

**OFFICIAL PROCEEDINGS
CITY COUNCIL
CITY OF ESCANABA, MICHIGAN
Regular Council Meeting
Thursday, December 6, 2018**

The meeting was called to order by the Honorable Mayor Marc D. Tall at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Council Members, Ronald J. Beauchamp, Ralph B. Blasier, Michael R. Sattem, and Peggy O'Connell Schumann.

Absent: None

Also Present: City Manager Patrick S. Jordan, City Department Heads, media, and members of the public.

Executive Assistant Gustafson led Council in the Pledge of Allegiance.

Blasier moved, Sattem seconded, **CARRIED UNANIMOUSLY**, to approve Regular Meeting minutes from November 12, 2018, and Special Meeting Minutes from November 19, 2018 and November 29, 2018, as submitted.

ADJUSTMENTS TO THE AGENDA

Blasier moved, Schumann seconded, **CARRIED UNANIMOUSLY**, to approve the Agenda as submitted.

CONFLICT OF INTEREST DECLARATION – None

BRIEF PUBLIC COMMENT – None

PUBLIC HEARINGS

PH-1 Public Hearing - Obsolete Properties Rehabilitation District No. 27 – 1204 Ludington Street

The Obsolete Properties Rehabilitation Act (PA 146 of 2000) allows partial exemption of property taxes for a specified period for certain types of property improvements within a specified area. The intent of the legislation is to encourage rehabilitation of underutilized or decaying commercial or commercial/residential properties in certain designated communities such as Escanaba. The first step in the OPRA process was the establishment of a district consisting of one or more eligible properties. In accordance with program requirements, the owner of 1204 Ludington Street has submitted a request that the City establish an OPRA District, which if approved, would allow for an Obsolete Property Rehabilitation exemption in the future.

This being a public hearing, Mayor Tall asked for public comment.

Hearing no public comment, Mayor Tall then closed the public hearing.

Moved by Council Member Blasier, seconded by Council Member Schumann;

**CITY OF ESCANABA, DELTA COUNTY, MICHIGAN
RESOLUTION TO ESTABLISH
OBSOLETE PROPERTY REHABILITATION DISTRICT NO. 27**

Whereas, Pursuant to P.A. 146 of 2000, the City of Escanaba has the authority to establish “Obsolete Property Rehabilitation Districts” within the City of Escanaba; and

Whereas, Krysta Starz, has filed a written request with the clerk of the City of Escanaba requesting the establishment of the Obsolete Property Rehabilitation District for an area in the vicinity of 1204 Ludington Street located in the City of Escanaba hereafter described; and

Whereas, The City Council of the City of Escanaba determined that the district meets the requirements set forth in section 3(1) of PA 146 of 2000; and

Whereas, Written notice has been given by mail to all owners of real property located within the district and to the public by newspaper advertisement in the Daily Press and/or public posting of the hearing on the establishment of the proposed district; and

Whereas, On December 6, 2018, a public hearing was held and all residents and taxpayers of the City of Escanaba were afforded an opportunity to be heard thereon; and

Whereas, The City Council deems it to be in the public interest of the City of Escanaba to establish the Obsolete Property District Rehabilitation as proposed.

Now, Therefore, Be It Resolved by the City Council of the City of Escanaba that the following described parcel(s) of land situated in the City of Escanaba, Delta County, and State of Michigan, to wit:

- Parcel #051-320-2930-404-017; E ½ of Lot 2 of Blk 80 of the Proprietors 1st Addition, City of Escanaba, Delta County, Michigan

Be and hereby is established an Obsolete Property Rehabilitation District pursuant to the provisions of P.A. 146 of 2000 to be known as Obsolete Property Rehabilitation District No. 27.

The vote was as follows:

Ayes: Blasier, Schumann, Beauchamp, Sattem, Mayor Tall
Nays: None

RESOLUTION DECLARED ADOPTED.”

UNFINISHED BUSINESS

UB-1 City Clerk Appointment

Having interviewed four candidates for the City Clerk position on November 29, 2018, Council made a decision on an appointment.

After discussion, Schumann moved, Blasier seconded, to make an offer to Phil DeMay for the City Clerk/I.T. Administrator position.

Upon a call of the roll, the vote was as follows:

Ayes: Schumann, Blasier, Mayor Tall
Nays: Beauchamp, Sattem

MOTION CARRIED.

Council advised that a committee should draft a City Clerk/I.T. Administrator contract for Phil DeMay. After discussion, it was consensus for Council Members Schumann and Sattem, City Attorney Peterson, and HR Director/Treasurer Valentine, to be on a committee to draft the new City Clerk/I.T. Administrator contract and report back to Council at the December 20, 2018 meeting.

NEW BUSINESS

NB-1 Approval – Intent to Apply for State Revolving Loan Funds (SRF) – Wastewater Department

Administration sought Council approval to submit the Intent to Apply Form as drafted to the Revolving Loan Section. There is no cost with submitting this form. Mayor Tall stated he would like to apply for as many grants as possible, prior to looking for loans, in order to assist with this funding. Director of Water/Wastewater Jeff Lampi stated he has not found any grants available.

Blasier moved, Sattem seconded, to approve to submit the Intent to Apply Form as drafted to the Revolving Loan Section.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Sattem, Beauchamp, Schumann, Mayor Tall
Nays: None

MOTION CARRIED.

NB-2 Approval – Professional Services for State Revolving Loan Funds (SRF) Project Plan & Sewer System Evaluation Survey (SSES) – Wastewater Department

Administration sought Council approval to conduct the SRF Project Plan as required from the State, at a cost not to exceed \$48,000, and to also approve to conduct the work associated with the SSES if required by the DEQ, at a cost not to exceed \$50,000.

Blasier moved, Beauchamp seconded, to approve to conduct the SRF Project Plan as required from the State, at a cost not to exceed \$48,000, and to approve to conduct the work associated with the SSES if required by the DEQ, at a cost not to exceed \$50,000.

Upon a call of the roll, the vote was as follows:

Ayes: Blasier, Beauchamp, Sattem, Schumann, Mayor Tall
Nays: None

MOTION CARRIED.

NB-3 Approval – Planning Commission Term Re-Alignment

Administration sought approval to have the Planning Commission terms be re-aligned to conform to the schedule outlined in the ordinance and based on the original appointment dates.

Sattem moved, Schumann seconded, to approve to have the Planning Commission terms be re-aligned to conform to the schedule outlined in the ordinance and based on the original appointment dates, with no one year extensions.

Upon a call of the roll, the vote was as follows:

Ayes: Sattem, Schumann, Beauchamp, Mayor Tall
Nays: Blasier

MOTION CARRIED.

NB-4 Approval – 2019 City Council Meeting Dates

Administration sought Council approval of the 2019 regular Annual Council Meeting schedule.

Sattem moved, Schumann seconded, **CARRIED UNANIMOUSLY**, to approve the 2019 regular Annual Council Meeting schedule, with the adjustments of moving the April 18 meeting to April 25, as well as the July 4 meeting to July 1.

APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES – None

BOARD, COMMISSION, AND COMMITTEE REPORTS

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.

GENERAL PUBLIC COMMENT – None

ANNOUNCEMENTS

- Council Member Beauchamp reminded everyone about the Christmas Parade on December 7, 2018.
- Council Member Schumann noted there will be a Christmas Open House Downtown over the weekend.
- City Manager Patrick Jordan stated there will be cookies and hot chocolate in the City Hall lobby after the parade.

ADJOURNMENT

Hearing no further public comment, the Council adjourned at 7:34 p.m.

Respectfully submitted

Kim Gustafson
Executive Assistant

Approved: _____
Marc D. Tall, Mayor