



CALL TO ORDER  
ROLL CALL  
PUBLIC COMMENT  
APPROVAL/CORRECTION(S) TO MINUTES  
APPROVAL/ADJUSTMENTS TO THE AGENDA  
CORRESPONDENCE

**DIRECTOR'S REPORT**

*The director updates the Board on monthly use measures, financials, administration projects, library services and activities.*

**UNFINISHED BUSINESS**

A) FY 23-24 Budget Preparation

Updates and discussion on budgetary conditions for FY 23-24

B) Service Area Contracts

Discussion on revision of service area contracts for FY 23-24

**NEW BUSINESS**

A) Safe Use & Conduct Policy Adjustment

Discussion of policy on photographing/ filming in the library

**ANNOUNCEMENTS**

**ADJOURNMENT**

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling at (906) 786-9402.

Respectfully Submitted,

Carolyn Stacey, Library Director

**Mission Statement**

The Escanaba Public Library connects people through information, opportunities and ideas to inspire lifelong enrichment and enjoyment.

**CITY OF ESCANABA**  
**LIBRARY BOARD OF TRUSTEES**  
**MINUTES**  
January 23, 2023

A meeting of the Escanaba Public Library Board of Trustees was held on January 23, 2023 at 5:00 p.m. in the City Council chambers. The meeting was called to order at 5:04 p.m.

**PRESENT:** Tammy Wiles, Kathleen Cibula, Lynn Soderberg, Christina Economopolus, Priscilla Green, Carolyn Stacey

**ABSENT:** Tyler Dubord

**PUBLIC COMMENT:** None

**APPROVAL/CORRECTIONS(S) TO MINUTES:** The minutes of the November 2022 meeting were accepted on consensus.

**APPROVAL/ADJUSTMENTS TO THE AGENDA:** The agenda was accepted on consensus.

**DIRECTOR'S REPORT:**

Financial reports and use measures were reviewed.

ADMINISTRATION: FY 23-24 Budget – Due 1/23 , ARPA Grant Final Reports – Due 1/30, 2/28, Annual State Aid Report – Due 2/1. Other activities include two staff evaluations, trouble-shooting network performance issues, the website revision project and training relative to First Amendment issues.

SERVICES: Up North Michigan Consortium is the 6<sup>th</sup> addition to the partner network for digital downloads, bringing the collection to over 250,000 items. Superiorland Library Cooperative is offering group subscription rates for Hoopla, a streaming platform for music, movies and digital books. Staff is currently evaluating whether to add this service. AARP Tax Assistance sessions will begin in early February. To date, 214 are registered.

PROGRAMS & PROMOTIONS: February PSAs & the 2023 Live on the Lawn Schedule were shared. The Connected Nation classes are filled to capacity. 25 *New Year, New Me* teen promotional kits have been distributed. A Homeschooler's Book Group has been added to the children's room activities. The summer reading theme is "All Together Now." Performers booked to date include Magician Cameron Zvara and Children's Entertainer, Joel Tacey. The Michigan Science Center is also a possibility.

PROFESSIONAL DEVELOPMENT:

Public Library Impact and Response Session – Online, 12/20/22 & 1/17/23

Webinar: Find the First Amendment with Clare Membiela, Library of Michigan, 1/12/23

FRIENDS UPDATES: The Friends are partnering with Kiwanis to place new Little Free Libraries in multiple locations. The group recently funded 3 new public internet workstations to replace aging machines, committed to sponsorship of the 2023 Live on the Lawn events, funding the web page revision project, staff development day and migration to UPLINK.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

A) FY 23-24 Budget Preparation. Trustees reviewed the budget calendar and revenue/ expenditure charts and received information on budgetary conditions. Departments have been but on notice to expect reductions. Discussion continues on longer-term solutions, including new service area contracts and potential re-structuring.

B) Outreach Services Planning Committee

The library director is forming a committee to plan the roll out of the new bookmobile and outreach services. This group will meet bi-weekly for approximately three months to plan unveiling events and discuss the scope of services. Christina Economopolus volunteered to represent the Library Board of Trustees on the committee. Meetings will begin in March.

**ANNOUNCEMENTS:** The next Board of Trustees meeting is scheduled for Monday, February 27<sup>th</sup> at 5:00 p.m.

**ADJOURNMENT:** The meeting was adjourned at 5:41p.m. on consensus.

Respectfully Submitted,

Approved,

Carolyn Stacey, Library Director

Tammy Wiles, Chair



<b>Use Measure</b>	<b>December 22</b>	<b>January 23</b>	<b>Difference</b>
Items Checked Out (Physical)	3234	4183	29.34%
Items Checked Out (Digital)	1102	1286	16.70%
Library Visitors	3021	3475	15.03%
Network Use (Wi-Fi)	1975	1581	-19.95%
Network Use (Wired)	242	507	109.50%
Holds Activity	363	436	20.11%
New Users	52	78	50.00%
Electronic Subscription Sessions	905	1709	88.84%
Program Attendance	192	87	-54.69%
Device Assistance	218	196	-10.09%

### Prior Year Comparison

<b>Use Measure</b>	<b>January 22</b>	<b>January 23</b>	<b>Difference</b>
Items Checked Out (Physical)	3480	4183	▲ 20%
Items Checked Out (Digital)	1244	1286	▲ 3%
Library Visitors	3284	3475	▲ 6%
Network Use (Wi-Fi)	3245	1581	▼ -51%
Network Use (Wired)	360	507	▲ 41%
Holds Activity	442	436	▼ -1%
New Users	28	78	▲ 179%
Electronic Subscription Sessions	741	1709	▲ 131%
Program Attendance	44	87	▲ 98%

Escanaba Public Library Events PSAs  
March 2023

\*Ink Society, a local writers' group, will be meeting at the Escanaba Public Library on Saturday, March 4 at 10:30 a.m. The Ink Society connects at the library on the first Saturday of each month to discuss their current work, seek feedback, and share ideas. Bring your work and prepare to be inspired! For more information call the library at 906-789-7323 or email [jlynch@escanabalibrary.org](mailto:jlynch@escanabalibrary.org). You can also learn more on the website at [www.escanabalibrary.org](http://www.escanabalibrary.org), or by following the library on Facebook, Instagram, and Twitter.

\*Join the Escanaba Public Library and the Multicultural Club of Bay College for an all-ages Story Time that explores the world's different cultures through stories and crafts. This free event will be held on Saturday, March 4 at 1:00 p.m. in the Children's Room of the library. For more information, visit the library's website at [www.escanabalibrary.org](http://www.escanabalibrary.org), call them at 906-789-7328, or follow them on Facebook, Instagram, and Twitter.

\*The Escanaba Public Library will hold their next Lego Club on Saturday, March 11 at 1:00 p.m. in the library by the north windows. Join other builders to let the creativity flow with this month's theme of Animals. Please bring one container of Legos per child. There will be a prize drawing at the end of the session. For more information, visit the library's website at [www.escanabalibrary.org](http://www.escanabalibrary.org), call them at 906-789-7323, or follow them on Facebook, Instagram, and Twitter.

\*The Escanaba Public Library is hosting the Celtic music group Failte' (FOL-che) in concert on Tuesday, March 14 at 4:30 p.m. in the main room of the library. Failte' has become a popular staple locally, playing at various venues in the area. This event is open to all ages, and people are encouraged to wear their St. Paddy's Day best. The Friends of the Escanaba Public Library are sponsoring this free concert. For more information, visit the library's website at [www.escanabalibrary.org](http://www.escanabalibrary.org), call them at 906-789-7323, or follow them on Facebook, Instagram, and Twitter.

\*The Children's Room of the Escanaba Public Library is holding a Story Hour on Saturday, March 18 at 1:00 p.m. for children ages 5 and up. For more information, visit the library's website at [www.escanabalibrary.org](http://www.escanabalibrary.org), call them at 906-789-7328, or follow the library on Facebook, Instagram, and Twitter.

\*The Children's Room of the Escanaba Public Library is hosting a Junior Book Club for children ages 6-10. The Junior Book Club will meet on Saturday, March 25 at 1:00 p.m. This month's theme is Kindness. For more information visit the library website at [www.escanabalibrary.org](http://www.escanabalibrary.org), call 906-789-7328, or follow the library on Facebook, Instagram, and Twitter.

Live on the Lawn 2023

Thursdays, 11:45 am – 1:15 pm

\*June 15 – Peltier Bros – local. Blues/Country/Rock. Confirmed w/signed PA

Bobaloon's & Wildmans

\*June 29 – Kitty Donohoe – Michigan Singer/Songwriter of Folk/Michigan/Irish music.

Bobaloon's & Rollin' Tacos

Confirmed w/signed PA

\*July 13 – David Stoddard - Minneapolis, MN Singer/Songwriter. Award-winning host of

Northern Roots Radio. Confirmed w/signed PA

Wildmans

\*July 27 – Bling Crosby – Houghton, MI. Originals & covers, mix of Rock/Blues.

Rollin' Tacos

Confirmed w/signed PA

\*August 10 – Kind of Blues – Regional (Iron Mt/Esky). Blues/Jazz. Confirmed w/signed PA

Taco Kitchen (Wiles Food Service)

\*August 24 – Troy Graham – Marquette. Singer/songwriter, poet, children's performer.

Rollin' Tacos

Confirmed w/signed PA

ESCANABA PUBLIC LIBRARY

# EPL HAPPENINGS

FEBRUARY 2023

[www.escanabalibrary.org](http://www.escanabalibrary.org)

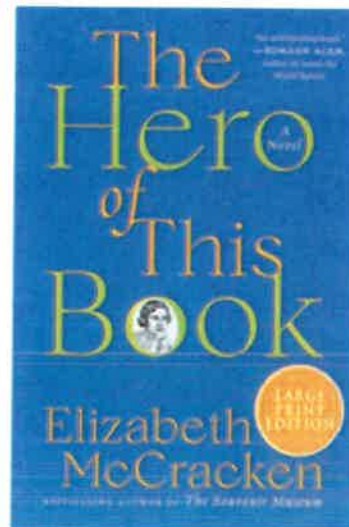
**WELCOME  
TO THE  
LIBRARY!**



**Don't judge a book  
by its cover -  
try a Blind Date  
with a Book!**



**Take a chance &  
discover something  
new - you might be  
surprised!**



**Staff Pick  
by Barb**

## **Patron Quote of the Month:**

**"Our library is the greatest resource! A real  
opportunity for enlightenment!" - Ken**

**906-789-7323**

**M-F:9-6 Sat:9-3**

## Local Writers' Group

Ink Society is an informal group of local writers that connect at the library to discuss their current work, seek feedback, and share ideas. Bring your work and prepare to be inspired!

First Saturday of each month @ 10:30 am



## CHILDREN'S ROOM EVENTS

- MULTICULTURAL STORY HOUR FOR ALL AGES - SATURDAY, FEB. 4 @ 1:00 PM
- LEGO CLUB - SATURDAY, FEB. 11 @ 1:00 PM
- KIWANIS 'N COPS 'N KIDS STORY HOUR - SATURDAY, FEB. 18 @ 1:00 PM. AGES PRESCHOOL - EARLY ELEMENTARY
- JUNIOR BOOK CLUB - SATURDAY, FEB. 25 @ 1:00 PM FOR AGES 6-10

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**TODDLER TIME - AGES 2-4**  
**WEDNESDAYS @ 10:30 AM**  
Through March 1  
**RESERVATIONS ONLY**  
**906-789-7328**



Libby users: you now have even more ebooks & audiobooks! Add "Up North Michigan Consortium" to your Libby app.

Assistance available at the Front Desk.

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400 Ludington St, Escanaba, MI 49829

ESCANABA PUBLIC LIBRARY

# EPL HAPPENINGS

MARCH 2023

[www.escanabalibrary.org](http://www.escanabalibrary.org)

**WELCOME  
TO THE  
LIBRARY!**



*Failte' in Concert*  
*Tuesday, March 14*  
*4:30 p.m.*



## **CHILDREN'S ROOM EVENTS**

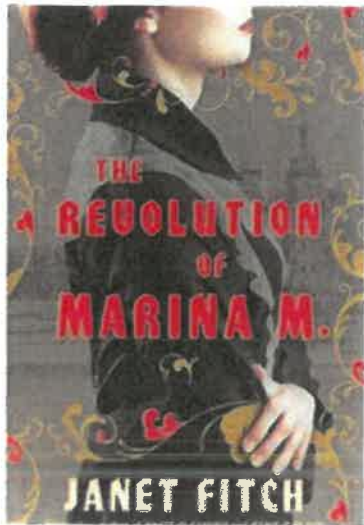
- MULTICULTURAL STORY HOUR FOR ALL AGES  
SATURDAY, MARCH 4
- LEGO CLUB - SATURDAY,  
MARCH 11 @ 1:00 PM
- STORY HOUR - SATURDAY,  
MARCH 18 @ 1:00 PM. AGES  
5+
- JUNIOR BOOK CLUB -  
SATURDAY, MARCH 25 @  
1:00 PM FOR AGES 6-10

**Patron Quote of the Month:** "My library connects me to getting new, fun, exciting, and adventurous books. I always enjoy going to the public library." - Emily

**906-789-7323**

**M-F:9-6 Sat:9-3**





**Staff Pick**  
**by Jane**  
**"The Revolution**  
**of Marina M"**

## *Local Writers' Group*

**Ink Society is an informal group of local writers that connect at the library to discuss their current work, seek feedback, and share ideas. Bring your work and prepare to be inspired!**

**First Saturday of each month @ 10:30 am**



**Kanopy is a free video streaming service available with your library card!**  
**Accounts get 10 free views each month.**  
**Kanopy Kids has unlimited streaming!**  
**Assistance available at the Front Desk.**

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**400 Ludington St, Escanaba, MI 49829**