



CITY COUNCIL

MEETING AGENDA

June 6, 2019

Marc D. Tall, Mayor
Ronald J. Beauchamp, Mayor Pro Tem
Ralph B. Blasier, Council Member
Michael R. Sattem, Council Member
Peggy O. Schumann, Council Member

Patrick S. Jordan, City Manager
Phil DeMay, City Clerk
Ralph B. K. Peterson, City Attorney

City Council Chambers located at: City Hall – 410 Ludington Street – Room C101 – Escanaba MI 49829

The Council has adopted a policy to use a Consent Agenda, when appropriate. All items with an asterisk (*) are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event, the item will be removed from the General Order of Business and considered in its normal sequence on the Agenda.

Regular Meeting

Thursday, June 6, 2019, at 7:00 p.m.

CALL TO ORDER

ROLL CALL

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL/CORRECTION(S) TO MINUTES –

Special Meeting – May 9, 2019
Special Meeting – May 16, 2019
Regular Meeting – May 16, 2019
Special Meeting – May 23, 2019

APPROVAL/ADJUSTMENTS TO THE AGENDA

CONFLICT OF INTEREST DECLARATION(S)

BRIEF PUBLIC COMMENT(S)

PUBLIC HEARINGS

1. Public Hearing - Notice of Street Improvement - South 32nd Street from 3rd Avenue South right-of-way to the existing pavement approximately 510.12 feet southeast on South 32nd Street.

Explanation: The following street has been petitioned for curbing and paving and is included in the 2019-2020 budget: South 32nd Street from 3rd Avenue South to 4th Avenue South. All five property owners have signed this petition with the remaining five lots owned by the city. This improvement was approved by the Planning Commission on April 11, 2019, and the City Council on May 16, 2019, after a public hearing. Per the Special Assessment Policy, a public hearing is now required on the objection to assessments. Administration recommends approval of the special assessments.

2. Public Hearing – Wastewater Treatment Plant (WWTP) Improvements.

Explanation: A public hearing is required for the City to be able to qualify for the State Revolving Loan Money to be allocated to the planned upgrades at the Wastewater Plant. Following the Public Hearing the City must pass a resolution adopting a final project plan.

UNFINISHED BUSINESS – None

NEW BUSINESS

1. Approval – Outdoor Seating – 624 Ludington Street (a.k.a. Hereford and Hops).

Explanation: Rebecca and Donald Moody, Owners of Hereford and Hops, is requesting approval of an Outdoor Seating Application.

2. Approval – Special Events Application.

Explanation: RRN is requesting the City Council approve a partial street closure on August 7th, for Business After Hours – Open House. The application has been approved by the necessary Department Heads.

3. Discussion – Ordinance No. 1142 – Owner Responsibility Regarding Animals.

Explanation: A discussion will take place on Ordinance No. 1142, as there have been public complaints regarding dogs running off-leash at Ludington Park as well as on city streets.

4. Approval – Lead Service Line Replacement Work – 2019.

Explanation: Administration is seeking Council approval of the following items (a-d) separately:

- a. Administration is seeking authorization and Council approval to retain Bradfield Excavating of Gladstone MI, at the rate of \$2,800.00 per site or address, completing this work as written according to the LSL Replacement bid to utilize all of the remaining available money (~\$226,000.00) allotted for the construction aspect of this Grant.
- b. Administration is seeking authorization and Council approval to retain & hire any contractor who is licensed and insured to conduct this type of work, at the rate of \$2,800.00 per site or address, to do the private side of each water service which is deemed necessary by the Water Department. Additional costs may be incurred for concrete restoration. Money is being provided for this type of work in the upcoming budget.
- c. Administration is seeking authorization and Council approval to retain & hire any contractor who is licensed and insured to conduct this type of work of replacing the some 21 water services on the Sheridan road paving project, at the rate of \$2,800.00 per site or address.
- d. Administration is seeking authorization and Council approval to retain & hire any contractor who is licensed and insured to conduct this type of work of replacing the some 26 water services on the 5th Ave South road paving project, at the rate of \$2,800.00 per site or address. Additional cost will be incurred for water main extensions and the abandonment of the existing 2" line.

5. Approval – Additional Funds for the Catherine Bonifas Civic Center Basement.

Explanation: Administration is seeking an additional \$7,500 for the basement at the Catherine Bonifas Civic Center. Administration would like to enter into a contract with Northland Basement Systems from Escanaba, Michigan, in the amount of \$17,449. The 2018-19 FY Budget has \$10,000.

6. Approval – North City Limits Non-Motorized Pathway.


Explanation: Administration is seeking approval of a Michigan Natural Resources Trust Fund Project Agreement and Resolution for the North City Limits Non-Motorized Pathway.

7. Approval – Special Events Application.

Explanation: Mr. Curt Spaulding, owner of Cat-Man-Do's, 1223 Ludington Street is requesting the City Council approve the partial closure starting from the corner of South 13th Street and Ludington Street to the alley of South 13th Street; the area of the closure would be approximately 80' x 130' located directly adjacent to licensed premises. This closure would be in effect from approximately 3:30 p.m. to 9:30 p.m. (Event Time: 5:00 p.m. to 9:00 p.m.) on Thursday, August 15, 2019, for Iron Bike Night.

APPOINTMENTS
BOARD, COMMISSION, AND COMMITTEE REPORTS
GENERAL PUBLIC COMMENT
ANNOUNCEMENTS
ADJOURNMENT

Respectfully Submitted


Patrick S. Jordan
City Manager



**CITY COUNCIL
MEETING AGENDA - ADDENDUM**

June 6, 2019

7:00 p.m.

**Marc D. Tall, Mayor
Ronald J. Beauchamp, Mayor Pro-Tem
Ralph B. Blasier, Council Member
Michael R. Sattlem, Council Member
Peggy O. Schumann, Council Member**

**Patrick S. Jordan, City Manager
Phil DeMay, City Clerk
Ralph B. K. Peterson, City Attorney**

City Council Chambers located at: City Hall – 410 Ludington Street – Room C101 – Escanaba MI 49829

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Regular Meeting - Addendum
Thursday, June 6, 2019, at 7:00 p.m.

UNFINISHED BUSINESS

8. Evaluation and Review of City Clerk and Assistant Assessor.

Explanation: City Council will review the evaluation of the City Clerk and Assistant Assessor submitted by the City Manager Patrick Jordan.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Patrick S. Jordan', is written over the printed name.

**Patrick S. Jordan
City Manager**

**OFFICIAL PROCEEDINGS
CITY COUNCIL
PLANNING COMMISSION
CITY OF ESCANABA, MICHIGAN
Special Council Meeting
Thursday, May 9, 2019**

Pursuit to a special meeting notice posted April 30, 2019, the meeting was called to order by the Honorable Mayor Marc D. Tall at 6:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Mayor Pro Tem Ronald J. Beauchamp, Council Members, Michael R. Sattem, and Peggy O. Schumann

Absent: Ralph B. Blasier

Schumann moved, Sattem seconded, **CARRIED UNANIMOUSLY**, to excuse Council Member Blasier

Planning: Chairperson Kelvin Smyth, Commission Members Christine Williams, James Hellermann, Dominic Benetti, Brian Black, Paul Caswell, and Stephen Davis

Absent: Richard Clerk and Craig Gierke

Also Present: City Manager Patrick S. Jordan, Phil DeMay City Clerk, Planning and Zoning Administrator Blaine DeGrave, and Media and members of the public.

Sattem moved, Schumann seconded, **CARRIED UNANIMOUSLY**, to approve the Joint City Council and Planning Commission Agenda as submitted.

CONFLICT OF INTEREST DECLARATION – None

PUBLIC HEARING(S) – None

UNFINISHED BUSINESS

UB-1 Discussion: Sidewalk Connectivity.

The City Council and Planning Commission discussed issues related to the walkability of the community, connectivity of sidewalks, and the enforcement of current related ordinances in efforts to fulfill Master Plan recommendations.

- Planning and Zoning Administrator Blaine DeGrave discussed the Master Plan and connectivity of the sidewalks in the City of Escanaba. Mr. DeGrave and the Planning Commission were looking for direction from City Council to what extent do they want them to enforce the sidewalks and ordinances.

- Council Member Beauchamp discussed his personal experience when he was told he had two weeks to get sidewalks in and the city went ahead and did it and sent him a bill. Mr. Beauchamp said “I am not sure why we haven’t been enforcing this all these years, but we have a lot of ordinances that have been enforced, others that haven’t. Enforce it. Start enforcing it.”
- Vice Chairperson (Planning Commission) Christine Williams spoke about continually improving the ability of people to be mobile in the community will only enhance everyone’s lives within the City of Escanaba.
- Planning Commission Secretary James Hellerman discussed the impact it will make on the people living in older homes that only have three weeks to install a sidewalk. Along with the current utility tax hikes it puts a financial burden on the homeowners. He agrees with putting new sidewalks in, but believes there should be a notice given to the homeowner with enough time.
- Planning Commissioner Stephen Davis suggested we explore more economical ways to implement the enforcement of sidewalks. Mr. Davis suggests pre-casting the sidewalks. You can make them 12 months out of the year in house. This will streamline the process and also be a cost saving solution.
- Planning Commissioner Brian Black discussed the financing option for the homeowners. Mr. Black questioned if the City would be able to withstand the financial burden of the upfront costs associated with financing the sidewalk enforcement.
- City Manager Patrick Jordan felt that increasing the access to sidewalks will be a great benefit to the City of Escanaba. Mr. Jordan feels that working with one contractor will be an economical benefit to the overall costs to the homeowner.
- Mayor Marc Tall suggested that the Planning Commission come up with a plan and a timeline. Then schedule another Joint City Council and Planning Commission meeting and address the plan and implementation.

NEW BUSINESS – None

GENERAL PUBLIC COMMENT

William A. Gasman said “we can come up with all the ordinances we want in the world, but if we don’t have anyone there to enforce them...they’re probably not going to work.” (Zoning Enforcement Administrator) Blaine DeGrave is only one person and he is already being pulled in many different directions. Mr. Gasman feels Blaine needs help in order to enforce these ordinances properly. Mr. Gasman suggests that when we do enforce these jobs that we have someone follow up with the workmanship of the job when completed.

Kelli Van Ginhoven discussed how her family is looking to purchase a home in the City of Escanaba. Kelli feels that it's almost impossible for one person to keep up with sidewalk and blight ordinances, and all the other enforcements, Blaine (DeGrave) needs help. She would like everyone to have to follow the same set of rules when it comes to enforcement.

Helene Tebear suggested a needle exchange, methadone clinic, and a rehab in the City to help with the drug crisis. Mrs. Tebear said "prison doesn't work".

COMMISSION/STAFF COMMENT AND ANNOUNCEMENTS

Hearing no further business or public comment, the meeting adjourned at 6: 40 p.m.

Respectfully submitted,

Phil DeMay
City Clerk

Approved: _____

Marc. D. Tall, Mayor

OFFICIAL PROCEEDINGS
CITY COUNCIL
ELECTRICAL ADVISORY COMMITTEE
CITY OF ESCANABA, MICHIGAN
Special Joint Meeting
Thursday, May 16, 2019

Pursuit to a meeting notice posted May 9, 2019, Mayor Marc D. Tall called the meeting to order at 3:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Council Members, Ronald J. Beauchamp, Ralph B. Blasier, Michael R. Sattem, and Peggy O. Schumann.

Absent: None

Present: Electrical Advisory Committee (EAC) Members: Ann Bissell, Glendon Brown, John Mellinger, and John Anthony (arrived at 3:02 p.m.).

Absent: Tim Wilson

Also Present: City Manager Patrick S. Jordan, Deputy City Clerk Tammy A. Weissert, Electric Superintendent Mike Furmanski, and members of the public and media.

ADJUSTMENTS TO THE AGENDA

Sattem moved, Schumann seconded, **CARRIED UNANIMOUSLY**, to approve the Joint City Council & Electrical Advisory Committee Agenda as submitted.

CONFLICT OF INTEREST – None

NEW BUSINESS

Update - Electric Department –General Operations.

Electrical Superintendent Mike Furmanski updated the City Council, Electrical Advisory Committee and Citizens of Escanaba on the current departmental activities.

- Changing out poles in the Portage Point and Ford River area;
- New Construction, done some work at Marshalls.

Update – Rate Study

Ms Dawn Lund of Utility Financial Solutions presented the results of the Cost of Service and Rates study that was recently performed for the City of Escanaba Electric Department. (See Attachment - A)

Approval – Solar Project Expansion

Administration sought EAC and Council approval to move forward with expanding the Escanaba Solar project that was constructed in 2018.

Glendon Brown presented a diagram of the proposed expansion. The expansion would add 1,458 more panels. Mr. Brown stated proceeding now with the solar expansion would allow our future capacity contracts to be reduced.

Anthony moved, Bissell seconded, to support the recommendation to City Council to proceed with the Solar Project Expansion not to exceed the amount of \$510,000.

Upon a call of the roll, the vote was as follows:

Ayes: Anthony, Bissell, Brown, Mellinger
Nays: None

MOTION CARRIED.

NB-3 Schumann moved, Blasier seconded, to approve moving forward with expanding the Escanaba Solar Project at a total cost not to exceed \$510,000.

Upon a call of the roll, the vote was as follows:

Ayes: Schumann, Blasier, Sattem, Beauchamp, Tall
Nays: None

MOTION CARRIED.

Schumann moved, Blasier seconded, to name the Solar Project the Glendon and Marilyn Brown Solar Project.

Upon a call of the roll, the vote was as follows:

Ayes: Schumann, Blasier, Sattem, Beauchamp, Tall
Nays: None

MOTION CARRIED.

Approval – Wholesale Power Extensions

Administration sought EAC and Council approval to extend our power purchase agreement with NextEra.

NB-4 Blasier moved, Schumann seconded, to approve 1) to extend the proposed contract

with NextEra at \$43.98 per MWh through 2030, 2) purchase 20 MW capacity through 2030 at \$41,760 per MW-yr, 3) Reevaluate our capacity need before October 31, 2019.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Schumann, Beauchamp, Sattem, Tall
Nays: None

MOTION CARRIED.

GENERAL PUBLIC COMMENT – None

COUNCIL/COMMITTEE, STAFF REPORTS

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.

ADJOURNMENT

Hearing no further public comment, or further reports from the Electrical Advisory Committee or Council, the meeting adjourned at 4:51 p.m.

Respectfully submitted,

Tammy A. Weissert, CMC
Deputy City Clerk

Approved: _____

Marc D. Tall, Mayor

**OFFICIAL PROCEEDINGS
CITY COUNCIL
CITY OF ESCANABA, MICHIGAN
Regular Council Meeting
Thursday, May 16, 2019**

The meeting was called to order by the Honorable Mayor Marc D. Tall at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Council Members, Ronald J. Beauchamp, Ralph B. Blasier, Michael R. Sattem, and Peggy O'Connell Schumann

Absent: None

Also Present: City Manager Patrick S. Jordan, City Clerk Phil DeMay, Department Heads, media, and members of the public.

Pastor Scott Breault led Council in the Pledge of Allegiance and invocation.

Schumann moved, Sattem seconded, **CARRIED UNANIMOUSLY**, to approve Special Meeting minutes from April 25, 2019, Regular Meeting Minutes from April 25, 2019, Special Meeting Minutes from May 2, 2019, and Regular Meeting minutes from May 2, 2019 as submitted.

ADJUSTMENTS TO THE AGENDA

Blasier stated he would like to address the intergovernmental contract between the County and the City of Escanaba for purchasing services to prosecute misdemeanors.

Blasier moved, Schumann seconded, **CARRIED UNANIMOUSLY**, to approve the Agenda as amended.

CONFLICT OF INTEREST DECLARATION – None

BRIEF PUBLIC COMMENT – None

PUBLIC HEARINGS

PH-1 Public Hearing and Adoption – FY2019-20 Operating Budget.

The Council has conducted four (4) public hearings and two (2) budget work sessions to set a proposed FY2019-20 operating budget. This was the final public hearing on the FY2019-20 City operating budget and established a City millage rate of 17.00 mills. Administration recommended Council approval of the FY2019-20 Operating Budget and approval of the FY2019-20 Master Fee Schedule.

This being a public hearing, Mayor Tall asked if there was any public comment.

Hearing no public comment, Mayor Tall closed the public hearing.

PH-1 Sattem moved, Schumann seconded, to establish the City millage rate at 17.00 mills for 2019-2020 Budget Year and to adopt the 2019-2020 City Budget as published.

PH-1 Blasier moved, Schumann seconded, motioned to amend PH-1 to include the approval of the FY 2019-20 Master Fee Schedule.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Schumann, Beauchamp, Sattem, Mayor Tall
Nays: None

MOTION CARRIED.

PH-1 Sattem moved, Schumann seconded, to establish the City millage rate at 17.00 mills for 2019-2020 Budget Year and to adopt the 2019-2020 City Budget as published and FY 2019-20 Master Fee Schedule.

Upon a call of the roll, the vote was as follows:

Ayes: Sattem, Schumann, Beauchamp, Blasier, Mayor Tall
Nays: None

MOTION CARRIED.

PH-2 Public Hearing - Notice of Street Improvement - South 32nd Street from 3rd Avenue South right-of-way to the existing pavement approximately 510.12 feet southeast on South 32nd Street.

The City of Escanaba received a petition for the construction of a 30 foot wide back to back paved street with curb and gutter on South 32nd Street from 3rd Avenue South right-of-way to the existing pavement approximately 510.12 feet southeast on South 32nd Street. As Part of the project, the City of Escanaba was required to conduct a public hearing on the proposed improvement so that citizens can comment and/or object to the proposed improvements. After the Public Hearing, Administration recommended the Council schedule a Public Hearing date for June 6, 2019, on the proposed special assessment.

This being a public hearing, Mayor Tall asked if there was any public comment.

Hearing no public comment, Mayor Tall closed the public hearing.

PH-2 Blasier moved, Beauchamp seconded, to schedule a public hearing for June 6, 2019, to hear objections to the proposed special assessments – South 32nd Street from 3rd Avenue South right-of-way to the existing pavement approximately 510.12 feet southeast on South 32nd Street.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Beauchamp, Schumann, Sattem, Mayor Tall
Nays: None

MOTION CARRIED.

UNFINISHED BUSINESS – None

NEW BUSINESS

NB-1 Approval – Resolutions to Adopt and Implement a Local Pavement Warranty Program.

The Michigan DOT required all cities and villages to adopt and implement a Local Pavement Warranty Program. This warranty program must be adopted no later than September 18, 2019, and be done in two resolutions. Administration sought Council approval of two resolutions to Adopt and Implement a Local Pavement Warranty Program.

NB-1a “By Council Member Sattem, seconded by Council Member Schumann:

RESOLUTION NO. 19-10

RESOLUTION TO ADOPT A LOCAL PAVEMENT WARRANTY PROGRAM

WHEREAS, the Michigan Legislature (MCL 247.663) requires each city or village to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Local Agency Pavement Warranty Program was developed by the Local Agency Pavement Warranty Task Force for use by all 533 cities and villages in the format approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Department of Transportation has reviewed and approved the Michigan Local Agency Pavement Warranty Program consisting of Special Provisions (Boilerplate, Concrete, HMA, Location, Pass-Through Warranty Bond); a Warranty Bond Form and Contract Form; and Guidelines for Local Agency Pavement Warranty Programs;

NOW THEREFORE BE IT RESOLVED, the City of Escanaba hereby adopts the Michigan Local Agency Pavement Warranty Program and accompanying documents in accordance to the requirements of MCL 247.663;

BE IT FURTHER RESOLVED, this resolution is made a part of the minutes of the City of Escanaba City Council meeting of May 16, 2019.

Upon a call of the roll, the vote was as follows:

Ayes: Sattam, Schumann, Beauchamp, Blasier, Mayor Tall
Nays: None

RESOLUTION DECLARED ADOPTED.”

NB-1b “By Council Member Blasier, seconded by Council Member Sattam:

RESOLUTION NO. 19-11

RESOLUTION TO IMPLEMENT A LOCAL PAVEMENT WARRANTY PROGRAM

WHEREAS, The Michigan Legislature created a requirement (MCL 247.663) as part of the Transportation Funding Package of 2015 that requires each city and village to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the City of Escanaba adopted the Michigan Local Agency Pavement Warranty Program on May 16, 2019;

WHEREAS, the City of Escanaba agrees to consider a local pavement warranty on each project that includes \$2 million or more in paving-related items and includes any state or federal funds;

WHEREAS, the Local Agency Pavement Warranty Program law requires each city and village to report annually on each project that includes \$2 million or more in paving-related items and includes any state or federal funds, whether or not a warranty was utilized in the project;

WHEREAS, the City of Escanaba agrees to implement the Michigan Local Agency Pavement Warranty Program consistent with the Guidelines for Local Agency Pavement Warranty Program document that was approved by the Michigan Department of Transportation in 2018, and which City of Escanaba’s adopted Implementation Policy defines the City of Escanaba’s intent of its pavement warranty program;

NOW THEREFORE BE IT RESOLVED, the City of Escanaba hereby agrees to implement the Local Agency Pavement Warranty Program and annually report in accordance with the law.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Sattem, Schumann, Beauchamp, Mayor Tall
Nays: None

RESOLUTION DECLARED ADOPTED.”

NB-2 First Reading of Ordinance No. 1205, the Appropriations Ordinance, Including the Millage Rate of 17.00 Mills and Setting the Date of Thursday, May 23, 2019, for the Second Reading, Public Hearing, and Adoption.

Once the City Council approves the budget, the Council must approve a tax levy and authorize appropriations to implement the budget. Administration recommended a special meeting of the Council for Thursday, May 23, 2019, at 9:30 a.m. be scheduled for the second reading, public hearing, and adoption of Appropriations Ordinance No. 1205.

NB-2 Beauchamp moved, Schumann seconded, **CARRIED UNANIMOUSLY**, to set the date of May 23, 2019, at 9:30 a.m. for the second reading, public hearing, and adoption of the Appropriations Ordinance No. 1205 and millage rate of 17 mills.

NB-3 First Reading of Ordinance No. 1206, the Tax Levy Ordinance, and Setting the Date of Thursday, May 23, 2019, for the Second Reading, Public Hearing and Adoption.

Section 9, Chapter VIII, of the City Charter requires the City, by Ordinance, to levy taxes that may be necessary to meet the appropriations' needs for the upcoming fiscal year budget. Administration recommended a special meeting of the Council for Thursday, May 23, 2019, at 9:30 a.m. be scheduled for the second reading, public hearing, and adoption of Tax Levy Ordinance No. 1206.

NB-3 Sattem moved, Blasier seconded, **CARRIED UNANIMOUSLY**, to set the date of May 23, 2019, at 9:30 a.m. for the second reading, public hearing, and adoption of Tax Levy Ordinance No. 1206.

NB-4 First Reading of Ordinance No. 1207, the Electric Rate Ordinance, and Setting the Date of Monday, June 3, 2019, for Second Reading, Public Hearing, and Adoption.

Annually, the City Council sets electric utility rates for the next fiscal year. Council was asked to consider this the first reading of Ordinance No. 1207 and to schedule the second reading and public hearing for June 3, 2019, at 9:00 a.m.

NB-4 Schumann moved, Beauchamp seconded, **CARRIED UNANIMOUSLY**, to set the date of June 3, 2019, at 9:00 a.m. for the second reading, public hearing, and adoption of Ordinance No. 1207.

NB-5 First Reading of Ordinance No. 1208, the Wastewater Rate Ordinance, and Setting the Date of Monday, June 3, 2019, for the Second Reading, Public Hearing, and Adoption.

Annually, the City Council sets wastewater utility rates for the next fiscal year. Council was asked to consider this the first reading of Ordinance No. 1208 and to schedule the second reading and public hearing for June 3, 2019, at 9:00 a.m.

NB-5 Blasier moved, Schumann seconded, **CARRIED UNANIMOUSLY**, to set the date of June 3, 2019, at 9:00 a.m. for the second reading, public hearing, and adoption of Ordinance No. 1208.

NB-6 First Reading of Ordinance No. 1209, the Water Rate Ordinance, and Setting the Date of Monday, June 3, 2019, for Second Reading, Public Hearing, and Adoption.

Annually, the City Council sets water utility rates for the next fiscal year. Council was asked to consider this the first reading of Ordinance No. 1209 and to schedule the second reading and public hearing for June 3, 2019, at 9:00 a.m.

NB-6 Sattem moved, Schumann seconded, **CARRIED UNANIMOUSLY**, to set the date of June 3, 2019, at 9:00 a.m. for the second reading, public hearing, and adoption of Ordinance No. 1209.

NB-7 First Reading of Ordinance No. 1210, the Solid Waste Ordinance, and Setting the Date of Monday, June 3, 2019, for the Second Reading, Public Hearing, and Adoption.

Annually, the City Council sets solid waste rates for the next fiscal year. Council was asked to consider this the first reading of Ordinance No. 1210 and to schedule the second reading and public hearing for June 3, 2019, at 9:00 a.m.

NB-7 Schumann moved, Blasier seconded, **CARRIED UNANIMOUSLY**, to set the date of June 3, 2019, at 9:00 a.m. for the second reading, public hearing, and adoption of Ordinance No. 1210.

NB-8 Approval – Service Agreement with the Sault Tribe Housing Authority.

Administration sought council approval for an amended contract with the Sault Ste. Marie Tribe of Chippewa Indians. The City provides services to the housing development owned by the non-tax entity and in exchange, the Sault Tribe pays the City \$150 per dwelling in the development. The contract remains the same with the exception of new language allowing for additional dwellings to be constructed and included in the payment to the City.

NB-8 Blasier moved, Beauchamp seconded, **CARRIED UNANIMOUSLY**, moved to table this item.

NB-9 Approval – Transfer of Ownership of Property and Concession Stand.

Administration sought approval to transfer ownership of Property and Concession Stand from the City of Escanaba to Escanaba Area Public Schools.

NB-9 Schumann moved, Blasier seconded, to approve to transfer ownership of Property and Concession Stand from the City of Escanaba to Escanaba Area Public Schools.

Upon a call of the roll, the vote was as follows:

Ayes: Schumann, Blasier, Beauchamp, Sattem, Mayor Tall

Nays: None

MOTION CARRIED.

NB-10 Discussion – Process for Manager and Clerk Evaluations.

A discussion took place concerning the process which will be used to evaluate City Manager, City Clerk and Assistant Assessor / Assessor.

NB-11 Discussion – Water Agreement with Wells Township.

Update from the City Manager Patrick Jordan.

- The City Manager discussed the original contract that was signed in 1991 and set to expire in 2011.
- An attempt for a new contract was made in 2007 that was going to include sewer for Wells Twp. However, that contract never gained any traction and wasn't executed.
- Wells Township's option is to have their system back effective today, if we put a master meter in and sell them water at a wholesale rate.

- The plan moving forward is to get together with Wells Township and come to an agreement within the legal process.

NB-12 Approval – The intergovernmental contract between the County and the City of Escanaba for purchasing services to prosecute misdemeanors.

Council sought approval of an intergovernmental service agreement to obtain prosecutable services from the county for misdemeanors.

NB-12 Schumann moved, Blasier seconded, to approve an intergovernmental service agreement to obtain prosecutable services from the county for misdemeanors.

Upon a call of the roll, the vote was as follows:

Ayes: Schumann, Blasier, Beauchamp, Sattem, Mayor Tall
Nays: None

MOTION CARRIED.

APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

Mayor Tall, with Council consensus, made the following reappointments:

- Reappointed Susan Corwin – Traffic Safety Advisory Committee term ending June 1, 2022;
- Reappointed Greg Bruff – Harbor Advisory Committee term ending June 1, 2022;
- Reappointed Craig Gierke – Planning Commission term ending June 1, 2022
- Reappointed Richard Clark – Planning Commission term ending June 1, 2022
- Reappointed Barbara Chenier – Recreation Advisory Board term ending June 1, 2022
- Reappointed Joseph Crispigna – Traffic Safety Advisory term ending June 1, 2022
- Reappointed William DeHaan – Zoning Board of Appeals term ending June 1, 2022

BOARD, COMMISSION, AND COMMITTEE REPORTS

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.

GENERAL PUBLIC COMMENT

Dave Letourneau – spoke about how he was a victim of two huge dogs attacking him along with his little dog. Mr. Letourneau said that he has seen multiple dogs without a leash within the city limits. Mr. Letourneau would like to see the dog leash ordinance put on the agenda and discussed.

Mary Harrington – supported David (Letourneau) and suggested enforcing the leash ordinance. Also, would like the dog owners to pick up and dispose of their dog waste.

Sandy Sovey - supported Kelli Van Ginhoven, feels “the whole situation and how it has been handled is very poor, dishonest, and not in the best interest for the City of Escanaba to deny her.”

Kelli Van Ginhoven – spoke about her motion for an investigative committee to be formed and how it is being ignored. Also, discussed her DDA application and how she has continually been denied without explanation.

Paul Caswell – supported Kelli Van Ginhoven and how she made a valid request to investigate the Mayor. Mr. Caswell discussed there is a conflict of interest among one of the council members. Caswell suggests there should be meetings only done in the evening instead of the morning. Caswell discussed the “no dog policy” in City Hall.

Dan Damico – discussed the water rate increases and contract status in Wells Township.

Mike Klimkowski – spoke about the increase of water utility rates and how it affects the residents in Wells Township.

Kate Ohman – spoke on behalf of Bonifas Arts Center and Park Art. There have been several pieces of artwork gone missing that was on display in the City. She is asking that the artwork be returned no questions asked. Ms. Ohman thanked the City of Escanaba and their support of displaying art in the city.

ANNOUNCEMENTS

- The City Library will be closed until Thursday;
- Friday, Saturday, and Sunday at the Ruth Butler building is a rummage sale to help benefit the animal shelter;
- Biking Classic Car Nights 2nd Wednesday’s of every month this summer and Fun Run will be coming up;
- Escanaba Cleanup this Saturday;
- Babaloons, of Escanaba, is in the running for USA Today's Best Coney Dog in Michigan. Council recommends everyone to vote!

Hearing no further public comment, the Council adjourned at 7:54 p.m.

Respectfully submitted

Phil DeMay
City Clerk

Approved: _____
Marc D. Tall, Mayor

DRAFT

**OFFICIAL PROCEEDINGS
CITY COUNCIL
CITY OF ESCANABA, MICHIGAN
Special Council Meeting
Thursday, May 23, 2019**

Pursuant to a meeting notice posted on April 26, 2019, the meeting was called to order by the Honorable Mayor Marc D. Tall at 9:30 a.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Council Members, Ronald J. Beauchamp, Ralph B. Blasier, Michael R. Sattem, and Peggy O'Connell Schumann

Absent: None

Also Present: City Manager Patrick S. Jordan, City Clerk Phil DeMay, City Controller Melissa A. Becotte, media, and members of the public.

ADJUSTMENTS TO THE AGENDA

Schumann moved, Blasier seconded, **CARRIED UNANIMOUSLY**, to approve the City Council Agenda as submitted.

CONFLICT OF INTEREST DECLARATION – None

BRIEF PUBLIC COMMENT – None

UNFINISHED BUSINESS – None

PUBLIC HEARINGS

PH-1 Second Reading, Public Hearing of Ordinance No. 1205, the Appropriations Ordinance, Including the Millage Rate of 17.00 Mills.

In accordance with Chapter VIII. General Finance of the City Charter, Section 9, Council was required by ordinance to levy taxes that are necessary to meet the appropriations made for the upcoming fiscal year.

This being a public hearing, Mayor Tall asked if there was any public comment.

Hearing no public comment, Mayor Tall closed the public hearing and the following resolution was made:

PH-1 “By Council Member Blasier, seconded by Council Member Beauchamp;

Resolved, That Ordinance No. 1205, the Appropriations Ordinance, given its second reading and public hearing at this meeting, be and is hereby adopted and that it be published in accordance with the requirements

of the City Charter.”

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Beauchamp, Schumann, Sattem, Mayor Tall

Nays: None

RESOLUTION DECLARED ADOPTED.

Herewith Ordinance No. 1205 adopted by title:

"AN ORDINANCE TO MAKE APPROPRIATIONS AND CORRESPONDING REVENUES FOR THE YEAR ENDED JUNE 30, 2020."

Full text in Ordinance Record “K”

PH-2 Second Reading, Public Hearing of Ordinance No. 1206, the Tax Levy Ordinance.

In accordance with Chapter VIII. General Finance of the City Charter, Section 9, Council must approve a tax levy and authorize appropriations to implement the budget for the upcoming fiscal year.

This being a public hearing, Mayor Tall asked if there was any public comment.

Hearing no public comment, Mayor Tall closed the public hearing.

PH-2 “By Council Member Schumann, seconded by Council Member Blasier;

Resolved, That Ordinance No. 1206, the Tax Levy Ordinance setting the millage rate at 17 mills, given its second reading and public hearing at this meeting, be and is hereby adopted and that it be published in accordance with the requirements of the City Charter.”

Upon a call of the roll, the vote was as follows:

Ayes: Schumann, Blasier, Beauchamp, Sattem, Mayor Tall

Nays: None

RESOLUTION DECLARED ADOPTED.

Herewith Ordinance No. 1206 adopted by title:

“AN ORDINANCE TO LEVY SUCH TAXES AS MAY BE NECESSARY TO MEET APPROPRIATIONS MADE AND ALL SUMS REQUIRED BY LAW TO BE RAISED TO DEFRAY THE DEBTS, EXPENDITURES, AND LIABILITIES OF SAID CITY FOR THE FISCAL YEAR ENDING ON THE 30TH DAY OF JUNE, 2020, AND REQUIRING AN AUTHORIZED LEVY ON THE JULY, 2019,

**CITY TAX ROLL OF RETURNED UNPAID SPECIAL ASSESSMENTS,
TOGETHER WITH SUCH PENALTIES THEREON AS IS PROVIDED BY THE
CITY CHARTER.”**

Full text in Ordinance Record “K”

NEW BUSINESS – None

GENERAL PUBLIC COMMENT – None

ANNOUNCEMENTS – None

Hearing no further public comment, the Council adjourned at 9:33 a.m.

Respectfully submitted

Phil DeMay
City Clerk

Approved: _____

Marc D. Tall, Mayor

DRAFT

Agenda Item: PH-1
C.C. 6-6-19

City Council Agenda Item Request

Date: 5/28/19

Name: Bob Becotte

Department: Engineering/Public Works

Item: Public hearing on the objections to street assessments

Explanation for request:

The following street has been petitioned for curbing and paving and is included in the 2019-2020 budget:

South 32nd Street from 3rd Avenue South to 4th Avenue South

All five property owners have signed this petition with the remaining five lots owned by the city. This improvement was approved by the Planning Commission on April 11, 2019, and the City Council on May 16, 2019, after a public hearing. Per the Special Assessment Policy, a public hearing is now required on the objection to assessments. Administration recommends approval of the special assessments.

PETITIONER: James McNeil
423 South 32nd Street
Escanaba, MI 49829

Date Received From Clerk

2/5/19

Date Presented to Clerk

**SPECIAL ASSESSMENT PETITION
 FOR STREET IMPROVEMENTS**

To: The Escanaba City Council

Council Members:

We, the undersigned property owners, hereby petition your honorable body for the construction of a 30 foot wide back to back paved street with curb and gutter on South 32nd Street from 3rd Avenue South right-of-way to the existing pavement approximately 510.12 feet southeast on South 32nd Street.

We understand the charges for this work will be based on a special assessment rate applicable at the time the City of Escanaba budget is prepared and the public hearings held. We further understand the current rate of \$59.00 per front foot for the specified type improvements is advisory and subject to change prior to the public hearings on the assessment and that the special assessment may be payable in annual installments as shown, plus interest at six percent (6%) per year on the unpaid balance:

<u>Amount of Assessment</u>	<u>Year</u>
Less than \$100	1
\$101 to \$200	2
\$201 to \$300	3
\$301 to \$400	4
\$401 and over	5

PROPERTY ADDRESS	FRONTAGE (FT)	TOTAL COST	OWNER
428 South 32nd Street	100	\$5,900.00	Maureen Webber
424 South 32nd Street	100	\$5,900.00	City of Escanaba
418 South 32nd Street	100	\$5,900.00	City of Escanaba
414 South 32nd Street	100	\$5,900.00	Juan & Luz Perez
404 South 32nd Street	100	\$5,900.00	Janice Mills
403 South 32nd Street	100	\$5,900.00	Richard & Lori Bugay
409 South 32nd Street	60	\$3,540.00	City of Escanaba
415 South 32nd Street	100	\$5,900.00	City of Escanaba
419 South 32nd Street	100	\$5,900.00	City of Escanaba
423 South 32nd Street	100	\$5,900.00	James & Susan McNeil

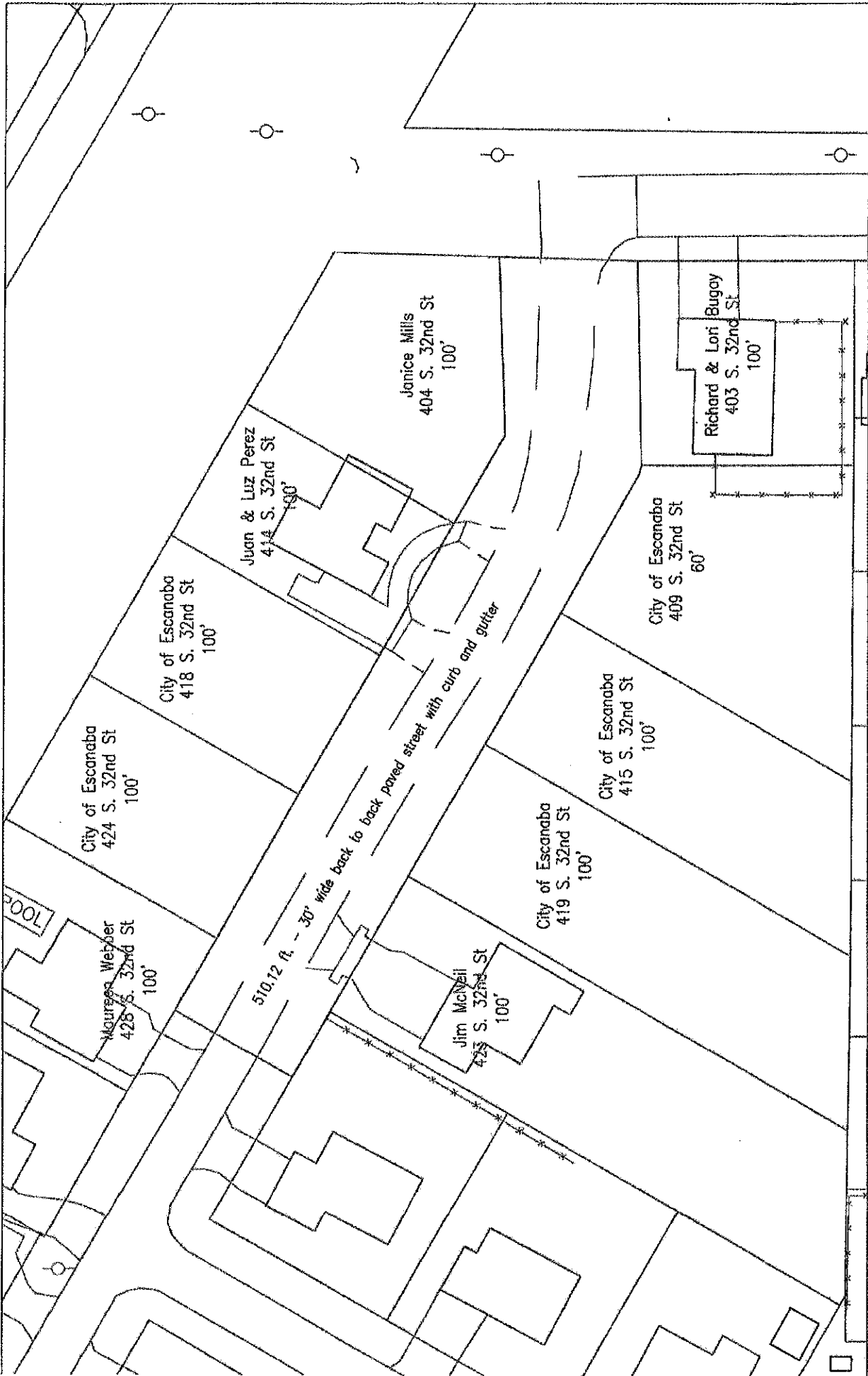
SIGNATURE

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

Improvement will be based on input and recommendation of the Planning Commission for their Capital Improvement Plan and subject to City Council review and inclusion in the 2019-2020 budget.



City of Escanaba
424 S. 32nd St
100'

Maurice Weyber
428 S. 32nd St
100'

City of Escanaba
418 S. 32nd St
100'

Juan & Luz Perez
414 S. 32nd St
100'

Janice Mills
404 S. 32nd St
100'

Richard & Lori Bugay
403 S. 32nd St
100'

City of Escanaba
409 S. 32nd St
60'

City of Escanaba
415 S. 32nd St
100'

City of Escanaba
419 S. 32nd St
100'

Jim McNeill
423 S. 32nd St
100'

510.12 ft - 30' wide back to back paved street with curb and gutter

POOL

City of Escanaba Policies and Procedures

Originator: City Manager's Office

Revision Date: December 1, 2007

Subject: Special Assessment Policy #120107-02 -- Property Owner Petition

CROSS REFERENCE: Charter, Chapter XI. Special Assessments

Purpose: The City of Escanaba through the City Council is empowered to provide for the payment of all or part of the cost of construction, reconstruction, repairs, operation or maintenance of any structure or work in the nature of public improvements, by levying and collecting special assessments upon property specially benefited. The City will follow through with the special assessment procedure as outlined in this policy and in accordance with the Escanaba Charter, Chapter XI. Special Assessments.

I. ENGINEER/ DIRECTOR OF PUBLIC WORKS DEPARTMENT

Before submitting a petition for improvements to be paid by special assessment the parties requesting the work must meet with the Director of Public Works, or his/her designee, to review the proposed work, budgetary concerns and potential design restraints and review the policy and procedures that will need to be followed in order to move the request forward. The meeting is a vehicle intended to provide the parties with general guidance prior to the expenditures of large amounts of time and money. Before a petition can be submitted, it must include the printed names, signatures and addresses of more than 50% of the legal property owners by linear frontage that will be liable for the special assessment. The petition must also include a clearly stated scope of work being requested.

Once an executed petition for improvements has been deemed complete by the Director of Public Works, the petition shall be referred to the City Manager for review with a recommendation to approve, deny, or modify the petition. A preliminary cost estimate of the project will also be created.

II. CITY MANAGER

Once an executed petition for improvements has been forwarded to the City Manager, the City Manager shall schedule a pre-special assessment meeting with the Director of Public Works, City Clerk, Assessor, Treasurer and Controller. The purpose of the pre-special assessment meeting is to review the scope of work being requested, review descriptions of lots and premises to be assessed with the amount of the assessment to be levied and to whom, review funds availability, review legal requirements for posting of hearings and assessing, and

establishing general guidelines and timelines for the potential project.

AC → After staff review, The City Manager shall forward the petition and site plan/public improvement description to the Planning Commission, the Planning Commission shall at a public meeting (Public Hearing) review the site plan/public improvement description so as to facilitate public review and understanding of the proposed improvement. The Planning Commission shall then make a recommendation to the City Council to include or not include the petitioned work into the Capital Improvement Plan.

After staff review and Planning Commission recommendation, the City Manager shall forward the petition to the City Council for review with all recommendations to approve, deny, or modify the petition as part of the annual budget hearing process.

III. CITY COUNCIL

During annual budget hearings and upon submission of an executed petition for improvements, along with all recommendations, the City Council shall consider if the improvements can be made in accordance with budgetary guidelines and available funding. Should the City Council deem the petitioned project to be necessary and funds are available, the City Council shall order such improvements to be made and have the item included in the budget.

Before ordering any public improvements or repair, any part of the expenses of which is to be defrayed by special assessment, the City Council shall require Administration to estimate the expense of the work to be performed and have such estimate filed with the City Clerk for public examination. When the City Council determines to make any public improvement or repairs and defray in whole or in part of the cost and expense by special assessment, the City Administration, through the Clerk's Office and in partnership with the City Engineer shall in writing detail the nature of the improvements to be made and what part or portion of the expenses will be paid by special assessment and what part, if any, are to be paid by the general fund of the City.

Once included in the budget, but prior to the commencement of any petitioned improvements, a public hearing on the proposed improvements will be conducted before the City Council. Should the City Council recommend the proposed improvement move forward at the public hearing, a second public hearing will take place on the proposed special assessments. If the City Council approves both the proposed improvements and the special assessments, the work shall commence within the budgeted year.

IV. CITY CLERK

Once the City Council has included the improvements into the budget and has directed the Administration to complete the petitioned improvements, the City Clerk shall notify all parties that will be affected and assessed by the improvements. The first notice shall include a description of the proposed improvements, the property owner to be assessed, the time and place when the City Council will conduct a public hearing and consider any objections to the proposed improvements. This notice shall be given to the property owner at least 15 days in advance of the City Council hearing, in person or by certified mail. Additionally, the City Clerk will be required to publish in the local newspaper a notice of the upcoming hearing before the City Council. The publication of this notice shall be a minimum of 5 days before the hearing date.

If the City Council approves the proposed improvements, a second notice shall be sent out by the Clerk to all parties notifying said property owners of the proposed special assessment cost. The second notice will include a description of the proposed improvements, the property owner to be assessed, the time and place when the City Council will conduct a public hearing and consider any objections to the proposed special assessments. This notice shall be given to the property owner at least 15 days in advance of the City Council hearing, in person or by certified mail. Additionally, the City Clerk will be required to publish in the local newspaper a notice of the upcoming hearing before the hearing date. The publication of this notice shall be a minimum of 5 days before the hearing date.

V. ASSESSOR

For special assessments that are delinquent the Assessor shall levy the sum of the special assessment against the persons chargeable, as a tax, in the general tax roll as defined by the Charter, Chapter XI. Special Assessments.

Agenda Item: PH-2
C.C. 6/6/19

City Council Agenda Item Request

Date: 5/31/19 - June 6th

Name: Jeff Lampi

Department: Wastewater

Item: SRF Public Hearing

Explanation for request:

A public hearing is required for the City to be able to qualify for the State Revolving Loan Money to be allocated to our planned upgrades at the Wastewater Plant.

A complete copy of the project plan can be found on the City Web site following the tabs: Home --> Departments --> Projects, click on both SRF Project Plan Vol 1 & 2. Or use the following links:

[http://www.escanaba.org/images/35/file/180175_190424_SRF_ProjPlan_Vol1_Report\(1\).pdf](http://www.escanaba.org/images/35/file/180175_190424_SRF_ProjPlan_Vol1_Report(1).pdf)

http://www.escanaba.org/images/35/file/180175_190424_SRF_ProjPlan_Vol2_Appendices.pdf

I ask that each Council Member to review these documents to enable a better understanding of the project.

Please use the following format to conduct the public hearing:

- A. Open Public Hearing on SRF Project Plan (motion & roll call vote)
- B. Charles J. Lawson, P.E., C2AE presents project summary
- C. Open Hearing to comments
- D. Close Public Hearing and comment period (motion & roll call vote)

SRF Project Plan

City of Escanaba
Wastewater Treatment Plant Improvements
Vol. 1 (Report Body Only)

March 15, 2019



1211 Ludington St.
Escanaba, MI 49829

INTRODUCTION

Project Background

This study (Project Plan) was authorized by the City of Escanaba, Michigan, on December 6, 2018. The purpose of the Project Plan is to evaluate needs and recommend alternatives for improvements to the Escanaba Wastewater Treatment Plant (WWTP).

The City of Escanaba is the responsible governing entity for the municipal WWTP serving the City. The facility is currently owned by the City under the terms of a bond issue executed at the time of the last major improvement in 1993. The City operates and maintains the wastewater treatment facility which is located west of the highway, M-35, and along Willow Creek Road. Sanitary collection systems exist for the City.

Construction of the original WWTP was completed in 1932 with a significant upgrade in 1974 and minor upgrade in 1993 and 1999. The current treatment process includes coarse screening and flow measurement, raw sewage pumping, aerated grit removal, primary clarification, activated sludge secondary treatment, secondary clarification, chlorine disinfection, and anaerobic digestion for biosolids stabilization. The treated effluent is discharged to the Little Bay de Noc. The design average flow is 2.2 mgd and design peak flow is 7.25 mgd.

Existing Wastewater Service District

The existing wastewater service district includes the entire City. The area and location of the service district segments is shown in Figure 2 on page 3 and summarized below.

City of Escanaba	12.9 Land Area, 979.5 Square Miles, T38N, and R23W, Section 1, The WWTP is located in the N ½ of the NW ¼ of Section 1, T38N, and R23W.
------------------	---

Existing Facilities

As previously mentioned the WWTP currently serves customers in the City.

Wastewater is collected via a system of gravity collector and interceptor sewers along with pump stations where dictated by terrain. A summary of pump stations is provided in Table 10 on page 28. These gravity and interceptor sewers ultimately discharge to the screening room with the headworks building.

The present WWTP provides coarse mechanical screening, raw sewage pumping, grit removal, primary settling, secondary biological treatment and disinfection prior to discharging to Little Bay de Noc under NPDES Permit MI 10025381.

The original primary treatment plant was constructed in 1932 with a significant upgrade in 1974 and minor upgrades in 1993 and 1999. The treated effluent from the WWTP is discharged to the Little Bay de Noc under a general NPDES permit number (MI-0025381). An aerial photograph of the WWTP site is included as Figure 7 on page 26.

Most active portions of the WWTP are between 50 and 90 years old and have in many cases, fully depreciated. A major upgrade is needed in the very near future to avoid structural and process failures, maintain the reliability of the treatment process, incorporate newer technologies to save annual operating costs, increase energy efficiencies, and to protect the previous capital investments made by rate payers.

It is the goal of this SRF Project Plan to evaluate and make recommendations for improvements to the WWTP.

Need for the Project

Compliance Issues

A copy of Escanaba's current NPDES permit can be found in Appendix C. Escanaba's WWTP operates in compliance with its NPDES permit. There are currently no Court, Enforcement, or Administrative Consent Orders active against the Escanaba system.

The I/I in the collection system is more thoroughly evaluated and summarized beginning on page 34 of this report. The City feels that sources of inflow from roof drains on Ludington Street have been adequately documented and it is now the responsibility of the City to eliminate roof drain connections. Although I/I rates remain above current MDEQ guidelines, the City feels that investment in the WWTP is of primary importance at this time.

Environmental Protection, Preservation of Resources, and Sustainability

The primary premise of asset management is that monies spent at the appropriate time and in the appropriate location can dramatically reduce the overall use of resources. Many of the facilities at the WWTP are nearing the point of failure and maintenance costs will rise rapidly if these deficiencies are not addressed in the near future.

The WWTP is in dire need of physical improvements to renew the useful service life of plant machinery and maintain the reliability of the treatment process. These improvements are important to protect the quality of the WWTP effluent and preserve the integrity of the existing physical facilities. Additionally, these improvements will incorporate modern cost effective and energy efficient technologies within the WWTP.

Opportunities exist to incorporate modern technologies that can save significant annual Operation and Maintenance (O&M) costs and possibly impact the overall sustainability of the WWTP, including, but not limited to:

- Optimization of fine bubble aeration, which can reduce electrical energy costs by a significant percent.
- Installation of energy efficient lighting, which can reduce direct energy costs
- Fine screening and grit removal improvements shall increase of the life cycle of assets and unit processes downstream

Opportunities also exist to incorporate newer technologies to improve the quality of the effluent and the reliability of the wastewater treatment process itself. Examples include:

- Automatic fine screening, which has the potential to reduce the overall environmental impact of biosolids disposal while simultaneously reducing O&M efforts.
- Upgrades of a Supervisory Control and Data Acquisition (SCADA) system, which will improve overall plant control, monitoring, and data handling. This also will increase operational reliability and decrease operating costs.

Water Quality

The primary goal of wastewater treatment is to protect the quality of the waters of the State of Michigan and to protect public health. Ultimately, the driving force for this study and the potential construction of the recommended improvements is the protection and enhancement of the quality of the WWTP effluent discharged to Little Bay de Noc.

Projected Needs

Projected needs concentrates more on reliability and continued future efficient processes rather than major changes in either residential or commercial flows. Future flows are based on approximately 100 gpcd base residential sewage flow (which includes unavoidable infiltration) confirmed by flow monitoring in 2017 and 2018.

None of the commercial flow contributors in Escanaba are subject to formal Industrial Pretreatment Programs. Any future major industrial development would be addressed on a case-by-case basis via existing wastewater ordinances. Both volume and make-up of wastewater flows would need to be addressed and either pretreatment or WWTP enhancement undertaken if needed.

Analysis of Alternatives

Principal Alternative

The principal and recommended alternative is the upgrade of the existing Escanaba WWTP and continued use of the existing facility and treatment processes.

Other Considered Alternatives

Additional evaluated alternatives include:

- No Action
- Optimization of existing facilities
- Regional alternatives
- Construction of new waste water treatment facility

Selected Alternative

Description

The recommended alternative is the upgrade of the existing facilities and processes. This alternative is discussed in detail beginning on page 91, and includes the following capital improvements to the Escanaba wastewater treatment facility.

1. Headworks improvements to incorporate automatic fine screening
2. Install new fourth Raw Sewage Pump
3. Replacement of the existing aerated grit process with a new Vortex Grit removal system

4. Entirely new primary treatment unit process to replace a failing 1937 process
5. Upgrade the existing Activated Sludge Secondary Treatment process including one new aeration tank and one new final settling tank. This is to manage higher peak hydraulic flows, ease maintenance efforts, and increase reliability of the process.
6. Upgrade the existing digital SCADA system
7. Increase the hydraulic capacity of the outfall sewer with booster pumping. This also is aimed at management of the 25 year, 24 hour peak flow event.
8. Repair/Resurfacing of exiting decaying masonry building veneer
9. Improvement to existing administration building to support staff work activities
10. Construction of a new storage and maintenance garage.
11. Structural, safety, and aesthetic upgrades

The general location of each of the recommended improvements included as part of the recommended alternative is shown in Figure 9 and Figure 10 on page 31 and 32 of this SRF Project Plan. A complete listing of the specific improvements, along with their priority rankings and costs is included in Table 31 on page 106.

Project Segmenting and Construction Phasing

The scope of all of the improvements recommended as part of Alternative 1 is too extensive for the City to undertake as one project as the resulting impact on user rates would be too great. For this reason, the total scope of the improvements has been broken down into two priority levels to be constructed in two separate phases.

Table 31 of this SRF Project Plan, includes the project priorities and defines the Phase 1 project improvements for which the City is seeking SRF funding. The Phase 1 project encompasses those improvements directly related to remaining in compliance with the NPDES permit and those resulting in energy or O&M cost savings.

SRF Green Project Reserve

After reviewing the MDEQ Green Project Reserve Guidance document, none of the proposed improvements meet the categorical projects. Higher efficiency electrical components may meet the business case requirements.

Environmental Impacts

The anticipated environmental impacts resulting from implementation of the selected alternative can include beneficial and detrimental, short and long term, and irreversible or irretrievable impacts. Full detail may be found on page 73.

Mitigation

Where adverse impacts due to installation of the recommended improvements cannot be avoided, mitigation measures will be implemented. Costs for mitigation measures were considered and included where applicable in project opinions of probable cost. Mitigation measures needed during construction will be included in construction contract documents. A full discussion of mitigation measures begins on Page 114 of this SRF Plan.

Public Participation

A public hearing for this SRF Project Plan is tentatively scheduled for June 6, 2019. Copies of Public Hearing advertising and minutes will be included in Appendix I of the adopted final version of this SRF Project Plan.

Agenda Item: PH - 2
C.C. 6/6/19

City Council Agenda Item Request

Date: 5/31/19 - June 6th

Name: Jeff Lampi

Department: Wastewater

Item: SRF Project Plan Resolution

Explanation for request:

Following the Public Hearing the City must pass a resolution adopting a final project plan.

You will find a draft resolution is attached to this request. I ask that that the last few blanks be filled in with the appropriate names and titles.

RESOLUTION NO. 19-12

**A RESOLUTION ADOPTING A FINAL PROJECT PLAN
FOR WASTEWATER SYSTEM IMPROVEMENTS or
NPS POLLUTION CONTROL/STORMWATER IMPROVEMENTS AND
DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the City of Escanaba recognizes the need to make improvements to its existing wastewater treatment and collection system or its existing NPS pollution control/stormwater treatment system; and

WHEREAS, the City of Escanaba authorized Capital Consultants, Inc. dba C2AE to prepare a Project Plan, which recommends the construction of Headworks Improvements & Fine Screen; New Raw Sewage Pump; Grit removal replacement; Replace primary treatment; Upgrade Secondary Treatment, SCADA, Veneers, Admin, & Storage; and

WHEREAS, said Project Plan was presented at a Public Hearing held on June 6, 2019 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the City of Escanaba formally adopts said Project Plan and agrees to implement the selected alternative (Alternative No. 1).

BE IT FURTHER RESOLVED, that the Escanaba City Manager, a position currently held by Patrick S. Jordan, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of the selected alternative.

Email: permits@escanaba.org
 Mail: Community Development Dept., PO Box 948, Escanaba, MI 49829
 In Person: 410 Ludington Street, 2nd Floor

NB - 1

C.C. 6/6/19

City of Escanaba
OUTDOOR DINING PERMIT APPLICATION

Updated 04/01/19

Permit applications must be submitted at least 45 days prior to the proposed installation date.

BUSINESS OWNER/APPLICANT INFORMATION

Business Name Hereford and Hops Contact Person Mike Sattem
 Address 624 Ludington Street City, State, ZIP [REDACTED]
 Phone 906 789 1945 Email [REDACTED]

BUILDING OWNER INFORMATION (if different than above, complete this section & owner authorization form.)

Name of Owner Rebecca and Donald Moody
 Address [REDACTED] City, State, ZIP [REDACTED]
 Phone [REDACTED] Email [REDACTED]

OUTDOOR SEATING PLAN INFORMATION

Seating Area Total Sq. Ft. 240 Square Feet Seating Area Dimensions See Attached Diagram

List all equipment to be used (# of tables, chairs, umbrellas, railings, posts, etc.)

3-4 seat Tables, 12 Chairs, 46 Feet of fencing and 2 umbrellas

****Please provide a sketch plan drawing on the next page****

ADDITIONAL REQUIRED INFORMATION

Hours of Operation	11 AM to 11 PM	NORTHERN INSURANCED FARED ↑ DIRECT TO CITY	
I have attached the <u>required</u> copy of a general liability insurance policy in the minimum amount of One Million Dollars (\$1,000,000) naming the City of Escanaba as an additional insured.		Yes	No
Will any equipment be left out overnight? <i>If yes, please list:</i>		X	
Will alcohol be served in the outdoor seating area? <i>(If yes, City Council approval is required, as well as State of MI Liquor Control Commission approval.)</i>		X	

CERTIFICATION & SIGNATURE

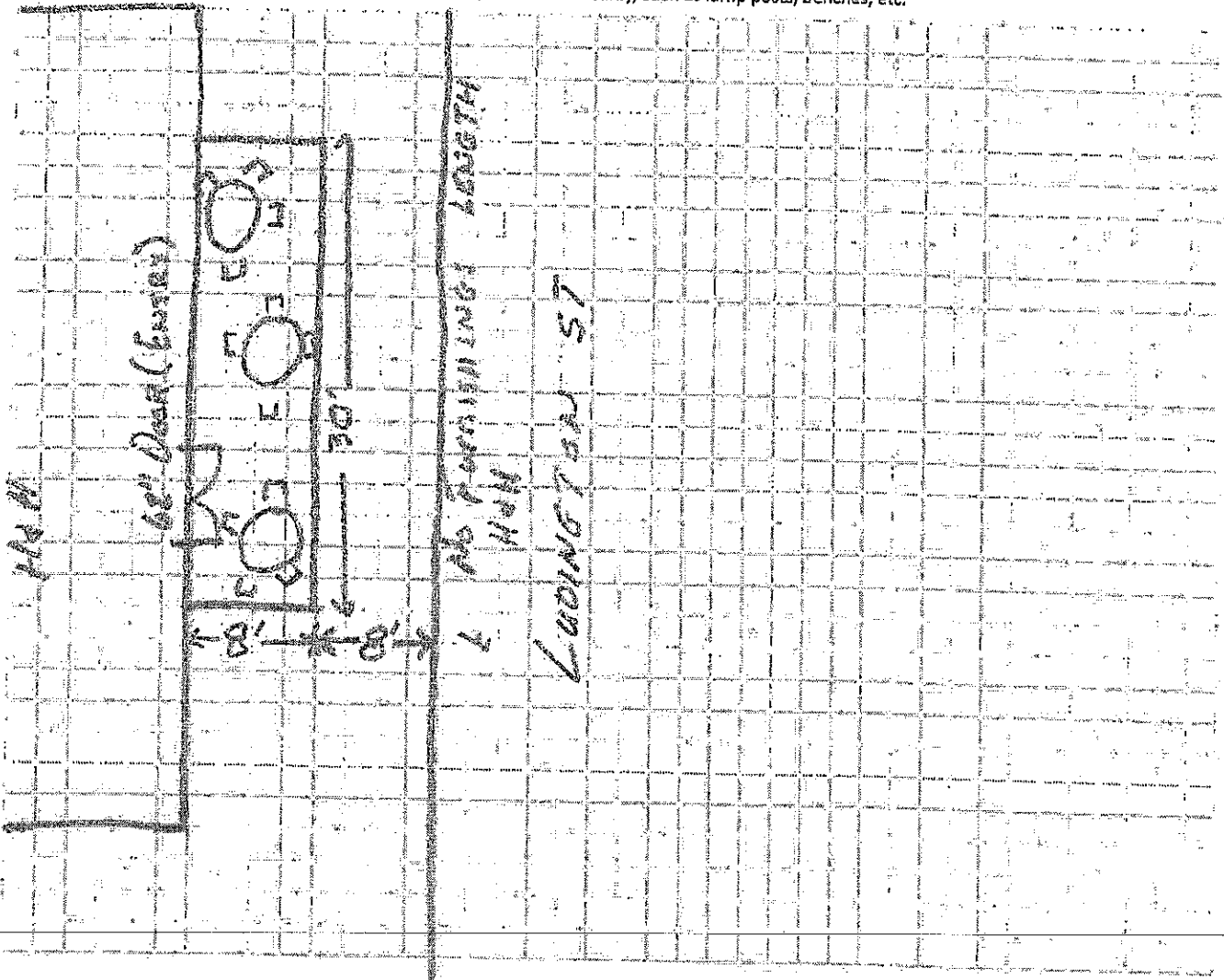
I certify that I have read and understand the entire City of Escanaba policy on "Sidewalk Use Regulations" and will comply with all requirements therein.

Applicant Name Rebecca Moody
 Applicant Signature *Rebecca Moody* Date 5/10.2019

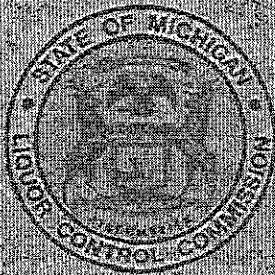
OUTDOOR DINING PERMIT SKETCH PLAN DRAWING

Please include:

- Building face location & entry location
- Measurements for proposed usage area & unobstructed pedestrian walkway
- All furnishings/equipment to be used (tables, chairs, railings/barriers, posts)
- Any items already located "furnishings" area (2 ft. from the curb), such as lamp posts, benches, etc.



FOR OFFICE USE ONLY				
	Approval/Denial		Decision by:	Date
Public Safety Dept.	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Per Rob Lalmerche via email	5-13-19
Comments				
DDA	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Per Ed Legault via email	5-14-19
Comments				
City Manager/ City Council	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied		
Comments				



STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION

This is to certify that a license is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1018, which states that a licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

Department of Licensing and Regulatory Affairs

This license is granted in accordance with the provisions of Act 58 of the Public Acts of 1996 and shall continue in force for the period designated unless suspended, revoked, or declared null and void by the Michigan Liquor Control Commission. Failure to comply with all laws and rules may result in the revocation of this license.

THIS LICENSE SUPERSEDES ANY AND ALL OTHER LICENSES ISSUED BEFORE APRIL 30, 2019

BUSINESS ID: 2499
M & M DELTA, INC
D/B/A HEREFORD # 8093

644 EUDENSHAW ST
ECONOMY MI 49829-5514

ALTA COUNTY
ECONOMY
ECONOMY CITY

LICENSE # 9326
CLASS C
9309

FOOD SERVICE 2, OUTDOOR SERVICE 1, PASSENGERS

PERMIT: Dance-Entertainment, Commercial Service, Sunday Sales (24), Direct Connection
Service Area: Special Purpose, Food, Sunday, Sunday Hours, 7:00 AM-2:00

IN WITNESS WHEREOF
this license has been duly signed
and sealed by both the Michigan
Liquor Control Commission and the
Licensee(s).

LIQUOR CONTROL COMMISSION

[Signature]
[Signature]

LICENSEE(S) SIGNATURE(S)
[Signature]

LICENSE EFFECTIVE MAY 1, 2019 - EXPIRES APRIL 30, 2020

2019
2020

From: "Robert LaMarche" <rlamarche@escanaba.org>
To: "Roxanne Spencer" <rspencer@escanaba.org>, "Ed LeGault" <elegault.dda@escanaba.org>
Date: 05/13/2019 10:09 AM
Subject: Re: FOR APPROVAL - Outdoor Dining Permit for Hereford & Hops

As long as their liquor license allows it, I'm good with it.

Thanks

Director Robert LaMarche
Escanaba Department of Public Safety
1900 3rd Ave North
Escanaba, MI 49829

From: "Roxanne Spencer" <rspencer@escanaba.org>
To: "Robert LaMarche" <rlamarche@escanaba.org>, "Ed LeGault" <elegault.dda@escanaba.org>
Date: Mon, 13 May 2019 08:21:57 -0400
Subject: FOR APPROVAL - Outdoor Dining Permit for Hereford & Hops

Good morning,

Attached is the Outdoor Dining Permit application for Hereford & Hops at 624 Ludington Street for your review. Their liability insurance and liquor license with outdoor dining endorsement are included. Let me know of any comments or concerns before we send it to City Council. Thanks!

Roxanne Spencer
Confidential Secretary
City of Escanaba
(906) 786-9402

From: "Ed LeGault" <elegault.dda@escanaba.org>
To: "Roxanne Spencer" <rspencer@escanaba.org>, "Robert LaMarche" <rlamarche@escanaba.org>
Date: 05/14/2019 08:56 AM
Subject: Re: FOR APPROVAL - Outdoor Dining Permit for Hereford & Hops

Based on my review their plan meets the criteria for approval. As long as there are no legal issues with the license, it seems good to go. Sorry your just getting this now as I was on vacation yesterday.

Ed Legault
Executive Director
Escanaba DDA

From: "Roxanne Spencer" <rspencer@escanaba.org>
To: "Robert LaMarche" <rlamarche@escanaba.org>, "Ed LeGault" <elegault.dda@escanaba.org>
Date: Mon, 13 May 2019 08:21:57 -0400
Subject: FOR APPROVAL - Outdoor Dining Permit for Hereford & Hops

Good morning,

Attached is the Outdoor Dining Permit application for Hereford & Hops at 624 Ludington Street for your review. Their liability insurance and liquor license with outdoor dining endorsement are included. Let me know of any comments or concerns before we send it to City Council. Thanks!

Roxanne Spencer
Confidential Secretary
City of Escanaba
(906) 786-9402

Agenda Item: NB-2
C.C. 6/6/19

City Council Agenda Item Request

Date: 5/22/19

Name: Patrick Jordan

Department: Manager

Item: Special Events Application

Explanation for request:

RRN is requesting partial street closure on August 7th, for Business After Hours - Open House. The application has been approved by the necessary Department Heads.

CITY OF ESCANABA - SPECIAL EVENT APPLICATION
 Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: Wednesday August 7th 2019
Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)

NAME OF EVENT: RRN Business After Hours Open House

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)

Organization: RRN
 Contact Person: Mike Daniels Daytime Phone: [REDACTED]
 Address: 1101 Ludington Street A Evening Phone: [REDACTED]
 City, State Zip: ESCANABA, MI 49829 E-mail: [REDACTED]
 Website: RADIOResultsNetwork.com Event Phone: [REDACTED]
 Charitable Org #: _____ Fax: [REDACTED]
(If applicable)

Alternate Contact: Josse Huff [REDACTED]
(It is recommended that an alternative Name and Phone Number be provided)

Do you grant the City of Escanaba, City Manager's Office permission to give your telephone number to the general public? Yes No

LOCATION: Center Court @ 100 Block of 112 Ave South

City Park Name of Park: _____
 Building/Facility Name/Area: _____
 Road(s) Road Closure Required? Partial Full
1 - Block

DATE/TIME:

EVENT TIME <small>This is the time your event would be ready to accept participants or general public.</small>	Event Begins DATE: <u>8/7/19</u> TIME: <u>5:00pm</u>	Event Ends DATE: <u>8-7-19</u> TIME: <u>10:30pm</u>
	SET-UP TIME <small>When you want the area reserved for your organization to ensure you have adequate time for set-up and tear-down.</small>	Set-up Start DATE: <u>8-7-19</u> TIME: <u>8am</u>

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.

EVENT DETAILS – TYPE OF EVENT:

Parade

Cycling

Festival/Event

Business After Hours

Run

Walkathon

Other (specify):

Grand Opening New Building

ESTIMATED ATTENDANCE: (Please estimate all that apply)

Participants: # 500+

Wheelchair Accessible:

Yes

No

Bands: # 2

For events on City Property are you seeking approval to charge:

Admission: Yes

No

Vehicles/Floats: # —

Parking: Yes

No

Volunteers: # 12

This event is:

Open to the Public

For Invited Guests Only

General Public: # 250+

EVENT ELEMENTS: (Complete to ensure proper permits are processed)

Power Requirements: Yes

No

Fireworks: Yes

No

Sound Amplification: Yes

No

Alcohol: Yes

No

Access to power if possible: Yes

No

Live Music: Yes

No

Tents/Temp. Structures: Yes

No

Size of Tent(s):

40 x 60

Amusement Rides: Yes

No

Provider:

Basic Rentals

Inflatables: Yes

No

Provider:

Starberg Rentals

FOOD AND BEVERAGE:

Will there be Food and Non-Alcoholic Beverages sold?

Yes

No (Continue to next page)

Food Stand locations:

Indoor

Outdoor

Indoor and Outdoor

What types of food will the Food Stands be selling? (Check all that apply)

Chicken / Seafood

Soups / Chili

Other Foods (Please list)

Rice / Pasta Dishes

Salad

Soda / Chips / Candy

Other Meats

Hotdogs / Hamburgers

Baked Goods

RESERVATION FEES: (Check applicable box(es))

- | | | |
|--|---|---|
| Ludington Park – Pavilion (1/2 Day) | <input type="checkbox"/> \$75 (Resident) | <input type="checkbox"/> \$100 (Non-Resident) |
| Ludington Park – Pavilion (Full Day) | <input type="checkbox"/> \$100 (Resident) | <input type="checkbox"/> \$125 (Non-Resident) |
| Ludington Park – Bandshell (1/2 Day) | <input type="checkbox"/> \$75 (Resident) | <input type="checkbox"/> \$100 (Non-Resident) |
| Ludington Park – Bandshell (Full Day) | <input type="checkbox"/> \$100 (Resident) | <input type="checkbox"/> \$125 (Non-Resident) |
| Ludington Park – Gazebo (2 Hour Block) | <input type="checkbox"/> \$50 (Resident) | <input type="checkbox"/> \$75 (Non-Resident) |
| Other Picnic or Gathering Area (Full Day) | <input type="checkbox"/> \$35 | |
| John D. Besse Park – Pavilion (1/2 Day) | <input type="checkbox"/> \$75 (Resident) | <input type="checkbox"/> \$100 (Non-Resident) |
| John D. Besse Park – Pavilion (Full Day) | <input type="checkbox"/> \$100 (Resident) | <input type="checkbox"/> \$125 (Non-Resident) |
| Lemerand Field – Pavilion (1/2 Day) | <input type="checkbox"/> \$75 (Resident) | <input type="checkbox"/> \$100 (Non-Resident) |
| Lemerand Field – Pavilion (Full Day) | <input type="checkbox"/> \$100 (Resident) | <input type="checkbox"/> \$125 (Non-Resident) |
| Lemerand Field – Entire Complex (Full Day) | <input type="checkbox"/> \$250 | |

*** Half-Day Reservations Cut-off Time is 4:00PM. Half-day reservations can be made before or after 4:00PM.

EVENTS REQUESTING ROAD CLOSURE:

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closures **MUST** be included. Applicants must notify abutting properties of the closure at least 14 Days in advance of the event. This notification letter must be approved by the City Manager's Office. If there are any **SPECIAL REQUESTS** that you would like the City to consider, please outline them on a separate piece of paper and attach.

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

I have read and understood the Special Events Application.

I will notify the City Manager's Office of any changed to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10 – Alcohol in Public Places (if applicable).



Event Organizer Signature

Mike Daniels

Print Name

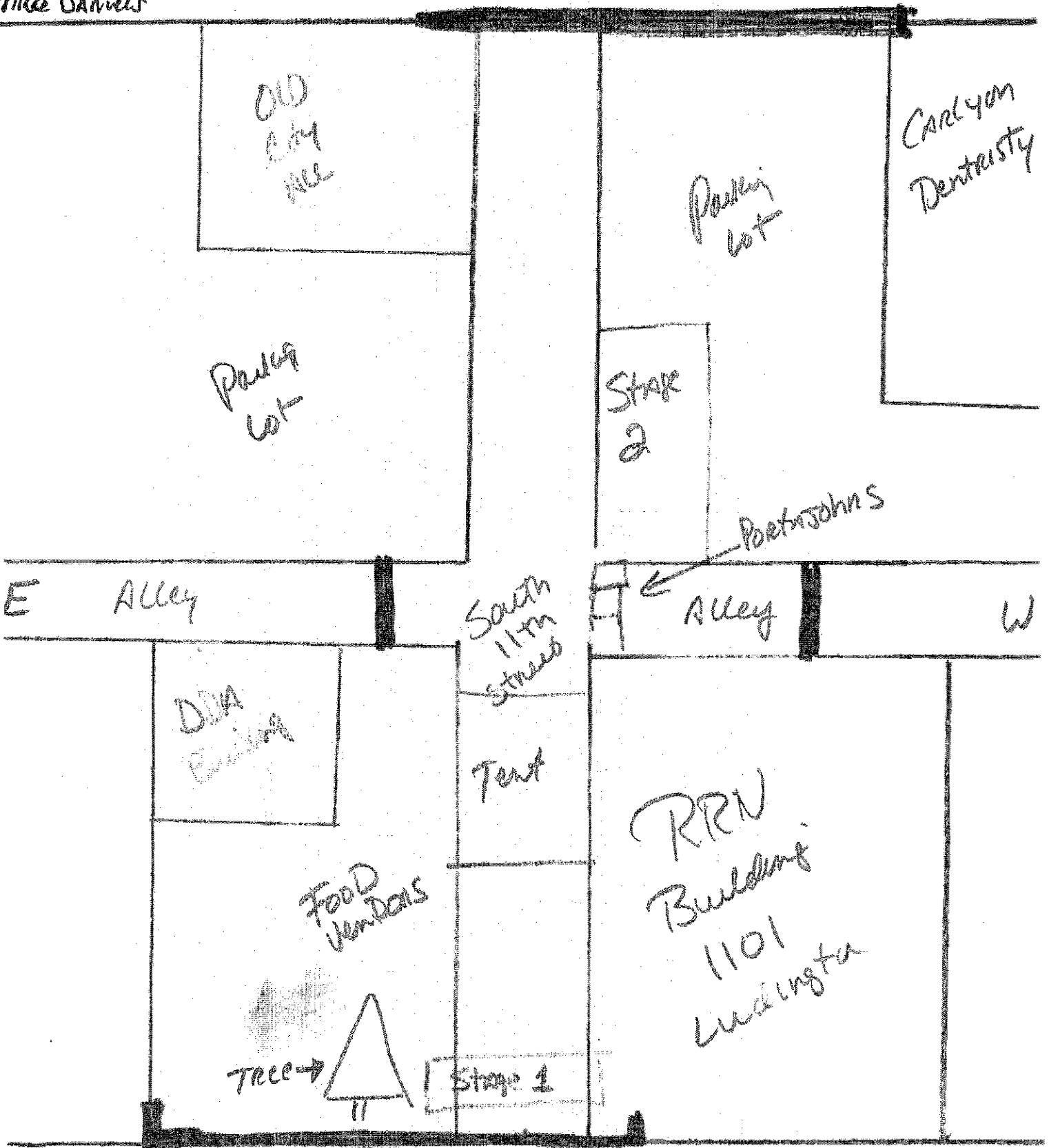
5-21-19

Date

RRU Business After Hours
Road Closure Request Map
Mike Daniels

1st Ave ~~North~~ ^{South?}

S



E Alley

South 11th Street

Alley

W

DIA Building

Tent

FOOD VENDORS

RRU Building
1101 Ludington

Tree →

Stage 1

Ludington Street

— BARRICADES or Fencing

N

From: "Ed LeGault" <elegault.dda@escanaba.org>
To: "Kim Gustafson" <kgustafson@escanaba.org>, "Robert Becotte" <rbecotte@escanaba.org>, "Robert LaMarche" <rlamarche@escanaba.org>
Cc: "Patrick Jordan" <pjordan@escanaba.org>
Date: 05/22/2019 08:36 AM
Subject: Re: Special Event Application

No Problems with application. The diagram is correct based on my conversations with Mike Daniels. They are looking to close 11th street from Ludington to 1st Ave South.

Ed

From: "Kim Gustafson" <kgustafson@escanaba.org>
To: "Robert Becotte" <rbecotte@escanaba.org>, "Robert LaMarche" <rlamarche@escanaba.org>, "Ed LeGault" <elegault.dda@escanaba.org>
Cc: "Patrick Jordan" <pjordan@escanaba.org>
Date: Tue, 21 May 2019 15:11:44 -0400
Subject: Special Event Application

Please see the attached request for a Special Event application form RRN and let me know if you approve (assuming there are no issues).
If everyone approves, I will have it placed on the Council agenda for June 6th.

Kim Gustafson
Executive Assistant
City of Escanaba
906-789-7315

From: "Robert LaMarche" <rlamarche@escanaba.org>
To: "Robert Becotte" <rbecotte@escanaba.org>
Cc: "Kim Gustafson" <kgustafson@escanaba.org>, "Ed LeGault" <elegault.dda@escanaba.org>, "Patrick Jordan" <pjordan@escanaba.org>
Date: 05/21/2019 04:23 PM
Subject: Re: Special Event Application

I approve, but the written description is incorrect. It says 100 block of 11th Ave south. However the drawing is correct.

Thanks
Rob

Sent from my iPhone

On May 21, 2019, at 3:19 PM, Robert Becotte <rbecotte@escanaba.org> wrote:

No issues here.

From: "Kim Gustafson" <kgustafson@escanaba.org>
To: "Robert Becotte" <rbecotte@escanaba.org>, "Robert LaMarche" <rlamarche@escanaba.org>, "Ed LeGault" <elegault.dda@escanaba.org>
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City of Escanaba
906-789-7315

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Cc: "Patrick Jordan" <pjordan@escanaba.org>
Date: 05/21/2019 03:19 PM
Subject: Re: Special Event Application

No issues here.

From: "Kim Gustafson" <kgustafson@escanaba.org>
To: "Robert Becotte" <rbecotte@escanaba.org>, "Robert LaMarche" <rlamarche@escanaba.org>, "Ed LeGault" <elegault.dda@escanaba.org>
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If everyone approves, I will have it placed on the Council agenda for June 6th.

Kim Gustafson
Executive Assistant
City of Escanaba
906-789-7315

Agenda Item: NB-3
C.C. 6/6/19

City Council Agenda Item Request

Date: June 6, 2019

Name: Patrick Jordan

Department: Administration

Item: Discussion of Ordinance No. 1142 "Owner Responsibility Regarding Animals

Explanation for request:

There have been public complaints regarding dogs running off-leash at Ludington Park as well as on city streets.

Sec. 5-16. - Owner responsibility.

- ✓(a) All animals shall be kept under control by the owner or restraint of a leash while off of the property of the animal's owner.
- (b) No person shall leave any animal in any standing or parked vehicle in such a way as to endanger the animal's health, safety or welfare. An officer is hereby authorized to use reasonable force to remove the animal from the vehicle whenever it appears that the animal's health, safety or welfare is endangered.

(Ord. No. 1142, Ch. I, 11-7-2013)

Sec. 5-19. - Animal defecation.

- (a) No owner or person having custody of any dog or other animal shall permit such dog or other animal to defecate on any public park grounds, school grounds, public street, alley, sidewalk or any other public grounds, or any private property within the city other than the premises of the owner or person having custody of such dog or other animal unless the defecation is immediately removed by the owner or person having custody of such dog or animal. A person violating this subsection is responsible for a civil infraction with a fine of fifty dollars (\$50.00) for the first offense and a fine of one hundred dollars (\$100.00) for each subsequent offense.
- (b) All persons having in their custody or control a dog or other animal in any public park, grounds, school grounds, public street, alley, sidewalk or any other public grounds, or any private property within the city other than the premises of the owner or person having custody of such dog or other animal, shall have in their immediate possession the means for picking up the defecation of a dog or other animal. A person violating this subsection is responsible for a civil infraction with a fine of ten dollars (\$10.00).
- (c) This section shall not apply to guide, hearing or service dogs accompanying a blind person, deaf person, audibly impaired person or physically limited person.
- (d) No person owning, harboring or keeping a dog within the city shall permit any waste matter from the dog to collect and remain on the property of the owner or custodian, or on the property of others so as to cause or create an unhealthy, unsanitary, dangerous or offensive living condition on the owner's or custodian's property, or to abutting property owners.
- (e) Any person violating any provision of this article shall be responsible for a civil infraction. Fines may be adjusted at the sole discretion of the city council.

(Ord. No. 1142, Ch. I, 11-7-2013)

Sec. 5-20. - Barking, yelping or howling.

No person shall own, keep or harbor a dog which by loud or frequent or habitual barking, yelping or howling shall cause a serious annoyance to or disturb the peace of the neighborhood.

(Ord. No. 1142, Ch. I, 11-7-2013)

Sec. 5-21. - Injured animal, unlicensed or animal running at large.

- (a) If an officer comes across an animal that is critically injured in the opinion of the officer, it can be immediately disposed of in a humane manner.
- (b) Officers shall impound any animal they find running at large and not under control, once they have made an attempt to return the animal to its owner.
- (c) Officers shall impound any animal not duly licensed as provided by law.
- (d) Officers shall investigate complaints of cruelty to animals and the seizure or impounding of any animal which has been determined upon investigation to be subject to such cruelty.

(Ord. No. 1142, Ch. I, 11-7-2013)

Sec. 5-22. - Licensing and vaccinations.

No person shall own, keep or harbor any dog the age of four (4) months or over, within the City of Escanaba unless the dog is vaccinated and licensed. This is to include rabies vaccination. The licensing can be done with a local veterinarian.

(Ord. No. 1142, Ch. I, 11-7-2013)

Sec. 5-23. - Penalty for violation of article.

Any person violating any provisions of this article shall be responsible for a civil infraction. The penalty for the first offense shall be fifty dollars (\$50.00) and, for the first repeat offense, two hundred fifty dollars (\$250.00). For any second or subsequent repeat offense, the fine shall be no more than five hundred dollars (\$500.00).

(Ord. No. 1142, Ch. I, 11-7-2013)

Water Department

Memo

NB-4(a-d)

C.C. 6/6/19

To: Patrick Jordan, City Manager
From: Jeff Lampi, W & WW Supt.
Date: 5/23/19
Re: Lead Service Line Replacement Work -- 2019

Patrick,

We have a remaining LSL grant balance of approximately \$126,000.00 that has been reallocated and an extension of this work has been approved by the Grant writers to be used toward the physical replacement of what the EPA has determined to be a Lead Service Line (LSL). As part of the grant, our local purchasing policy must be followed to encourage competitive bidding on this project.

Last year we had conducted and received four (4) bids for this work, and City Council awarded the bid to Oberstar of Marquette. Because the grant expired at the end of May, our contract with Oberstar also terminated May 31st. Since the extension of this work was just recently approved by the State, I took no action in bidding for grant work that may not occur. After contacting and speaking with Oberstar, they are unwilling to renew the contract with the current rates. I have made attempts to renegotiate the terms in a manner which I feel are conducive to the City and State of Michigan.

Part of the negotiations included removing the need for Oberstar to field a three man crew, (in hopes of a lesser cost), by replacing them with City labor. However, with Oberstar not providing manpower the average cost for each site would have increased from \$5,000 to around \$5,300, with the additional commitment of a three- four man crew from the City. The water department would have needed to absorb this cost

I have however spoken to one of the bidders from last year, who will complete the work of installing the water service into the homes at a flat rate of \$2,800.00, saving around \$700.00 per site from the Oberstar plans outlined above. This contractor will also assist our City crew installing the "city" side as part of this cost.

Other items such as the sidewalk, curbing, and asphalt would still need to be completed. These items can be addressed at the next Council Meeting if it is felt that a need arises. However I would like to treat each site as separate incidents and hire contractors' as needed to complete each site. DPW may be included as a possible contractor if they have time and are not cost prohibitive. These costs shall be incorporated into the LSL Grant work. (However, I'm not sure DPW labor would qualify for grant money at this time)

I have also been tasked with updating or improving underground infrastructure before each paving project. In order to complete this task, I need to address issues for both labor and costs. Currently two sites are in need of infrastructure before paving. These two sites are Sheridan Rd and fifth avenue south. I have estimated water system infrastructure costs for Sheridan road will range from \$84,000 to \$136,500.00, consisting of 21 water services. 5th Avenue South will range from \$122,000 to \$187,000 consisting of 26 water services a water main tie in, and the removal of one block of 2 inch galvanized pipe. Even with authorized funds completing this work in the time allotted will be to very difficult. Pushing this work to another year; or not doing this underground work at this time, would be beneficial.

Approval #1:

I would like your authorization along with Council Approval to retain Bradfield Excavating of Gladstone MI, at the rate of \$2,800.00 per site or address, completing this work as written according to the LSL Replacement bid to utilize all of the remaining available money (~\$226,000.00) allotted for the construction aspect of this Grant.

Approval #2:

I would like your authorization along with Council Approval to retain & hire any contractor who is licensed and insured to conduct this type of work, at the rate of \$2,800.00 per site or address, to do the private side of each water service which is deemed necessary by the Water Department. Additional costs may be incurred for concrete restoration. Money is being provided for this type of work in the upcoming budget.

Approval #3:

I would like your authorization along with Council Approval to retain & hire any contractor who is licensed and insured to conduct this type of work of replacing the some 21 water services on the Sheridan road paving project, at the rate of \$2,800.00 per site or address.

Approval #4:

I would like your authorization along with Council Approval to retain & hire any contractor who is licensed and insured to conduct this type of work of replacing the some 26 water services on the 5th Ave South road paving project, at the rate of \$2,800.00 per site or address. Additional cost will be incurred for water main extensions and the abandonment of the existing 2" line.

Pc: Melissa Becotte, City Controller

Agenda Item: NB-4a

C.C. 6/6/19

City Council Agenda Item Request

Date: May 23, 2019

Name: Jeff Lampi, W & WW Supt.

Department: Water/Wastewater

Item: Lead Service Line Replacement Work - 2019

Explanation for request:

I would like your authorization along with Council Approval to retain Bradfield Excavating of Gladstone MI, at the rate of \$2,800.00 per site or address, completing this work as written according to the LSL Replacement bid to utilize all of the remaining available money (~\$226,000.00) allotted for the construction aspect of this Grant.

Agenda Item: NB-41b

C.C. 6/6/19

City Council Agenda Item Request

Date: May 23, 2019

Name: Jeff Lampi, W & WW Supt.

Department: Water/Wastewater

Item: Lead Service Line Replacement Work - 2019

Explanation for request:

I would like your authorization along with Council Approval to retain & hire any contractor who is licensed and insured to conduct this type of work, at the rate of \$2,800.00 per site or address, to do the private side of each water service which is deemed necessary by the Water Department. Additional costs may be incurred for concrete restoration. Money is being provided for this type of work in the upcoming budget.

Agenda Item: NB-4C

C.C. 6/6/19

City Council Agenda Item Request

Date: May 23, 2019

Name: Jeff Lampi, W & WW Supt.

Department: Water/Wastewater

Item: Lead Service Line Replacement Work - 2019

Explanation for request:

I would like your authorization along with Council Approval to retain & hire any contractor who is licensed and insured to conduct this type of work of replacing the some 21 water services on the Sheridan road paving project, at the rate of \$2,800.00 per site or address.

Agenda Item: NB-4d

C.C. 6/6/19

City Council Agenda Item Request

Date: May 23, 2019

Name: Jeff Lampi, W & WW Supt.

Department: Water/Wastewater

Item: Lead Service Line Replacement Work - 2019

Explanation for request:

I would like your authorization along with Council Approval to retain & hire any contractor who is licensed and insured to conduct this type of work of replacing the some 26 water services on the 5th Ave South road paving project, at the rate of \$2,800.00 per site or address. Additional cost will be incurred for water main extensions and the abandonment of the existing 2" line.

Agenda Item: NB-5

C.C. 6/6/19

City Council Agenda Item Request

Date: 06/06/19

Name: Kim Peterson

Department: Recreation

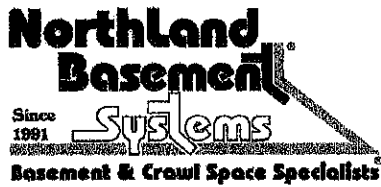
Item: Seeking Additional Funds for the Catherine Bonifas Civic Center Basement

Explanation for request:

Seeking a potential additional \$7,500 for the basement at the Catherine Bonifas Civic Center. There is \$10,000 budgeted for repairs in the current 2018-19 FY. One quote was received repairs. \$5,000 would be needed if an additional sump pump was not needed.

The basement continues to flood during the spring/summer and cannot be utilized.

City Administration would like to enter into a contract with Northland Basement Systems from Escanaba, Michigan, in the amount of \$17,449.



Prepared by:
 cory.a@northlandbasementsystems.com
 Northland Basement Systems
 www.northlandbasementsystems.com
 TF 906.224.1055
 License# 210118463
Prepared on:
 4-24-19

Prepared for: **Proposal**
 Catherine Bonifas Civic Center Brooks Bougie
 H 906 786 4141
 C 906 280 6847
Job location:
 225 21 ST N
 Escanaba, MI 49829

Project Summary

My Basement	\$17,449.00
Total Investment	\$17,449.00
Total Contract Price	\$17,449.00
Deposit Required - 20%	\$3,489.80
Deposit Paid	\$0.00
Amount Due Upon Installation	\$17,449.00

Customer Consent

Any alteration from the above specifications and corresponding price adjustment (if necessary) will be made only at the Customer's request or approval. Completing the work in this Proposal at the time scheduled is contingent upon accidents or delays beyond our control. This Proposal is based primarily on the Customer's description of the problem. This Proposal may be withdrawn if not accepted by the Customer within 30 days.

Authorized Signature _____ **Date** _____

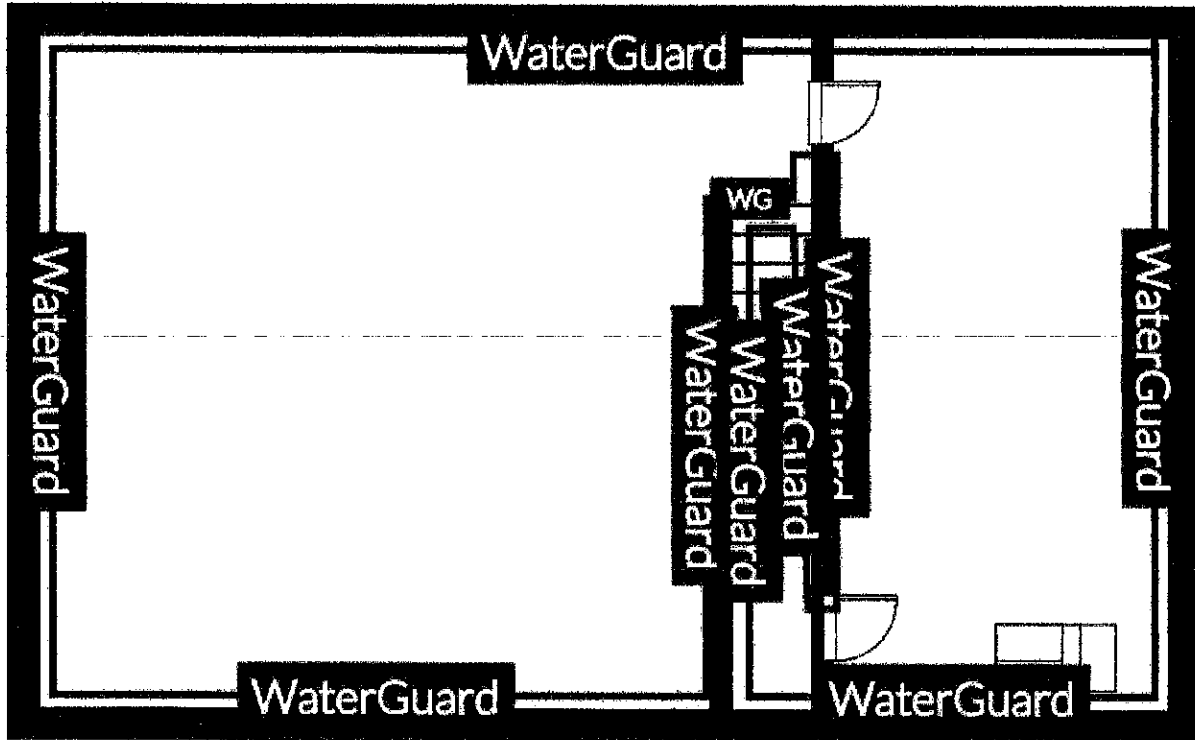
Acceptance of Contract— I am/we are aware of and agree to the contents of this Proposal, the attached Job Detail sheet(s), and the attached Limited Warranty, (together, the "Contract"). You are authorized to do the work as specified in the Contract. I/we will make the payment upon completion of the work. I/we will pay your service charge of 1-1/3% per month (16% per annum) if my/our account is 30 days or more past due, plus your attorney's fees and costs to collect and enforce this Contract.

Customer Signature _____ **Date** _____

Deposit is non-refundable outside the cancellation period. **Initial** _____

Homeowner assumes all responsibility for water once pumped from home. **Initial** _____

Job Details



Type of Wall Block/Poured Concrete
Existing Wall Finish Plain
Existing Floor Finish Concrete
Discharge line length away from house 1
Wall Height ft 10

Job Details (Continued)

Specifications

Install WaterGuard sub-floor drainage system as indicated in job drawing. Install WaterGuard Port for access to system. Install TripleSafe pump system with twin liner, 1/3 hp cast iron primary AC pump, 1/2 hp cast iron AC back-up pump, and UltraSump battery back-up pumping system with charging/control box with alarm, and 120 amp sealed maintenance free battery. Includes 3 CleanPump stands, airtight lid with airtight floor drain, and WaterWatch alarm system. Install IceGuard to prevent floods from clogged or frozen discharge line. Install RainChute EZ as shown on drawing.

Contractor Will

- 1.) Attempt to go behind all appliances (hot water, HVAC, water treatment ect.) if not able to, we will go around.
- 2.) Run new drainage into the existing sump pump at homeowners request, if for elevation reasons discovered during project or after installation the system doesn't drain properly contractor will discuss option to remedy.

Customer Will

- 1.) Move items at least 10 feet away from the work area. If this is not completed as agreed, contractor reserves the right to reschedule job and charge for travel \$150 per hour or move items at a charge of \$85 per man hour.
- 2.) Remove finished walls. This is the wall covering such as drywall and the studs. Usual wall cut is 32" from the floor for the drywall or other covering and 28" for the wall studs. If this not done, customer will be charged for drive time @ \$150 per hour and the project will be rescheduled.
- 3.) Remove cabinets/shelving.
- 4.) Mark any private lines that may be hidden underground, and assumes all liability if damage should occur to such lines.
- 5.) Provide dedicated electrical outlets for all installed equipment. This is a recommendation (NBS is not an electric company), usually a 20 amp outlet is installed. 1 outlet per AC pump, 1 outlet per SaniDry or other equipment.
- 6.) Customer will be present at some time during installation.

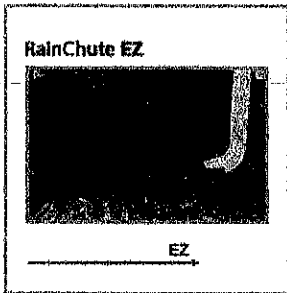
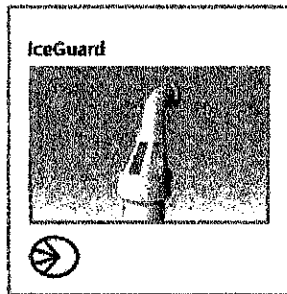
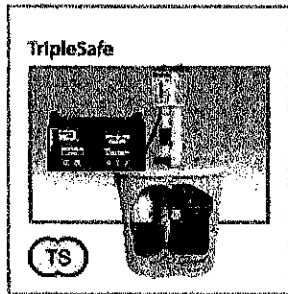
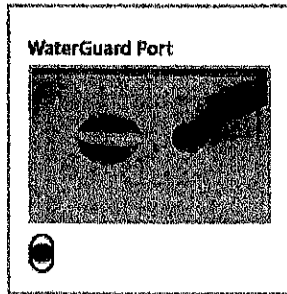
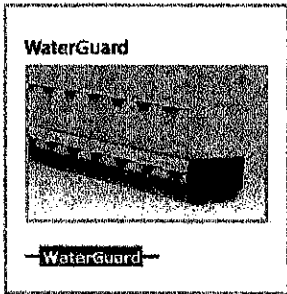
Additional Notes

Amount of Block Showing- 1 on the interior wall, exterior walls are poured
 Floor Joist Dimensions-
 Anything recommended that was not included-

Product List

WaterGuard	284 ft	WaterGuard Port	7	Mobilization	3
TripleSafe	1	IceGuard	2	RainChute EZ	2

Products



Limited Warranty

Standard Exclusions Permitted By State Law – This Foundation Limited Warranty ("Warranty") is made in lieu of and excludes all other warranties, express or implied, and all other obligations on the part of the contractor ("Contractor") to the customer ("Customer"). There are no other verbal or written warranties, no warranties which extend beyond the description on the face hereof, and **NO WARRANTIES OF EXPRESS OR IMPLIED MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE**. Some states do not allow the exclusion or limitation of certain warranties, so some of the above exclusions and limitations may not apply to Customer.

General Terms – For the applicable time periods indicated below, this Warranty is transferable at no charge to future owners of the structure on which the work specified in this Contract is completed. This Warranty is in effect if the job specified in this Contract is completed and paid in full and, alternatively, is null and void if full payment is not received. Contractor does not warrant products not mentioned below, but some of such products may be covered by a manufacturer's warranty. All material used is warranted to be as specified in this Contract. All work will be completed in a workmanlike manner according to the standard practices of the industry. Contractor's workers are fully covered by Workers' Compensation Insurance.

Items For Which Customer is Responsible – Customer is responsible for: 1) making full payment to the crew leader upon completion of the work; 2) preparing the work area for installation; 3) any finish carpentry, painting, paneling, landscaping, etc. that may be necessary after Contractor's work is finished; 4) marking any private lines such as satellite cables, propane lines, sprinkler system lines, etc.; 5) maintaining positive drainage away from the repaired wall(s); 6) keeping gutters clean and in good working order; 7) directing downspouts a sufficient distance away from the repaired wall(s); 8) maintaining proper expansion joints in concrete slabs that are adjacent to the repaired wall(s); and 9) any items mentioned in this Contract under "Customer Will" or "Additional Notes."

Warranty is in effect when job is completed and paid in full.

If water from the walls or floor wall joint passes through the perimeter water control system and onto the basement floor we will provide the additional labor and materials to fix the leak at no additional charge to the homeowner. This warranty applies to WaterGuard, and DryTrak systems, along the specific areas where the system is installed. Said warranty will be in effect for the lifetime of the structure. This warranty may be transferred to future homeowners provided we are notified within 30 days of the real estate transfer. The water control system shall not rust, rot or corrode for as long as you own the home.

If the entire perimeter of the basement was not treated, then additional work at additional charge could be necessary to extend the system or treat other areas or other problems not addressed by this work. In addition, a pump or power failure is possible, therefore this warranty is not a guarantee of a dry basement, as the scope of this work cannot guarantee that in all circumstances.

This warranty shall not apply to: condensation, or any system that has been altered in any way, water vapor transmission, concrete discoloration from capillary action, water squirting out of the walls over the system, window well flooding, plumbing leaks, surface water flooding, leaks from chimneys or garages, or efflorescence (white powder) on concrete. Contractor cannot be responsible for peeling paint, water once pumped from the house, dust created from installation, damage to hidden fuel lines or plumbing, or frozen discharge lines without an IceGuard. A DryTrak system alone will not eliminate seepage from floor cracks. Floor cracks are warranted against leakage with full perimeter WaterGuard systems.

Primary AC operated sump pumps and DC back-up pumps are covered under a separate manufacturer's warranty which is (36 months for AC pumps and 12 months for DC) from date of installation. Failure of any pump for any reason is outside the scope of this warranty. Back-up pumps that run off a battery, if not maintained, or that are called on to run beyond the current life of the battery, can fail. These systems are very much recommended, but cannot be relied upon to work in every situation. Annual maintenance is recommended, to find potential problems, but not required for this warranty to be in effect. Electrical work is not included in the contract and problems from electrical connections or lack thereof are disclaimed.

Systems that drain to daylight cannot be warranted by the contractor if such drain: does not drain enough water, does not drain water from under the floor, clogs or freezes. While drainage systems clogging or malfunctioning from iron ochre, iron gel or iron bacteria from the soil are rare, the contractor cannot be responsible for these situations, and that system will require cleaning, flushing or other service as necessary to keep it functioning for that particular situation. Wall cracks repaired with FlexiSpan are warranted against leakage for 5 years.

A CleanSpace, crawl space encapsulation system will isolate the home from the earth. The humidity level in the air will be lowered, reducing moisture needed for mold growth, however the encapsulation system does not claim to be a mold mitigation system. Wet crawl spaces require a drainage system, and a SmartSump system to remedy the problem with water below the CleanSpace liner. CleanSpace has a transferable 25 year warranty – there will be no charge for service calls on any tears or holes in the CleanSpace liner, in the unlikely event this occurs. Sump pumps are covered under a separate manufacturer warranty. Installation of the system does not include extending discharge lines, or electrical work unless specified. Contractor is not responsible for frozen discharge lines without an IceGuard, water once pumped from house, or condensation.

THIS WARRANTY DOES NOT COVER, AND THE CONTRACTOR SPECIFICALLY DISCLAIMS LIABILITY FOR WATER DAMAGE TO FLOOR COVERINGS, FURNITURE, STORED ITEMS, FINISHED WALLS AND OTHER OBJECTS INSIDE THE FOUNDATION. Contractor will not be responsible for any damages caused by mold, to include but not be limited to property damage, personal injury, loss of income, emotional distress, death, loss of use, loss of value, and adverse health effects, or any other effects. Homeowner agrees to keep area dry and report all other obligations on contractor's part. There are no other warranties verbal or written.

Notice of Right to Cancel

You are entering into a contract. If that contract is a result of, or in connection with a salesman's direct contact with, or call to you at your residence without your soliciting the contract or call, then you have a legal right to void the contract or sale by notifying us within three business days from whichever of the following events occurs last:

1. The date of the transaction, which is: _____ or
2. The date you received this notice of cancellation.

How to Cancel

If you decide to cancel this transaction, you may do so by notifying us in writing at:

Northland Basement Systems

TF 906.224.1055

www.northlandbasementsystems.com

111 Commercial Ln.

Wakefield, MI 49968

You may use any written statement that is signed and dated by you and states your intentions to cancel, or you may use this notice by dating and signing below. Keep one copy of the notice because it contains important information about your rights.

I wish to cancel.

Owner's Signature

Date

Owner's Signature

Date

The undersigned acknowledges receipt of the two copies of the Notice of Right to Cancel.

Owner's Signature

Date

Owner's Signature

Date

Agenda Item: NB-6

C.C. 6/6/19

City Council Agenda Item Request

Date: 06/20¹⁶/19

Name: Kim Peterson

Department: Recreation Department

Item: North City Limits Non-Motorized Pathway - Approval of Project Agreement and Resolution

Explanation for request:

Approval of a Michigan Natural Resources Trust Fund Project Agreement and Resolution for the North City Limits Non-Motorized Pathway



Michigan Department of Natural Resources - Grants Management

**Michigan Natural Resources Trust Fund
Development Project Agreement**

Project Number : TF18-0214

Project Title : North City Limits Non-Motorized Pathway

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and the City of Escanaba IN THE COUNTY OF Delta County ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In PA **12 of 2019**, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the necessary attachments by **07/14/2019**.

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B); and Recreation Grant application bearing the number **TF18-0214** (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
2. The time period allowed for project completion is **05/15/2019 through 05/31/2021**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management. All reports, documents, or actions required of the GRANTEE shall be submitted through the MiRecGrants website unless otherwise instructed by the DEPARTMENT.
4. The words "project area" shall mean the land and area described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B).
5. The words "project facilities" shall mean the following individual components, as further described in APPENDIX C.
Trail 8' wide or more
Crossings
Signage
6. The DEPARTMENT agrees as follows:
 - a. To grant to the GRANTEE a sum of money equal to **Thirty-Nine (39%) Percent of Seven Hundred Eighty Seven Thousand Three Hundred (\$787,300.00) dollars and Zero Cents**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Three Hundred Thousand (\$300,000.00) dollars and Zero**

Cents.

- b. To grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:
 - i. Payments will be made on a reimbursement basis at Thirty-Nine (39%) Percent of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
 - ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiRecGrants website, including but not limited to copies of invoices, cancelled checks, and/or list of force account time and attendance records.
 - iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
 - iv. Final payment will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE agrees as follows:

- a. To immediately make available all funds needed to incur all necessary costs required to complete the project and to provide Four Hundred Eighty Seven Thousand Three Hundred (\$487,300.00) dollars and Zero Cents in local match. This sum represents Sixty-One(61%) Percent of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. With the exception of engineering costs as provided for in Section 8, to incur no costs toward completion of the project facilities before execution of this Agreement and before written DEPARTMENT approval of plans, specifications and bid documents.
- c. To complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. Within 180 days following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities,

sealed by the GRANTEE'S Prime Professional.

- iii. Upon written DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$10,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - iv. Upon written DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$2,500 and \$10,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and to submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; and the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Acts, Act 453 of 1976, as amended.
 - vii. Bury all new telephone and electrical wiring within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.
- d. To operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT, to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
 - e. To provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
 - f. To adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - g. To separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance

and/or expansion of the GRANTEE'S park and outdoor recreation program.

- h. To furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
 - i. To maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
 - j. To erect and maintain a sign on the property which designates this project as one having been constructed with the assistance of the MNRTF. The size, color, and design of this sign shall be in accordance with DEPARTMENT specifications.
 - k. To conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning January 1, **2019** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.
9. To be eligible for reimbursement, the GRANTEE shall comply with the DEPARTMENT requirements. At a minimum, the GRANTEE shall:
- a. Submit a written progress report every 180 days during the project period.
 - b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun.
 - c. Submit a complete request for final reimbursement within 90 days of project completion and no later than **08/31/2021**. If the GRANTEE fails to submit a complete final request for reimbursement by **08/31/2021**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.
10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project

area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.

11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in APPENDIX C and this Agreement.
12. The project area and all facilities provided thereon and the land and water access ways to the project facilities shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title acquired shall not be subject to: 1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservations or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - b. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.
15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
 - a. The GRANTEE agrees that the project area or any portion thereof will not be converted to other than public outdoor recreation use without prior written approval by the DEPARTMENT and the BOARD and implementation of mitigation approved by the DEPARTMENT and the BOARD, including but not limited to replacement with land of similar recreation usefulness and fair market value.

- b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT and the BOARD.
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater fair market value, and of reasonably equivalent usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater fair market value and of reasonably equivalent usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:
- a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and
 - c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing same.
19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts 451 of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give written approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
- a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
- or

- b. If any portion of the project area is a facility, documentation that Department of Natural Resources-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the MNRTF Board with no reimbursement made to the GRANTEE.
 23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
 24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
 25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
 26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
 27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
 28. Upon breach of the Agreement by the GRANTEE the DEPARTMENT, in addition to any other remedy provided by law, may:
 - a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund and the Land and Water Conservation Fund; and/or

- d. Require repayment of grant funds already paid to GRANTEE.
 - e. Require specific performance of the Agreement.
29. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and the net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.
30. Prior to the completion of the project facilities, the GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
31. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, familial status or disability that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
32. The DEPARTMENT shall terminate and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Labor and Economic Growth pursuant to Public Act No. 278 of 1980.
33. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
34. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.
35. The Agreement may be executed separately by the parties. This Agreement is not effective until:
- a. The GRANTEE has signed the Agreement and returned it together with the necessary attachments within 60 days of the date the Agreement is issued by the DEPARTMENT, and

b. The DEPARTMENT has signed the Agreement. IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, on this date.

Approved by resolution (true copy attached) of the _____,
date

_____ meeting of the _____
(special or regular) (name of approving body)

GRANTEE

SIGNED:

By: _____

Print Name: _____

Title: _____

Date: _____

Grantee's Federal ID#

MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT

SIGNED:

By: _____
Dan Lord

Title: Manager, Grants Management

Date: _____

RESOLUTION NO. 19-13

**RESOLUTION OF GRANT ACCEPTANCE AND COMMITTED DEFINED MATCH MICHIGAN NATURAL
RESOURCES TRUST FUND GRANT DEVELOPMENT PROJECT AGREEMENT #TF18-0214
NORTH CITY LIMITS NON-MOTORIZED PATHWAY**

"RESOLVED, that the City of Escanaba, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City of Escanaba does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide Four Hundred Eighty Seven Thousand Three Hundred Dollars and no Cents (\$487,300) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

Agenda Item: NB-7

C.C. 6/6/19

City Council Agenda Item Request

Date: 5/30/19

Name: Patrick Jordan

Department: Manager

Item: Special Events Application

Explanation for request:

Curt Spalding, owner of Cat-man-do's is requesting partial street closure on August 15, 2019, for Iron Bike Night.

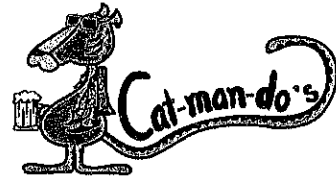
Spaulding Enterprises, LLC

Cat-man-do's Bar & Grill

1223 Ludington St.

Escanaba, MI 49829

(906) 786-9757



February 28, 2019

To Whom It May Concern,

This is in regards to my request for temporary authorization for the outdoor sale, service and consumption of alcoholic liquor for **Iron Bike Night, Sponsored in part by Bald Eagle Harley Davidson**, (August 15) in an area measuring up to 80' x 130', to be located directly adjacent to licensed premises starting from the corner of South 13th Street and Ludington Street to the alley of South 13th Street (see attached map); with all designated areas to be well defined and clearly marked for said event in conjunction with 2018-2019 Class C license # 255247 and Specially Designated Merchant license # 255248 with Sunday Sales Permit (AM) (PM), Direct Connection - 1, Dance Permit, Entertainment Permit and Specific Purpose Permit (food), located at the above address in Delta County.

The event will be open to the public, but specifically targeting the bike enthusiast community throughout the Upper Peninsula, and all egresses will be constantly monitored by either a floor manager, event staff, employees and/or owners. The event is to bring additional people downtown to promote downtown development and community diversity. We will feature outdoor music (weather permitting) by Donald Benjamin. The event will take place between the hours of 5pm through 9pm.

Thank you for your time and consideration in this matter. If you have any questions, or, are in need of additional information, please contact me at [REDACTED]

Sincerely,

A handwritten signature in black ink that reads 'Curt Spaulding'.

Curt Spaulding, Owner

enclosure

cc: MLCC Escanaba District Office w/encl
Escanaba Public Safety Department w/encl
Escanaba City Council w/encl

CITY OF ESCANABA - SPECIAL EVENT APPLICATION

Festivals, Parades, Races, Walkathons, Temporary Road Closures

Return to: City Manager's Office
410 Ludington Street, Escanaba, MI 49829
Phone : 906-786-9402 Fax: 906-786-4755
E-mail: citymanager@escanaba.org

PURPOSE of the Special Event Application

The Special Events Application must be completed in order to receive approvals to operate an event on City Property. The management of special events on municipal properties requires the coordinated efforts of municipal staff to ensure safe event operation and adherence to applicable by-laws, policies and procedures.

Applications must be received **45 Days** in advance of the event to insure all appropriate approvals are acquired. This application **does not guarantee** park space, road closure approvals, requests for funding etc.

Step One: Special Event Application

Complete and return to the City of Escanaba City Manager's Office at least forty-five (45) days prior to your event. *Please keep in mind that acceptance of your application should in no way be construed as final approval or confirmation of your request.* Throughout your review process you will be notified if your event requires any additional information, permits, licenses or certificates. During our initial application screening process you will be allowed time to provide us with pending documents (e.g. certificate of insurance, secondary permits, etc.). We must receive these items before approving your Special Event Application. Delays in providing these items often delay our ability to finish our review process and approve your application in a timely manner.

Step Two: Application Review

The City Manager's Office will distribute copies of your application to staff from various departments within the City affected by your event. Each department will review the application only if all forms are completed and all necessary information and supporting documents are included. There will be no exceptions. You will be contacted individually by these departments if they have specific questions or concerns about your event.

When a completed Special Event Application has been reviewed, the City Manager's Office *may* schedule your attendance at a Special Event meeting.

Step Three: Application Notification of Approval or Denial

Notice of action on application:

The City Manager's Office shall normally approve or disapprove a Special Event Application via an approval letter by e-mail or mail if the applicant has not supplied an email address.

Revocation of Event Approval (prior to event occurrence):

Event Approval may be revoked at the discretion of the City Manager's Office upon consultation with the appropriate staff members, when the health or safety of the public is threatened by an emergency, disorder or other unforeseen conditions that have arisen.

Revocation of Event Approval (during event occurrence):

Event Approval may be revoked during an event. If Event Approval is revoked, the event must be cancelled and activities must be terminated immediately. The City Manager's Office designee has the responsibility to revoke a permit for reasons of health, inclement weather, or public safety. This will be determined by the City Manager after consultation with staff members.

Insurance

Applicants **MUST** supply certificate of insurance, 14 days in advance of the event, meeting City requirements – naming the City of Escanaba as additional insured.

Alcohol

Alcohol requests must seek permission a minimum 45 days in advance. NO ALCOHOL is permitted in any City owned property (i.e. Facility, Park, Road) unless permission is granted by City Council.

Guidelines / By-laws

All applicable City Ordinances must be upheld by event organizers. Please ensure your application is complete so that staff can advise you on specifics.

CITY OF ESCANABA - SPECIAL EVENT APPLICATION
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: Thursday August 15, 2019
Day of Week, Month, Day, Year (Example: Saturday, October 29, 2016)

NAME OF EVENT: Catmando's and Bald Eagle Harley Davidson "Iron Bike Night"

CONTACT INFORMATION: (Please print clearly – Incomplete applications may be delayed)

Organization: Catmando's
 Contact Person: Curt Spaulding Daytime Phone: [REDACTED]
 Address: 1223 Ludington St Evening Phone: [REDACTED]
 City, State Zip: Escanaba, MI 49829 E-mail: [REDACTED]
 Website: _____ Event Phone: [REDACTED]
 Charitable Org #: [REDACTED] Fax: [REDACTED]
(If applicable)

Alternate Contact: Kelly Spaulding [REDACTED]
(It is recommended that an alternative Name and Phone Number be provided)

Do you grant the City of Escanaba, City Manager's Office permission to give your telephone number to the general public? Yes No

LOCATION:

City Park Name of Park: _____
 Building/Facility Name/Area: So. 13th Street between Ludington to Alley of So. 13th St. (Catmando's)
 Road(s) Road Closure Required? Partial Full

DATE/TIME:

EVENT TIME <small>This is the time your event would be ready to accept participants or general public.</small>	Event Begins DATE: <u>August 15, 2019</u> TIME: <u>5:00 pm</u>	Event Ends DATE: <u>August 15, 2019</u> TIME: <u>9:00 pm</u>
	SET-UP TIME <small>When you want the area reserved for your organization to ensure you have adequate time for set-up and tear-down.</small>	Set-up Start DATE: <u>August 15, 2019</u> TIME: <u>3:30 pm</u>

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the city or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events, Questions about this collection should be directed to the City Manager.

EVENT DETAILS – TYPE OF EVENT:

- Parade
- Run
- Cycling
- Walkathon
- Festival/Event
- Other (specify): _____

ESTIMATED ATTENDANCE: (Please estimate all that apply)

Participants: # 50

Bands: # 1

Vehicles/Floats: # _____

Volunteers: # 10

General Public: # 300

Wheelchair Accessible: Yes No

For events on City Property are you seeking approval to charge:

Admission: Yes No

Parking: Yes No

This event is: Open to the Public

For Invited Guests Only

EVENT ELEMENTS: (Complete to ensure proper permits are processed)

Power Requirements: Yes No

Sound Amplification: Yes No

Access to power if possible: Yes No

Live Music: Yes No

Tents/Temp. Structures: Yes No

Amusement Rides: Yes No

Inflatables: Yes No

Fireworks: Yes No

Alcohol: Yes No

Size of Tent(s): 12x10 20x10 10x10 canopies

Provider: _____

Provider: _____

FOOD AND BEVERAGE:

Will there be Food and Non-Alcoholic Beverages sold? Yes No (Continue to next page)

Food Stand locations: Indoor Outdoor Indoor and Outdoor

What types of food will the Food Stands be selling? (Check all that apply)

- Chicken / Seafood
 - Rice / Pasta Dishes
 - Soda / Chips / Candy
 - Hotdogs / Hamburgers
 - Soups / Chili
 - Salad
 - Other Meats
 - Baked Goods
 - Other Foods (Please list)
- _____
- _____
- _____

RESERVATION FEES: (Check applicable box(es))

Ludington Park – Pavilion (1/2 Day)	<input type="checkbox"/> \$75 (Resident)	<input type="checkbox"/> \$100 (Non-Resident)
Ludington Park – Pavilion (Full Day)	<input type="checkbox"/> \$100 (Resident)	<input type="checkbox"/> \$125 (Non-Resident)
Ludington Park – Bandshell (1/2 Day)	<input type="checkbox"/> \$75 (Resident)	<input type="checkbox"/> \$100 (Non-Resident)
Ludington Park – Bandshell (Full Day)	<input type="checkbox"/> \$100 (Resident)	<input type="checkbox"/> \$125 (Non-Resident)
Ludington Park – Gazebo (2 Hour Block)	<input type="checkbox"/> \$50 (Resident)	<input type="checkbox"/> \$75 (Non-Resident)
Other Picnic or Gathering Area (Full Day)	<input type="checkbox"/> \$35	
John D. Besse Park – Pavilion (1/2 Day)	<input type="checkbox"/> \$75 (Resident)	<input type="checkbox"/> \$100 (Non-Resident)
John D. Besse Park – Pavilion (Full Day)	<input type="checkbox"/> \$100 (Resident)	<input type="checkbox"/> \$125 (Non-Resident)
Lemerand Field – Pavilion (1/2 Day)	<input type="checkbox"/> \$75 (Resident)	<input type="checkbox"/> \$100 (Non-Resident)
Lemerand Field – Pavilion (Full Day)	<input type="checkbox"/> \$100 (Resident)	<input type="checkbox"/> \$125 (Non-Resident)
Lemerand Field – Entire Complex (Full Day)	<input type="checkbox"/> \$250	

*** Half-Day Reservations Cut-off Time is 4:00PM. Half-day reservations can be made before or after 4:00PM.

EVENTS REQUESTING ROAD CLOSURE:

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closures **MUST** be included. Applicants must notify abutting properties of the closure at least 14 Days in advance of the event. This notification letter must be approved by the City Manager's Office. If there are any SPECIAL REQUESTS that you would like the City to consider, please outline them on a separate piece of paper and attach.

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

I have read and understood the Special Events Application.

I will notify the City Manager's Office of any changes to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10 – Alcohol in Public Places (if applicable).

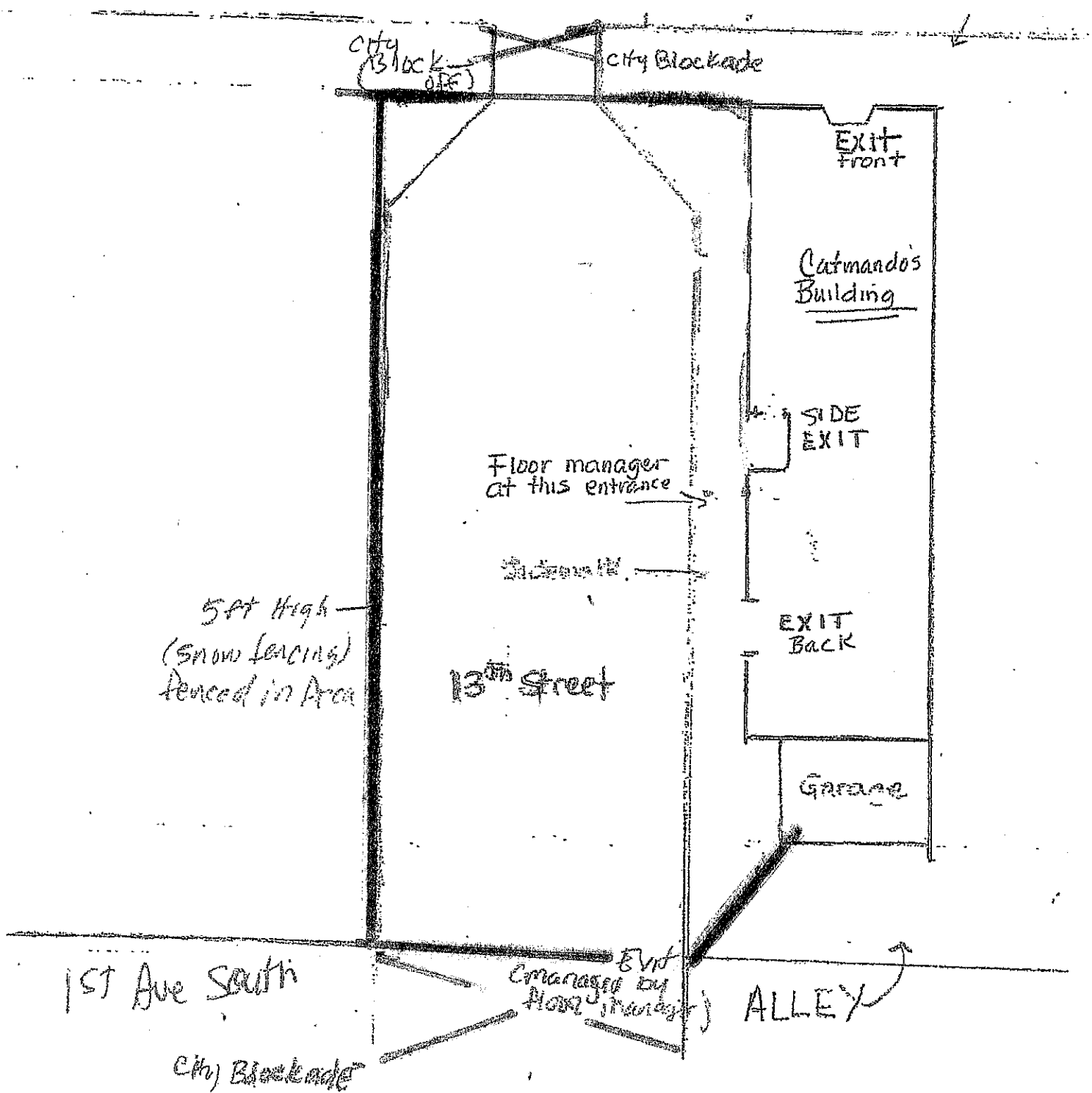
Event Organizer Signature

Curt Spaulding

Print Name

05/28/2019

Date



Iron Bike Night Event

August 15, 2019