

HOME OCCUPATION APPLICATION

Planning & Zoning Department – City of Escanaba

906-786-9402 – permits@escanaba.org – 410 Ludington St. Escanaba, MI 49829

PROPERTY IDENTIFICATION

Address

Parcel #

HOME OCCUPATION. A home occupation is a use accessory to the dwelling in which it is housed. Such a use may constitute either entirely or partially the livelihood of a person living in the dwelling. They shall comply with all applicable performance standards set forth in relevant sections of the City of Escanaba Zoning Ordinance.

LAND USE INFORMATION

Occupation Description

Is this the proprietor's primary residence?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Will there any business vehicles parked on the premises?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will all business be conducted indoors?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Will more than two employees be on site?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will there be any changes to the building's exterior or to the yard?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Is business signage planned to be installed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are there going to be more than 8 customers visiting per day?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Will sales or rental of any goods not related to the business be provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will customer parking be off-street only?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Will any noise, vibration, or odor be detectable beyond the property line?	<input type="checkbox"/> Yes <input type="checkbox"/> No

FEES

*Your total fee is based on your lot's area in acres. To find that amount, multiply the lot area by the indicated area factor, input that amount, add the base fee to it, then input the total fee. **Maximum total fee is \$250.***

Lot Area (i.e.: 0.164)	Area Factor	Area Fee	Base Fee	Total Fee
Fee =	x \$300	= \$	+ \$50	= \$

CONTACT INFORMATION & AGREEMENT

We, the undersigned, hereby apply for a Change of Use Zoning Permit and certify that the information submitted is accurate. Any permit issued upon a false statement of any fact which is material to the issuance hereof, shall be void.

If any of these entities are a company and not an individual, write: "Company Name (Contact's Name)"

Owner Name	Email
Address, City, State, ZIP	Phone
Signature	Date
Applicant or Representative (if not the Owner) Name	Email
Address, City, State, ZIP	Phone
Signature	Date

***** **THIS SECTION FOR STAFF USE ONLY** *****

Date Submitted	Application correct? <input type="checkbox"/> Yes <input type="checkbox"/> No	Receipt #	Permit #	Zoning Code
----------------	---	-----------	----------	-------------

You may submit this form in person, by USPS, or by email. Please make checks payable to "City of Escanaba".

Credit cards may be accepted in-person or by phone; an additional processing fee applies.