

**OFFICIAL PROCEEDINGS  
CITY COUNCIL  
CITY OF ESCANABA, MICHIGAN  
Regular Council Meeting  
Thursday, October 3, 2019**

The meeting was called to order by the Honorable Mayor Marc D. Tall at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Council Members, Ronald J. Beauchamp, Ralph B. Blasier, Peggy O'Connell, and Michael R. Sattem

Absent: None

Also Present: City Manager Patrick S. Jordan, City Clerk Phil DeMay, Department Heads, media, and members of the public.

Pastor Weylund Heimer of New Life Assembly of God Church led the invocation and City Clerk DeMay led Council in the Pledge of Allegiance.

Sattem moved, O'Connell seconded, **CARRIED UNANIMOUSLY**, to approve Regular Meeting minutes from September 19, 2019, as submitted.

**ADJUSTMENTS TO THE AGENDA**

Blasier moved, O'Connell seconded, to add an Announcement from City Manager Patrick Jordan to New Business Item 6.

Blasier moved, O'Connell seconded, **CARRIED UNANIMOUSLY**, to approve the City Council Agenda as amended.

**CONFLICT OF INTEREST DECLARATION –**

Council Member O'Connell stated she has a conflict of interest with New Business Item 1, because she is a sponsor and part of the planning committee.

**BRIEF PUBLIC COMMENT** – None

**PUBLIC HEARINGS** – None

**UNFINISHED BUSINESS** – None

**NEW BUSINESS**

**NB-1 Approval - Use of Public Space – Ludington Street - Community Trunk-or-Treat Event.**

Sav-Mor sought Council approval to close off Ludington Street between 10th and 14th Street for their annual Community Trunk-or-Treat event on Saturday, October 26, 2019, from 12:00 p.m. to 3:30 p.m. (Event Time: 1:00 p.m. to 3:00 p.m.) Administration recommended approval with the following conditions: 1) Proper insurance be provided naming the City of Escanaba as an additional insured, 2) The event sponsors provide all labor and material to clean up at the conclusion of the event, and 3) The event sponsor pay for any overtime City labor costs that may be incurred.

**NB-1** Sattem moved, Blasier seconded, **CARRIED UNANIMOUSLY**, to approve a request from Sav-Mor to close off Ludington Street between 10th and 14th Street for their annual Community Trunk-or-Treat event on Saturday, October 26, 2019, from 12:00 p.m. to 3:30 p.m. (Event Time: 1:00 p.m. to 3:00 p.m.), provided: 1) Proper insurance be provided naming the City of Escanaba as an additional insured, 2) The event sponsors provide all labor and material to clean up at the conclusion of the event, and 3) The event sponsor pay for any overtime City labor costs that may be incurred.

### **NB-2 Approval – Fireworks Show at Escanaba Football Game.**

Escanaba Eskymos Fan Club sought Council approval of a halftime fireworks show at the Eskymo Football game, Friday, October 11, 2019. Administration recommended approval with the following conditions: 1) Proper insurance be provided naming the City of Escanaba as an additional insured, 2) The event sponsors provide all labor and material to clean up at the conclusion of the event, and 3) The event sponsor pay for any overtime City labor costs that may be incurred.

**NB-2** Blasier moved, O'Connell seconded, **CARRIED UNANIMOUSLY**, to approve a request from the Escanaba Eskymos Fan Club of a halftime fireworks show at the Eskymo Football game, Friday, October 11, 2019, provided: 1) Proper insurance be provided naming the City of Escanaba as an additional insured, 2) The event sponsors provide all labor and material to clean up at the conclusion of the event, and 3) The event sponsor pay for any overtime City labor costs that may be incurred.

### **NB-3 Approval – Hiring Bond Counsel for the SRF Project - Wastewater.**

Administration sought authorization and Council approval to hire Miller Canfield, of Detroit, MI to conduct the work associated with portions of the SRF loan requirements for the Bond Counsel fee work as outlined in the attached engagement letter, at a cost not to exceed \$42,500.00. This money would be reimbursed and is part of the SRF Loan process.

**NB-3** Blasier moved, Sattem seconded, to approve to hire Miller Canfield, of Detroit, MI to conduct the work associated with portions of the SRF loan requirements for the Bond Counsel fee work as outlined in the attached engagement letter, at a cost not to exceed \$42,500.00.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Sattem, Beauchamp, O’Connell, Mayor Tall  
Nays: None

**MOTION CARRIED.**

**NB-4 Approval – Hiring Financial Advisor for the SRF Project – Wastewater.**

Administration sought authorization and Council approval to hire Baker Tilly Municipal Advisors, LLC, of East Lansing, MI to conduct the work associated with portions of the SRF loan requirements for the Financial Advisors work as outlined in the attached Exhibit A of the engagement letter, at a cost not to exceed \$38,500.00. This money would be reimbursed and is part of the SRF Loan process.

**NB-4** Sattem moved, Blasier seconded, to approve to hire Baker Tilly Municipal Advisors, LLC, of East Lansing, MI to conduct the work associated with portions of the SRF loan requirements for the Financial Advisors work as outlined in the attached Exhibit A of the engagement letter, at a cost not to exceed \$38,500.00.

Upon a call of the roll, the vote was as follows:

Ayes: Sattem, Blasier, Beauchamp, O’Connell, Mayor Tall  
Nays: None

**MOTION CARRIED.**

**NB-5 Approval – BS&A Software – HR/Treasurer & Controller.**

Administration sought Council approval for the purchase of new software for Utility Billing, General Ledger, Accounting Payable, Payroll, and Cash Receipting. BS&A was already being utilized for Tax, Tax Delinquent, and Assessing. The purchase of the additional BS&A software would streamline all the programs making reporting a smoother process.

**NB-5** Blasier moved, O’Connell seconded, to approve the purchase of new BS&A software for Utility Billing, General Ledger, Accounting Payable, Payroll, and Cash Receipting.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, O’Connell, Beauchamp, Sattem, Mayor Tall  
Nays: None

**MOTION CARRIED.**

**NB-6 Announcement from City Manager Patrick Jordan.**

City Manager Jordan made an announcement of his resignation. He contractually submitted his 60-day notice, with his last day being December 1, 2019.

**NB-6(a)** Sattem moved, O’Connell seconded, to approve the City Manager’s resignation.

Upon a call of the roll, the vote was as follows:

Ayes: Sattem, O’Connell, Beauchamp, Mayor Tall  
Nays: None  
Abstain: Blasier

**MOTION CARRIED.**

**NB-6(b)** Sattem moved, Blasier seconded, to take the necessary steps to post the City Manager’s position and have a deadline of November 15, 2019 for application submission.

Upon a call of the roll, the vote was as follows:

Ayes: Sattem, Blasier, O’Connell, Beauchamp, Mayor Tall  
Nays: None

**MOTION CARRIED.**

**APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES** – None

**BOARD, COMMISSION, AND COMMITTEE REPORTS**

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.

**GENERAL PUBLIC COMMENT**

Helene Tebear – discussed the smell that was coming from the paper mill.

Kelly VanGinhoven – Discussed agenda item #1, dumping garbage in town, her DDA seat denial, and thanked Patrick Jordan for his work as City Manager.

**ANNOUNCEMENTS**

- Fur Raiser October 24, 2019 at the Island Resort and Casino. Money raised to help the Animal Shelter;
- Annual Barber Shop Concert at the EUE this weekend.

Hearing no further public comment, Sattem moved the Council adjourned at 7:38 p.m.

Respectfully submitted

Phil DeMay  
City Clerk

Approved: \_\_\_\_\_  
Marc D. Tall, Mayor