planet in Solar System, 88,882 miles wide. Orbits 485 million miles from the Sun. At our scale, a 1.25 Inch ball, 550 feet from the Sun.



Agenda Item: <u>NB-2</u>
Date: <u>03-21-2024</u>

## **City Council Agenda Item Request**

Date: 03/13/2024

Name: John Gudwer

Department: Escanaba Public Safety

Item: Escanaba Public Safety Building Generator

Meeting date requested: March 21, 2024

Explanation for request:

Requesting approval for purchase, installation and needed upgrades for a Generac
80KW generator for Escanaba Public Safety. The request is for \$120,705.00 and the
generator and all work would come from Master Electric.

The current generator is a 1975 model.	

1/12/2024

2:00 pm

#### CITY OF ESCANABA RECORD OF BIDS

DATE BIDS OPENED:
DESCRIPTION OF ITEM: EPSD Building Generator

February 12, 2024

NAME OF BIDDER	BID TOTAL To furnish Generator and all components specified	Bid Bend/Check
Master Electric	\$120,705.00	BidBord

PRESENT:

In Sund Sund



2-12-24

To: City of Escanaba

Attn: John Gudwer

Re: City of Escanaba Public Safety Department Building Generator Replacement - 2024 Proposal

We are pleased to present this bid for the above referenced project. Our Bid is a fully functional, automatic and turnkey system. The bid is based on, RFP, site survey of existing conditions, direction from the Escanaba City Electric Department and the below scope, we include:

- 80KW Generac SG natural gas 120/208 volt 3 phase outdoor unit see attached product data
  - o Generator to be placed on a reinforced 6" concrete pad in the green space west of the mechanical room 10ft clearance from existing gas service
  - o 2 year comprehensive warranty
  - Provide all controls and power circuits for E stop, annunciator panel, block heater, battery heating pad, battery charger, 120 volt GFCI, 240 volt outlet and ATS
  - New 2" Underground Natural Gas line from existing Service
- 600 Amp Generac TX series NEMA 3R Service Rated Automatic Transfer Switch see attached product data
  - o Mounted on exterior west mechanical room wall
  - o 2 year extended warranty
- 600 amp Power Source MTSWC Series Manual Transfer Switch NEMA 3R see attached product data
  - o Mounted on exterior west mechanical room wall
  - o Standard 2 year limited warranty
- 600 amp CT metering cabinet
  - o Mounted on exterior west mechanical room wall
  - o This CT cabinet is required by the City Electric Department to bring this service up to the current metering standards
- New Electrical feeders
  - o 600 amp Parallel underground feeders in PVC conduit to be run from new CT metering cabinet to utility pole west of building
  - o 600 amp parallel feeder in PVC conduit from CT Cabinet to new ATS
  - o 300 amp underground feeder in PVC conduit from generator to ATS
  - o 600 amp parallel feeder in PVC conduit from ATS to MTS
  - o 600 amp Parallel feeder in PVC conduit from MTS to existing Electrical Main Distribution Panel
- Grounding and Bonding
  - o All new Grounding and Bonding per National Electrical Code
  - o Remove old Grounding and Bonding

**Curt Servant** 

General Manager / Estimator 2205 N. 19<sup>th</sup> St. Escanaba, MI 49829

Telephone (906) 786-4600 Facsimile (906) 786-4972

Page 1 of 2



- Demolition
  - o Remove existing, ATS, MTS, Generator, Feeder wires to power pole, Conduit, Wire, Gas Piping, Exhaust and Ductwork
  - o Disposal of all removed items
  - o Patch or cap all items removed and cover holes
- Restoration
  - o Provide new topsoil, seed, fertilizer as needed in areas affected by underground conduits and generator concrete pad
- Miscellaneous
  - o State of Michigan Electrical Permit
  - o Offloading and Setting of all equipment
  - o Factory Start up and testing
  - o Factory Owner Training
  - o O&M Manuals Hard and Electronic copies
  - o 10% Bid Bond
  - o Payment and Performance Bond

Total Base Bid - \$120,705.00

Submitted By:

Curt Servant - General Manager/Estimator

Master Electric Inc 2205 N 19<sup>th</sup> Street Escanaba, MI 49829 906-786-4600

**Curt Servant** 

General Manager / Estimator 2205 N. 19<sup>th</sup> St. Escanaba, MI 49829

Telephone (906) 786-4600 Facsimile (906) 786-4972

# City of Escanaba Public Safety Department Building Generator - 2024

#### **Minimal Proposal Requirements**

Please check each item that is achievable in your proposal and provide written explanation if you are not able to fulfil any requirements

## Please return this page with RFP

#### **Generator Set or Equivalent**

General Brand of Generator (80 kW or equivalent)
5680 Generator Model #
80 K.W. rating for Generator
Y Does Generator have a manufacturer sound attenuated enclosure
(EPA Certified and cETLus)
67Please provide decibel rating at highest rpm 65@ 23feet
MC an auction in account his material and
Number of Btu's required for natural gas generator 1,063c4k (m3/hr)
X Industrial gaseous engine-driven generator, 4.5L in-line 4 cylinder engine
× 80 kW rating, wired for 120/208 VAC three phase, 60 Hz, Permanent Magnet
Excitation
∑ 300 Amp, MLCB, 80% rated thermal-magnetic
EPA Certified and cETLus
∠Power Zone Pro Digital Control Panel for Single Generators
≥21 Light Remote Annunciator, surface/flush mount
K Remote Emergency Stop Switch, Break-Glass, shipped loose
X 110 AH, 925 CCA Group 31 Battery, with rack, installed
_≿Block Heater, 1500 watt
Battery Charger, 10 Amp, NFPA 110 compliant, installed
Battery Charger, 10 Amp, NFPA 110 compliant, installed Battery Heating Pad
120V GFCI and 240V Outlet
_PFlex Fuel Hose, shipped loose
Flex Fuel Hose, shipped looseYear Comprehensive Warranty

# Automatic Transfer Switch / Or Equivalent

General Brand of Automatic Transfer Switch

Automatic Transfer Switch Model #				
★ Open Transition, Service Entrance Rated Automatic Transfer Switch - TX SERIES				
x 600 Amp, 3 pole, 120/208 VAC three phase, 60 Hz, with 2-Wire Start Circuit				
✓UL Listed 1008 by ETL				
✓ NEMA 3R Enclosure				
X Service Entrance Rated				
χ Time Delay Neutral				
2 Year Extended Warranty				
Manual Transfer Switch / or Equivalent				
Pawer Source Brand of Manual Transfer Switch  Manual Transfer Switch Model # MTSWC-06-Y3N-3R MX-WOFB  RM4-5k1-AX-AX				
Additional Requirements				
6" Concrete Pad for the Generator				
2" Under Ground Gas Line from the Meter to the Generator Notify the Gas Service				
Company of The total Btu's of the Building to Determine if the Gas Service Needs to be				
Up-sizes.				
Transfer Switch is to be Mounted Outside of the Building				
Removal of the Exsiting Generator and Wiring to the Transfer Switch, Remove the				
Gas Drop and Cap the Main Line, Remove the Exhaust System and Cap the Hole in the Brick				
X Please provide pictures, specifications, overview, and any other pertinent information.				
V Provide three (3) copies of the Operations and Maintenance Manuals for generator,				
Automatic Transfer Switch, and other electrical components provided.				
Y Provide onsite startup and commissioning of the new upgraded system				
Y Provide operator and maintenance training onsite for the new upgraded system once installed.				
X All equipment must be in accordance with all Federal, State, City, and Department rules, regulations, and policies				

PLEASE COMPLETE AND RETURN THE MINIMUM SPECIFICATIONS FORM SUPPLIED

Please Provide Any Additional Information Required

#### INDUSTRIAL SPARK-IGNITED GENERATOR SET

**EPA Certified Stationary Emergency** 

Standby Power Rating 80 kW, 100 kVA, 60 Hz





Image used for illustration purposes only

#### Codes and Standards

Generac products are designed to the following standards:





UL2200, UL6200, UL1236, UL489



CSA C22.2, ULC S601



BS5514 and DIN 6271



**SAE J1349** 



NFPA 37, 70, 99, 110



NEC700, 701, 702, 708



NEMA ICS10, MG1, 250, ICS6, AB1



ANSI C62.41



IBC 2009, CBC 2010, IBC 2012, ASCE 7-05, ASCE 7-10, ICC-ES AC-156 (2012)

#### **Powering Ahead**

Generac ensures superior quality by designing and manufacturing most of its generator components, such as alternators, enclosures, control systems and communications software. Generac also makes its own spark-ignited engines, and you'll find them on every Generac gaseous-fueled generator. We engineer and manufacture them from the block up — all at our facilities throughout Wisconsin. Applying natural gas and LP-fueled engines to generators requires advanced engineering expertise to ensure reliability, durability and necessary performance. By designing specifically for these dry, hotter-burning fuels, the engines last longer and require less maintenance. Building our own engines also means we control every step of the supply chain and delivery process, so you benefit from single-source responsibility.

Plus, Generac Industrial Power's distribution network provides all parts and service so you don't have to deal with third-party suppliers. It all leads to a positive owner experience and higher confidence level. Generac spark-ignited engines give you more options in commercial and industrial generator applications as well as extended run time from utility-supplied natural gas.

#### INDUSTRIAL SPARK-IGNITED GENERATOR SET

**EPA Certified Stationary Emergency** 

#### STANDARD FEATURES

#### **ENGINE SYSTEM**

- · Oil Drain Extension
- · Heavy Duty Air Cleaner
- . Level 1 Fan and Belt Guards (Open Set Only)
- · Stainless Steel Flexible Exhaust Connection
- · Factory Filled Oil and Coolant
- Critical Silencer
- Oil Temperature Sender with Alarm
- · Air Filter Restriction Indicator

NOTE:: This is an example note.

NOTE::

#### **FUEL SYSTEM**

- · NPT Fuel Connection on Frame
- · Primary and Secondary Fuel Shutoff

#### **COOLING SYSTEM**

- · Closed Coolant Recovery System
- UV/Ozone Resistant Hoses
- · Factory-Installed Radiator
- 50/50 Ethylene Glycol Antifreeze
- · Radiator Drain Extension

#### **ELECTRICAL SYSTEM**

- . Battery Charging Alternator
- . Battery Cables
- · Battery Tray
- · Rubber-Booted Engine Electrical Connections
- Solenoid Activated Starter Motor

#### **ALTERNATOR SYSTEM**

- UL2200 GENprotect™
- · Class H Insulation Material
- 2/3 Pitch
- · Skewed Stator
- · Brushless Excitation
- · Sealed Bearing
- · Full Load Capacity Alternator

#### **GENERATOR SET**

**GENERAC** 

- · Internal Genset Vibration Isolation
- · Separation of Circuits High/Low Voltage
- . Separation of Circuits Multiple Breakers
- Wrapped Exhaust Piping
- . Standard Factory Testing
- 2 Year Limited Warranty (Standby and Demand Response Rated Units)

#### **ENCLOSURE (IF SELECTED)**

- Rust-Proof Fasteners with Nylon Washers to Protect Finish
- High Performance Sound-Absorbing Material (Sound Attenuated Enclosures)
- · Gasketed Doors
- Upward Facing Discharge Hoods (Radiator and Exhaust)
- Stainless Steel Lift Off Door Hinges
- Stainless Steel Lockable Handles
- RhinoCoat™ Textured Polyester Powder Coat Paint

#### **CONTROL SYSTEM**



#### Power Zone® Pro Controller

- NFPA 110 Level 1 Compliant
- · Engine Protective Functions
- Alternator Protective Functions
- Digital Engine Governor Control
- Digital Voltage Regulator
- · Multiple Programmable Inputs and Outputs
- Remote Display Capability

#### Power Zone® Pro Controller Continued

- Remote Communication via Modbus® RTU, Modbus TCP/IP, and Ethernet 10/100, SNMP
- Alarm and Event Logging with Real Time Stamping
- · Expandable Analog and Digital Inputs and Outputs
- · Remote Wireless Software Update Capable
- Built-In Programmable Logic Eliminates the Need for External Controllers Under Most Conditions
- Programmable I/O Channel Properties
- Built-In Diagnostics

#### **Alarms and Warnings**

- · High/Low Oil Pressure
- · High/Low Coolant Level
- · High/Low Coolant Temperature
- Sender/Sensor Failure
- · High/Low Oil Temperature
- Over Total kW
- Over/Under SpeedOver/Under Voltage
- Over/Under Frequency
- Over Current
- · High/Low Battery Voltage

#### **Alarms and Warnings Continued**

- Battery Charger Current
- Phase to Phase and Phase to Neutral Short Circuits (I<sup>2</sup>T Algorithm)

#### 4.3 Inch Color Touch Screen Display

- · Resistive Color Touch Screen
- · Easily Identifiable Icons
- · Multi-Lingual
- · On Screen Editable Parameters

#### **Key Function Monitoring**

- Three Phase Voltage, Amperage, kW, kVA, and kVAr
- Selectable Line to Line or Line to Neutral Measurements
- Frequency
- Engine Speed
- · Engine Coolant Temperature
- . Engine Oil Temperature
- Battery Voltage
- Hourmeter
- Warning and Alarm Indication
- Diagnostics
- Maintenance Events/Information

### SG080 | 4.5L | 80 kW

#### INDUSTRIAL SPARK-IGNITED GENERATOR SET

**EPA Certified Stationary Emergency** 

#### **CONFIGURABLE OPTIONS**

#### **ENGINE SYSTEM**

- Heater with Shutoff Valves
- o Engine Coolant Heater
- o Oil Heater
- o Level 1 Fan and Belt Guards (Enclosed Units Only)
- o Radiator Duct Adapter (Open Set Only)
- o Critical Grade Silencer
- o Baseframe Cover/Rodent Guard

#### **ELECTRICAL SYSTEM**

- o 10A UL Battery Charger
- o Battery Warmer

#### **ALTERNATOR SYSTEM**

- o Permanent Magnet Excitation
- Alternator Upsizing
- o Anti-Condensation Heater
- o Tropical Coating

#### **CIRCUIT BREAKER OPTIONS**

- Main Line Circuit Breaker
- o 2nd Main Line Circuit Breaker
- o 3rd Main Line Circuit Breaker
- o Shunt Trip and Auxiliary Contact
- o Electronic Trip Breakers

#### **FUEL SYSTEM**

NPT Flexible Fuel Line

**CONTROL SYSTEM** 

o Spare Inputs (x4) / Outputs (x4)

o Battery Disconnect Switch

#### **ENGINEERED OPTIONS**

#### **GENERATOR SET**

- o Extended Factory Testing (3-Phase Only)
- o 8 Position Load Center
- o IBC Seismic Certification (Contact Factory for Availability)
- o OSHPD Seismic Certification (Contact Factory or Availability)
- Elevated Stand

#### **ENCLOSURE**

- o Level 0 Sound Attenuated
- o Level 1 Sound Attenuated
- o Level 2 Sound Attenuated
- o Level 2 Sound Attenuated with Motorized **Dampers**
- Steel Enclosure
- Aluminum Enclosure
- o Up to 200 MPH Wind Load Rating (Contact Factory for Availability)
- o AC/DC Enclosure Lighting Kit
- o Enclosure Heaters (with Motorized Dampers Only)
- o Door Alarm Switch
- o Spring Vibration Isolators
- o Pad Vibration Isolators

#### CONTROL SYSTEM

- o NFPA 110 Compliant 21-Light Remote **Annunciator**
- o Remote Relay Assembly (8 or 16)
- o Remote E-Stop (Break Glass-Type, Surface Mount)
- Remote E-Stop (Red Mushroom-Type, Surface Mount)
- o Remote E-Stop (Red Mushroom-Type, Flush Mount)
- o 10A Engine Run Relay
- o Ground Fault Annunciator
- o 120 V GFCI and 240 V Outlets
- o 100 dB Alarm Horn
- Damper Alarm Contacts (with Motorized Dampers Only)

#### **WARRANTY (STANDBY GENSETS ONLY)**

- o 2 Year Extended Limited Warranty
- o 5 Year Limited Warranty
- o 5 Year Extended Limited Warranty
- o 7 Year Extended Limited Warranty
- o 10 Year Extended Limited Warranty

#### **GENERATOR SET**

- Special Testing
- Battery Box

### SG080 | 4.5L | 80 kW

#### INDUSTRIAL SPARK-IGNITED GENERATOR SET

**EPA Certified Stationary Emergency** 



#### **APPLICATION AND ENGINEERING DATA**

#### **ENGINE SPECIFICATIONS**

#### General

Make	Generac
Cylinder #	4
Type	In-Line
Displacement - in3 (L)	275.0 (4.5)
Bore: in (mm)	4.5 (114.3)
Stroke: in (mm)	4.25 (107.95)
Compression Ratio	9.1:1
Intake Air Method	Turbocharged
Number of Main Bearings	5
Connecting Rods	Forged Steel, Fractured Split, Bushingless
Cylinder Head	Cast Iron
Cylinder Liners	Cast Iron
Ignition	Coil Near Plug Solid State Inductive
Piston Type	Cast Aluminum Flat Top
Crankshaft Type	Forged Steel
Lifter Type	Hydraulic Roller
Intake Valve Material	Stainless Steel
Exhaust Valve Material	Stainless Steel
Hardened Valve Seats	High Steel Iron Alloy

#### **Engine Governing**

Governor	Electronic
Frequency Regulation (Steady State)	0.25

#### **Lubrication System**

Oil Pump	Gear Driven	
Oil Filter Type	Full Flow Spin-On Cartridge	
Engine Oil Capacity: qt (L)	21 (20)	

#### **Cooling System**

Cooling System Type	Pressurized Closed	
Fan Type	Pusher	
Fan Speed (rpm)	2,100	
Fan Diameter - in (mm)	22 (533)	

#### **Fuel System**

Fuel Type	Natural Gas	
Fuel Injection	Down Draft	
Fuel Shutoff	Generac	
G Operating Fuel Pressure - in H <sub>2</sub> O (kPa)	5 - 14 (1.2 - 3.5)	

#### **Engine Electrical System**

System Voltage	12 VDC	
Battery Charger Alternator	Standard	
Battery Size	See Battery Index 0161970SBY	_
Battery Voltage	12 VDC	=
Ground Polarity	Negative (-)	_

#### **ALTERNATOR SPECIFICATIONS**

Standard Model	K0080124Y21	
Poles	4	
Field Type	Revolving	
Insulation Class — Rotor	Н	
Insulation Class — Stator	Н	
Total Harmonic Distortion (THD)	<5%	
Telephone Interference Factor (TIF)	<50	

Standard Excitation	Synchronous Brushless
Bearings	Sealed Ball
Coupling	Direct via Flexible Disc
Prototype Short Circuit Test	Yes
Voltage Regulator Type	Full Digital
Number of Sensed Phases	All
Regulation Accuracy (Steady State)	±0.25%

#### INDUSTRIAL SPARK-IGNITED GENERATOR SET

**EPA Certified Stationary Emergency** 



#### **OPERATING DATA**

#### **POWER RATINGS NATURAL GAS/PROPANE VAPOR**

	Stand	dby
Single-Phase 120/240 VAC @1.0pf	80 kW/80 kVA	Amps: 333
Three-Phase 120/208 VAC @0.8pf	80 kW/100 kVA	Amps: 278
Three-Phase 120/240 VAC @0.8pf	80 kW/100 kVA	Amps: 241
Three-Phase 277/480 VAC @0.8pf	80 kW/100 kVA	Amps: 120
Three-Phase 346/600 VAC @0.8pf	80 kW/100 kVA	Amps: 96

#### **STARTING CAPABILITIES (SKVA)**

 sKVA vs. Voltage Dip

 120/240 VAC 1Ø
 30%
 277/480 VAC 3Ø
 30%
 208/240 VAC 3Ø
 30%

 A0080044N21
 58
 K0080124Y21
 172
 K0045124Y21
 132

 A0130044N21
 105
 K0100124Y21
 327
 K0060124Y21
 327

#### **FUEL CONSUMPTION RATES\***

Naturai (	Gas – scfh (m3/hr)
Percent Load	Standby
25%	290 (8.2)
50%	538 (15.2)
75%	795 (22.5)
100%	1,063 (30.1)

\*Fuel supply installation must accommodate fuel consumption rates at 100% load.

#### **COOLING**

		Standby
Air Flow (Fan Air Flow Across Radiator) - Open Set	cfm (m3/min)	4,343 (123)
Coolant Flow	gpm (Lpm)	24 (90)
Coolant System Capacity	gal (L)	9 (34)
Maximum Operating Ambient Temperature	°F (°C)	122 (50)
Maximum Operating Ambient Temperature (Before Dera	te)	See Bulletin No. 0199270SSD
Maximum Radiator Backpressure	in H2O (kPa)	0.5 (0.12)

#### **COMBUSTION AIR REQUIREMENTS**

	Standby	
Flow at Rated Power scfm (m3/min)	178 (5.0	

#### **ENGINE**

		Standby
Rated Engine Speed: RPM	rpm	1,800
Horsepower at Rated kW**	hp	128
Piston Speed	ft/min (m/ min)	1,275 (389)
BMEP	psi (kPa)	214 (1,473)

\*\* Refer to "Emissions Data Sheet" for maximum bHP for EPA and SCAQMD permitting purposes.

#### EXHAUST

		Standby
Exhaust Flow (Rated Output)	cfm (m3/ min)	456 (13.0)
Maximum Exhaust Back pressure	in Hg (Kpa)	0.75 (2.54)
Exhaust Temp (Rated Output - Post Silencer)	°F (°C)	1,425 (774)

Deration – Operational characteristics consider maximum ambient conditions. Derate factors may apply under atypical site conditions.

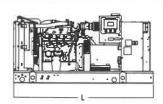
Please contact a Generac Power Systems Industrial Dealer for additional details. All performance ratings in accordance with ISO3046, BS5514, ISO8528, and DIN6271 standards. Standby - See Bulletin 0187500SSB Demand Response - See Bulletin 10000D18250

#### INDUSTRIAL SPARK-IGNITED GENERATOR SET

**EPA Certified Stationary Emergency** 



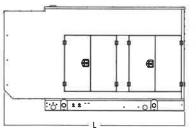
#### **DIMENSIONS AND WEIGHTS\***

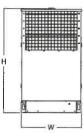




<b>OPEN</b>	SET	(Includes	<b>Exhaust</b>	Flex)

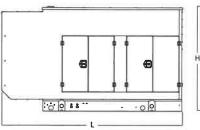
LxWxH-in (mm)	92.9 (2,360) x 39.9 (1,014) x 46.0 (1,170)
Weight lbs (kg)	2,192 - 2,250 (994 - 1,021)

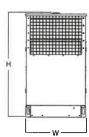




#### WEATHER PROTECTED ENGLOSURE

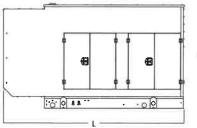
LxWxH-in (mm)	120.8 (3,068) x 40.5 (1,028) x 69.0 (1,754)
Weight lbs (kg)	Steel: 2,932 - 2,989 (1,330 - 1,356) Aluminum: 2,580 - 2,638 (1,170 - 1,196)

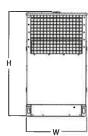




#### **LEVEL 1 ACOUSTIC ENCLOSURE**

PEACE I WOODDIED PHOT	OSONE	
L x W x H - in (mm)	120.8 (3,068) x 40.5 (1,028) x 69.0 (1,754)	
Weight lbs (kg)	Steel: 3,022 - 3,080 (1,371 - 1,397) Aluminum: 2,671 - 2,729 (1,211 - 1,238)	





#### **LEVEL 2 ACOUSTIC ENCLOSURE**

CALL S MODOR HO EMOR	
LxWxH-in (mm)	120.8 (3,068) x 40.5 (1,028) x 69.0 (1,754)
Mojaht the (kg)	Steel: 3,100 - 3,158 (1,406 - 1,433) Aluminum: 2,727 - 2,785 (1,237 - 1,263)
Weight lbs (kg)	Aluminum: 2 727 - 2 785 /1 237 - 1 263)
	Mariniani, 2,121 - 2,100 (1,201 - 1,200)

\* All measurements are approximate and for estimation purposes only.

YOUR FACTORY RECOGNIZED GENERAC INDUSTRIAL DEALER									

Specification characteristics may change without notice. Dimensions and weights are for preliminary purposes only, Please consult a Generac Power Systems Industrial Dealer for detailed installation drawings

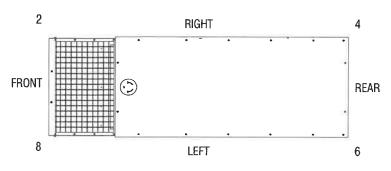
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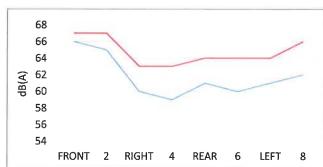


## **LEVEL 2 SOUND ATTENUATED ENCLOSURE** G4.5L Generac, SG080

	60Hz NO-	LOAD, dB	B(A)					DIS	STANCE: 7	METERS		
MICROPHONE	OCTAVE BAND CENTER FREQUENCY (Hz)											
LOCATION	31.5	63	125	250	500	1,000	2,000	4,000	8,000	dB(A)		
FRONT	29	45	51	61	62	61	52	53	45	66		
2	33	45	50	62	61	58	52	49	46	65		
RIGHT	33	42	52	54	55	55	48	49	45	60		
4	28	44	49	55	55	54	49	47	43	59		
REAR	29	45	52	54	54	56	56	50	46	61		
6	29	44	49	55	54	55	50	47	45	60		
LEFT	30	43	51	57	57	55	48	50	46	61		
8	28	45	50	57	59	57	50	48	46	62		
AVERAGE	30	44	51	57	57	56	51	49	45	62		

	60Hz FUL	L-LOAD,	dB(A)					DIS	STANCE: 7	METERS	
MICROPHONE		OCTAVE BAND CENTER FREQUENCY (Hz)									
LOCATION	31.5	63	125	250	500	1,000	2,000	4,000	8,000	dB(A)	
FRONT	30	62	52	60	61	60	52	52	47	67	
2	31	61	52	63	62	58	54	50	48	67	
RIGHT	30	57	53	55	59	57	49	50	47	63	
4	27	61	51	55	56	55	50	49	47	63	
REAR	27	60	53	55	55	57	57	52	52	64	
6	28	60	52	57	58	56	51	52	49	64	
LEFT	30	59	54	58	59	55	50	52	50	64	
8	31	62	53	59	60	57	52	50	50	66	
AVERAGE	29	60	52	58	59	57	52	51	49	65	





- · All positions at 23 feet (7 meters) from side faces of generator set.
- Test conducted on a 100 foot diameter asphalt surface.
- Sound pressure levels are subject to instrumentation, installation and testing conditions.
- Sound levels are  $\pm 2 dB(A)$ .

#### **TX301 Series Transfer Switch**

600 Amps

Service Entrance Rated · Contactor Type · Open and Delayed Transition



- **Automatic Transfer Switch**
- 600A up to 600V VAC, 60 Hz, 100% current rated
- Single or Three Phase
- 2, 3, or 4 Poles
- NEMA 1 or 3R
- Open and Inphase or Open with Delayed Transition
- ETL Listed to UL 1008
- High Withstand and Closing Ratings



Image used for illustration purposes only

#### **Codes and Standards**

Not all codes and standards apply to all configurations. Contact factory for details.



**ETLus Listed** 



NFPA 70, 99, 110



NEC 700, 701, 702, 708

#### **Description**

Generac's contactor type transfer switches are double-throw robust switch construction with inherent interlocks to ensure safe positive transfer between power sources. The contacts are silver composite for long life, resisting pitting or burning. The switches are rated for full load transfers in mission critical, emergency, legally required, and optional power systems.

The microprocessor based controller provides the customers with the flexibility to program a comprehensive group of set points to match the application needs. The controller has two programmable inputs and one programmable output as standard and is available with an optional expansion board for up to four programmable inputs and outputs. The LCD displays real time and historical information with time-stamped events. The integrated plant exerciser can be configured in off, daily, day of week, biweekly, and monthly intervals with user selectable run time. Standard features of the controller include three phase sensing on both sources, phase unbalance, phase reversal, load shed, emergency inhibit, and communications.

#### **TX301 Series Transfer Switch**

#### 600 Amps

Service Entrance Rated · Contactor Type · Open and Delayed Transition



#### STANDARD FEATURES

#### **GENERAL**

- Small Footprint, Results in Easy Mounting and Installation for Reduced Time and Costs
- Wall Mount
- Cable Entry is Top or Bottom
- Double-throw, stored energy transfer mechanism
- · Can be electrically isolated while energized
- Graphical LCD-Based Display for Programming, System Diagnostics, and Help Menu Display Mimic
- Diagram with Source Available and Connected LED Indicator
- · Method of Transfer: Open with Inphase Transition
- Mechanically Interlocked to Prevent Connection of Both Sources
- Modbus® RTU Communications
- TXC 100 Controller
- Operating Temperature: -4° to 158°F (-20° to 70°C)
- · Removable Bottom Plates for Ease of Entry
- Voltage Agnostic\*
- High Withstand and Closing Ratings
- . Heater Kit Standard on all 3R Enclosures
- Auxiliary Output Includes: Two Wire Start, Signal Before Transfer, Fault, and a Programmable Relay Output
- Auxiliary Input Includes: Permissive Inputs (24VDC)
- General Alarm Indication
- 2 Year Standard Warranty

#### **VOLTAGE AND FREQUENCY SENSING**

- Three Phase Under and Over Voltage Sensing on Normal and Emergency Sources
- Under and Over Frequency Sensing on Normal and Emergency
- · Selectable Settings: Single or Three Phase Voltage
- . Sensing on Normal and Emergency 60 Hz
- · Phase Sequence Sensing for Phase Sensitive Loads

#### START CIRCUIT

- 2-wire Start
- 3-wire Start from C Contact for Circuit Monitoring

#### **DIGITAL OUTPUTS**

- . Switch Position Indication (2 Form C)
- Signal Before Transfer (Elevator)
- General Alarm

#### **DIGITAL INPUTS**

- · Emergency Inhibit (Permissive & Load Shed)
- · Go to Emergency
- Manual Generator Retransfer

#### **CONTROLS**

- Front Programmable Control Reduces PPE Needs and Arc Flash Hazard
- Built in Battery Backup Increases Switch Reliability and Reduces Switch Transition Time to Alternate Source
- Battery Backup Able to Power the Controller for up to 60 Minutes in the Event of No Source Availability
- Generator Battery Backup for Controller
- Accessible USB Port for Easy Data Downloads, Firmware Updates without Requiring PPE, Reducing the Risk of Arc Flash
- · All Amp Nodes Offered with Delayed Transition
- Heater Programmable through Control for Desired Temperature and Humidity Settings
- Front Accessible Customer Connections
- Time-Stamped Event History Log
- Programmable Exerciser Daily, Weekly, Biweekly, Monthly

\* 480 V 3-Wire Systems and all 600 V systems must be specified at time of ordering for Transformer Kit to be included

#### **AVAILABLE OPTIONS**

- Time Delay in Neutral Transition (TDN) or Inphase with a Default to Time Delay in Neutral Transfer
- Remote Annunciator
- Chicago Code Kit
- 3R Padlockable Cover for Controller (Standard on 3R Enclosure)
- CTs for Integrated Metering
- Heater Option for Temperature and Humidity Control (Standard on 3R Enclosure)
- Expandable Input/Output Board Module Includes: 4 Relay Outputs and 4 Optically Isolated Inputs
- 2 Year Extended Limited Warranty
- 5 Year Basic Limited Warranty
- 5 Year Extended Limited Warranty
- 7 Year Extended Limited Warranty
   10 Year Extended Limited Warranty

#### **Engineered Options**

- Transient Voltage Surge Suppressor (TVSS)
- Manual Generator Retransfer Switch
- Go to Emergency Switch

#### **Conversion Kits**

- 480 V Transformer Kit for 3-Wire Systems
- 600 V Transformer Kit

# TX301 SERIES

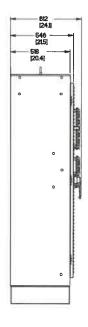
#### **TX301 Series Transfer Switch**

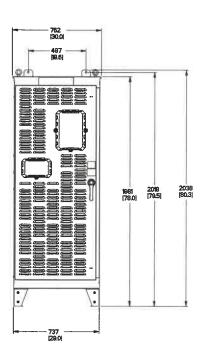
600 Amps

Service Entrance Rated · Contactor Type · Open and Delayed Transition



#### **UNIT DIMENSIONS\***





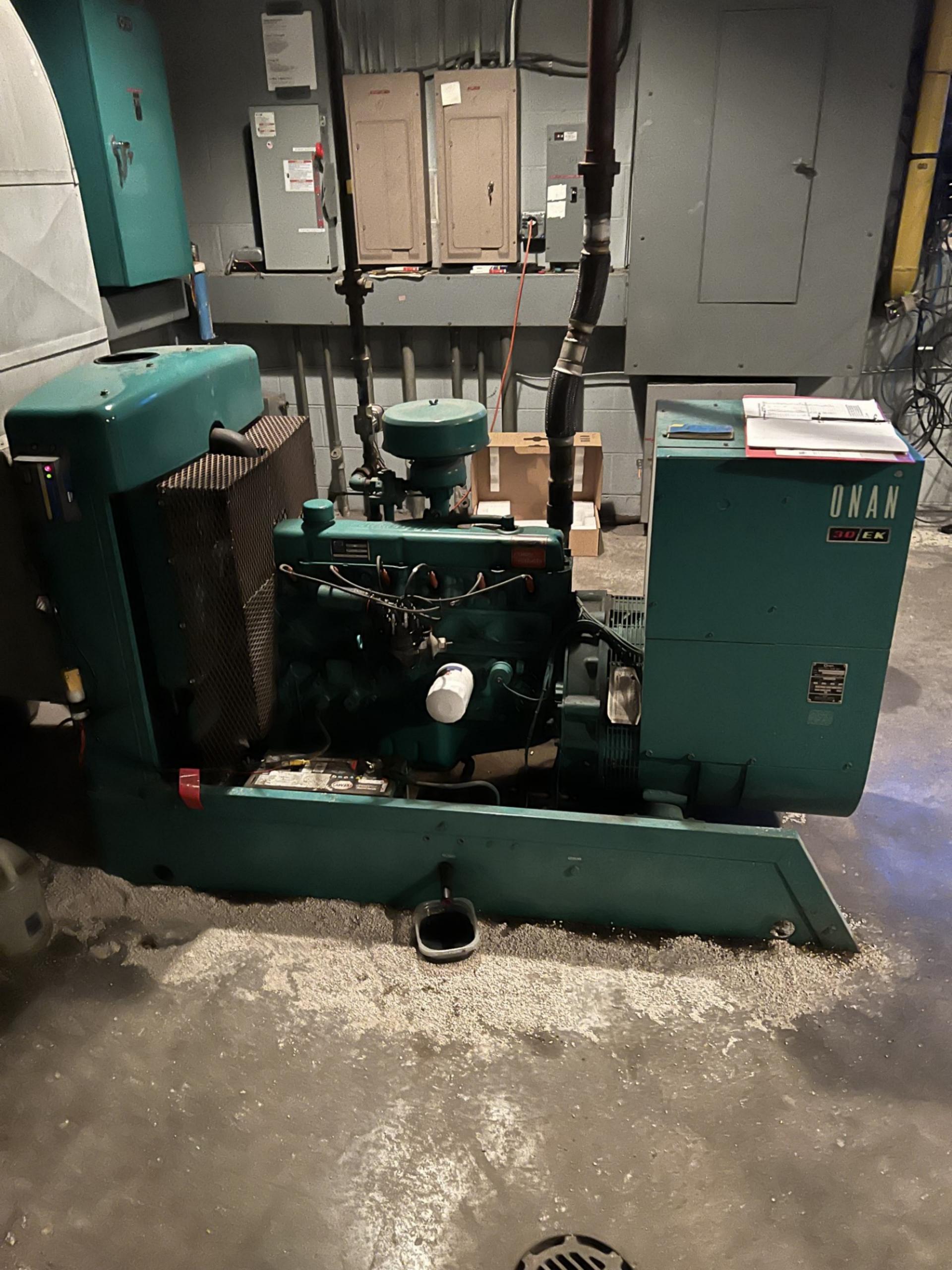
#### Service Entrance Rated, Contactor Type, Open and Delayed Transition, 600 A

				maotor Typ	o, opon a	na Bolajoa		,, 000 11	
	Cu/Al								
Description	Normal 75 °C Wire	Normal Wire Lug Torque Ib/in (Nm)	Standby/ Load Source 75 °C Wire	Standby/Load Wire Lug Torque Ib/in (Nm)	Neutral Connection	Neutral Wire Lug Torque Ib/in (Nm)	Ground Connection	Ground Wire Lug Torque Ib/in (Nm)	Weight
600A SER NEMA 1	(2) 600 - 2/0	450 (50.8)	(2) 750 - 2	620 (70)	(8) 600 - 4	375 (31,1)	(10) 350 - 6	275 (31.1)	465 (211)
600A SER NEMA 3R	(2) 600 - 2/0	450 (50.8)	(2) 750 - 2	620 (70)	(8) 600 - 4	375 (31.1)	(10) 350 - 6	275 (31.1)	467 (212)

#### **UL 1008 Withstand and Closing Ratings**

or 1000 Milliotana and Olosing Hallings								
Ampere Rating	Service Entrance (kA)	Voltage						
600	100	480						
600	35	600						

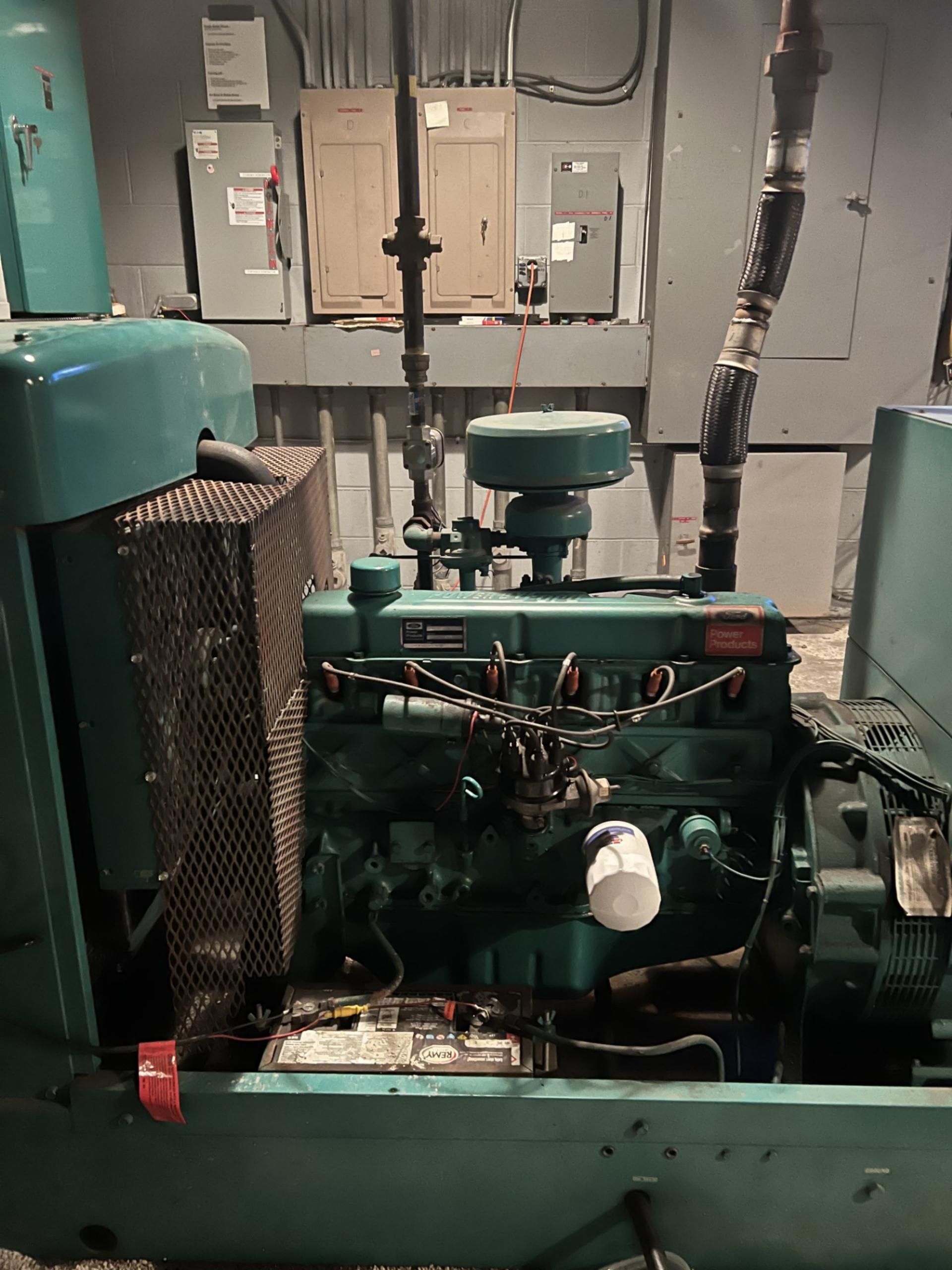
<sup>\*</sup> All measurements are approximate and for estimation purposes only. Specification characteristics may change without notice, Please contact a Generac Power Systems Industrial Dealer for detailed installation drawings.





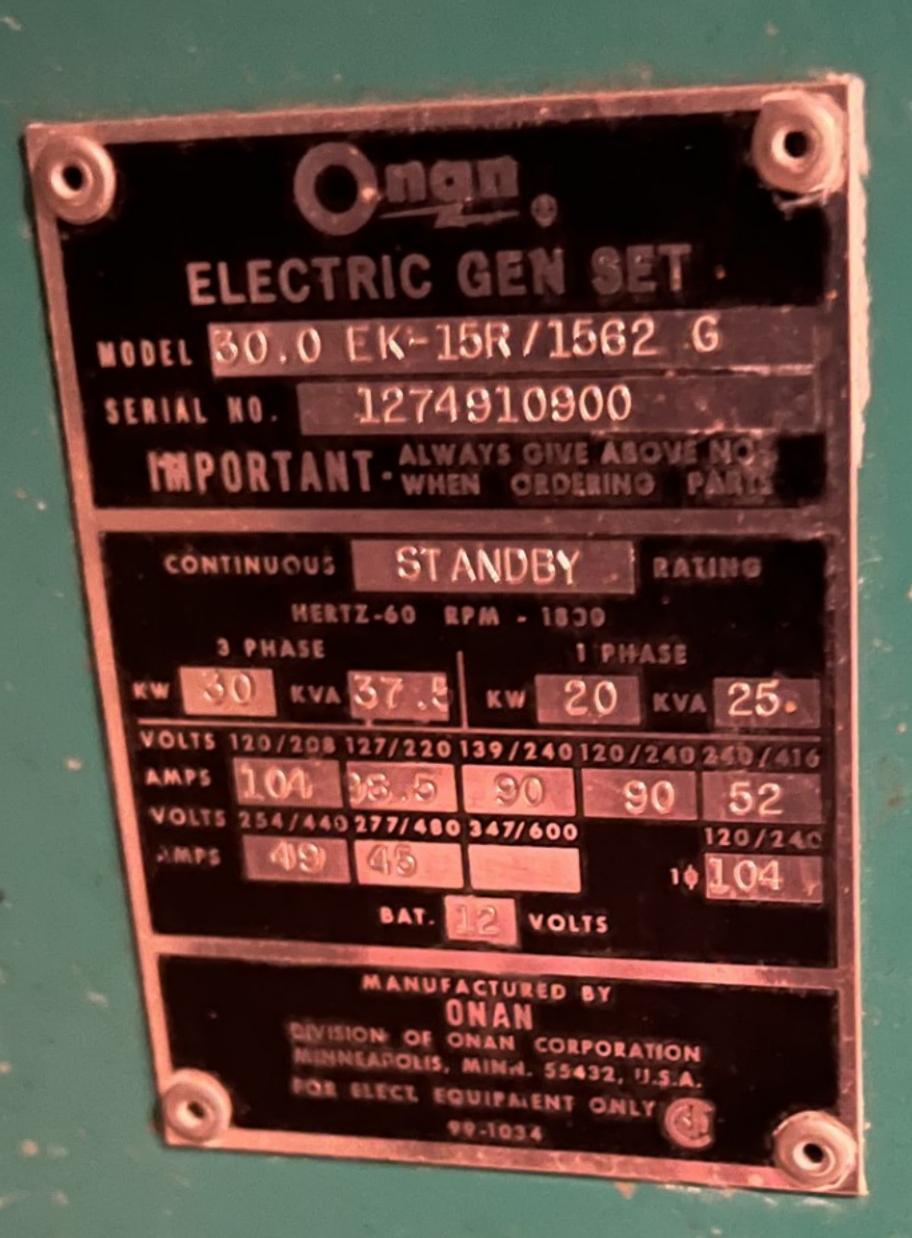






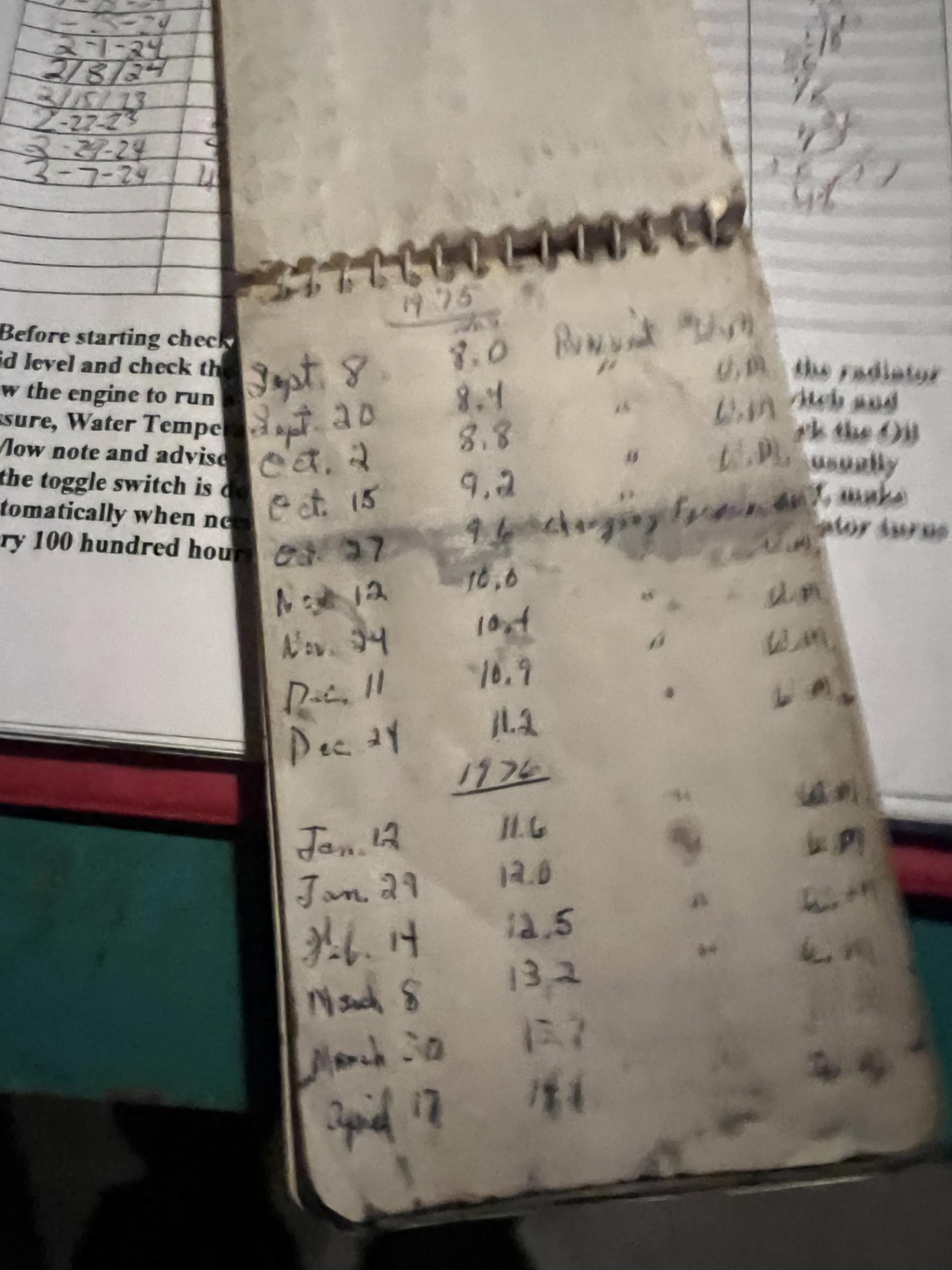






THE NAMEPLATE RATING AS SHOWN ON THIS MACHINE IS BASED ON OPERATION WITH GASOLINE OR L. P. G. FUEL SOMEWHAT LESS OUTPUT MAY RESULT WHEN OPERATING WITH LOWER HEAT VALUE FUELS SUCH AS NATURAL OR MANUFACTURED GAS

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and advise you	may 12	3,5		F.S.M.	the Oil
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	Aug 28		*	w.M	



Agenda Item: <u>NB-3</u>
Date: <u>O3-31-30-34</u>

### **City Council Agenda Item Request**

Date: 03/13/2024

Name: James McNeil

Department: Manager

Item: Special Event Application - Cat-Man-Do's - Various Fundraising Events

Meeting date requested: 03/21/2024

#### Explanation for request:

Cat-Man-Do's, 1223 Ludington Street is requesting the City Council approve the closur of the 1200 Block of Ludington Street for (Classic Car & Bike Nights May 8th (9th), Jun 12th (13th), July 10th (11th), August 14th (15th), and the closure of the 100 block of South 13th Street from Ludington Street to 1st Avenue South for the other Fundraisers (Car Show July 1st, Wheelin' Sportsmen August 24th, and Law Enforcement Torch Run September 11th (12th).	ie
-	

Spaulding Enterprises, LLC

Cat-man-do's Bar & Grill

1223 Ludington St. Escanaba, MI 49829



March 1, 2024

To Whom It May Concern,

This is in regards to my request for temporary authorization for the outdoor sale, service and consumption of alcoholic liquor for **Classic Car & Bike Nights** (May 8/9 June 12/13, July 10/11, August 14/15 & September 11/12; second date each month is set aside for alternative rain dates if needed) in an area measuring up to 80' x 260', to be located directly adjacent to licensed premises and 110' x 300', to be located directly in front of licensed premises starting on Ludington Street from 13<sup>th</sup> Street to12<sup>th</sup> Street (see attached map); and **other Fundraisers** (Car Show July 1 & Wheelin' Sportsmen August 24) in an area measuring up to 80' x 260', to be located directly adjacent to licensed premises (see attached map), with all designated areas to be well defined and clearly marked for events in conjunction with 2023-2024 Class C license # 255247 and Specially Designated Merchant license # 255248 with Sunday Sales Permit (PM), Direct Connection -1, Outdoor Service Area (1), Dance-Entertainment and Specific Purpose (food) located at the above address in Delta County.

The fund raisers will be open to the public and all egresses will be constantly monitored by either a floor manager, event staff, employees and/or owners. All money raised will be donated to a local non-profit charity group to be determined at a later date. All proceeds raised will be via local businesses and personal donations of services and items to be raffled off or auctioned off on bids, entrance fee to the event, food sales, and generous cash donations from the public. Thank you for your time and consideration in this matter. If you have any questions, or, are in need of additional information, please contact me at

Sincerely.

Curt Spaulding, Owner

enclosure

cc:

MLCC Escanaba District Office w/encl Escanaba Public Safety Department w/encl Escanaba City Council w/encl



#### Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC) Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID:	
Request ID:	
	<del></del>

#### **Temporary Authorization Application**

(For MLCC Use Only)

(Authorized by R 436.1023(2),(3), R 436.1403(2), R 436.1407, and R 436.1419)

\*\*\*This application, all required documents, and a \$70.00 inspection fee must be submitted at least ten (10)

icensee name(s): Spaulding	Enterprise	es, LLC; DBA:	Catmando	o's				
ddress: 1223 Ludir	ngton St.				·. ,	· · · · · · · · · · · · · · · · · · ·		
City: Escanaba Zip Code: 49829					·	······································		
ontact name: Curt Spaulding		Phone:			Email:			
🔀 \$70.00 Inspection Fee - Ma	ake Check I	Payable to <b>Stat</b>	e of Michig	gan MLCCU	se - Fee Code 40.	37		+814LV/19 - A. 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4
art 2 - Temporary Authorizat licensee may request up to tw nat apply to this application:			ons for <u>each</u>	<u>h type</u> of tempo	orary authori	zation in a caler	ndar year. S	Select all
☐ Temporary Outdoor Service	- Complete	e Parts 3, 8, and	9	Temporary Exte	ended Hours	Permit - Comp	lete Parts 6	and 9
Temporary Dance Permit - C	omplete Pa	arts 4 and 9		Temporary Spe	cific Purpose	Permit - Comp	lete Parts 7	', 8, and 9
emporary Outdoor Service requ	ervice Info uires a reco	rmation ommendation f	rom the loc	cal law enforcer	nent agency	that has prima	ry jurisdictio	on over the
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Part 3 Continued - Temporary Outdoor Service Information
8. Is the location of the proposed area owned, rented, or leased by the licensee?
If <b>No</b> , submit a lease or written permission to use the proposed area, including permission from a city, township, or village if the proposed area is located on municipally owned-property.
9. Is the proposed area located in the same local governmental unit as the licensed premises?
If <b>No</b> , please explain:
10. Does the licensee currently hold an Additional Bar Permit that will be utilized in the proposed area? (Yes No
If <b>No</b> , the licensee will be restricted to providing only table service in the proposed area unless a new Additional Bar Permit has been requested by the licensee and approved by the Commission.
Part 4 - Temporary Dance Permit Information
<ul> <li>Licensees that currently hold a Dance Permit at the licensed premises do not need to request a Temporary Dance Permit for dancing in a Temporary Outdoor Service area.</li> <li>The dance floor must be at least 100 square fee, be clearly marked, and shall not have tables, chairs, or other obstacles on the dance floor while customers are dancing.</li> </ul>
1. List the dates requested for a Temporary Dance Permit:
Part 5 - Temporary Entertainment Permit Information
<ul> <li>Licensees that currently hold a Entertainment Permit at the licensed premises <u>do not</u> need to request a Temporary Entertainment Permit for entertainment in a Temporary Outdoor Service area.</li> <li>A Temporary Entertainment Permit does not allow for topless activity on the licensed premises.</li> </ul>
List the dates requested for a Temporary Entertainment Permit:
2. Describe the type of entertainment provided:
3. Will the entertainment provided under the Temporary Entertainment Permit include a contest with prizes totalling over \$250.00 in retail value?
If <b>Yes</b> , the licensee must complete Form LCC-207 and submit with this application.  No alcoholic beverages may be used as part of any contest or as a prize for a contest. No licensee may provide anything of value from another licensee without prior Commission approval.
Part 6 - Temporary Extended Hours Permit Information
<ul> <li>Licensees that currently hold an Extended Hours Permit in conjunction with a Dance or Entertainment Permit at the licensed premises do not need to request a Temporary Extended Hours Permit for use with a Temporary Outdoor Service area.</li> </ul>
1. Select the permit type that requires a Temporary Extended Hours Permit*: Dance Permit Entertainment Permit
2. List the dates and hours requested for a Temporary Extended Hours Permit:
Part 7 - Temporary Specific Purpose Permit Informaton
<ul> <li>Licensees that currently hold a Specific Purpose Permit for an approved purpose at the licensed premises <u>do not</u> need to request a Temporary Specific Purpose Permit for the same purpose for use with a Temporary Outdoor Service area.</li> <li>A Temporary Specific Purpose Permit requires a recommendation from the local law enforcement agency that has primary jurisdiction over the licensed premises. The local law enforcement agency must complete Part 8 of this application.</li> </ul>
Indicate the activity that requires extended hours* (e.g. food service):
2. List the dates and hours requested for a Temporary Specific Permit:
*Hours of Operation Wookdays and Saturdays - Book wine and entitle you be add for 700 and 200

**Weekdays and Saturdays** - Beer, wine, and spirits may be sold from 7:00 a.m. to 2:00 a.m. of the next day, provided that the sale of spirits is legal in the governmental unit where the license is desired.

**Sundays** - Legal hours of sale on Sundays are from 7:00 a.m. until 2:00 a.m. of the next day, provided the sale of alcoholic beverages on Sunday is legal in the governmental unit and the appropriate permit has been approved by the Commission and the permit has been issued.

### Part 8 - Local Law Enforcement Recommendation for Temporary Outdoor Service and Temporary Specific Purpose Permit The local law enforcement agency with primary jurisdiction over the event location must complete this section. Name of law enforcement agency: Escanaba Public Safety Address of law enforcement agency: 1900 3rd Ave N., Escanaba, MI 49829 Phone number of officer: Email of officer: I certify that I have reviewed this application and recommend the approval of the Temporary Outdoor Service or Temporary Specific Purpose Permit by the Michigan Liquor Control Commission. viewing Officer Part 9 - Signature of Licensee If approved, the license shall not sell, or allow the consumption of alcoholic beverage outdoors, except in the defined area, under administrative rule R 436.1419. If approved, the licensee shall provide service of alcoholic beverages in the outdoor area only by wait staff servicing the tables, unless the licensee uses an approved additional bar in the area where customers may obtain their alcoholic beverages from a bartender using a currently authorized additional bar or receiving approval by the Commission for a new Additional Bar Permit, Refrigeration trucks and/or trailers cannot include an alcoholic beverage logo and must be rented by the licensee from a non-wholesale company. If the refrigeration truck/trailer allows customer access to obtain alcoholic beverages, an Additional Bar Permit must be obtained unless an existing Additional Bar Permit will be utilized. Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises. I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003. Submit this application, all required documents, and a \$70.00 inspection fee at least ten (10) days in advance of your event for

Please return this completed form along with corresponding documents and fees to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-284-8557

Signature of Licensee

your request to be considered by the Commission. Make check payable to State of Michigan.

Curt Spaulding, owner

Print Name of Licensee & Title

3/1/24

Date



LCC-300 (02-18)

# Michigan Department of Licensing and Regulatory Affairs Finance and Administrative Services Revenue Services

LARA Revenue Services <u>is not</u> a part of the Michigan Liquor Control Commission (see note below),

#### **Credit Card Authorization Form**

# \*\* FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 \*\* \*\* DO NOT EMAIL OR MAIL THIS FORM \*\*

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

\* \*IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED\*\*

Name: Curt Spaulding			Transaction Amount: \$70.00			
Address: 1223 Ludington St.						
City: Escanaba			- Card Number:			
ŕ					Check One:	
State:	Michigan			<ul><li>MasterCard</li></ul>	<b>○</b> Visa	○ Discover
Zip Code:	49829			Security Code/CVV Code:		
Phone:				Frankish or Foot		
Applicant/	Licensee Name:	Request or Bus	siness ID #:	Expiration Date:		
Spauldin	g Enterprises LLC; DBA:	Cal				
	Payment is	for:	<del></del>			
Tempora	ry Authorization Application	on			Signature	
ITEMIZATI	CARD AUTHORIZATION, ON OF THE FEES FOR WI OR YOUR PAYMENT WILL NO Credit Card Payment	HICH YOU ARE S OT BE PROCESSED.	SUBMITTING	LARA Revenue Services do by the MLCC. Applicati Services may take up to received by the MLCC aft	ons submitted t two (2) addition	hrough LARA Revenue nal business days to be
r	Fee Туре	Fee Amount	Fee Code	For requests that require	a timely receipt	of an application by the
Inspect	tion Fee(s):		4036 -	MLCC to be processed,	such as Special	Licenses and temporary
Special	License Fee(s):		4008	requests, please ensure t adequate time to be prod	hat your applica	tion will be received in
∑ Tempo	rary Authorization Fee:	\$70.00	4037	received and processed by		
License	e Renewal Fee(s):		4004			
Manufa	acturer License(s):		4038			
Wholes	saler License(s):		4085			
New Re	etaller License(s):		- 4012			
Transfe	r Retailer License(s):		4034			
Conditi	ional License		- 4012			
New Ac	dd Bar Transfer Add Bar:		- 4012/4034			
Sunday	Sales Permit (AM):		- 4033			
Sunday	Sales Permit (PM):		- 4032			
Caterin	g Permit:		- 4031			

LARA is an equal opportunity employer/program. Auxiliary alds, services and other reasonable accommodations are available upon request to Individuals with disabilities.

#### **APLUTCHAK**



#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/14/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

If SUBROGATION IS WAIVED, subject this certificate does not confer rights to	et to	the certi	terms and conditions of ificate holder in lieu of su	the pol ch end	licy, certain ¡ lorsement(s)	oolicies may	require an endorsement	t. Ast	atement on
PRODUCER				CONTACT Aimee Plutchak					
Garceau Insurance Agency 823 Ludington Street				PHONE (A/C, No	Ext):		FAX (A/C, No):		
Escanaba, MI 49829				E-MAIL ADDRE	88:				
			·		INS	URER(S) AFFOR	RDING COVERAGE		NAIC#
			······································	INSURE	RA:Conifer	Insurance	Company		<u> </u>
INSURED				INSURE	RB:				
Spaulding Enterprises LLC				INSURE	RC:				
1223 Ludington St Escanaba, Mi 49829				INSURER D:					
				INSURE				···········	
			·	INSURE	RF:			<del></del>	
THIS IS TO CERTIFY THAT THE POLICIE	S OF	INS				TO THE INSUF			
INDICATED. NOTWITHSTANDING ANY R CERTIFICATE MAY BE ISSUED OR MAY									
EXCLUSIONS AND CONDITIONS OF SUCH	POLIC	IES.	LIMITS SHOWN MAY HAVE	BEEN F	REDUCED BY	PAID CLAIMS.			
INSR LTR TYPE OF INSURANCE	ADDL INSD	WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	8	4 000 000
A X COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE	\$.	1,000,000
CLAIMS-MADE X OCCUR	X				3/12/2024	3/12/2025	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	300,000 5,000
							MED EXP (Any one person)	\$	1,000,000
							PERSONAL & ADV INJURY	\$	1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:  X POLICY PRO- LOC							GENERAL AGGREGATE	.\$	1,000,000
							PRODUCTS - COMP/OP AGG	\$	.,,,
AUTOMOBILE LIABILITY					<del> </del>		COMBINED SINGLE LIMIT (Ea accident)	\$	
ANY AUTO							BODILY INJURY (Per person)	\$	
OWNED AUTOS ONLY AUTOS							BODILY INJURY (Per accident)	\$	
AUTOS ONLY AUTOS ONLY							PROPERTY DAMAGE (Per accident)	\$	
UMBRELLA LIAB OCCUR		-,			<del></del>		EACH OCCURRENCE	\$	
EXCESS LIAB CLAIMS-MADE					·		AGGREGATE	\$	,-w.,
DED RETENTION \$							,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	\$	
WORKERS COMPENSATION AND EMPLOYERS LIABILITY							PER OTH- STATUTE ER	- <del>*</del>	
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A						E.L. EACH ACCIDENT	8	
(Mandatory in NH)	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\						E.L. DISEASE - EA EMPLOYEE	\$	
If yes, describe under DESCRIPTION OF OPERATIONS below			.,				E.L. DISEASE - POLICY LIMIT	\$	······································
		L				······································			
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHIC	LES (A	CORD	) 101, Additional Remarks Schedu	le, may b	e attached if mor	e space is requir	red)		
CERTIFICATE HOLDER		<u></u>	· · · · · · · · · · · · · · · · · · ·	CANC	ELLATION		randinalysia open de stander gegender. Mit die Speecher 1994 een verberen 1994 een verberen 1994 een verberen	*****	
APINING IP INCHER	······································			VAII!		<del></del>			
City of Escanaba 410 Ludington St				THE	EXPIRATION	A DATE TH	ESCRIBED POLICIES BE CA EREOF, NOTICE WILL IN Y PROVISIONS.		
Escanaba, MI 49829				AUTHO	RIZED REPRESE	NTATIVE			
					Ames Rhedwar				

### Festivals, Parades, Races, Walkathons, Temporary Road Closures

Wednesday May 8, 2024

DATE(S) OF EVENT:

Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)					
NAME OF EVENT:	Classic Car & Bike	Night			
CONTACT INFORMATION: (Pleasong Contaction: Catmando's	se print clearly – Incomplete applica	tions may be delayed) 			
Contact Person: Curt Spaulding	Daytime Phone:				
Address: 1223 Ludington St					
City, State Zip: Escanaba, MI 49829	E-mail:				
Website:					
Charitable Org #: 57-0564993 (If applied	Fax:				
Alternate Contact: Kelly Spaulding	It is recommended that an alternative Name and Phon	e Number be provided)			
Do you grant the City of Escanaba, Ci to give your telephone number to the	•	□ Yes			
LOCATION:					
	e of Park:				
☐ Building/Facility Name	e/Area: All of So.13th Street between Ludington & 1st Ave S	South;All of Ludington St between 13th St & 12th St			
☑ Road(s) Road	Closure Required?   □ Partial	☑ Full			
DATE/TIME:					
	Event Begins	Event Ends			
EVENT TIME  This is the time your event would be ready to	DATE: May 8, 2024	DATE: May 8, 2024			
accept participants or general public.	TIME: 1700	TIME: 2200			
SET-UP TIME	Set-up Start	Tear-down End			
When you want the area reserved for your	DATE: May 8, 2024	DATE: May 8, 2024			
organization to ensure you have adequate time for set-up and tear-down.	TIME: 1500	TIMF: 2230			

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events, Questions about this collection should be directed to the City Manager.

TIME:

TIME:

### Festivals, Parades, Races, Walkathons, Temporary Road Closures

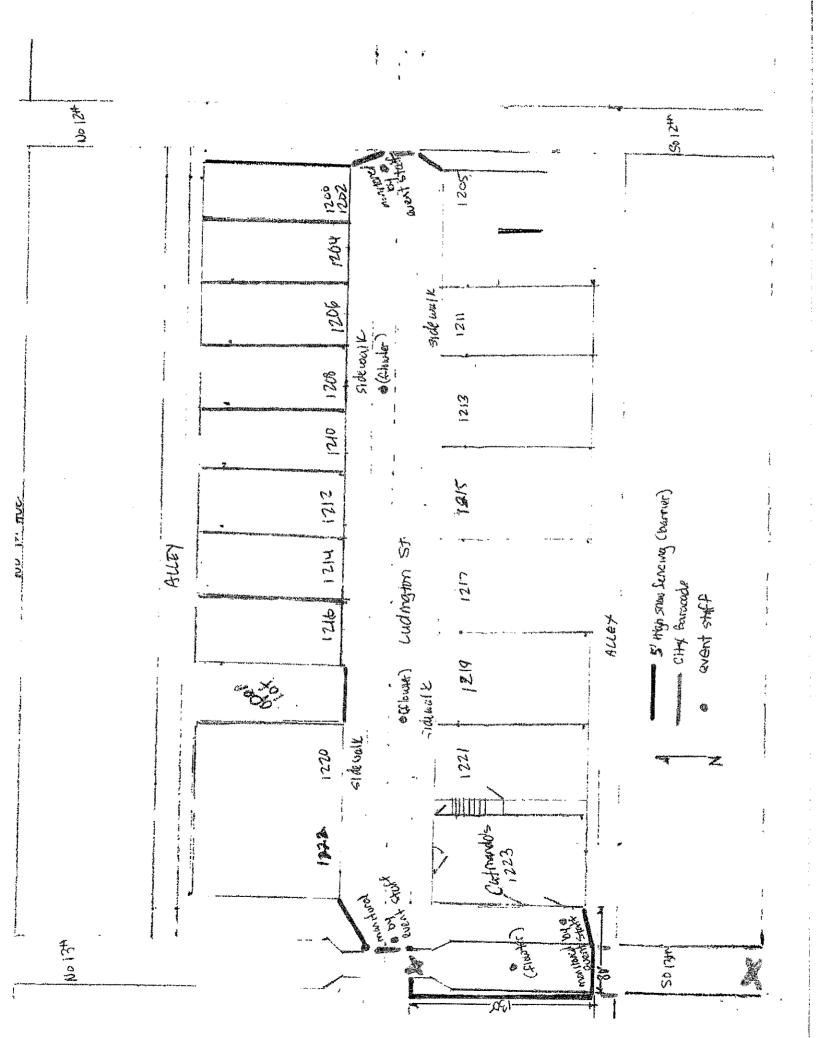
Alternate Rain Date Thursday May 9, 2024					
	Day of Week, Month, Day, Year (Example: Saturd	lay, October 29, 2016)			
NAME OF EVENT:	Classic Car & Bike I	Night			
CONTACT INFORMATION: (Plea	se print clearly – Incomplete applica	tions were he deferred			
Organization: Catmando's	se print clearly – incomplete applica	tions may be delayed)			
Contact Person: Curt Spaulding					
Address: 1223 Ludington St	_				
City, State Zip: Escanaba, MI 49829					
Website:					
=1	Fax:				
(If applic	able)				
Alternate Contact: Kelly Spaulding					
v	It is recommended that an alternative Name and Phone	e Number be provided)			
Do you grant the City of Escanaba, C	ity Manager's Office permission				
to give your telephone number to th	e general public?	☐ Yes      ☑ No			
LOCATION:					
☐ City Park Name	e of Park:				
	e/Area: All of So.13th Street between Ludington & 1st Ave Si				
☑ Road(s) Road	Closure Required?   □ Partial	☑ Full			
DATE/TIME:					
	Event Begins	Event Ends			
<b>EVENT TIME</b> This is the time your event would be ready to	DATE: May 9, 2024	DATE: May 9, 2024			
accept participants or general public.	TIME:	TIME: 2200			
SET-UP TIME	Set-up Start	Tear-down End			
When you want the area reserved for your	DATE: May 9, 2024	<b>DATE:</b> May 9, 2024			
organization to ensure you have adequate time for set-up and tear-down.	TIME:1500	TIME: 2230			

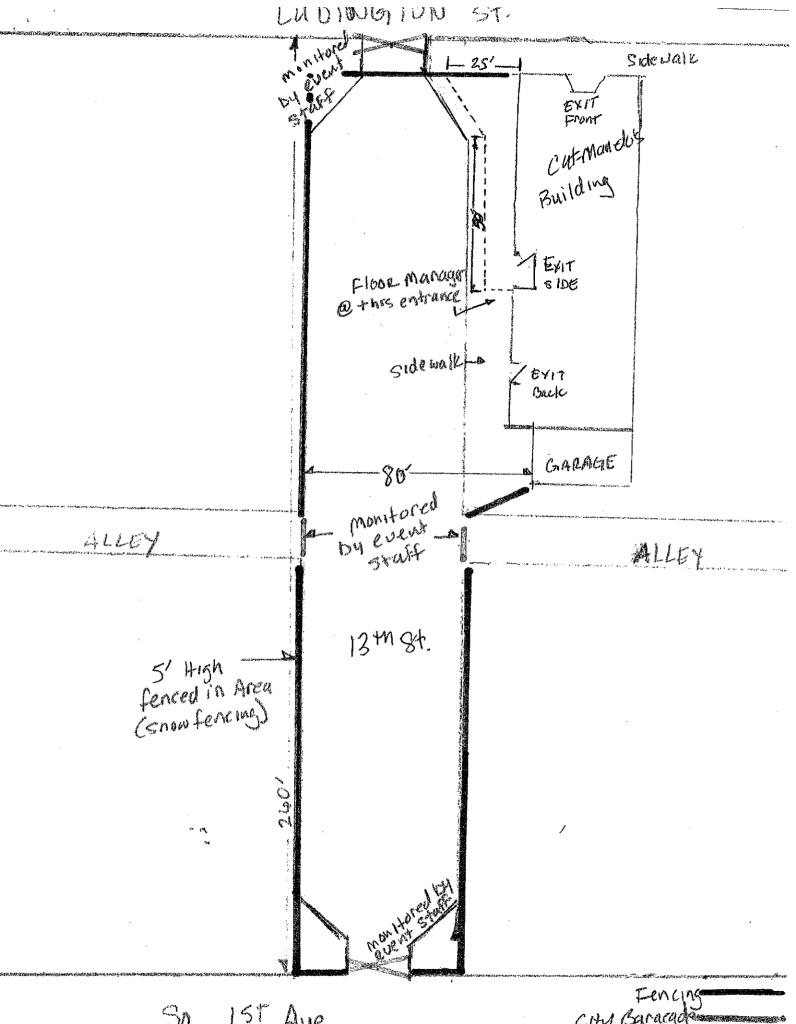
EVENT DETAIL	5 – IYP	E OF EVENT	:				
☐ Parade		□ Сус	cling	☑ Festiva	al/Event		
☐ Run		□ Wa	ılkathon	☐ Other (specify):			<del></del>
ESTIMATED AT	TENDA	NCE: (Please	estimate all tha	at apply)			
Participants:	#	12 Wheeld		nair Accessible	:: ☑ Yes	□ No	
Bands:	#					king approval to ch	arge
Vehicles/Floats:	#	n/a		Admission: Parking:	☑ Yes □ Yes	□ No ☑ No	
Volunteers:	#	20	This ever	•	☑ Open to the Pu		
General Public:	#	300			☐ For Invited Gue		
EVENT ELEMEN	<b>NTS:</b> (Co	mplete to en	sure proper peri	mits are proce	ssed)		
Power Requireme	ents:	☑ Yes	□ No	Fireworks:	☐ Yes	☑ No	
Sound Amplifica	ation:	☐ Yes	☑ No	Alcohol:	Yes	□ No	
Access to powe	r if possi	ble:⊡ Yes	□ No				
Live Music:		☑ Yes	□ No				
Tents/Temp. Stru	ctures:	☑ Yes	□ No	Size of Tent	(s): <u>12x10 20x10 10</u>	x10 canopies	
Amusement Ride	s:	☐ Yes	☑ No	Provider:	·		
Inflatables:		☐ Yes	☑ No	Provider:		· , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , , ,	<u></u>
FOOD AND BEY	/ERAGE	i <b>:</b>					
Will there be Food and Non-Alcoholic Beverages sold?		☑ Yes	□ No (Conti	nue to next page)			
Food Stand locations:		☐ Indoor	☑ Outdoo	or 🔲 Indoor and	d Outdoor		
What types of foc	d will th	e Food Stand:	s be selling? (Ch	eck all that ap	ply)		
☐ Chicken / Seaf	ood		l Soups / Chili		☐ Other Fo	ods (Please list)	
☐ Rice / Pasta Dis	shes		l Salad				
☑ Soda / Chips / Candy ☑ Other Meats			brats				

☐ Baked Goods

☐ Hotdogs / Hamburgers

RESERVATION FEES: (Check applicable box	(es))	
Ludington Park – Pavilion (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
Ludington Park – Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Ludington Park – Bandshell (1/2 Day)	□ \$75 (Resident)	☐ \$100 (Non-Resident)
Ludington Park – Bandshell (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Ludington Park – Gazebo (2 Hour Block)	☐ \$50 (Resident)	☐ \$75 (Non-Resident)
Other Picnic or Gathering Area (Full Day)	□ \$35	
John D. Besse Park – Pavilion (1/2 Day)	□ \$75 (Resident)	☐ \$100 (Non-Resident)
John D. Besse Park - Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Lemerand Field - Pavilion (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
Lemerand Field – Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Lemerand Field – Entire Complex (Full Day)	□ \$250	
*** Half-Day Reservations Cut-off Time is 4:00	PM. Half-day reservations car	n be made before or after 4:00PM,
A detailed map of road closures <b>MUST</b> be included the least 14 Days in advance of the event. This Office. If there are any SPECIAL REQUESTS that separate piece of paper and attach.	s notification letter must be	approved by the City Manager's
city of Escanda to Black Lidington St. C. as m st from Ludington to 80. 13th 910 is plastic snow Lence will close of public on maps. There will be exits from outly overthe staff. There will also be side if back doors. These exits will be I have read and understood the Special Events.  I will notify the City Manager's Office of any change of the event.	Application.	
advance of the event. I have received a copy, read and understand th 060101-10 – Alcohol in Public Places (if applica	e contents of the City of Esc ble).	anaba Policy and Procedures No.
	Curt Spaulding	2/1/24
Event Organizer-Signature	Print Name	Date





1ST Ave 30

CIM Baracade

#### Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT:	Wednesday June 12	2, 2024
	Day of Week, Month, Day, Year (Example: Saturda	ay, October 29, 2016)
NAME OF EVENT:	Classic Car & Bike N	Night
CONTACT INFORMATION: (Plea Organization: Catmando's	se print clearly – Incomplete applicat	ions may be delayed)
Contact Person: Curt Spaulding	Daytime Phone:	
Address: 1223 Ludington St	Evening Phone:	
City, State Zip: Escanaba, MI 49829	E-mail:	
Website:	Event Phone:	
Charitable Org #: 57-0564993		
(If applications)	able)	
Alternate Contact: Kelly Spaulding	It is recommended that an alternative Name and Phone	s Alumbae ha arasidad
LOCATION:		
	e of Park:	
☐ Building/Facility Name	e/Area: All of So.13th Street between Ludington & 1st Ave So	outh;All of Ludington St between 13th St & 12th St
☑ Road(s) Road	Closure Required?	☑ Full
DATE/TIME:		
	Event Begins	Event Ends
<b>EVENT TIME</b> This is the time your event would be ready to	DATE: June 12, 2024	DATE: June 12, 2024
accept participants or general public.	TIME:1700	TIME: 2200
SET-UP TIME	Set-up Start	Tear-down End
When you want the area reserved for your organization to ensure you have adequate time for	DATE: June 12, 2024	DATE: June 12, 2024
set-up and tear-down.	TIME: 1500	TIME: 2230
The state of the s	<u> </u>	<u>                                     </u>

#### Festivals, Parades, Races, Walkathons, Temporary Road Closures

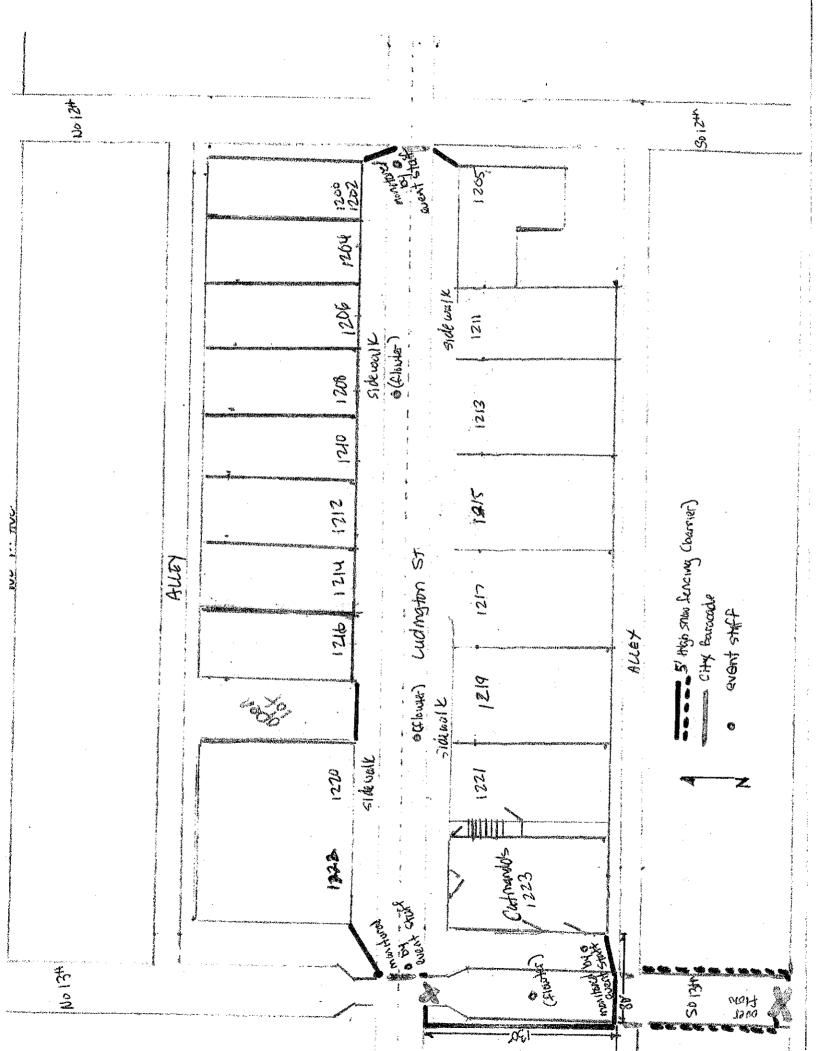
ATE(S) OF EVENT: Alternate Rain Date Thursday June 13, 2024					
	Day of Week, Month, Day, Year (Example: Saturo	day, October 29, 2016)			
NAME OF EVENT:	Classic Car & Bike	Night			
CONTACT INFORMATION: (Please Organization: Catmando's	se print clearly – Incomplete applica	tions may be delayed) 			
Contact Person: Curt Spaulding	Daytime Phone:				
Address: 1223 Ludington St	Evening Phone:				
City, State Zip: Escanaba, MI 49829	E-mail:				
Website:	Event Phone:				
Charitable Org #: 57-0564993	Fax: Fax:				
	adie; 				
Alternate Contact: Kelly Spaulding	t is recommended that an alternative Name and Phon	e Number be provided)			
to give your telephone number to the LOCATION:	e general public?	□ Yes 🗹 No			
☐ City Park Name	e of Park:				
☐ Building/Facility Name	e/Area: All of So.13th Street between Ludington & 1st Ave S	South;All of Ludington St between 13th St & 12th St			
☑ Road(s) Road	Closure Required?   □ Partial	☑ Full			
DATE/TIME:					
	Event Begins	Event Ends			
<b>EVENT TIME</b> This is the time your event would be ready to	DATE: June 13, 2024	<b>DATE:</b> June 13, 2024			
accept participants or general public.	TIME: 1700	TIME: 2200			
SET-UP TIME	Set-up Start	Tear-down End			
When you want the area reserved for your	<b>DATE:</b> June 13, 2024	DATE:June 13, 2024			
organization to ensure you have adequate time for set-up and tear-down,	TIME:1500	TIME: 2230			

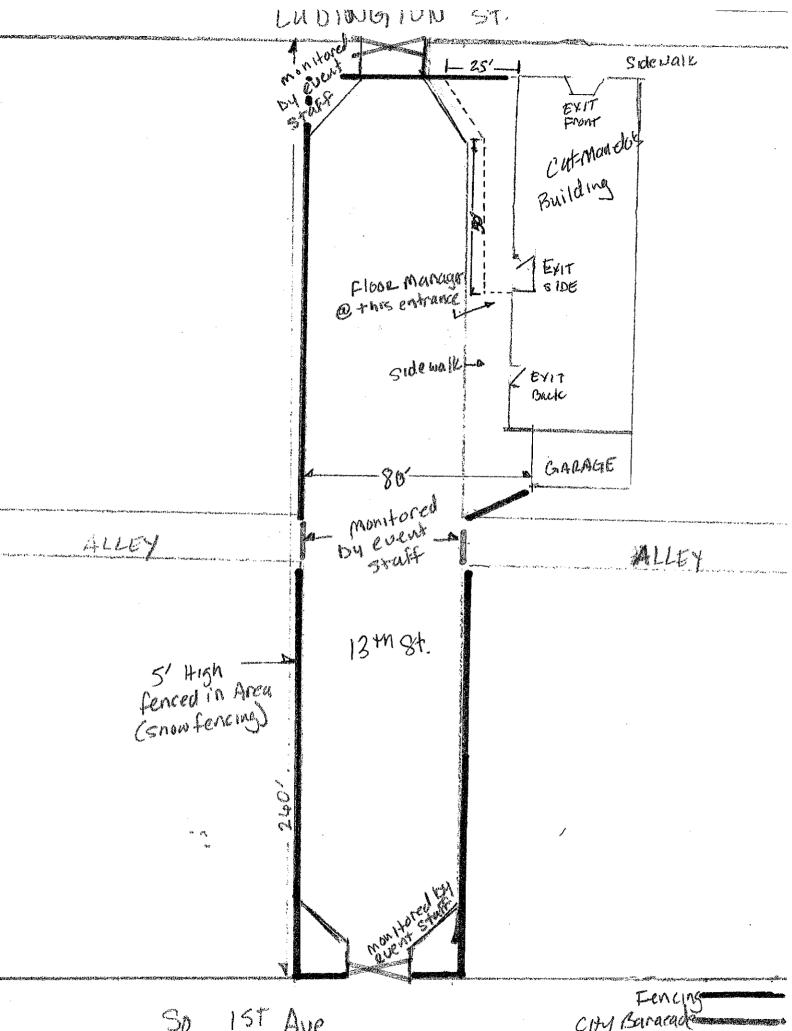
<b>EVENT DETAILS</b>	– TYPE OF	<b>EVEN</b> 7	Γ:			
☐ Parade		☐ Cycling		☑ Festival	l/Event	
☐ Run		□w	alkathon	☐ Other (	specify):	
ESTIMATED ATT	ENDANCE	: (Please	e estimate ali tha	t apply)		
Participants:	#12		Wheelch	air Accessible:	☑ Yes	□ No
Bands:	#1		For even			king approval to charge
Vehicles/Floats:	#n/a	· · · · · · · · · · · · · · · · · · ·		Admission: Parking:		□ No ⊡ No
Volunteers:	#20		This ever	•	☑ Open to the Pu	
General Public:	#300	· · · · · · · · · · · · · · · · · · ·			☐ For Invited Gue	
EVENT ELEMEN	<b>「S:</b> (Comple	te to en	sure proper pern	nits are proces	ssed)	
Power Requiremen	nts:	l Yes	□ No	Fireworks:	☐ Yes	☑ No
Sound Amplificat	ion: 🗆	] Yes	☑ No	Alcohol:	☑ Yes	□ No
Access to power	if possible:[2	l Yes	□ No			
Live Music:		] Yes	□ No			
Tents/Temp. Struct	tures: 🖸	] Yes	□ No	Size of Tent(	s): 12x10 20x10 10	x10 canopies
Amusement Rides:	<u> </u>	] Yes	☑ No	Provider:		
Inflatables:		] Yes	⊡ No	Provider:		
FOOD AND BEV	ERAGE:					
Will there be Food	and Non-Alc	oholic E	leverages sold?	☑ Yes	□ No (Conti	nue to next page)
Food Stand location	ns:		□ Indoor	☑ Outdoo	r 🔲 Indoor and	d Outdoor
What types of food	will the Foo	d Stand	s be selling? (Che	eck all that app	oly)	
☐ Chicken / Seafoo	od		Soups / Chili		☐ Other Fo	ods (Please list)
☐ Rice / Pasta Dish	es		] Salad			
☑ Soda / Chips / Ca	indy	E	Other Meats		brats	

☐ Baked Goods

☐ Hotdogs / Hamburgers

	RESERVATION FEES: (Check applicable box(	(es))	
	Ludington Park – Pavilion (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
	Ludington Park – Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
	Ludington Park – Bandshell (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
	Ludington Park – Bandshell (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
	Ludington Park – Gazebo (2 Hour Block)	☐ \$50 (Resident)	☐ \$75 (Non-Resident)
	Other Picnic or Gathering Area (Full Day)	□ \$35	,
	John D. Besse Park – Pavilion (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
	John D. Besse Park - Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
	Lemerand Field – Pavilion (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
	Lemerand Field - Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
	Lemerand Field – Entire Complex (Full Day)	□ \$250	,
	*** Half-Day Reservations Cut-off Time is 4:00F	PM. Half-day reservations can	be made before or after 4:00PM.
CHY 13M	A detailed map of road closures <b>MUST</b> be incluat least 14 Days in advance of the event. This Office. If there are any SPECIAL REQUESTS that separate piece of paper and attach.  Office of Escanda to Block <b>DEFINE THE CLOSURI</b> St. FORM Ludward Co. S. C.	s notification letter must be you would like the City to c	approved by the City Manager's onsider, please outline them on a
on by sid	st from which block budwyton 54 6 as st from which to Sp. 1311 31 @ 13 ft snow fence will be exits from outs overt staff. There will also be I have read and understood the Special Events	from enfering fender a side enclosed a reas we antrances to eviclose a constantly monitor Application.	neades, see a Hacked map). 57 High inea of event as outlined in blue here will up constantly monitore of a reas via Catman bors front. The too by some people
	I will notify the City Manager's Office of any chadvance of the event.	anged to my event application	on at least fourteen (14) days in
	I have received a copy, read and understand th 060101-10 - Alcohol in Public Places (if applical	e contents of the City of Escable).	nnaba Policy and Procedures No.
	Event Organizer Signature	Curt Spaulding	3/1/24
		Print Name	Date





1ST Ave 30

CHY Buracade

#### Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT:		Vednesday July			
	Day e	of Week, Month, Da	y, Year (Example: Satu	urday, October 29, 2016)	
NAME OF EVENT:		CI	lassic Car & Bike	e Night	
CONTACT INFORMATION Organization: Catmando's			omplete applic	ations may be delaye	∍d)
Contact Person: Curt Spaulding	3	D	aytime Phone:	:	
Address: 1223 Ludington St		E	vening Phone:		
City, State Zip: Escanaba, MI	49829	E	-mail:		
Website:		E	vent Phone:		
Charitable Org #: 57-0564993	(If applicable)	F:	ax:		
Alternate Contact: Kelly Spauk		mended that an alte	mative Name and Pho	one Number be provided)	<del>4</del>
Do you grant the City of Esca to give your telephone numb			permission	☐ Yes	☑ No
LOCATION:					
☐ City Park	Name of Par	rk:		· · · · · · · · · · · · · · · · · · ·	
$\square$ Building/Facility	Name/Area:	All of So, 13th Street br	etween Ludington & 1st Ave	e South;All of Ludington St between 1	3th St & 12th St
☑ Road(s)	Road Closur	e Required?	☐ Partial	☑ Full	
DATE/TIME:					
		Event B	egins	Event	t Ends

## accept participants or general public.

When you want the area reserved for your organization to ensure you have adequate time for set-up and tear-down.

**SET-UP TIME** 

**EVENT TIME** 

This is the time your event would be ready to

July 10, 2024 DATE:

1700 TIME:

#### **Set-up Start**

July 10, 2024 DATE:

1500 TIME: \_\_\_

July 10, 2024 DATE:

2200 TIME:

#### **Tear-down End**

July 10, 2024 DATE:

2230 TIME:

### Festivals, Parades, Races, Walkathons, Temporary Road Closures

Alternate Rain Date Thursday July 11, 2024

DATE(S) OF EVENT:

RIAR <i>at of Eli</i> tait.		Classic Cor & City		.520,
NAME OF EVENT:		Classic Car & Bil	ke Night	74.
CONTACT INFORMATION Organization: Catmando's		early – Incomplete appli		e delayed)
Contact Person: Curt Spaulding	}	Daytime Phone	e:	
Address: 1223 Ludington St		Evening Phone:		
City, State Zip: Escanaba, MI 4				
Website:		Event Phone:		
Charitable Org #: <u>57-0564993</u>	(If applicable)	Fax:		
to give your telephone numb  LOCATION:	er to the general p	upner	L	Yes ☑ No
☐ City Park	Name of Park: _	· · · · · · · · · · · · · · · · · · ·		
☐ Building/Facility		f So.13th Street between Ludington & 1st A		
☑ Road(s)	Road Closure Required?			
DATE/TIME:				
		Event Begins		Event Ends
<b>EVENT TIME</b> This is the time your event would be re	· ···· / · · ·	July 11, 2024	DATE:	July 11, 2024
accept participants or general publ	TIME:	1700	TIME:	2200
SET-UP TIME		Set-up Start		Tear-down End

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events, Questions about this collection should be directed to the City Manager.

1500

July 11, 2024

2230

DATE:

TIME:

DATE:

TIME:

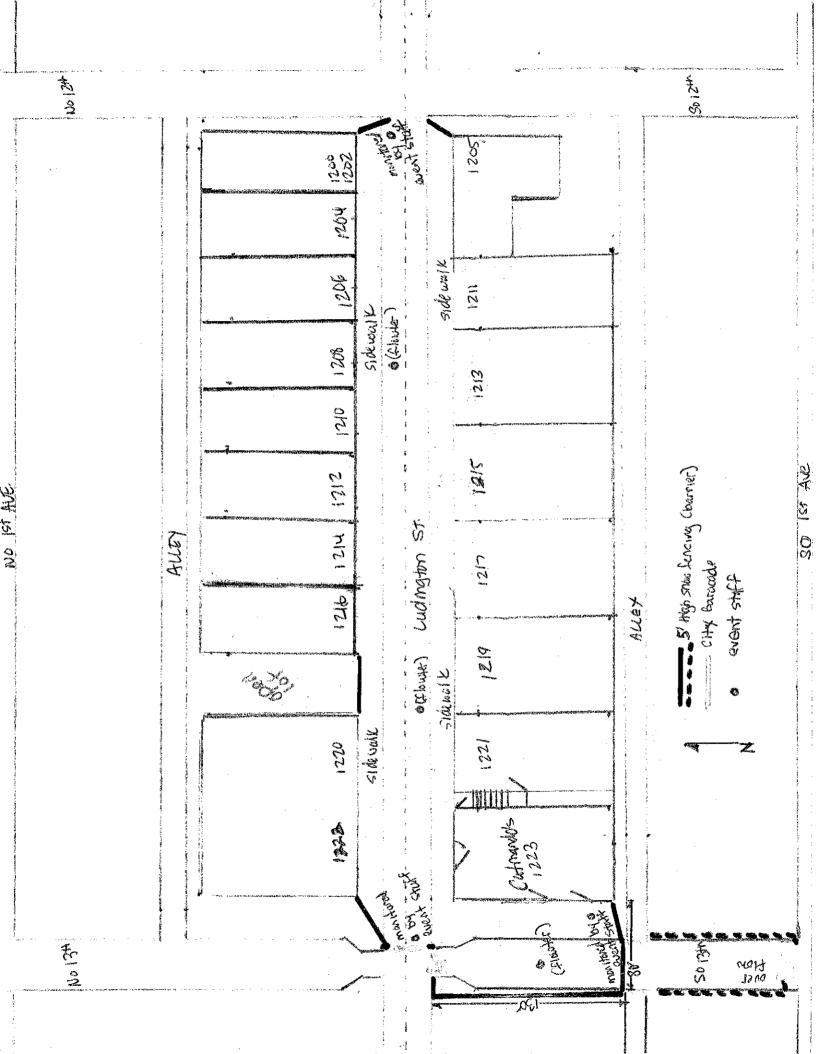
When you want the area reserved for your organization to ensure you have adequate time for

set-up and tear-down.

EVENT DETAIL	3 - 11F	E OF EVENT	i				
☐ Parade ☐ (		□ Сус	ling	☑ Festiv	al/Event		
☐ Run		□Wa	kathon	☐ Other	(specify):		
ESTIMATED AT	ΓΤΈΝDΑ	NCE: (Please	estimate all tha	at apply)			
Participants:	#	12	Wheelch	air Accessible	e: 🗹 Yes	□ No	
Bands:	#	1	For even			eeking approval to charg	/al to charge:
Vehicles/Floats:	#	n/a		Admission Parking:	: ☑ Yes ☐ Yes	☑ Yes    □ No □ Yes     ☑ No	
Volunteers:	#	20	This eve	nt is:	☑ Open to the I	Public	
General Public:	#	300			☐ For Invited G	For Invited Guests Only	
EVENT ELEMEI		mplete to ens	ure proper peri	mits are proc	essed)		
Power Requireme	ents:	☑ Yes	□ No	Fireworks:	☐ Yes	☑ No	
Sound Amplifica	ation:	☐ Yes	☑ No	Alcohoi:	Yes	□ No	
Access to powe	r if possil	ble:☑ Yes	□ No				
Live Music:		Yes	□ No				
Tents/Temp. Stru	ctures:	☑ Yes	□ No	Size of Ten	t(s): 12x10 20x10	10x10 canopies	
Amusement Ride	s:	☐ Yes	☑ No	Provider:_			
Inflatables:		☐ Yes	☑ No	Provider:			
FOOD AND BEV	VERAGE	i:					
Will there be Foo	d and No	n-Alcoholic Be	everages sold?	☑ Yes	□ No (Con	ntinue to next page)	
Food Stand locati	ons:		☐ Indoor	Outdo	or 🔲 Indoor a	and Outdoor	
What types of foo	od will th	e Food Stands	be selling? (Ch	eck all that a	oply)		
☐ Chicken / Seaf	pod		Soups / Chili		☐ Other	Foods (Please list)	
☐ Rice / Pasta Dis	shes		Salad		<del>•••••••••••••••••••••••••••••••••••••</del>		
☑ Soda / Chips /	Candy	ė	Other Meats		brats		

☐ Hotdogs / Hamburgers ☐ Baked Goods

	es))	
Ludington Park Pavilion (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
Ludington Park – Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Ludington Park – Bandshell (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
Ludington Park – Bandshell (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Ludington Park – Gazebo (2 Hour Block)	☐ \$50 (Resident)	☐ \$75 (Non-Resident)
Other Picnic or Gathering Area (Full Day)	□ \$35	
John D. Besse Park – Pavilion (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
John D. Besse Park – Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Lemerand Field – Pavilion (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
Lemerand Field – Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Lemerand Field – Entire Complex (Full Day)	□ \$250	·
*** Half-Day Reservations Cut-off Time is 4:00P	M. Half-day reservations car	be made before or after 4:00PM
A detailed map of road closures <b>MUST</b> be incluat least 14 Days in advance of the event. This Office. If there are any SPECIAL REQUESTS that	notification letter must be	Oliver and an and and
separate piece of paper and attach.	you would like the City to o	e approved by the City Manager's consider, please outline them on a
separate piece of paper and attach.	you would like the City to o	consider, please outline them on a
separate piece of paper and attach.	ELIMITS - ATTACH A DETAIL MEN OF LUID. I 13th Sha at Auc. So L with entry band of the enclose of a reas in antrances to enclose e constantly monitor Application.	EDMAP  All gorner of Lud. & 19th St. Also acades, See a Hackell map) 57 Nig i rea of event as outlined the hreh will be constantly non ell a reus via Catman bo's fi rel too by some people
af Escanda to Black Define the Closure of Escanda to Black Dudwyton SHE Co St from Ludwyton to So. 13th She is the snow fence will close off public than the will be exits from outs about staff. There will also be I back doors these exits will be I have read and understood the Special Events.  I will notify the City Manager's Office of any child	ELIMITS - ATTACH A DETAIL MEN OF LUID. IT 13 PM SHOW TO MEN OF THE PENCER OF THE CONSTANT OF THE CONSTANT OF THE CITY OF ESCAPE CONTENTS OF THE CITY OF T	ED MAP  All Corner of Lud. & 12th St. Also a cacles, See a Hacked map) 57 Nig. i rea of every as outlined mon hire h will be constantly non ell a news via Cat-man-box for the too by some people  on at least fourteen (14) days in
af tscanda to Black DEFINE THE CLOSURE of tscanda to Black Ludington 54 (1)  St from Ludington to SD, 13tl SI (2)  The show fence will close off public to the special staff. There will also be a beauty staff. There will also be a beauty staff. These will also be a beauty staff. These will also be a beauty staff. These exits will be a have read and understood the Special Events. I will notify the City Manager's Office of any characteristic of the event.  I have received a copy, read and understand the	ELIMITS - ATTACH A DETAIL MEN OF LUID. IT 13 PM SHOW TO MEN OF THE PENCER OF THE CONSTANT OF THE CONSTANT OF THE CITY OF ESCAPE CONTENTS OF THE CITY OF T	EDMAP  All gorner of Lud. & 19th St. Alg  a cades. See a Hacker map) 57 Mig  i rea of every as outlined in  hreh will be constantly non  ed a reus via Catman-bors f  rel too by some people  on at least fourteen (14) days in



LUUIMBIUN Sidewalk 25'\_ EXIT Cut-mandof Building EXIT S 1DE Floor manager @ this enhance Sidemalk EYIT Bruck GARAGE 80monitored by event-ALLEY MLLEY 13 th 8t. 5' High fenced in Area (snow fencing) Tencing

1ST Ave 30

CHY Baracadi

## Festivals, Parades, Races, Walkathons, Temporary Road Closures

Wednesday August 14, 2024

DATE(S) OF EVENT:

	Day of Week, Month, Day, Year (Example: Saturd	ay, October 29, 2016)
NAME OF EVENT:	Classic Car & Bike N	Night
CONTACT INFORMATION: (Plea Organization: Catmando's	se print clearly – Incomplete applicat	cions may be delayed)
Contact Person: Curt Spaulding	Daytime Phone:	
	Evening Phone:	
City, State Zip: Escanaba, MI 49829	E-mail:	
Website:	Event Phone:	
Charitable Org #: 57-0564993	Fax:	
Alternate Contact: Kelly Spaulding  (I)  Do you grant the City of Escanaba, City of		e Number be provided) □ Yes          No
LOCATION:		
☐ City Park Name	e of Park:	
☐ Building/Facility Name	e/Area: All of So.13th Street between Ludington & 1st Ave So	outh;All of Ludington St between 13th St & 12th St
☑ Road(s) Road  DATE/TIME:	Closure Required?   □ Partial	☑ Full
	Event Begins	Event Ends
<b>EVENT TIME</b> This is the time your event would be ready to	DATE: August 14, 2024	<b>DATE:</b> August 14, 2024
accept participants or general public.	TIME:	TIME: 2200
SET-UP TIME	Set-up Start	Tear-down End
When you want the area reserved for your organization to ensure you have adequate time for	<b>DATE:</b> August 14, 2024	DATE:August 14, 2024
organization to ensure you have adequate time for set-up and tear-down.	TIME: 1500	TIME: 2230

### Festivals, Parades, Races, Walkathons, Temporary Road Closures

Alternate Rain Date Thursday August 15, 2024

DATE(S) OF EVENT:

	Day of Week, Month, Day, Year (Example: Satu	ırday, October 29, 2016)
NAME OF EVENT:	Classic Car & Bike	∍ Night
CONTACT INFORMATION: (Plea Organization: Catmando's	se print clearly – Incomplete applic	ations may be delayed)
Contact Person: Curt Spaulding	Daytime Phone:	
Address: 1223 Ludington St		
City, State Zip: Escanaba, MI 49829		
Website:		
	Fax:	
Do you grant the City of Escanaba, Cito give your telephone number to the LOCATION:  ☐ City Park Name ☐ Building/Facility Name ☐ Road(s) Road		☐ Yes ☑ No  e South;All of Ludington St between 13th St & 12th St
DATE/TIME:		
EVENT TIME	Event Begins	Event Ends
This is the time your event would be ready to accept participants or general public.	DATE: August 15, 2024	<b>DATE:</b> August 15, 2024
accept hai iinhaiirs of Reneral howing	TIME: 1700	TIME: 2200
SET-UP TIME	Set-up Start	Tear-down End
When you want the area reserved for your organization to ensure you have adequate time for	<b>DATE:</b> August 15, 2024	<b>DATE:</b> August 15, 2024
set-up and tear-down.	TIME:1500	TIME: 2230

EACINI DEIWIT	3-116	OF EVENT.					
☐ Parade	;	☐ Cycl	ng	☑ Festiv	al/Event		
□ Run □		□ Wal	kathon	☐ Other (specify):			
ESTIMATED AT	r <b>TENDA</b>	NCE: (Please	estimate all tha	at apply)			
Participants:	#	12	Wheelch	air Accessible	e: 🗹 Yes	□ No	
Bands:	ehicles/Floats: # <u>n/a</u> olunteers: # <u>20</u>		For even	ts on City Pro Admission:		king approval to charg	zе:
Vehicles/Floats:				Parking:	☐ Yes	□ No	□ No ☑ No
Volunteers:			This eve	nt is:	☑ Open to the Pu	blic	
General Public:					☐ For Invited Gue	for Invited Guests Only	
EVENT ELEMEI	NTS: (Co	mnlete to enc	Iro propor port	mits are proce	accod)		
Power Requireme		☑ Yes	∏ No			l'il Nie	
Sound Amplific		□ Yes	□ No	Fireworks: Alcohol:	□ Yes □ Yes	☑ No	
Access to powe			□ No	Alconor:	EJ Yes	□ No	
Live Music:	II possii	☑ Yes	□ No				
Tents/Temp. Stru	ıctures:	☑ Yes	□ No	Size of Ten	t(s): 12x10 20x10 10	x10 canopies	
Amusement Ride		☐ Yes	⊡ No				
Inflatables:		☐ Yes	☑ No				
FOOD AND BE	VERAGE	:					
Will there be Foo	d and No	n-Alcoholic Be	verages sold?	Yes	☐ No (Contir	nue to next page)	
Food Stand locati	ons:		☐ Indoor	☑ Outdo	or 🔲 Indoor and	d Outdoor	
What types of foo	od will the	e Food Stands	be selling? (Ch	eck all that ap	oply)		
☐ Chicken / Seaf	ood		Soups / Chili		☐ Other Fo	ods (Please list)	
☐ Rice / Pasta Di	shes		Salad				
☑ Soda / Chips /	Candy	V	☑ Other Meats		brats		

☐ Baked Goods

☑ Hotdogs / Hamburgers

RESERVATION FEES: (Check applicable box(	es))	
Ludington Park – Pavilion (1/2 Day)	□ \$75 (Resident)	☐ \$100 (Non-Resident)
Ludington Park – Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Ludington Park – Bandshell (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
Ludington Park – Bandshell (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Ludington Park – Gazebo (2 Hour Block)	☐ \$50 (Resident)	☐ \$75 (Non-Resident)
Other Picnic or Gathering Area (Full Day)	□ \$35	•
John D. Besse Park - Pavilion (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
John D. Besse Park – Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Lemerand Field – Pavilion (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
Lemerand Field – Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Lemerand Field – Entire Complex (Full Day)	□ \$250	•
*** Half-Day Reservations Cut-off Time is 4:00P	M. Half-day reservations car	be made before or after 4:00PM.
Road closures must be approved by City Counce cannot be made to your route without notificate have to be sought.  A detailed map of road closures MUST be inclused to be sought.  A detailed map of road closures MUST be inclused to be sought.  Office. If there are any SPECIAL REQUESTS that separate piece of paper and attach.  City of Escareta to Block Ludwyton 54 (Counce of Street Counce of Stree	tion to the City Manager as ded. Applicants must notify notification letter must be you would like the City to c	a secondary Council Approval will abutting properties of the closure approved by the City Manager's consider, please outline them on a
I have read and understood the Special Events / I will notify the City Manager's Office of any characteristic of the event.  I have received a copy, read and understand the 060101-10 – Alcohol in Public Places (if applicable)	anged to my event application	on at least fourteen (14) days in
	Curt Spaulding	3/1/24
Event Organizer Signature	Print Name	Date

	HTT	1214 1212 1210 1208 1206 1204	Cudington St side walk side walk	
No 13#	The manufacture of the second	230 1200 X 16161V	Official (2)	

LUDIMUJIUN monitored . Sidenalk 25'-EXIT cut-mandel Building EXIT Floor manager @ this entrance Side walk -EYIT Back GARAGE 80'monitored by event -ALLEY MLLEY 13th 8t. 5' High fenced in Area (Enow fereing) OBA Lencing

1ST Ave 30

CHY Baracade

#### **CITY OF ESCANABA - SPECIAL EVENT APPLICATION**

## Festivals, Parades, Races, Walkathons, Temporary Road Closures

Saturday August 24, 2024

DATE(S) OF EVENT:

set-up and tear-down.

NAME OF EVENT:		Wheelin' Sports	mon
INAME OF EVERY		WHOOIH OPORO	(rie)
CONTACT INFORMATION Organization: Catmando's		clearly – Incomplete applic	cations may be delayed)
Contact Person: Curt Spaulding		Daytime Phone	
Address: 1223 Ludington St		Evening Phone:	
City, State Zip: Escanaba, MI 4	9829	E-mail:	
Website:	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Event Phone:	
Charitable Org #: 57-0564993	(if applicable)		
	(if applicable)		
Alternate Contact: Kelly Spauld		ended that an alternative Name and Pho	
Do you grant the City of Escar to give your telephone number			□ Yes
			□ Yes    ☑ No
to give your telephone numbe	er to the genera	al public?	— ····
to give your telephone number	er to the genera	al public?	☐ Yes ☑ No  Idington & 1st Ave South (Catmando's)
to give your telephone number  LOCATION:  ☐ City Park	Name of Park	al public?	idington & 1st Ave South (Catmando's)
to give your telephone number  LOCATION:  ☐ City Park ☐ Building/Facility	Name of Park	al public? :: All of So.13th Street between Lu	idington & 1st Ave South (Catmando's)
to give your telephone number  LOCATION:  ☐ City Park ☐ Building/Facility ☑ Road(s)  DATE/TIME:	Name of Park	al public? :: All of So.13th Street between Lu	idington & 1st Ave South (Catmando's)
to give your telephone number  LOCATION:  ☐ City Park ☐ Building/Facility ☐ Road(s)	Name of Park Name/Area: <u>/</u> Road Closure	al public?  Harrial Partial	idington & 1st Ave South (Catmando's) ☑ Full
to give your telephone number  LOCATION:  ☐ City Park ☐ Building/Facility ☐ Road(s)  DATE/TIME:  EVENT TIME	Name of Park Name/Area: <u>/</u> Road Closure	al public?  All of So.13th Street between Lu  Required?   Partial  Event Begins	Idington & 1st Ave South (Catmando's)  ☑ Full  Event Ends
to give your telephone number  LOCATION:  ☐ City Park ☐ Building/Facility ☐ Road(s)  DATE/TIME:  EVENT TIME  This is the time your event would be rea	Name of Park Name/Area: A Road Closure	el public?  All of So.13th Street between Lu Required?   Partial  Event Begins  August 24, 2024	idington & 1st Ave South (Catmando's)  Full  Event Ends  DATE:August 24, 2024

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events, Questions about this collection should be directed to the City Manager.

TIME:

10:00 am

10:30 pm

TIME:

to charge
A
- · · · · · · · · · · · · · · · · · · ·
age)
age/
st)

☐ Baked Goods

☑ Hotdogs / Hamburgers

Event Organizer Signature	Print Name	Date
<u> </u>	Curt Spaulding	अगिश्र
I have received a copy, read and understand the O60101-10 — Alcohol in Public Places (if applications)		canaba Policy and Procedures No.
I will notify the City Manager's Office of any cl advance of the event.	hanged to my event applicat	ion at least fourteen (14) days in
I have read and understood the Special Events	Application.	·
CHY of Escanaba to Block Lidington Sterism St from Ludupton to So. 13th SIO i plastic snow fence will olose off public on maps. There will be exits from out by object staff. There will also be side of back doors. These exits will also be	side enclosed a reas a entrances to enclose	el areas via Certman bos
13th St from Ludupton to SD, 13th SLOV Plastic snow fence will almost public	erner of Lud. 1 13m of a 9t Auc. So L with entry ba from enter in Dender	and former at Lud. & 19th St. A racades, see a Hacked Map) 57 p asses of event es out (1000)
Cular AC TS Consider to BUILD DEFINE THE CLOSUR	E_LIMITŞ – ATTAÇH A DETAII	ED,MAP
A detailed map of road closures <b>MUST</b> be incleat least 14 Days in advance of the event. Th Office. If there are any SPECIAL REQUESTS that separate piece of paper and attach.	is notification letter must be	e approved by the City Manager's
cannot be made to your route without notific have to be sought.	ation to the City Manager as	a secondary Council Approval will
Road closures must be approved by City Coun	cil. Once City Council has ap	proved your road closure, changes
EVENTS REQUESTING ROAD CLOSURE:		
*** Half-Day Reservations Cut-off Time is 4:00	PM. Half-day reservations car	n be made before or after 4:00PM.
Lemerand Field - Entire Complex (Full Day)	□ \$250	
Lemerand Field – Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Lemerand Field - Pavilion (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
John D. Besse Park – Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
John D. Besse Park — Pavilion (1/2 Day)	□ \$75 (Resident)	☐ \$100 (Non-Resident)
Other Picnic or Gathering Area (Full Day)	□ \$35	
Ludington Park – Gazebo (2 Hour Block)	☐ \$50 (Resident)	☐ \$75 (Non-Resident)
Ludington Park – Bandshell (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Ludington Park – Bandshell (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
Ludington Park – Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Ludington Park – Pavilion (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
RESERVATION FEES: (Check applicable box	(es))	

LUDINGIUN nonthing as Sidenalk 25'-EXIT Cut-Mandot Building Exit s 1de Floor manager @ this entrance Sidemakto EYIT Buck GARAGE 80monitored by event-ALLEY MLLEY 13th 8t. 5' High fenced in Area (snow fencing) 5 Fencing

1ST Ave SD

CIM Baracade

#### CITY OF ESCANABA - SPECIAL EVENT APPLICATION

### Festivals, Parades, Races, Walkathons, Temporary Road Closures

Wednesday September 11, 2024

DATE(S) OF EVENT:

organization to ensure you have adequate time for

set-up and tear-down.

		Day of Week, Month, D	Day, Year (Example: Saturda	ay, October 2	9, 2016)
NAME OF EVENT:	<del> </del>	Law Enfo	orcement Torch Rur	n Fundrais	ег
CONTACT INFORMATION Organization: Catmando's	<b>N:</b> (Pleas	se print clearly — In	complete applicat	ions may -	be delayed)
Contact Person: Curt Spaulding	J		Daytime Phone:	_	
Address: 1223 Ludington St			Evening Phone:		
City, State Zip: Escanaba, Mi	49829	·	E-mail:		
Website:			Event Phone:		
Charitable Org #: <u>57-0564993</u>		ıble)	Fax:		
Alternate Contact: Kelly Spauk  Do you grant the City of Esca to give your telephone numb	naba, Cit				rrovided) □ Yes   ☑ No
LOCATION:					
☐ City Park	Name	of Park:			
☐ Building/Facility		Area: All of So. 13th Street			
☑ Road(s)	Road (	Closure Required?	☐ Partial	☑ Full	
DATE/TIME:					
		Event 6	3egins		Event Ends
<b>EVENT TIME</b> This is the time your event would be re		DATE: Septemb	er 11, 2024	DATE:_	September 11, 2024
accept particlpants or general pub	lic.	TIME:	1700	TIME:	2200
CET UD TIBAE		Set-up	Start	<u> </u>	Tear-down End
SET-UP TIME When you want the area reserved for	rvour	DATF: Septemb	per 11, 2024	DATE	September 11, 2024

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events, Questions about this collection should be directed to the City Manager.

TIME: \_\_\_\_\_

1500

2230

TIME:

#### **CITY OF ESCANABA - SPECIAL EVENT APPLICATION**

### Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT:	Alternate Rain Date Thursday	September 11, 2024
	Day of Week, Month, Day, Year (Example: Satur	rday, October 29, 2016)
NAME OF EVENT:	Law Enforcement Torch Re	un Fundraiser
CONTACT INFORMATION: (Pide Organization: Catmando's	ease print clearly – Incomplete applica	ations may be delayed)
Contact Person: Curt Spaulding	Daytime Phone	
Address: 1223 Ludington St	Evening Phone:	
City, State Zip: Escanaba, MI 49829		
Website:	Event Phone:	
Charitable Org #: 57-0564993	Fax:	
(If app	olicable)	
Alternate Contact: Kelly Spaulding		
	(It is recommended that an alternative Name and Phor	ne Number be provided)
Do you grant the City of Escanaba,		<u></u>
to give your telephone number to	the general public?	□ Yes     ☑ No
LOCATION:		
☐ City Park Nar	me of Park:	
	ne/Area: All of So.13th Street between Ludington & 1st Ave	
paragram 4.4 s	ad Closure Required?	☑ Full
	,	
DATE/TIME:		
	Event Begins	Event Ends
<b>EVENT TIME</b> This is the time your event would be ready to	DATE: September 12, 2024	DATE: September 12, 2024
accept participants or general public.	TIME: 1700	TIME: 2200
SET-UP TIME	Set-up Start	Tear-down End
When you want the area reserved for your	DATE: September 12, 2024	DATE: September 12, 2024

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events, Questions about this collection should be directed to the City Manager.

TIME:

1500

2230

TIME:

organization to ensure you have adequate time for set-up and tear-down.

EASINI DEI WIT	72 — 1 1	PE OF EVE	IN I :			
☐ Parade	2		Cycling	☐ Festival/Event		
□ Run □			Walkathon	☐ Other (specify):		
						····
ESTIMATED AT	ITEND	ANCE: (Ple	ase estimate all th	at apply)		
Participants:	#	50	Wheeld	hair Accessible	: ☑ Yes	□ No
Bands:	#	DJ	For ever	nts on City Pro	perty are you seel	king approval to charge
Vehicles/Floats:	#	n/a	<del>-</del>	Admission: Parking:	☑ Yes □ Yes	□ No ☑ No
Volunteers:	#	15	- This eve	•	☑ Open to the Pu	
General Public:	#	300	·•		☐ For Invited Gue	
EVENT ELEMEN	NTS: (C	omplete to	ensure proper per	mits are proces	ssed)	
Power Requireme		☑ Yes	□ No	Fireworks:	☐ Yes	☑ No
Sound Amplifica	ition:	☐ Yes	☑ No	Alcohol:	☑ Yes	□ No
Access to power	r if poss	ible:☑ Yes	□ No			_ ,,,
Live Music:		☑ Yes	□ No			
Tents/Temp. Strue	ctures;	☑ Yes	□ No	Size of Tent(	s): <u>12x10 20x</u> 10 10	0x10 canopies
Amusement Rides	:	☐ Yes	☑ No	Provider:		
Inflatables:		☐ Yes	☐ No	Provider:		
FOOD AND BEV	ERAG!	E:				
Will there be Food	and No	n-Alcoholic	: Beverages sold?	☑ Yes	☐ No (Contin	ue to next page)
Food Stand location	ns:		□ Indoor	☑ Outdoor		, , ,
What types of foo	d will th	e Food Stan	ds be selling? (Che	eck all that app		
☐ Chicken / Seafo			☐ Soups / Chili			ods (Please list)
☐ Rice / Pasta Dis	hes		☐ Salad			The second river
☑ Soda / Chips / C	andy		☑ Other Meats		brats	
☑ Hotdogs / Hamb	ourgers		☐ Baked Goods			

advance I have re	ad and understood the Special Events ify the City Manager's Office of any choof the event.  ceived a copy, read and understand the complex of the event.	e contents of the City of Esca	
advance I have re	of the event.	e contents of the City of Esca	n at least fourteen (14) days in
advance	of the event.	anged to my event applicatio	n at least fourteen (14) days in
	and and moraphon a confee of diff cli-	Application. Constantly	new will also be entrancy doors, These exits will be monitored too by Samp people in at least fourteen (14) days in
ouflines which a to ench I have re	ad and understood the Special Events	Application. constantly	new will also be entranced doors. These exits will be monitored too by same people
ouflines which a to ench I have re	ad and understood the Special Events	Application. Constantin	here will also be enfranced doors. These exits will be
which h	(OCD to I to I have been a fine of the control of t	Called	her will also be entired
out nes	vill be constantly monitored	to present a traff. I	TYL UZATRIMO OULL TO I TO
-block-oft st from plastic s	Ludweston St. @ Corner of Lud Lud to 80. 13th dist Aug.	So Coff baracades,	Lud. of loon St. Also so 13th
04 1 55	DEFINE THE CLOSUP	FIMITS - ATTACH A DETAIL	DAMAD A to (
separate	piece of paper and attach.	t you would like the City to c	onsider, please outline them on a
at least	ed map of road closures MUST be included and the second of the event. This there are any SEECIM REQUISITED.	S notification letter must be	approved by the City tales 2
	•	and and Aurorate	
Callifor	be made to your route without notification be sought.	ation to the City Manager as	a secondary Council Approval will
Road clo	osures must be approved by City Coun	cil. Once City Council has app	proved your road closure. changes
EVENT:	S REQUESTING ROAD CLOSURE:		
nan	f-Day Reservations Cut-off Time is 4:00	PIVI. Half-day reservations can	be made before or after 4:00PM.
	nd Field – Entire Complex (Full Day)	□ \$250	
	nd Field - Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
	nd Field - Pavilion (1/2 Day)	□ \$75 (Resident)	☐ \$100 (Non-Resident)
	Besse Park - Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
	Besse Park Pavilion (1/2 Day)	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
	icnic or Gathering Area (Full Day)	<b>□</b> \$35	
	on Park – Gazebo (2 Hour Block)	☐ \$50 (Resident)	☐ \$75 (Non-Resident)
	on Park Bandshell (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Hidinot	on Park Bandshell (1/2 Day)	□ \$75 (Resident)	☐ \$100 (Non-Resident)
	on Park Pavilion (Full Day)	☐ \$100 (Resident)	☐ \$125 (Non-Resident)
Ludingt	<b>-</b> • • • • • • • • • • • • • • • • • • •	☐ \$75 (Resident)	☐ \$100 (Non-Resident)
Ludingt Ludingt	con Park – Pavilion (1/2 Day)		Prof. Alice and Ann.

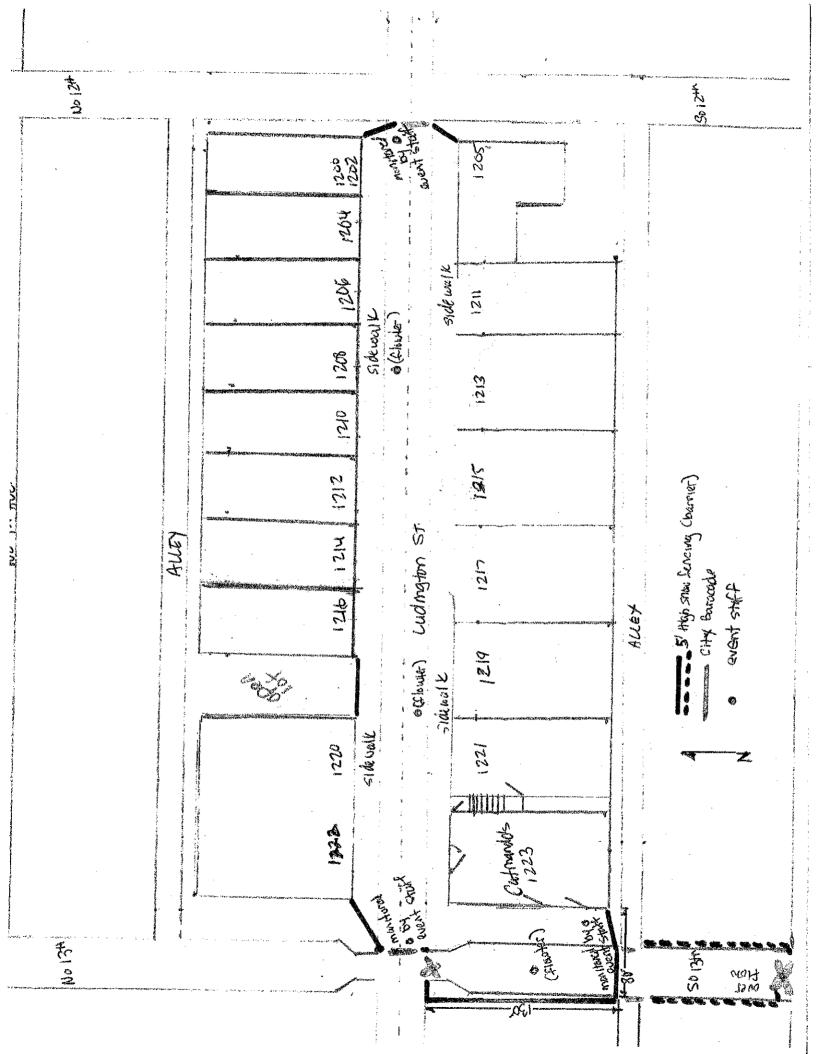
Print Name

Date

monitores. LUDINGIUN Sidewalk EXIT Front Cut-Mandot Building EXIT Floor manager @ this entrance Side walk to EYIT Back GARAGE 80monitored by event ALLEY MLLEY 13th 8t. 5' High fenced in Area (snow tenemy) Fencing

1ST Ave 50

CHY Bararade



Agenda Item: <u>NB-4</u>
Date: <u>O3-21-2024</u>

## **City Council Agenda Item Request**

Date: 3/12/2024

Name: James McNeil

Department: Manager

Item: State Infrastructure Bank (SIB) Loan Application - Approval

Meeting date requested: 3/21/2024

Explanation for request:							
City administration is requesting City Council approval to apply for a 20-year State nfrastructure Bank (SIB) loan in an amount of \$2,000,000. This funding is necessary and will be used in coordination with the CWSRF project for full-width reconstruction and storm sewer construction on Ludington Street.							



James McNeil City of Escanaba 410 Ludington Street Escanaba, MI 49829 jmcneil@escanaba.org

March 13, 2024

RE: State Infrastructure Bank (SIB) Loans

City Administration is requesting approval of two SIB loan applications, each for \$2,000,000. The SIB program provides favorable financing terms and flexibility needed for large projects. The last quoted loans quoted at 3.25% for 15- and 20-year loans.

As we have previously discussed, State Revolving Fund (SRF) water and wastewater funding can provide funding for restoration of the disturbed area, often limited to half the street. As part of the approved DWSRF ARP 1.0 project plan, the City included non-grant street reconstruction to be paid for by the City Street Fund. Our goal is to seek easier implementation under one contractor, utilize economies of scale, and reduce costs over the long-term utilizing the "one-dig" approach.

Now the City faces nearly \$60 million in grant awards with an opportunity to complete large-scale street work. In addition to the pragmatism of project coordination, there are components of the SRF projects that necessitate additional street funding. On the DWSRF side, open-trench water main replacement is best executed with full-width reconstruction. The city intends to pave streets impacted by LSL work to the greatest extent possible, focusing on specific conditions such as the compaction issues on 5<sup>th</sup> Avenue South.

Ludington Street has been discussed for years, and the CWSRF project has provided a means to a project. CWSRF will be constructing a new lift station, replacing sanitary sewer mains, removing roof drains, and providing the majority of restoration work. MEDC RAP 2.0 funding will be another source of funding used to complete this project, with DDA participation. The SIB loan would provide for the remainder of the street to be reconstructed, including curb and gutter. In addition to restoration, the city intends to construct two 48" storm sewers on Ludington Street and upsize one outfall. Additional storm sewer phases will be required to meet a recommended design standard.

City streets, funded by Act 51 revenue, provide approximately \$600,000 per year of construction type work after maintenance and plowing. Not only does the overall cost of the projects create a need for financing, but timing is another problem solved by financing. For example, we may see a need for \$2.5 million in just the first year, mostly attributable to the timing of water main replacement.





Below is a <u>preliminary estimate</u> of non-grant funding requirements for the proposed work:

#### **NON-PARTICIPATING PROJECT COSTS (CITY STREET)**

Project	Start	End	Description	Overall Cost	FY 24-25 Cost
110,000	- Ctairt		Watermain & LSL replacement.	0.0.0	
			Full-width street reconstruction		
DWSRF ARPA 1.0	2024	2026	in watermain areas.	1,676,627	1,676,627
	_		Watermain & LSL replacement.	,= -,-	,, -
			Full-width street reconstruction		
DWSRF ARPA 2.0	2024	2026	in watermain areas.	1,188,742	308,880
			Ludington Street Lift Sation,		
			Sanitary, Storm, and Street		
CWSRF ARPA 1.0	2024	2026	Reconstruction	2,250,000	500,000
				5,115,369	2,485,507

The City can utilize Act 51 revenues and General Fund balance to repay these loans. However, we are also seeking additional sources of funding to offset costs or to provide a separate revenue source for repayment. Some of these sources include Congressional Directed Spending (CDS), STORM Act, and Brownfield tax increment financing.

The condition of City streets is not desirable, and they will only worsen without an aggressive work schedule. The efforts described above, along with our new patching methods, will meaningfully move the needle in the right direction.

Sincerely,



City of Escanaba

James Wellil



Michigan Department of Transportation 1784 (05 /20)

# STATE INFRASTRUCTURE BANK INITIAL PROJECT APPLICATION

Page 1 of 4

Information required by Michigan Department of Transportation, by authority of the National Highway System Designation Act of 1995, to apply for funding. MDOT 1784 (6/02)

APPLICANT INFORMATION				
APPLICANT AGENCY				
MDOT	Economic Development Corp.		Airport/Port Authority	
State or Regional Government	County Road Commission		Transit Agency	
	Other (Specify):			
2. APPLICANT NAME			DATE SUBMITTED	
3. PROJECT NAME			PROJECT ZIP CODE	
4. APPLICANT MAILING ADDRESS	CITY	STATE	ZIP CODE	
5. CONTACT PERSON	TITLE		PHONE NO	
CONTACT PERSON'S ADDRESS	CITY	STATE	ZIP CODE	
E-MAIL ADDRESS				
	PROJECT DESCRIPTION			
6. ROUTE NAME / FACILITY				
LOCATION				
MDOT REGION	COUNTY		CITY / VILLAGE / TWP.	
7. TYPE OF PROJECT HIGHWAY TRANSIT OTHER (Specify):				
8. IS THIS PROJECT ELIGIBLE FOR FEDERAL AID? Yes No				
9. PROJECT DESCRIPTION (Provide brief description here and more detail in Attachment A.)				
10. PROJECT BENEFITS (Provide brief description here and more detail in <u>Attachment B.</u> i.e., Importance of project to community, how it promotes economic development.)				
RISK ASSESSMENT (If agency does not receive loan, it may not (what?))				
11. DOES THE PROJECT HAVE THE SUPPORT OF THE LOCAL GOVERNMENT UNIT(S) THAT ARE IMPACTED BY THE PROJECT?  Yes No				
12. DOES THE PROJECT HAVE THE SUPPORT OF THE TRANSPORTATION AGENCY (e.g. County Road Commission, City Street Administration, Local Transit Agency, etc.) WITH JURISDICTION OVER THE FACILITY?  Yes No			n,	
13. IS THE PROJECT WITHIN A METROPOLITAN PLANNING ORGANIZATION (MPO) BOUNDARY?  If yes, is the Project on an approved MPO Transportation Improvement Plan (TIP)?  If No, is the Project on an approved State Transportation Improvement Plan (STIP)?  Yes No No				
14. IS THE PROJECT ON A STATE HIGHWAY TRUNKLINE?  If yes, is it on the STIP?  Yes No Yes No				

MDOT 1784 (05/20) Page 2 of 4

PROJECT FINANCING				
15. PROJECT STATUS (Please explain current status of the project, e.g. planning, design, project start and completion dates.)				
ESTIMATE PROJECT CONSTRUCTION TIMELINE	START DATE	END DATE		
16. TOTAL PROJECT COST	SIB LOAN AMOUNT REQUESTED			
17. PROPOSED PROJECT FINANCING SOURCES (Do not include SIB I	Repayment Source)			
STATE INFRASTRUCTURE BANK	\$			
FEDERAL AID	\$			
ACT 51 FUNDS	\$			
ASSESSMENTS	\$			
USER PAYMENTS/FEES	\$ 0.00	<del></del>		
LOCAL FUNDS	\$			
OTHER (Specify):	\$			
18. TYPE OF FINANCING ASSISTANCE REQUESTED LOAN CREDIT ENHANCEMENT	19. REPAYMENT TERMS REQUES	TED		
20. REPAYMENT SOURCE FOR SIB LOAN	.!:			
	\$			
d	-			
	\$			
	\$			
TOTAL	•			
TOTAL	-			
21. PROPOSED SECURITY / COLLATERAL				
22. ARE YOU AN ACT 51 AGENCY? Yes No If ye	s, what is your annual Act 51 allocation	n?		
CHEC	KLIST			
23. CHECK ALL OF THE FOLLOWING ITEMS THAT ARE ATTACHED:				
ATTACHMENT A - Description of Proposed Project	ATTACHMENT B - Be	enefits of Proposed Project		
CERTIFICATION				
24. SIGNATURE	TITLE	DATE		
Completed Initial Project Application and all applicable attachment	s may be submitted for initiation of	the SIB review process to:		
State Infrastructure Bank	SIB Coordinators:			
Michigan Department of Transportation	Jessica Pierce			
Office Of Economic Development Van Wagoner Building	JESSICA FIEICE			
425 W. Ottawa Street				
P.O. Box 30050	Tyler Belisle-Toler			
Lansing, Michigan 48909	. , 20.0.0 10.01			

MDOT 1784 (05/20) Page 3 of 4

### ATTACHMENT A: DESCRIPTION OF PROPOSED PROJECT

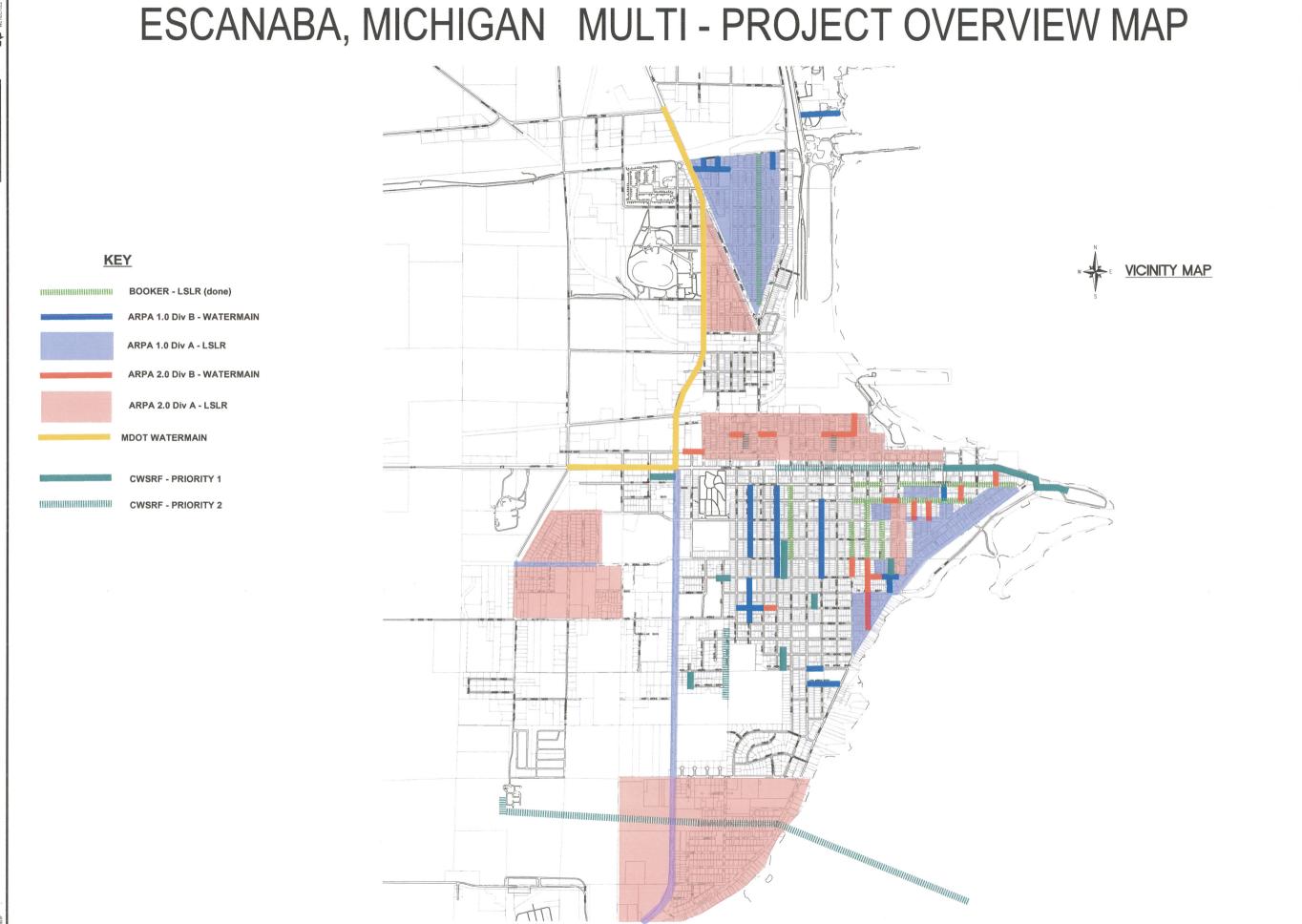
In your description, include an explanation of the problem that this project is designed to address. Please include a map. Attach additional pages if necessary.

MDOT 1784 (05/20) Page 4 of 4

### ATTACHMENT B: BENEFITS OF PROPOSED PROJECT

Discuss how SIB financing will help attract new public/private investment, reduce project costs and accelerate project completion. Identify other project benefits, e.g. access, mobility, economic, preservation, environmental.

Attach additional pages if necessary.



architecture - engineerin

CITY OF ESCANABA, MICHIGAN PROJECT OVERVIEW MAP

SANABA MULTI PROJEC OVERVIEW

DATE 03/20 SHEET

XXX

Agenda Item: NC Date: <u>O3</u>

## **City Council Agenda Item Request**

Date: 3/12/2024

Name: James McNeil

Department: Manager

Item: State Infrastructure Bank (SIB) Loan Application - Approval

Meeting date requested: 3/21/2024

Explanation for request:
City administration is requesting City Council approval to apply for a 15-year State Infrastructure Bank (SIB) loan in an amount of \$2,000,000. This funding is necessary and will be used in coordination with the DWSRF projects for full-width reconstruction following water main replacment and a portion of the LSL replacment areas.



James McNeil City of Escanaba 410 Ludington Street Escanaba, MI 49829 jmcneil@escanaba.org

March 13, 2024

RE: State Infrastructure Bank (SIB) Loans

City Administration is requesting approval of two SIB loan applications, each for \$2,000,000. The SIB program provides favorable financing terms and flexibility needed for large projects. The last quoted loans quoted at 3.25% for 15- and 20-year loans.

As we have previously discussed, State Revolving Fund (SRF) water and wastewater funding can provide funding for restoration of the disturbed area, often limited to half the street. As part of the approved DWSRF ARP 1.0 project plan, the City included non-grant street reconstruction to be paid for by the City Street Fund. Our goal is to seek easier implementation under one contractor, utilize economies of scale, and reduce costs over the long-term utilizing the "one-dig" approach.

Now the City faces nearly \$60 million in grant awards with an opportunity to complete large-scale street work. In addition to the pragmatism of project coordination, there are components of the SRF projects that necessitate additional street funding. On the DWSRF side, open-trench water main replacement is best executed with full-width reconstruction. The city intends to pave streets impacted by LSL work to the greatest extent possible, focusing on specific conditions such as the compaction issues on 5<sup>th</sup> Avenue South.

Ludington Street has been discussed for years, and the CWSRF project has provided a means to a project. CWSRF will be constructing a new lift station, replacing sanitary sewer mains, removing roof drains, and providing the majority of restoration work. MEDC RAP 2.0 funding will be another source of funding used to complete this project, with DDA participation. The SIB loan would provide for the remainder of the street to be reconstructed, including curb and gutter. In addition to restoration, the city intends to construct two 48" storm sewers on Ludington Street and upsize one outfall. Additional storm sewer phases will be required to meet a recommended design standard.

City streets, funded by Act 51 revenue, provide approximately \$600,000 per year of construction type work after maintenance and plowing. Not only does the overall cost of the projects create a need for financing, but timing is another problem solved by financing. For example, we may see a need for \$2.5 million in just the first year, mostly attributable to the timing of water main replacement.





Below is a <u>preliminary estimate</u> of non-grant funding requirements for the proposed work:

#### **NON-PARTICIPATING PROJECT COSTS (CITY STREET)**

Project	Start	End	Description	Overall Cost	FY 24-25 Cost
110,000	- Ctuit		Watermain & LSL replacement.		
			Full-width street reconstruction		
DWSRF ARPA 1.0	2024	2026	in watermain areas.	1,676,627	1,676,627
	_		Watermain & LSL replacement.	, , , , , ,	,, -
			Full-width street reconstruction		
DWSRF ARPA 2.0	2024	2026	in watermain areas.	1,188,742	308,880
			Ludington Street Lift Sation,		
			Sanitary, Storm, and Street		
CWSRF ARPA 1.0	2024	2026	Reconstruction	2,250,000	500,000
				5,115,369	2,485,507

The City can utilize Act 51 revenues and General Fund balance to repay these loans. However, we are also seeking additional sources of funding to offset costs or to provide a separate revenue source for repayment. Some of these sources include Congressional Directed Spending (CDS), STORM Act, and Brownfield tax increment financing.

The condition of City streets is not desirable, and they will only worsen without an aggressive work schedule. The efforts described above, along with our new patching methods, will meaningfully move the needle in the right direction.

Sincerely,



City of Escanaba

James Wellil



Michigan Department of Transportation 1784 (05 /20)

# STATE INFRASTRUCTURE BANK INITIAL PROJECT APPLICATION

Page 1 of 4

Information required by Michigan Department of Transportation, by authority of the National Highway System Designation Act of 1995, to apply for funding. MDOT 1784 (6/02)

APPLICANT INFORMATION				
APPLICANT AGENCY				
MDOT	Economic Development Corp.		Airport/Port Authority	
State or Regional Government	County Road Commission		Transit Agency	
	Other (Specify):			
2. APPLICANT NAME			DATE SUBMITTED	
3. PROJECT NAME			PROJECT ZIP CODE	
4. APPLICANT MAILING ADDRESS	CITY	STATE	ZIP CODE	
5. CONTACT PERSON	TITLE		PHONE NO	
CONTACT PERSON'S ADDRESS	CITY	STATE	ZIP CODE	
E-MAIL ADDRESS				
	PROJECT DESCRIPTION			
6. ROUTE NAME / FACILITY				
LOCATION				
MDOT REGION	COUNTY		CITY / VILLAGE / TWP.	
7. TYPE OF PROJECT HIGHWAY TRANSIT OTHER (Specify):				
8. IS THIS PROJECT ELIGIBLE FOR FEDERAL AID? Yes No				
9. PROJECT DESCRIPTION (Provide brief description here and more detail in Attachment A.)				
10. PROJECT BENEFITS (Provide brief description here and more detail in <u>Attachment B.</u> i.e., Importance of project to community, how it promotes economic development.)				
RISK ASSESSMENT (If agency does not receive loan, it may not (what?))				
11. DOES THE PROJECT HAVE THE SUPPORT OF THE LOCAL GOVERNMENT UNIT(S) THAT ARE IMPACTED BY THE PROJECT?  Yes No				
12. DOES THE PROJECT HAVE THE SUPPORT OF THE TRANSPORTATION AGENCY (e.g. County Road Commission, City Street Administration, Local Transit Agency, etc.) WITH JURISDICTION OVER THE FACILITY?  Yes No			n,	
13. IS THE PROJECT WITHIN A METROPOLITAN PLANNING ORGANIZATION (MPO) BOUNDARY?  If yes, is the Project on an approved MPO Transportation Improvement Plan (TIP)?  If No, is the Project on an approved State Transportation Improvement Plan (STIP)?  Yes No No				
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MDOT 1784 (05/20) Page 2 of 4

PROJECT FINANCING				
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STATE INFRASTRUCTURE BANK	\$			
FEDERAL AID	\$			
ACT 51 FUNDS	\$			
ASSESSMENTS	\$			
USER PAYMENTS/FEES	\$ 0.00	<del></del>		
LOCAL FUNDS	\$			
OTHER (Specify):	\$			
18. TYPE OF FINANCING ASSISTANCE REQUESTED LOAN CREDIT ENHANCEMENT	19. REPAYMENT TERMS REQUES	TED		
20. REPAYMENT SOURCE FOR SIB LOAN	.!:			
	\$			
d	-			
	\$			
	\$			
TOTAL	•			
TOTAL	-			
21. PROPOSED SECURITY / COLLATERAL				
22. ARE YOU AN ACT 51 AGENCY? Yes No If ye	s, what is your annual Act 51 allocation	n?		
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CERTIFICATION				
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State Infrastructure Bank	SIB Coordinators:			
Michigan Department of Transportation	Jessica Pierce			
Office Of Economic Development Van Wagoner Building	JESSICA FIEICE			
425 W. Ottawa Street				
P.O. Box 30050	Tyler Belisle-Toler			
Lansing, Michigan 48909	. , 20.0.0 10.01			

MDOT 1784 (05/20) Page 3 of 4

### ATTACHMENT A: DESCRIPTION OF PROPOSED PROJECT

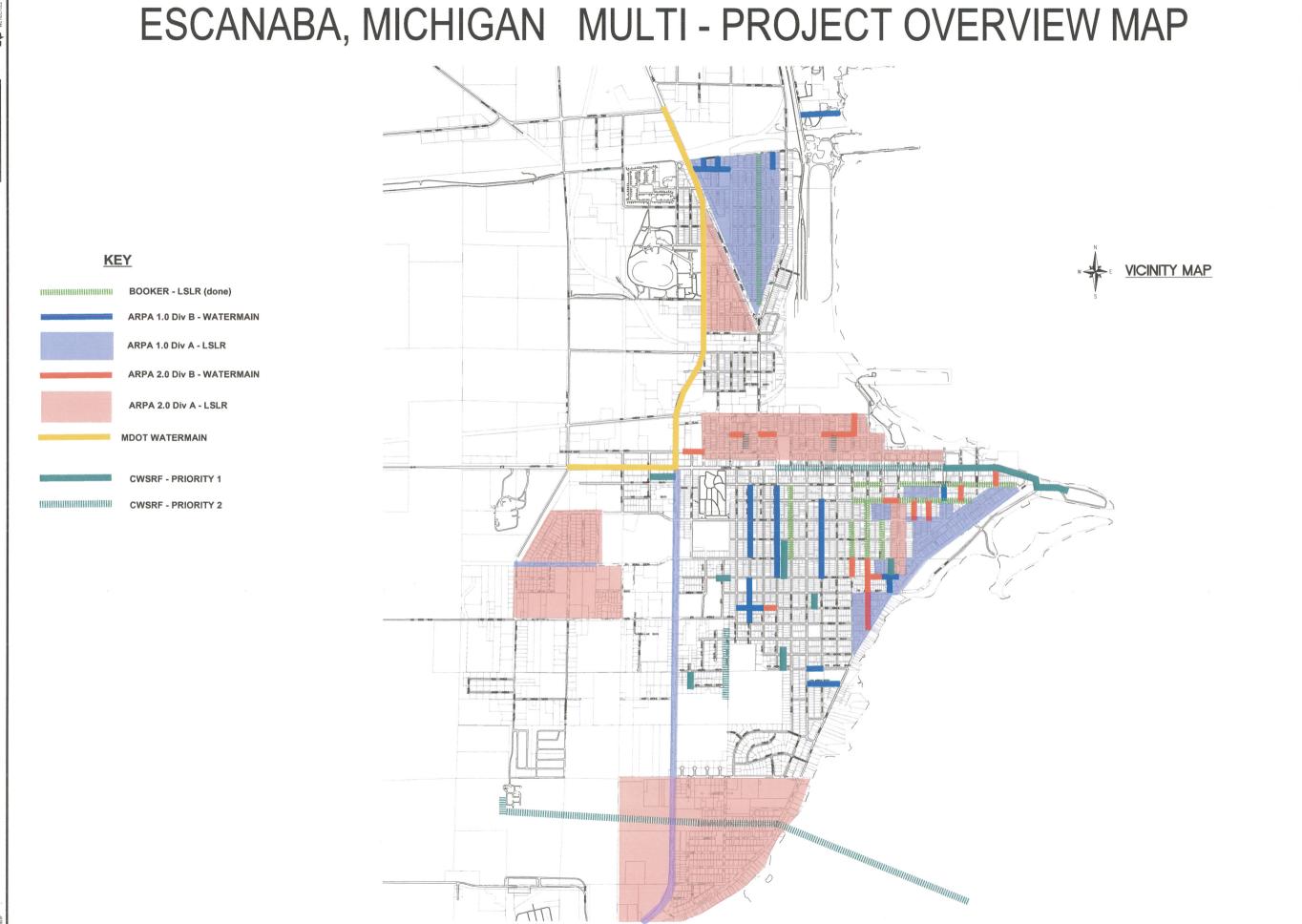
In your description, include an explanation of the problem that this project is designed to address. Please include a map. Attach additional pages if necessary.

MDOT 1784 (05/20) Page 4 of 4

### ATTACHMENT B: BENEFITS OF PROPOSED PROJECT

Discuss how SIB financing will help attract new public/private investment, reduce project costs and accelerate project completion. Identify other project benefits, e.g. access, mobility, economic, preservation, environmental.

Attach additional pages if necessary.



architecture - engineerin

CITY OF ESCANABA, MICHIGAN PROJECT OVERVIEW MAP

SANABA MULTI PROJEC OVERVIEW

DATE 03/20 SHEET

XXX

Agenda Item: <u>NS-O</u>
Date: <u>O3-31-303H</u>

## City Council Agenda Item Request

Date: 03/14/24

Name: Kim Peterson

Department: Recreation

Item: Approval - Sanitation Services for the 2024-2025 Season

Meeting date requested: 03/21/2024

Explanation for request:

Two bids were mailed on January 22, 2024, with one bid being received from Stenberg Brothers of Bark River, MI. Bids were opened on March 4, 2024. Administration and the Recreation Advisory Board are recommending approval of this bid.

#### **BIDDER'S PROPOSAL**

DATE: 02/29/24

#### SANITATION SERVICES FOR CITY PARK AND RECREATION FACILITIES

for Period April 1, 2024 - March 31, 2025

City of Escanaba Escanaba, MI 49829

Phone #:

We, the undersigned, do hereby agree to furnish sanitation servi specifications for City Recreation and Park Facilities:	ces in conformance with	the attached
SPRING/SUMMER/FALLWINTER SEASONAL PORTABLE RESTROOM UNITS, daily base rental charge, per unit, based upon the use of approximately 11 units, as per SECTION I of the specifications;	<b>\$</b> 3.80	per day
EXTRA CLEANINGS FOR SPRING/SUMMER/FALL/WINTER SEASONAL PORTABLE RESTROOM UNITS, charge per unit serviced, as per SECTION I of the specifications.	<b>\$</b> 34.00	per unit
BARRIER-FREE SUMMER SEASONAL PORTABLE RESTROOM UNITS, daily base rental charge, per unit, as per SECTION II of the specifications.	[# of units available $15$	per day
EXTRA CLEANINGS FOR BARRIER-FREE PORTABLE RESTROOM UNITS, charge per unit serviced, as per SECTION II of the specifications.	<b>\$</b> 42.00	_ per unit
SPECIAL EVENT AND EMERGENCY PORTABLE RESTROOM UNITS, daily rental charge per unit, as per SECTION III of the specifications.	\$95.00 (regular units)	_ per day
	\$_205.00 (barrier-free units)	_ per day
SPECIAL EVENT HANDWASHING FACILITIES, daily rental charge per unit, as per Section IV of the specifications.	\$ <u>115.00</u>	_per day
EXTRA CLEANINGS FOR SPECIAL EVENT AND EMERGENCY PORTABLE RESTROOM UNITS, charge per unit serviced, as per SECTION III of the specifications.	\$ 39.00	per unit
WINTER SEASONAL PORTABLE RESTROOM UNITS, daily base rental charge per unit, based upon use of approximately one (1) unit as per SECTION V of the specifications.	\$ 5.35 REG \$7.25 ADA	per day
EXTRA CLEANINGS FOR WINTER SEASONAL PORTABLE RESTROOM UNITS, charge per unit serviced, as per SECTION V of the specifications.	. 65.00	per unit
Submitted:	¥	per unii
Firm: Stenberg Bros Inc		
Address: P.O. Box 127		
City/Zip: Bark River, MI 49807		

President

Title:

### **NOTICE TO BIDDERS**

Sealed bids will be received by the City of Escanaba at the Office of the City Clerk, on or before 1 p.m. E.S.T., on **Monday, March 4, 2024, for:** 

## SANITATION SERVICES FOR CITY RECREATION AND PARK FACILITIES

The bids will be publicly opened and read in Room 101 in the City Hall, located at 410 Ludington Street, Escanaba, Michigan, at said time and date.

Bidder's proposals and/or specifications may be obtained from the office of the City Clerk, located at 410 Ludington Street, Escanaba, Michigan 49829. No bids will be considered unless the proposal form and/or specifications (furnished by the City of Escanaba, Michigan), are properly completed and enclosed in a sealed envelope marked:

#### "SANITATION SERVICES BID OF 2024-2025"

In addition, the City of Escanaba, Michigan, will not consider any proposal which has not been received prior to the published time, date and year of bid opening. (FAX and E-MAIL transmittals will not be accepted.)

The City of Escanaba, Michigan, reserves the right to reject any or all bids or any part thereof at its discretion, and to waive any irregularities in the bidding. The City of Escanaba, Michigan, may also split bids at its discretion. The City further reserves the right to negotiate directly with any and all bidders concerning any matter related to any bid.

All City of Escanaba, Michigan, bids are prepared so as to afford all vendors the equal opportunity for fair and equitable competition. The City of Escanaba, Michigan, assumes no liability or responsibility for any errors or oversights in the preparation and/or publication of bids.

Kim Peterson Recreation Director City of Escanaba

# PECIFICATIONS FOR SANITARY SERVICES FOR CITY RECREATION AND PARK FACILITIES age 1

# I. SPRING/SUMMER/FALL/WINTER SEASONAL PORTABLE RESTROOM SERVICES - REGULAR UNITS

- A. The Contractor is to supply portable toilets for City Recreation and Park Facilities based upon the following estimations:
  - 1. Up to 11 units placed at 11 separate sites:
  - 2. The duration each unit will be placed at each site during the 2024-2025 spring, summer, fall and winter seasons will be based upon anticipated use determined by the City.
  - The majority of the units will be placed upon sites in May with most units withdrawn in late October.
- B. The City of Escanaba will reserve the right to determine when units will be placed upon sites and when they are to be removed from the sites.
- C. Units will be placed upon the following sites for the 2024-2025 season based upon the following estimations:

Tapani Field/Veteran's Park 1 Dickson Field 1 Stephenson Field 1 Royce Park 1 Ludington Park - at Aronson Island 1 Ludington Park - Harbor Hideout 1 Rose Park 1 John D. Besse Park 1 West Side Recreation Area 1 Bandshell Area 1	Location	Approximate # of Units
Dog Park 1	Dickson Field Stephenson Field Royce Park Ludington Park - at Aronson Island Ludington Park - Harbor Hideout Rose Park John D. Besse Park West Side Recreation Area Bandshell Area	1 1 1 1 1 1 1 1 1

Times will vary for placement depending on park area and activities.

Please note: As of 08/31/23 the City will no longer be responsible for the Bay College Soccer.

- D. The Contractor is to provide the following services with the base rental charge of each unit.
  - One cleaning per week, which includes pump-out, cleaning, disinfecting of the interior of each unit and ample weekly supply of paper and chemicals;
  - Units will receive weekly cleanings, etc., on Monday of each week unless otherwise specified by the City or mutually agreed upon by the City and the Contractor;

## \*ECIFICATIONS FOR SANITARY SERVICES FOR CITY RECREATION AND PARK FACILITIES age 2

- 3. Keep units in good repair, good physical appearance and units placed in multiples must match;
- E. The City may also require the Contractor to provide additional cleanings over and above the weekly cleanings provided within the base rate. Extra cleaning requests will take place June through August.
- F. The Contractor is to calculate base rental charges, with services outlined in paragraph "D" of this section on a daily fee rate. Monthly or half-month charges will not be acceptable.

## II. SEASONAL PORTABLE RESTROOM SERVICES - BARRIER-FREE UNITS

In order for the City of Escanaba to comply with the provisions of the Americans with Disabilities Act (ADA), the City will make every attempt to provide sanitation services for the able-bodied and disabled users of our public park and recreation facilities.

- A. The Contractor shall state the number of barrier-free toilet units available from his/her firm; and
- B. Specifications in Section I of this document shall also apply to the barrier-free units.

## III. SPECIAL EVENT AND EMERGENCY PORTABLE RESTROOM SERVICES

- A. The Contractor shall provide additional portable toilet units for special event purposes upon request from the City for both winter and warm weather events.
- B. The special event rate/emergency rate shall be based upon a daily fee scale.
- C. Occasions where special portable unit requests will be made are:
  - band concerts
  - other unscheduled events
  - emergencies
  - other short-term occasions
- D. The special event unit charges will also include one cleaning per day.
- E. Special event/emergency units may also need extra cleanings, upon request from the City.

#### IV. SPECIAL EVENT HAND WASHING FACILITIES

- A. The Contractor shall provide hand washing units for special event purposes upon request from the City.
- B. The handwashing units rate shall be based upon a daily fee schedule.

## SPECIFICATIONS FOR SANITARY SERVICES FOR CITY RECREATION AND PARK FACILITIES Page 3

- C. Occasions where hand washing units will be requested include, but will not be limited to:
  - band concerts
  - large special events
  - other unscheduled events
  - other short-term occasions
- D. Hand washing unit charges shall include one cleaning/refill per day.

#### V. WINTER SEASONAL PORTABLE RESTROOM SERVICES

- A. The Contractor is to supply one (1) unit at Ludington Park's Aronson Island Boat Launch, one (1) at Harbor Hideout, one (1) at the dog park and one (1) at the West Side Recreation Area trails during winter months.
- B. The unit shall be winterized for cold weather use during the months of December, January, February and March.
- C. The Contractor is to provide the following services with the base rental charge of each unit:
  - 1. One cleaning per week, which includes pump-out, cleaning, disinfecting of the interior, removal of graffiti and ample weekly supply of paper and chemicals;
  - 2. Unit will receive weekly cleanings on Thursday or Friday of each week, unless otherwise specified by the City; and
  - 3. Keep unit in good repair, good physical appearance and units placed in multiples must match.
- D. The City may also request the Contractor to provide additional cleanings over and above the weekly cleanings provided within the base rate.
- E. The Contractor is to calculate base rental charges with services outlined in paragraph "C" of this section on a daily fee rate. Monthly or half-monthly charges will not be acceptable.

#### VI. DAMAGE TO UNITS

In the event portable restroom units or other equipment owned by the Contractor is damaged or defaced, the Contractor will be responsible for the cost of replacement or repairs.

#### VII. INSURANCE

The City will require the Contractor to provide proof of personal injury liability, property damage liability, workmen's compensation and vehicle insurances to protect the City against claims arising from use of Contractor's equipment, employees or vehicles. The insurances shall be in the following minimum amounts:

## SPECIFICATIONS FOR SANITARY SERVICES FOR CITY RECREATION AND PARK FACILITIES Page 4

- A. Personal Injury and Property Damage Liability Insurance
  - 1. Maintain liability insurance for personal injury in the amount of \$300,000 per person combined single limits (minimum) and \$1,000,000 aggregate.
  - Types of peril insured against are personal injury to individuals utilizing the Contractor's equipment or Contractors activities; and
  - 3. Maintain property damage liability insurance for property damage in the amount of \$250,000; 1,000,000 combined single limits (minimum).
- B. Workmen's Compensation Insurance

Coverage A

Statutory

Coverage B

\$100,000

#### C. Auto Insurance

Coverage must include bodily injury, property damage or bodily injury and property damage 1,000,000 combined.

- D. The City of Escanaba shall be named as "additional insured" to all policies and certificates.
- The Contractor shall deliver original certificate of insurance to the City prior to services commencing;
- F. The insurance policies are to provide the City of Escanaba with a notice of fifteen (15) days prior to cancellation.

#### **VIII. EFFECTIVE DATES OF AGREEMENT**

The Contractor shall provide services, as outlined with these specifications for a one (1) year period commencing on the day of placement of the portable restrooms sometime in April/May 2024.

#### IX. PROJECT COORDINATOR

Kim Peterson Recreation Director City of Escanaba P.O. Box 948 Escanaba, MI 49829

Office: Civic Center, 225 North 21st Street

Phone: (906) 786-4141

e-mail: recreation@escanaba.org

#### **BIDDER'S PROPOSAL**

DATE:	
-------	--

#### SANITATION SERVICES FOR CITY PARK AND RECREATION FACILITIES

for Period April 1, 2024 - March 31, 2025

City of Escanaba Escanaba, MI 49829

We, the undersigned, do hereby agree to furnish sanitation services in conformance with the attached specifications for City Recreation and Park Facilities: SPRING/SUMMER/FALLWINTER SEASONAL PORTABLE RESTROOM UNITS, daily base rental charge, per unit, based upon the use of approximately 11 units, as per SECTION I of the specifications: EXTRA CLEANINGS FOR SPRING/SUMMER/FALL/WINTER SEASONAL PORTABLE RESTROOM UNITS, charge per unit serviced, as per SECTION I of the specifications. \$\_\_\_\_per unit BARRIER-FREE SUMMER SEASONAL PORTABLE RESTROOM UNITS. [# of units available ] daily base rental charge, per unit, as per SECTION II of the specifications. \$\_\_\_\_\_ per day EXTRA CLEANINGS FOR BARRIER-FREE PORTABLE RESTROOM UNITS, charge per unit serviced, as per SECTION II of the specifications. \$\_\_\_\_per unit SPECIAL EVENT AND EMERGENCY PORTABLE RESTROOM UNITS. \$ \_\_\_per day daily rental charge per unit, as per SECTION III of the specifications. (regular units) \_\_\_\_ per day (barrier-free units) SPECIAL EVENT HANDWASHING FACILITIES, daily rental charge per unit, as per Section IV of the specifications. \$\_\_\_\_\_per day EXTRA CLEANINGS FOR SPECIAL EVENT AND EMERGENCY PORTABLE RESTROOM UNITS, charge per unit serviced, as per SECTION III of the specifications. \$\_\_\_\_\_per unit WINTER SEASONAL PORTABLE RESTROOM UNITS, daily base rental charge per unit, based upon use of approximately one (1) unit as per SECTION V of the specifications. \$\_\_\_\_\_ per day EXTRA CLEANINGS FOR WINTER SEASONAL PORTABLE RESTROOM UNITS, charge per unit serviced, as per SECTION V of the specifications. \_\_\_\_per unit Submitted: Firm: Address: City/Zip: Phone #: By: \_\_\_\_\_Title: \_\_\_\_

Agenda item: <u>NB-7</u>
Date: <u>O3-21-2024</u>

## **City Council Agenda Item Request**

Date: 03/14/24

Name: Kim Peterson

Department: Recreation

Item: Approval - Ludington Park Food/Drink Concessions for the 2024 Season

Meeting date requested: 03/21/2024

Explanation for request:

Explanation for request.
Twenty-one bids were mailed on January 22, 2024, with one bid being received from Sticky Fingers of Gladstone, Ml. Bids were opened on March 4, 2024. Administration and the Recreation Advisory Board are recommending approval of this bid.

## LUDINGTON PARK FOOD/DRINK CONCESSIONAIRE PROPOSAL FORM

I/We hereby submit the following proposal to provide food/drink concessions at Ludington Park, Escanaba, Michigan for the 2024 Summer Season:

Name of Concession Company or Non-Profit Organization	STICKY FINGERS
Name of Concession Unit, If Applicable	FOOT BEER BARRELL
Name of Concession Owner/ Responsible Individual	FRANK DESTRAMPE
Address	
City	₹Zip Z
Phone (Home)	(Work)
	Andrew Comments of the Comment
	to be considered for food/drink vending rights during out/Karas Bandshell – All Summer
	Parking Lot (food trucks/trailers/carts) - Daily
, manager paon	
LEMONADE ME CREAM CORES CO	TER, COFFEE, HOT TEA, CV & TEA,
NOUZETY /CECREAMPREDUCTS	FREEN FRUIT RACE CUTTON CONTRACTOR
PSTATO CHIPS FRESH FRUIT, 1	FLORTS MALTS FROZEN PIZZA
AND OR FROZEN PASTIES	

		- <u>* * * * * * * * * * * * * * * * * * *</u>	
THE VENDING UNIT:			
- CAPABLE OF GI ELECTRIC POW	ENERATING ITS OWN /ER NEEDS?	□YES □NC	<b>)</b>
- CURRENTLY CE COUNTY HEALT	RTIFIED BY THE TH DEPARTMENT?	□ YES □ NO	1
ONCESSIONAIRE'S DAYS/TIM nding business is expected to op	IES OF OPERATION: Properate in Ludington Park:	ovide a list of days/time	s y
ONCESSIONAIRE'S DAYS/TIMending business is expected to open	IES OF OPERATION: Pro perate in Ludington Park: HOURS OF OPERATIO	=	s ye
nding business is expected to op	perate in Ludington Park: HOURS OF	=	s ye
DAY	perate in Ludington Park: HOURS OF	=	s ye
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	☐ Current County Health Certificate (	copy) attached;
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	☐ Current insurance certificates (copy)	attached;
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# NOTICE TO PORTABLE FOOD/DRINK CONCESSIONAIRES

The City of Escanaba is seeking proposals from food/drink concessionaires for the purpose of providing concessions in Escanaba's Ludington Park during the 2024 summer season. One successful vendor will be awarded exclusive food and drink concession rights during the summer season, except on designated special event days in Ludington Park. Food trucks/trailers/carts will be allowed in the Beach House parking lot area and must be self-contained with water and electricity. (limited electric is available)

Sealed proposals will be received by the City of Escanaba Clerk's Office in Room 101 of City Hall, 410 Ludington Street, Escanaba, Michigan, on or before 1:00 p.m. on March 4, 2024, for furnishing food/drink concessions at Ludington Park. The proposals will be publicly opened and read at said time and date. (FAX and E-MAIL transmittals will not be accepted.)

Concessionaire's proposal forms and specifications are available at the City Clerk's Office or the Recreation Department Office, 225 North 21st Street. Proposals will not be considered unless the proposal form furnished by the City is properly completed and enclosed in a seal envelope marked:

#### **LUDINGTON PARK CONCESSION PROPOSAL - 2024**

The City of Escanaba reserves the right to reject all proposals, or any part of any proposal and to waive irregularities in the proposals received.

Kim Peterson
City of Escanaba Recreation Director
recreation@escanaba.org
(906) 786-4141
P. O. Box 948
Escanaba, MI 49829

# SPECIFICATIONS, POLICIES AND GUIDELINES FOR

### LUDINGTON PARK FOOD/DRINK CONCESSIONS 2024 SUMMER SEASON

1. **GENERAL INFORMATION:** The City of Escanaba is soliciting proposals from food/drink vendors and concessionaires to provide food and soft drink services at Ludington Park during the entire 2024 summer season. Ludington Park is a 120 acre city/regional park containing a variety of prime recreation and picnic facilities. Ludington Park services a population of approximately 30,000 persons in Delta County and is utilized daily by several hundred to several thousand users.

The City of Escanaba intends to award one (1) seasonal concessionaire the right to vend food/drinks in Ludington Park for the duration of the summer season. This vendor will be assigned a specific "territory" within the park near Harbor Hideout and the Karas Bandshell. Proposals submitted by concessionaires will be evaluated upon several factors including menus/food/drink selection, anticipated days and hours the concessionaire proposes to operate his/her vending business in Ludington Park and/or past performance with the City of Escanaba. The use of food trucks/trailers/carts will be allowed to park in the designated Beach House parking lot for the summer season.

- 2. CONCESSIONAIRE'S FEE: The prospective concessionaire shall submit a fee with the *Proposal Form* in the amount of \$300 in order for the City of Escanaba to consider awarding concession rights within the one territory within Ludington Park. The appointed concessionaire's fees shall be retained by the City to offset costs involved, i.e.: trash collection, utilities, etc. Concessionaires not selected will have their \$300 returned in ten (10) days after such bid opening. The food trucks/trailers/carts will be charged a \$20 daily fee, \$100 weekly fee or \$50 three-day weekend fee.
- 3. CONCESSIONAIRE'S MENU/FOOD AND DRINK SELECTION: Concessionaire's proposals will be evaluated on a number of factors. Food and drink selection offered by the Concessionaire to the public will be evaluated. Provide a complete list of foods, both prepared and/or pre-packaged, and drink selection within the proposal form.
- 4. CONCESSIONAIRE'S DAYS/TIMES OF OPERATION: Provide upon the proposal form, days of the week and daily times the vending operation is anticipated to be present and operational in Ludington Park. This will be a critical factor in the City's evaluation of the concessionaire's proposal as the City wishes the park/beach to be serviced with food and drink concessions at peak use times both during weekday evenings and on weekends. It is the intent of this paragraph to permit the vendor maximum flexibility to determine best days and times to vend in the park. The Recreation Department must be notified of the days and times of operation for the food trucks/trailers/carts to be located at the Beach House parking lot. The Recreation Department will post the vendor's dates and times of service when given appropriate time to do so on their Facebook page.

- 5. **HEALTH INSPECTION CERTIFICATION:** Provide, with this proposal, a current valid copy of the concessionaire's <u>County Health Certification</u> for 2024. If a current certificate is not available, last year's certification will suffice or evidence certification has been applied for. A valid 2024 County Health Certification is required prior to the placement of any vending unit in Ludington Park.
- 6. INSURANCES: The concessionaire shall provide, with this proposal, evidence of the following insurance policies/certification:

#### **Workers Compensation**

Coverage A

Statutory - Michigan

Coverage B

\$100,000

#### Comprehensive General Liability

**Bodily Injury** 

\$1,000,000 Combined Single Limits (minimum)

Property Damage

\$1,000,000 Combined Single Limits (minimum)

#### Comprehensive Auto Liability

**Auto Liability** 

\$1,000,000 Combined Single Limits (minimum)

Upon award of the vending rights to the concessionaire, the concessionaire shall provide the City of Escanaba with a current and updated <u>Certificate of Insurance</u> providing the minimum coverages, as specified. The City of Escanaba shall be named as "additional insured" to all policies.

- 7. CONCESSIONAIRE'S VENDING UNIT LOCATION: The appointed concessionaire may vend food/drink concessions within the territory awarded. The vending unit must be portable. The concessionaire has the option to place and keep vending unit in Ludington Park for extended time periods for the duration of the agreement. It shall be the Concessionaire's responsibility to secure the vending unit when not in use and the City of Escanaba shall not be responsible for damages, theft or vandalism to the unit. The vending unit may not be placed upon any roadway or other areas which may create a safety hazard nor interfere with customary park activities. The food trucks/trailers/carts will vend in the Beach House parking lot and pay a daily fee of \$20. Units cannot be parked overnight, unless vending the next consecutive days. The Recreation Department must be notified of vending days. Units must be secured appropriately and will not be the responsibility of the City of Escanaba.
- 8. CONCESSIONAIRE'S HOURS OF OPERATION: As per Section 5 of the Specifications the vendor is to provide his/her anticipated hours of operation in Ludington Park within the territories granted. Ludington Park hours are 7:30 a.m. to 11:00 p.m. seven days a week. Vendors may not be open for business outside these hours.
- 9. SUMMER SEASON TERM DEFINED: The summer season is defined as May through Labor Day. The appointed concessionaire must vend during this time period as a minimum and may also vend, at his/her discretion before May or after Labor Day.
- 10. TRANSIENT MERCHANT'S LICENSE: The appointed concessionaire must obtain a Transient Merchant's License from the City Clerk's Office. The seasonal license fee is \$60.00 with the concessionaire providing proof of Health

Certification, Insurances, and successfully pass a fire inspection by the Public Safety Department, if applicable.

11. UTILITIES: This applies only to the one concessionaire that will be located in the park every day during the summer season. The food trucks/trailers/carts must be self-contained and provide their own water and electricity. The City of Escanaba will provide electric and/or water service connections for the Concessionaire at locations listed below. The City, however, is not obligated or responsible for service interruptions.

<u>SITE</u>	<b>ELECTRIC</b>	WATER
Municipal Beach	110V	None
Bandshell	110/240V	Yes
Harbor Hideout	110/240V	Yes
Municipal Dock	110/240V	Yes

Water utilities within Ludington Park, except for Aronson Island, are available at each drinking fountain location. Any alternative to utilities shall be completed at vendor's expense pending approval from the City of Escanaba.

- 12. **TRASH AND LITTER:** The concessionaire must provide a minimum of two (2) trash receptacles to adequately handle trash and litter generated by the concession. Trash generated by vendors/customers must be bagged, tied, and disposed of daily by the vendor. The vendor is responsible for the proper disposing of all trash, litter and packaging.
- 13. ALCOHOLIC BEVERAGES/OTHER LAWS: The concessionaire may not dispense alcoholic beverages and agrees to adhere to all codes, ordinances, laws, policies and directives governing Ludington Park.
- 14. SPECIAL EVENT DAYS: The successful concessionaire/vendors awarded rights to vend in Ludington Park during the summer season will be the only food/drink vendors within the territory of Ludington Park so assigned by the City, except during those days/times designated as "Special Events". On "Special Event" days, the City shall have the option to select the placement of other food/drink vendors in the park.

Certain special events shall also have concession rights for the event awarded to the event's sponsoring organization. The Ludington Park concessionaires will be given the opportunity to participate in these activities, subject to the terms and conditions of the sponsoring organizations.

- 15. SUB-LEASING: The successful concessionaire shall be prohibited from sub-leasing or in any way transferring his/her right to vend in Ludington Park to any other party or individual.
- 16. CONDITION OF PREMISES: Taking possession of the premises by the concessionaire shall constitute acknowledgment that such premises are in good condition. Vendor shall accept concession premises in its existing condition and the City shall not be required to make any alteration.

- 17. QUALITY OF SERVICE: All items sold by the concessionaire shall be of first class quality and the services provided by the concessionaire shall be rendered courteously and efficiently. The City reserves the right to prohibit the sale of any item that it deems objectionable.
- 18. APPEARANCE OF VENDING AREA: The Concessionaire shall submit a photo of the vending unit with the proposal. The vending unit shall appear compatible with the surroundings in Ludington Park. The vending unit area shall also be kept in a neat and orderly fashion.
- 19. **INDEMNIFICATION:** The concessionaire shall hold the City of Escanaba harmless from and shall defend and indemnify the City of Escanaba from and against all liability for injuries or deaths of persons or damage to property arising from activities under this assignment, including loss predicated on active or passive negligence of the City of Escanaba.

#### 20. CITY COORDINATOR:

Kim Peterson, Recreation Director Catherine Bonifas Civic Center 225 North 21<sup>st</sup> Street Escanaba, MI 49829

Mail: P.O. Box 948 Escanaba, MI 49829 Phone: 786-4141

E-Mail: recreation@escanaba.org

## LUDINGTON PARK FOOD/DRINK CONCESSIONAIRE PROPOSAL FORM

I/We hereby submit the following proposal to provide food/drink concessions at Ludington Park, Escanaba, Michigan for the 2024 Summer Season:

	Concession Company Profit Organization	
Name of	Concession Unit, If Applicable	
	Concession Owner/ sible Individual	
Address		
City		Zip
Phone Email	(Home)	(Work)
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Territory/a the 2024	area of Ludington Park I/We wish to be co Summer Season (✓ one): TERRITORY #1 – Harbor Hideout/Kara: TERRITORY #2 – Beach House Parking	
CONCESS drink and r	SIONAIRE'S FOOD/DRINK/MENU SELECtion and selection, including pre-packaged are	CTION: Provide a description of your food, nd prepared items:
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- CAPABLE OF GENE ELECTRIC POWER			
		□ YES	□ №
- CURRENTLY CERTII COUNTY HEALTH D		☐ YES	□ №
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PNCESSIONAIRE'S DAYS/TIMES nding business is expected to opera	OF OPERATION: Provide ate in Ludington Park: HOURS OF OPERATION	a list of da	ys/times y
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	HEALTH INSPECTION CERTIFICATION:
	☐ Current County Health Certificate (copy) attached;
	☐ Do not have a current Health Certificate, but will obtain certification if selected.
	INSURANCE POLICIES/CERTIFICATION:
	☐ Current insurance certificates (copy) attached;
	☐ Do not have current insurance certificate, but will obtain insurances, as per specifications.
ľ	CONCESSIONAIRE'S FEE: Provide a check, cashier's check or money order in the amount of \$300 for the all summer season territory. The appropriate fee for food trucks/trailers/carts will be paid upon set up in the Beach House parking lot designated area. Make checks payable to the City of Escanaba.   Check is enclosed.
Ξ	We have read and understood the <u>Specifications</u> , <u>Policies</u> , <u>and Guidelines for Ludington</u> <u>Park Food/Drink Concessions - 2024 Summer Season</u> , and agree to all provisions contained vithin.
١	IAME OF COMPANY/ORGANIZATION
٨	IAME OF OWNER/REPRESENTATIVE
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Agenda Item: <u>NS-8</u>
Date: <u>OS-21-2024</u>

## **City Council Agenda Item Request**

Date: 03/14/24

Name: Kim Peterson

Department: Recreation

Item: Approval - MDNRTF Grant Application Submittal and Resolution

Meeting date requested: 03/21/2024

Explanation for request:

The Recreation Department is seeking City Council approval and authorization to apport a Michigan Department of Natural Resources Trust Fund Grant. The City of Escanaba is seeking \$400,000 in Trust Fund monies to construct eight dedicated ickleball courts at Royce Park. There will be a \$100,000 matching fund commitment 25% required) from the City of Escanaba.			
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#### **RESOLUTION 24-02**

# RESOLUTION OF AUTHORIZATION – CITY OF ESCANABA MATCH WITH DONATED FUNDS Michigan Department of Natural Resources Trust Fund Grant

WHEREAS, the City of Escanaba supports the submission of an application titled, "Royce Park Dedicated Pickleball Courts" to the Michigan Department of Natural Resources Trust Fund Grant for development of eight dedicated pickleball courts located at Royce Park; and

**WHEREAS**, the proposed application is supported by the City of Escanaba's Five-Year Recreation Plan; and

**WHEREAS**, the City of Escanaba is making a financial commitment to the project in the amount of \$100,000 matching funds in cash; and

WHEREAS, if the grant is awarded the applicant commits its local match amount from the following source:

City of Escanaba

\$100,000

**NOW THEREFORE, BE IT RESOLVED** that the City of Escanaba hereby authorizes submission of a Natural Resources Trust Fund Grant Application for \$400,000 and further resolves to make available a local match through financial commitment and donation of \$100,000 of a total \$500,000 project cost during the 2024-2025 Fiscal Year.

Upon a call of the roll, the vote was as follows:

Ayes:

Nays:

#### **RESOLUTION DECLARED ADOPTED."**

I the undersigned, being duly qualified and acting City Clerk of the City of Escanaba, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Escanaba City Council and the City of Escanaba, County of Delta, Michigan, at a regular City Council Meeting held on Thursday, March 21, 2024, and that said meeting was conducted and public notice was given pursuant to and in full compliance with the Open Meeting Act, Act 267, Public Acts of Michigan, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Phil	DeMay
City	Clerk

Agenda Item: <u>NB-9</u>
Date: <u>O3-21-202</u>

### **City Council Agenda Item Request**

Date: 3/12/2024

Name: Jeff Lampi

**Department: Water Treatment Plant** 

Item: DWAM Water Service Material Investigation

Meeting date requested: 3/21/24

Explanation for request:

Administration is requesting Council's approval to hire Monchilov Sewer Services, LLC of Fairgrove, Michigan with regard to the DWAM Grant to investigate existing water services throughout the City in an amount not to exceed \$321,077.00.

\*In lieu of a memo, please see Appendix A explaining the details of this work in the executed DWAM Grant contract.



3/12/2024

Mr. Jeff Lampi W/WW Superintendent Escanaba, MI 49829

Mr. Lampi,

C2AE has reviewed all bids received on 3/5/24 for the Escanaba DWAM Water Service Material Investigation project. A total of 4 contractors bid on this project.

Monchilov Sewer Service, LLC was the lowest responsive bidder at \$ 123,490.00, which is within the Engineer's estimated probable construction cost of \$321,077.00. We have contacted references from previous projects, and we see no reason not to award the project to Monchilov Sewer Service, LLC.

The grant allocation for this work has a maximum of \$321,077.00. I would recommend that you receive council approval to award this contract as bid with the ability to Increase the scope as time and resources permit to not exceed the grant allocation of \$321,077.00. This will allow additional Investigative work to be completed while ensuring no additional out-of-pocket expenses to the City not covered by this grant.

Sincerely,

Kelly Heidbrier, EIT Project Manager

**Enclosure** 

#### PROJECT-SPECIFIC REQUIREMENTS - APPENDIX A

#### **Project Overview:**

This project involves work related to the City of Escanaba's (Escanaba) Distribution System Materials Inventory (DSMI) and drinking water Asset Management Plan (AMP). Field verification will be conducted for a minimum of 289 service lines out of their total of 5,546, based on Escanaba's knowledge of unknown service lines at the time of this agreement, in accordance with EGLE's Drinking Water and Environmental Health Division's Minimum Service Line Material Verification Requirements. This includes effort by Escanaba, their consultant, and contractor staff to pothole on either side of each curb stop and conduct in-building documentation of service line materials. This project includes applicable restoration to original condition of potholed locations.

Escanaba's drinking water AMP will be updated based on a comprehensive asset inventory as well as other portions of the plan, including condition assessment, water system criticality, level of service assessment, capital improvement plan, and revenue structure development. Information gathered will be incorporated into Escanaba's existing Geographic Information System database.

#### EGLE approved estimated project costs include:

Task	Budget
AMP	\$243,040
DSMI	\$351,560
Equipment	\$633*
Project Cost Subtotal	\$595,233
Total Grant Amount	\$595,233

<sup>\*</sup> The estimated grant-eligible equipment cost of \$633 represents 25 percent of the total estimated purchase cost of approximately \$2,532 for a tablet and its case and a computer workstation with its associated accessories.

Indirect costs are not allowed under this agreement.

Grantees must obligate all funds to any subrecipients by December 31, 2024. Therefore, all grantees must have a signed contract in place with all contracted parties for the work to be completed with these grant funds by December 31, 2024. In addition, all project work must be completed by December 31, 2026.

Agenda Item: <u>NS-10</u>
Date: <u>O3-21-202</u>-4

## **City Council Agenda Item Request**

Date: 3/14/2024

Name: James McNeil

Department: Manager

Item: Willow Creek - South 32nd Street Property Agreement

Meeting date requested: 3/14/2024

Explanation for request:

Administration is seeking City Council approval to sell unused property to all property owners located on the west side of South 32nd Street, subject to terms outlined in the
attached memorandum.



James McNeil City of Escanaba 410 Ludington Street Escanaba, MI 49829 jmcneil@escanaba.org

March 13, 2024

RE: Willow Creek – South 32<sup>nd</sup> Street Property Sales

The land between Willow Creek and the rear property line of property owners on South 32<sup>nd</sup> Street has been a topic of discussion for several years. The City has researched the issue and is prepared to move forward.

Willow Creek is not owned by the City – it is owned by the State of Michigan. The City owns the Willow Creek Road ROW, and approximately 75' between the creek and the rear property line for each privately owned parcel.

There are several property owners that have formally expressed interest, and others who must still provide an answer. Property like this is difficult to value as a standalone parcel as it is landlocked and small. It is the job of City Administration to maximize total consideration. This neighborhood is an area prone to flooding during a period of high groundwater due to elevation and stormwater infrastructure challenges. This is also an area with high suspected sump pump discharge into the sanitary sewer system, contributing to our inflow and infiltration problems.

All property and infrastructure characteristics considered, the most value maximizing offer would include:

- 1) The property owner shall pay for all closing costs, i.e. survey, title examination and insurance, deed preparation and recording, etc. There will be no additional charge for the property.
- 2) The property owner shall permanently disconnect their sump pump from the sanitary sewer and direct all sump pump discharge to the rear yard. This will alleviate stress on existing stormwater infrastructure, and significantly reduce wastewater I&I. A inspection by the City will be mandatory, and failure of these conditions will result in reversion of the property to the City.

Instead of asking for thirteen induvial approvals, City Administration is seeking approval to agree to these terms for all interested property owners in this area.

Sincerely,

James McNeil City Manager

City of Escanaba

James Welliel



