

RECREATION ADVISORY BOARD

REGULAR MEETING AGENDA

Tuesday, February 13, 2024 –6:00 p.m.

Catherine Bonifas Civic Center, Main Meeting Room
225 North 21st Street, Escanaba, MI 49829



Vacant, Chairperson
Rhonda Waters, Vice Chairperson
Vacant, Boardmember
Jennifer Gylock, Boardmember
Mary Blasier, Boardmember
Shirley Gollach, Boardmember
Karen Moore, Council Liaison
Kim Peterson, Recreation Director

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

APPROVAL/CORRECTION(S) TO MINUTES – Regular Meeting of December 12, 2023

APPROVAL/ADJUSTMENTS TO THE AGENDA

CONFLICT OF INTEREST DECLARATIONS

REVISED

PUBLIC HEARING - None

UNFINISHED BUSINESS - None

NEW BUSINESS

1. **Election of Officers – Chairperson and Vice Chairperson for 2024**
Explanation: The Board will elect a Chair and Vice Chairperson for 2024.
2. **Approval of 2024 Meeting Dates**
Explanation: The Board will review and approve the 2024 Meeting Dates.
3. **Discussion and Review of FY2024-2025 Budget**
Explanation: Administration will review the proposed budget for the Recreation Department for FY2024-2025.
4. **Enhanced Escanaba Seeking Approval/Support for the Refrigerated Ice Rink Project**
Explanation: Enhanced Escanaba will present the refrigerated ice rink project to the Board.
5. **Project Updates:**
 - a. Splash Park Grant Update
 - b. Dedicated Pickleball Court Discussion and Grant Opportunities
 - c. Upcoming Events
 - d. Bids – Sanitation, Food Vendors and Royce Court Resurfacing

MISCELLANEOUS

GENERAL PUBLIC COMMENT

ADJOURNMENT

The City of Escanaba will provide all necessary, reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon five days' notice to the City of Escanaba Clerk's Office by writing or calling (906) 786-9402.

Respectfully Submitted,
Kimberly Peterson, Recreation Director

ESCANABA RECREATION ADVISORY BOARD
Meeting Minutes
Tuesday, December 12, 2023

The Escanaba Recreation Advisory Board met in regular session on Tuesday, December 12th. Meeting was called to order at 6:00 p.m. in the Main Meeting Room at the Civic Center, 225 North 21st Street, Escanaba, MI 49829.

BOARDMEMBERS PRESENT: Boardmembers Shirley Gollach and Mary Blasier

OTHERS PRESENT: Recreation Director Kim Peterson, Recreation Assistant Brooks Bougie, City Council Liaison Karen Moore, Loren Watson and TV 19 News

BOARDMEMBERS ABSENT: Vice Chairperson Rhonda Waters and Boardmember Jennifer Gylock

NO OFFICIAL ACTION TAKEN DUE LACK OF QUORUM

Topics Discussed:

Election of Officers: Tabled until next meeting.

Approval of 2024 Meeting Dates: Tabled until next meeting.

Enhance Escanaba Discussion of Refrigerated Ice Rink within Ludington Park: Councilmember Karen Moore discussed Enhanced Escanaba raising funds to get a refrigerated ice rink at the Municipal Dock. Councilmember Moore stated the rink would operate from November 1st to April 1st. Project is estimated at \$107,000 which doesn't include the lighting. They are looking at raising funds through grants, donations and a Patronicity Grant with 50% match up to \$100,000 (take place in the spring). Discussion took place on having a "winter wonderland" theme with the refrigerated ice rink and the possibility of renting it out for events. Councilmember Moore also stated that fundraising for the electricity could be done by sponsorship banners around the rink area. She further stated to move the project forward Enhanced Escanaba would like the support of the Recreation Advisory Board. She has spoken to various City departments and management and stated they are in favor of the project.

Discussion took place on who would be responsible for the work of the setting up, taking down, snow removal, clearing/smoothing of the ice, fundraising and scheduling. This has yet to be determined. Also discussed whether the ice rink at the Catherine Bonifas Civic Center would remain and/or the funds being transferred from the ice rink to the refrigerated ice area. Recreation is in charge of the ice rink currently and Public Works is in charge of the Municipal Dock area.

Director Peterson stated she had concerns with operation and maintenance as the Recreation Department has one full-time employee in the field. The same employee does the trail maintenance to include snow shoeing and cross country ski trails at the West Side Recreation Area and within Ludington Park. The ice rink at the Catherine

Bonifas Civic Center is in operation for approximately two months and the refrigerated ice rink would be in operation for five months.

Since there was a lack of quorum there could be no official action taken, but the two Boardmembers in attendance showed their support to move forward with fact finding and project details.

Project Updates:

Splash Park: Recreation Director Peterson gave an update on the status of the splash park and stated that she is hopeful the project will start next spring. The city is working with C2AE and the DNR. Bids need to be sent out yet.

Dedicated Pickleball Courts: Recreation Director Peterson stated that she submitted five grants for dedicated pickleball. Two from the DNR Trust Fund which were not funded and two from the Sparks Grant which were not funded. Results from the Michigan Community Center grant should be announced by the end of the year. The Recreation Department is moving forward with the DNR Trust Fund Grant for dedicated pickleball courts at Royce Park as per the direction of the Recreation Advisory Board from their last meeting.

Upcoming Events: Recreation Director Peterson touched on upcoming events at the Civic Center.

ADJOURNMENT

Meeting was adjourned at 6:36 p.m.

Respectfully submitted,

December 12, 2023

Kim Peterson, Recreation Director



**NOTICE OF REGULAR PUBLIC MEETINGS
RECREATION ADVISORY BOARD**

PLEASE TAKE NOTICE that the regular meetings of the Recreation Advisory Board are scheduled for 6:00 p.m. in Main Meeting Room, of the Catherine Bonifas Civic Center, 225 North 21st Street, in the City of Escanaba, MI, on the following dates as listed below:

**RECREATION ADVISORY BOARD MEETINGS – 2024
Main Meeting Room, Catherine Bonifas Civic Center, 6:00 p.m.**

January 9, 2024
February 13, 2024
March 12, 2024
April 9, 2024
May 14, 2024
June 11, 2024
July 9, 2024
August 13, 2024
September 10, 2024
October 8, 2024
November 12, 2024
December 10, 2024

Public notice will be given regarding any changes in the above meeting dates. Minutes of the Recreation Advisory Board Meetings are available at the City Clerk's Office, City Hall, 410 Ludington Street. Phone (906) 786-1194.

Board Contact Person:
Kim Peterson
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Escanaba, MI
(906) 786-4141