

RECREATION ADVISORY BOARD
REGULAR MEETING AGENDA
Tuesday, March 14, 2023 –6:00 p.m.
City Hall/Library Complex, Room 101
410 Ludington Street, Escanaba, MI 49829



Vacant, Chairperson
Rhonda Waters, Vice Chairperson
Jennifer Gylock, Boardmember
Jesse Herman, Boardmember
Mary Blasier, Boardmember
Shirley Gollach, Boardmember
Karen Moore, Council Liaison
Kim Peterson, Recreation Director

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

APPROVAL/CORRECTION(S) TO MINUTES – Regular Meeting of January 10, 2023

APPROVAL/ADJUSTMENTS TO THE AGENDA

CONFLICT OF INTEREST DECLARATIONS

PUBLIC HEARING

1. **Public Hearing** – The City of Escanaba is seeking input on a Public Gathering Spaces (PGS) Competitive Funding Round for CDBG Funds from an invite from the Michigan Strategic Fund. The City of Escanaba is seeking \$800,000 in CDBG funds to construct eight dedicated pickleball courts, demolition and construction of a basketball court, resurfacing of two tennis courts and removal and upgrade of playground equipment. The City of Escanaba is committing local funds of \$100,000 from the UDAG Fund. The project will take place at Royce Park located at South 19th Street and 7th Avenue South.
2. **Public Hearing** – The City of Escanaba is seeking input on a Department of Natural Resources Trust Fund Grant in the amount of \$300,000 to construct eight dedicated pickleball courts and resurface a basketball court. The City of Escanaba is committing local funds of \$100,000 from the UDAG Fund. The project will take place at Royce Park located at South 19th Street and 7th Avenue South.

UNFINISHED BUSINESS - None

NEW BUSINESS

1. Project Updates:

- a. Splash Park Grant Update
- b. Dedicated Pickleball Court Discussion and Grant Opportunities
- c. Upcoming Events
 - Rock the Dock – July 1st (Fireworks), August 12th and September 4th
 - Movie Nights in the Park – June 3rd, June 24th, July 15th and August 19th
 - Summer of Melodies Series – June 10th, June 17th, July 15th, July 22nd, August 19th and August 26th
 - Fishing Clinic - Summer

MISCELLANEOUS

GENERAL PUBLIC COMMENT

ADJOURNMENT

The City of Escanaba will provide all necessary, reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon five days' notice to the City of Escanaba Clerk's Office by writing or calling (906) 786-9402.

Respectfully Submitted,
Kimberly Peterson, Recreation Director



COUNTY OF DELTA

STATE OF MICHIGAN

NOTICE IN CHANGE OF MEETING LOCATION

OF THE

RECREATION ADVISORY BOARD

PLEASE TAKE NOTICE that the location of the regular scheduled meeting for March 14th, 2023, 6:00 p.m., has been changed to Room C101, City Hall, 410 Ludington Street, Escanaba, MI 49829. The purpose of said change is to accommodate a larger crowd.

Location Change: March 14, 2023 – Room C101 City Hall, 410 Ludington Street, Escanaba, MI 49829

This notice is given in accordance with Act 267 of the 1976 Public Acts of the State of Michigan and Chapter II, Section 5, of the Escanaba City Charter.

The City of Escanaba will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon five (5) days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling the below named City Clerk. Public notice will be given regarding any changes of the above meeting.

Kimberly Peterson, Recreation Director
(906) 786-4141

or

Phil DeMay, City Clerk,
P.O. Box 948
(906) 786-1194

TAW/bms

posted 3/2/2023 8:20 AM

Mission Statement:

Enhancing the enjoyment and livability of our community by providing quality municipal services.
The City of Escanaba is an equal opportunity employer and provider.



ESCANABA RECREATION ADVISORY BOARD
Meeting Minutes
Tuesday, January 10, 2023

The Escanaba Recreation Advisory Board met in regular session on Tuesday, January 10, 2023. Meeting was called to order at 5:30 p.m. in the Main Meeting Room at the Civic Center, 225 North 21st Street, Escanaba, MI 49829.

BOARDMEMBERS PRESENT: Chairperson Patty Woerpel, Vice Chairperson Jesse Herman, Boardmembers Rhonda Waters and Jennifer Gylock

OTHERS PRESENT: Recreation Director Kim Peterson (called in), Recreation Assistant Brooks Bougie, City Council Liaison Karen Moore and Shirley Gollach

BOARDMEMBERS ABSENT: None

ANNOUNCEMENTS – N/A

APPROVAL/CORRECTION(S) TO MINUTES - REGULAR MEETING OF SEPTEMBER 13, 2022

A motion was made by Boardmember Gylock, seconded by Vice Chairperson Herman, to approve the meeting minutes for September 13, 2022. Motion was approved unanimously.

APPROVAL/ADJUSTMENTS TO THE AGENDA

A motion was made to accept the agenda as is by Vice Chairperson Herman, seconded by Boardmember Gylock. Motion was approved unanimously.

CONFLICT OF INTEREST DECLARATION – N/A

PUBLIC HEARING – N/A

UNFINISHED BUSINESS – N/A

NEW BUSINESS

- 1) **Approval of 2023 Meeting Schedule Time Change** – Recreation Director Peterson initially proposed to move the meetings to 5:30 p.m. for the year 2023 to accommodate a Boardmember. There was a conflict of interest as liaison Karen Moore is also the liaison for the Harbor Advisory Board meetings. After discussion amongst the Boardmembers it was motioned to keep the meeting time of 6:00 pm for the upcoming year.

A motion was made to accept the 2023 Recreation Advisory Board Meeting Dates as presented with a time of 6:00 p.m. by Boardmember Waters, seconded by Boardmember Gylock. Motion was approved unanimously.

2) **Annual Election of Chairperson and Vice Chairperson:**

A motion was made to elect Chairperson Woerpel as remaining Chairperson and Boardmember Waters as Vice Chairperson, the motion was made by current Vice Chairperson Herman, seconded by Boardmember Gylock. Motion was approved unanimously.

3) **Discussion on the FY 2023-2024 Budget.-** Recreation Director Peterson spoke via phone about items the Recreation Department is looking to add to this year's upcoming budget. These items included, a quote to repair the Civic Center roof flashing, a front mounted mower, resurfacing Royce basketball and tennis/pickleball courts and once again remove the New Year's Eve fireworks from the budget. Peterson stated that if any items on the list are not approved she will be pursuing grant funding. The budgets must be submitted by January 23rd.

4) **Project Updates:**

a. **North City Limits Non-Motorized Pathway Project**

Recreation Director Peterson stated that this project is now considered closed and the City has received the final payment of \$300,000.

b. **Dedicated Pickleball Court Discussion and Grant Opportunities**

Recreation Director Peterson stated that she will be pursuing grant funding and donations to help fund the project. A Sparks Grant has been applied for and if that is not successful, a DNR Trust Fund Grant will be started.

c. **Splash Park Grant Update**

Recreation Director Peterson stated that the City first needs to come up with an engineered site plan for the splash park prior to bids being sent. Peterson stated that she is working with a company to provide a bid package for a splash park project at approximately \$200,000.

MISCELLANEOUS

N/A

GENERAL PUBLIC COMMENT

N/A

ADJOURNMENT

A motion was made by Boardmember Waters, seconded by Vice Chairperson Herman, to adjourn with the time being 5:58 p.m. Motion approved unanimously.

Respectfully submitted,
Kim Peterson, Recreation Director

Patty Woerpel, Chairperson

Date

NOTICE OF PUBLIC HEARING FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUNDING FOR THE ROYCE PARK DEVELOPMENT PROJECT TO INCLUDE EIGHT DEDICATED PICKLEBALL
COURTS

The City of Escanaba will conduct a Public Hearing on Tuesday, March 14, 2023, at 6:00 p.m. in the Council Chambers of the Escanaba City Hall/Library Complex, 410 Ludington Street, Escanaba, MI 49829 in the Main Meeting Room for the purpose of affording citizens an opportunity to examine and submit comments on the proposed application for a CDBG Grant.

The City of Escanaba proposes to request \$800,000 in CDBG funds to construct eight dedicated pickleball courts, demolition and construction of a basketball court, resurfacing of two tennis courts and removal and upgrade of playground equipment. The City of Escanaba will contribute \$100,000 towards this project for a total project cost of \$900,000. This project will benefit at least 51% low to moderate income persons. There will be no displacement of persons as a result of the proposed project.

Further information, including a copy of the City of Escanaba's Master Plan and the City of Escanaba Five-Year Recreation Plan, along with the CDBG application is available for review. To inspect the documents, please contact Kim Peterson, Recreation Director, 225 North 21st Street, Escanaba, MI 49829, kpeterson@escanaba.org, (906) 786-4141 or review at the Catherine Bonifas Civic Center. Comments may be submitted in writing through March 13, 2023, or made in person at the Public Hearing.

Citizen views and comments on the proposed application are welcome.

City of Escanaba
Kim Peterson, Recreation Director
(906) 786-4141
kpeterson@escanaba.org

**CITY OF ESCANABA
REGULAR MEETING OF THE RECREATION ADVISORY BOARD**

At a scheduled meeting of the City of Escanaba Recreation Advisory Board on Tuesday, March 14, 2023, at 6:00 p.m. in the Council Chambers of the Escanaba City Hall/Library Complex, 410 Ludington Street, Escanaba, MI 49829, the following Public Hearing will be conducted:

Consideration of a Michigan Natural Resources Trust Fund (MNRTF) Grant Application in the amount of \$300,000 for the City of Escanaba to construct Dedicated Pickleball Courts to be located at Royce Park located at South 19th Street and 7th Avenue South. This Grant Application will also incorporate the resurfacing of the basketball court.

The public is cordially invited to attend this meeting should you have any questions, comments or concerns on any of the Public Hearings. If you have questions, comments or concerns, but are unable to attend the meeting, please submit your written concerns to the City of Escanaba, Recreation Department, P. O. Box 948, Escanaba, MI 49829, prior to March 14, 2023. All written correspondence will be read into the public record.

Kim Peterson
City of Escanaba Recreation Department
Recreation Director
(906) 786-4141
kpeterson@escanaba.org